



2020-2021 ADOPTED BUDGET

CITY OF WATERTOWN

CITY OF WATERTOWN NEW YORK

2020-21 BUDGET

City Council

Jeffrey M. Smith, Mayor

Sarah V. Compo

Jesse C.P. Roshia

Ryan J. Henry-Wilkinson

Lisa A. Ruggiero

City Manager

Kenneth A. Mix

City Management Team

City Assessor, Brian S. Phelps

City Clerk, Ann M. Saunders

City Comptroller, James E. Mills

City Engineer, Michael Delaney

Executive Secretary to Civil Service, Amie L. McIntyre

Fire Chief, Matthew Timerman

Human Resources Manager, Matthew D. Roy

Information Technology Manager, David S. Wurzburg

Library Director, Yvonne F. Reff

Planning & Community Development Director, Michael A. Lumbis

Police Chief, Charles P. Donoghue

Purchasing Manager, Dale M. Morrow

Superintendent of Parks & Recreation, Erin E. Gardner

Superintendent of Public Works, Patrick W. Keenan

Superintendent of Water, Vicky L. Murphy

City Counsel, Slye Law Offices, P.C.

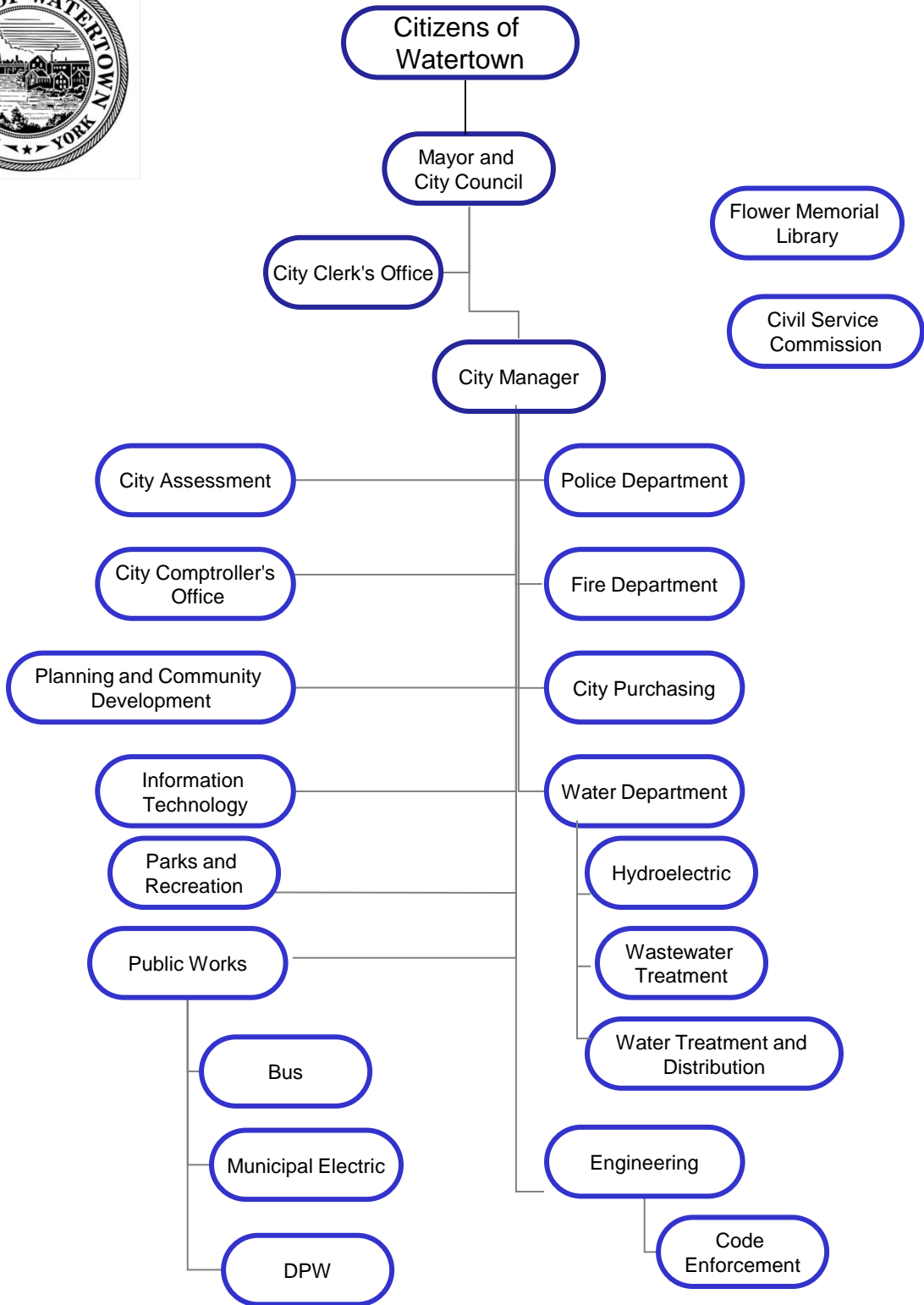
Confidential Secretary to the City Manager, Elaine Giso

City Profile

Date of Incorporation	1869
Form of Government	Council-Manager
Current Populations Estimate (2019 Census estimate)	25,290
Population Density (per acre)	4.20
Land Area (square miles)	9.4
Annual Unemployment Rate (City) 2019	5.2%
2019 Equalized Full Value of Real Property @ 92%	\$1,730,481,559
Median Household Income (2018)	\$41,339
Miles of Street	91.2
Number of Acres of Parks and Playgrounds	497
Number of Streetlights	2,670
Public Utilities (number of active accounts)	
Water and Sewer	8,821
Bond Rating (General Obligation Bonds):	
Moody's Investor Services Aa3 with a negative outlook	
Number of Employees	
Full Time	318
Part Time	60



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April 29, 2020

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject: Proposed Fiscal Year 2020-21 Budget

General Fund

Developing this budget has been difficult while dealing with the immediate shutdown caused by COVID-19 and trying to predict the economic fall-out from the pandemic. The pandemic has had and will continue to have a major negative impact on the economy for quite some time, which in turn will negatively impact the City's budget.

The driving force behind all decisions made on this budget was making up for lost revenue and increased expenses that we have no control over, much of it caused by COVID-19. The following are our anticipated decreases in revenue and increases in expenditures for next fiscal year.

Sales tax reduction due to lost sales	\$2,500,000
Sales tax withheld by State for distressed nursing homes and hospitals	\$ 167,000
Decline in hotel occupancy tax	\$ 45,000
Decline in interest earnings	\$ 236,500
Reduced SAFER Grant funding	\$ 148,000
Reduced PILOT payments	\$ 39,000
Increased retirement rates	\$ 241,000
Increased debt service	\$ 136,000
Unemployment payments	\$ 190,000
TOTAL	\$3,702,500

In addition to the above, we have avoided using fund balance for the reasons described later in this memo. It has typically been used to balance the budget. Last year \$500,000 was used for operations. An additional \$1.5 million was used to pay for the Thompson Park pool.

The sales tax reduction was calculated from a report issued by the New York State Association of Counties in March using their “Severe Scenario”. It is probably not severe enough. It based on only a 12% decline. Three sectors that the City typically receives a large part of its sales tax revenue are certainly impacted by the pandemic: automobile dealers (14%), accommodations and food services (12%), and gasoline stations (10%).

The State will be withholding an estimated \$167,000 of our Sales Tax this year as well again in the next fiscal year, which will be used to help distressed hospitals and nursing homes starting in January, 2021 and continuing quarterly until April, 2022. This is on top of the \$118,000 the State started taking last year to fund the AIM program for Jefferson County towns and villages.

The hotel occupancy tax collected will likely decrease, because of reduced travel. All bed tax funds are currently being used to pay the debt on the Ice Arena.

The decline in the financial markets and having less cash on hand will cause the earnings on Treasury bills to drop significantly.

The reimbursement for the three firefighters hired under the SAFER grant will go down from 75% to 35% starting in mid-October.

With the loss of Convergys, the City will no longer be receiving its PILOT payments.

The retirement rates for the contribution paid in December 2021 are expected to increase by 10%. The wages paid in the City’s fourth quarter are impacted by this increase.

Debt service has increased \$136,000 due to incurring more debt than is maturing. Newly borrowed for projects were Thompson Park Pool and Bathhouse, Mill Street Bridge, Pearl Street Bridge and the sewer vacuum truck.

Unemployment payments are a variable cost that depends on the number of lay-offs.

While the City’s sale of surplus hydro-electric power continues to perform well in the early part of April it is important to remember that 41% of the budget for this revenue source occurs in the April – June timeframe.

The City’s Aid and Incentive to Municipalities (AIM) budget is \$4.7 million of which \$4.6 million is paid to the City in mid-June. The Governor has made it very clear that the State can only pay out items like this if and when the State has the money to do so. There is a possibility that our current-year budget will receive a shock in June. The upcoming payment could be reduced by up to 20% creating a new deficit of \$940,000.

To close the \$3.7 million gap non-personnel expenses were cut as much as possible. Capital projects and purchasing vehicles were delayed to later years unless they have outside funding or are in very bad condition. Funding to outside organizations, including CAPC and Thompson Park Conservancy, is not included.

To reduce personnel costs, there are 23 positions eliminated in the proposed budget for a savings of \$1,309,000. Eleven of the positions are recently or soon to be vacant, resulting in 12 proposed lay-offs. The positions listed by department are:

Code Enforcement

Code Enforcement Officer (Vacant)

Comptroller's Office

Senior Account Clerk Typist (Vacant)

Engineering and Planning & Community Development Departments

Engineering Technician (Vacant)

Secretary (Vacant)

Fire Department

Deputy Fire Chief (Vacant)

Firefighter

Firefighter (Vacant)

Fire Educator (Part-time, Vacant)

Flower Library

Librarian I

Library Clerk (Part-time, Vacant)

Flower Library and City Hall

Facilities Maintenance Worker

Information Technology Department

Information Technology Specialist

GIS Technician

Parks & Recreation Department

Parks & Recreation Maintenance Worker

Parks & Recreation Maintenance Worker

Clerk (Part-time, Vacant)

Police Department

Police Officer

Police Officer

Police Officer

Police Officer (person in position will stay on to fill expected vacancy in July)

Parking Enforcement Officer (Part-time)

Public Works Department
Account Clerk Typist (Part-time)
Motor Equipment Mechanic (Vacant)

The budget also includes a 2% pay reduction in pay for all management employees that will save \$56,000 in the General Fund. There will also be changes made in management health insurance co-pays and deductibles that will save the Self-Funded Health Insurance Fund approximately \$40,000.

The proposed cuts will impede the ability of some departments to perform their duties, but no service has been totally eliminated. Those coming closest to elimination are the playground program, pool operation, and the summer recreation program. Even those are not being completely eliminated. They are being reduced this summer, because of COVID-19. I believe anymore cuts will have a significant effect on level of service, which is the purview of the City Council. If anymore cuts are to be made, the Council should decide what they will be.

With all the proposed cuts there is still an \$717,760 gap to be filled. Increasing the real property tax levy by this amount results in a tax rate of \$9.37/\$1,000 of assessed value, which is a 6.65% or \$0.58/\$1,000 of taxable value increase over last year's rate. At this rate, the average single-family homeowner (\$110,000 assessed value) will pay an additional \$64.28. This is the tax levy in the proposed budget.

A tax cap compliant budget (1.91% increase in tax rate) would result in a tax rate of \$8.95/\$1,000. This would add \$18.50 to the average homeowner's tax bill.

The City Council could consider using money from the fund balance to balance the budget. In the current economic climate we recommend against that. As stated earlier, we are not confident that we are projecting a large enough reduction in sales tax revenue and there is the possibility that we won't receive all of our State aid. With the revenue uncertainty we are facing, there needs to be a cushion. If revenue comes in better than anticipated, employees can be brought back, but cash, once it is spent, cannot be recouped. Nor can we increase property taxes mid-year to make up for losses.

We are projecting a \$9.8 million fund balance at the end of this fiscal year. However, this projection needs to be considered cautiously as it contains the current quarter's sales tax which is a very unpredictable amount and also the State's AIM payment may be reduced in June. A minimum of \$8.0 million is needed for cash flow purposes. If that cash is not there, we may have to borrow to meet payroll and pay operational costs.

I believe the City will be in a similar situation again next year. The current economic situation will turn out to be a recession and recovery time from a recession is usually longer than the

recession itself. We may also have to make adjustments mid-year if we find that revenues are even lower than projected.

The only changes proposed for fees and charges are for some of the zoning reviews.

Sewer Fund

The Sewer Fund is fiscally stable. No change in the sewage rates is proposed. The health of this fund allows more capital expenditures to be made and no personnel cuts are proposed.

Water Fund

The Water Fund is fiscally stable. No change in the water usage rates is proposed. The health of this fund allows for more capital expenditures to be made and no personnel cuts are proposed.

Health Insurance Fund

The Health Insurance Fund premiums will be going down by 8.09%.



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GENERAL FUND

**City of Watertown
Fiscal Year 2020-21 Adopted Budget
Property Tax Rate Calculation**

	<u>2019-20 (1)</u>	<u>2020-21</u>	<u>Change</u>	<u>% Change</u>
Appropriations	\$ 45,806,553	\$ 41,872,180	\$ (3,934,373)	-8.59%
Less Non-Property Tax Levy Revenues	\$ 33,996,164	\$ 31,419,770	\$ (2,576,394)	-7.58%
Less Appropriated Fund Balance	\$ 2,000,000	\$ 435,000	\$ (1,565,000)	-78.25%
Less Sidewalk Reserve	\$ 35,426	\$ 39,043	\$ 3,617	10.21%
Less Capital Reserve	\$ 260,000	\$ 207,000	\$ (53,000)	-20.38%
Real Property Tax Levy	\$ 9,514,963	\$ 9,771,367	\$ 256,404	2.69%
Taxable Assessed Valuation	\$ 1,081,841,045	\$ 1,090,924,212	\$ 9,083,167	0.84%
Tax Rate per \$1,000 of Taxable Assessed Valuation	\$ 8.7835	\$ 8.9450	\$ 0.1615	1.84%

(1) Fiscal Year 2019-20 Adopted Budget represents the original budget plus any subsequent budget re-adoptions

**City of Watertown
Fiscal Year 2020-21 Budget
Constitutional Tax Limit**

Five Year Total Full Valuation	<u><u>\$ 5,811,460,204</u></u>
Five Year Average Full Valuation	<u><u>\$ 1,162,292,041</u></u>
Constitutional Tax Limit - 2% of 5 Year Average	<u><u>\$ 23,245,841</u></u>
Property Tax Levy	\$ 9,771,367
Less Total Exclusions	<u>4,760,856</u>
Tax Levy Subject to Tax Limit	<u><u>\$ 5,010,511</u></u>
Percentage of Tax Limit Exhausted	<u><u>21.55%</u></u>
Constitutional Tax Margin	<u><u>\$ 18,235,330</u></u>

City of Watertown

Fiscal Year 2020-21 Budget

Property Tax Cap Calculation

		<u>FY 2020-21</u>
	Prior Year Adopted Tax Levy	\$ 9,548,446
Multiply By	Tax Base Growth Factor (provided by NYS Dept. of Taxation and Finance)	<u>100.34%</u>
	Subtotal	\$ 9,580,911
Plus	PILOTs Receivable from Prior Year	<u>\$ 187,500</u>
Equals	Subtotal	\$ 9,548,151
Multiply By	Allowable Levy Growth Factor (provided by NYS Office of the State Comptroller)	<u>1.81%</u>
Equals	Subtotal	\$ 9,945,219
Less	PILOTs Receivable for Current Year	\$ (142,500)
Plus	Available Carryover from Prior Year	<u>\$ 9,415</u>
Equals	Tax Levy Limit Before Adjustments / Exclusions	\$ 9,812,134
Less	Costs Incurred from Transfer of Local Government Functions	\$ -
Plus	Savings Realized from Transfer of Local Government Functions	<u>\$ -</u>
Equals	Tax Levy Limit (Adjusted for Transfer of Local Government Functions)	\$ 9,812,134
	Tax Levy Necessary for Expenditures Resulting from Tort Orders /	
Plus	Judgments over 5% of Prior Year Levy	\$ -
	Tax Levy Necessary for Pension Contribution Expenditures Caused by	
	Growth in the Employees Retirement System Average Actuarial	
Plus	Contribution Rate in Excess of 2 Percentage Points	\$ -
	Tax Levy Necessary for Pension Contribution Expenditures Caused by	
	Growth in the Police and Fire Retirement System Average Actuarial	
Plus	Contribution Rate in Excess of 2 Percentage Points	\$ -
Plus	Available Carryover (if any, up to a maximum of 1.5%)	<u>\$ -</u>
Equals	Tax Levy Limit (Adjusted for Transfers and Exclusions)	<u><u>\$ 9,812,134</u></u>
	 Tax Levy Increase Allowable per Tax Cap Calculation	 \$ 263,688
	 Percent Tax Levy Increase Allowable per Tax Cap Calculation	 2.76%

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Revenue Summary

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Taxes and Penalties	\$ 19,419,150	\$ 19,730,488	\$ 20,309,500	\$ 17,605,500
Departmental Revenues	6,665,001	6,253,754	5,755,185	6,253,030
Intergovernmental Revenues	129,787	119,661	151,957	149,915
Use of Money and Property	127,643	282,041	324,000	88,250
Licenses and Permits	97,902	145,672	108,350	117,350
Fines and Other Revenues	232,462	316,803	236,500	216,000
Interfund Transfers	428,051	492,342	300,500	258,935
State and Federal Aid	5,663,086	7,150,642	6,805,776	6,725,640
Real Property Taxes	<u>8,998,254</u>	<u>9,341,351</u>	<u>9,519,359</u>	<u>9,776,517</u>
Total Revenues	\$ 41,761,336	\$ 43,832,754	\$ 43,511,127	\$ 41,191,137

Appropriated Reserves and Fund Balance

Appropriated Debt Reserve (Sidewalk Program)	58,386	58,386	35,426	39,043
Appropriated Capital Reserve	456,408	456,408	260,000	207,000
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>2,000,000</u>	<u>435,000</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 42,276,130</u>	<u>\$ 44,347,548</u>	<u>\$ 45,806,553</u>	<u>\$ 41,872,180</u>

Fund Balance

Beginning reserves and fund balance	\$ 13,542,164	\$ 13,037,378
+ Revenues	41,761,336	43,832,754
- Expenses	(42,657,126)	(43,511,795)
- Prior period adj. for Federal Bus Revenues	391,004	-
+ Prior period adj. for sidewalk program	<u>-</u>	<u>41,240</u>
Ending reserve and fund balances	\$ 13,037,378	\$ 13,399,577
- Reserve for capital	(547,782)	(426,872)
- Reserve for debt (sidewalk program)	(173,140)	(172,044)
- Reserve for Fairgrounds Stadium	(3,016)	-
- Reserve for encumbrances	(167,452)	(515,218)
- Fund balance appropriated to subsequent fiscal year	<u>(2,000,000)</u>	<u>(2,000,000)</u>
Unreserved un-appropriated fund balance	<u>\$ 10,145,988</u>	<u>\$ 10,285,443</u>

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Tax and Penalty Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1080 Federal PILOTs	\$ 49,744	\$ 55,834	\$ 56,500	\$ 55,500
A.0000.1081 Other PILOTs	86,687	122,872	131,000	87,000
A.0000.1090 Interest and Penalties on Real Property Taxes	200,632	179,530	175,000	180,000
A.0000.1110 State Administered Sales and Use Tax	18,424,974	18,746,071	19,315,000	16,648,000
A.0000.1130 Utilities Gross Receipts Tax	291,913	273,724	284,000	289,000
A.0000.1170 Franchises	<u>365,200</u>	<u>352,457</u>	<u>348,000</u>	<u>346,000</u>
Taxes and Penalties	<u>\$ 19,419,150</u>	<u>\$ 19,730,488</u>	<u>\$ 20,309,500</u>	<u>\$ 17,605,500</u>

A.0000.1080 - Federal Payments in Lieu of Taxes - Payments in lieu of taxes paid by the Watertown Housing Authority.

A.0000.1081 - Other Payments in Lieu of Taxes - Payments in lieu of taxes paid on various properties that are exempt from property taxes. They include various apartment projects and properties being financed through the Jefferson County Industrial Development Agency.

A.0000.1090 - Interest and Penalties on Real Property Taxes - Property owners who do not pay their taxes on time are assessed interest and penalties.

A.0000.1110 - State Administered Sales and Use Tax - Per agreement with Jefferson County, the City receives 24% of the four percent county sales tax collected within the County.

A.0000.1130 - Utilities Gross Receipts Tax - Under General Municipal Law the City imposes a 1% tax on the gross receipts of utility company sales for gas, electric and telephone.

A.0000.1170 - Franchises - The City receives 5% of the gross revenue earned by Time Warner from its subscribers in the City.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Departmental Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1235 Tax Sale Advertising	\$ 18,440	\$ 18,210	\$ 20,000	\$ 21,000
A.0000.1240 Comptroller Fees	10,329	9,894	10,000	10,000
A.0000.1250 Assessor Fees	591	549	500	500
A.0000.1255 Clerk Fees	127,822	127,388	136,000	140,000
A.0000.1260 Civil Service Fees	1,320	2,260	550	1,300
A.0000.1520 Police Fees	27,836	1,659	14,000	1,500
A.0000.1570 Demolitions	21,348	27,299	-	-
A.0000.1710 Public Works Fee	82,281	127,543	80,000	85,000
A.0000.1715 DPW Charges - Fuel	20,642	22,239	22,750	22,000
A.0000.1750 Bus Fares	133,058	124,761	135,000	130,000
A.0000.1751 Bus Advertising	14,025	9,296	15,000	15,000
A.0000.2001 Park and Recreation Charges	48,010	52,490	35,350	25,500
A.0000.2002 Field Use Charges	42,347	30,400	62,455	34,000
A.0000.2012 Recreation Concessions	158,545	165,380	156,000	176,000
A.0000.2025 Stadium Charges	16,904	16,585	20,700	22,200
A.0000.2030 Arena Fees	28,933	45,762	37,580	31,530
A.0000.2065 Skating Rink Charges	235,010	230,894	221,300	230,000
A.0000.2110 Zoning Fees	3,810	3,850	4,000	4,500
A.0000.2130 Refuse and Garbage Charges	453,340	442,750	450,000	445,000
A.0000.2135 Refuse and Garbage Totes	416,831	440,275	437,000	471,000
A.0000.2150 Sale of Surplus Power	<u>4,803,579</u>	<u>4,354,270</u>	<u>3,897,000</u>	<u>4,387,000</u>
Departmental Revenues	<u>\$ 6,665,001</u>	<u>\$ 6,253,754</u>	<u>\$ 5,755,185</u>	<u>\$ 6,253,030</u>

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Departmental Revenues

A.0000.1235 - Tax Sale Advertising - Advertising and lien search fees paid by property owners with delinquent taxes.

A.0000.1240 - Comptroller Fees - The revenue derived is received for property tax certifications and searches, processing fee for returned checks and ATM service fees.

A.0000.1250 - Assessor Fees - Fees for copies of property record cards and sales reports.

A.0000.1255 - Clerk Fees - Fees for certified copies of birth certificates, death certificates, marriage licenses, dog licenses and wedding ceremonies.

A.0000.1260 - Civil Service Fees - City share of Civil Service exam fees.

A.0000.1520 - Police Fees - The Police Department charges fees for copies of accident reports and for fingerprinting. A fee is charged to anyone, other than a city police officer, who is receiving formal training at the City's Police Academy.

A.0000.1570 - Demolitions Fees - Demolition costs and fees charged to a property owner when the City has to demolish a structure for Code compliance issues.

A.0000.1710 - Public Works Services - Charges for services such as mowing and refuse clean-up performed by DPW, at properties whose owner is in violation of the municipal code.

A.0000.1715 - DPW Charges - Fuel - Charges to the School District for purchase of fuel.

A.0000.1750 - Bus Fares - Passengers riding the City bus system pay a fee each time they ride, or may purchase a book of passes.

A.0000.1751 - Bus Advertising - Revenue received from advertising on City buses.

A.0000.2001 - Park and Recreation Charges - The Recreation Department charges various fees for activities such as t-ball, baseball softball, golf and tennis.

A.0000.2002 - Field Use Charges - The Recreation Department charges various fees for the use of the City's athletic fields for sports, community activities and events.

A.0000.2012 - Recreation Concessions - The revenue consists of the Arena concession stand and any other concessions operated at the Fairgrounds complex.

A.0000.2025 - Stadium Charges - Fees associated with leases of or events at the baseball stadium.

A.0000.2030 - Arena Fees - The Recreation Department charges for rental of the arena for concerts, performances and trade shows.

A.0000.2065 - Skating Rink Charges - This is the charge for the rental of ice time, public skating and miscellaneous revenues related to the ice rink at the Fairgrounds Arena.

A.0000.2110 - Zoning Fees - The Municipal Code provides for fees to be charged for matters brought before the Zoning Board of Appeals.

A.0000.2130 - Refuse and Garbage Charges - This is the revenue derived from the sale of the City's refuse bag stickers.

A.0000.2135 - Refuse and Garbage Totes - This is the revenue derived from the rental of the City's tote bins for refuse and garbage disposal.

A.0000.2150 - Sale of Surplus Power - Under the terms of a 40 year agreement with Niagara Mohawk, the power company purchases all of the excess power the City produces at its hydroelectric power plant.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Intergovernmental Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2210 Tax and Assessment Services for Other Governments	\$ 5,185	\$ 5,182	\$ 5,175	\$ 5,175
A.0000.2220 Civil Service Charges for School District	24,055	23,238	35,750	38,000
A.0000.2260 Police Services	94,947	91,241	105,432	101,140
A.0000.2300 Transportation, Other Governments	<u>5,600</u>	<u>-</u>	<u>5,600</u>	<u>5,600</u>
Intergovernmental Revenues	<u>\$ 129,787</u>	<u>\$ 119,661</u>	<u>\$ 151,957</u>	<u>\$ 149,915</u>

A.0000.2210 - Tax and Assessment Services for Other Governments - The City Assessor's Department charges the Watertown City School District for the preparation of its tax roll and tax bills.

A.0000.2220 - Civil Service Charges for School District - Based upon the ratio of total employees at the City and the School District, the District reimburses the City for its share of operating the Civil Service Department.

A.0000.2260 - Police Services - Jefferson County reimburses the City for expenses incurred by the Police Department (salary, overtime, fuel, maintenance) for participating in the STOP-DWI program. The Watertown City School District reimburses the City for costs related to a School Resource Officer.

A.0000.2300 - Transportation, Other Governments - Revenue received from Jefferson County Office of the Aging for the Citibus system.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Use of Money and Property Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2401 Interest and Earnings	\$ 51,092	\$ 204,715	\$ 264,000	\$ 27,500
A.0000.2410 Rental of Real Property	<u>76,551</u>	<u>77,326</u>	<u>60,000</u>	<u>60,750</u>
Use of Money and Property	<u>\$ 127,643</u>	<u>\$ 282,041</u>	<u>\$ 324,000</u>	<u>\$ 88,250</u>

A.0000.2401 - Interest and Earnings - Revenue derived from the investment of city funds through certificates of deposits, savings accounts and the purchase of government securities.

A.0000.2410 - Rental of Real Property - Revenue is received from the rental of land to the Watertown Golf Course and rental of office space at the baseball stadium.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund License and Permit Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2501 Business and Occupational Licenses	\$ 7,405	\$ 8,360	\$ 8,000	\$ 8,000
A.0000.2530 Games of Chance Licenses	80	8,844	100	100
A.0000.2540 Bingo Licenses	2,291	2,024	2,250	2,250
A.0000.2555 Building and Alteration Permits	75,876	115,734	80,000	75,000
A.0000.2560 City Permits	6,325	3,770	10,000	5,000
A.0000.2590 Other Permits	2,975	3,500	5,000	4,000
A.0000.2591 Storm and Sanitary Sewer Permits	2,950	3,440	3,000	3,000
A.0000.2592 Vacant Property Registration Fees	-	-	-	20,000
Licenses and Permits	\$ 97,902	\$ 145,672	\$ 108,350	\$ 117,350

A.0000.2501 - Business and Occupational Licenses - The City receives revenue from the sale of plumbing, public street vending, liquidation and private trash hauler licenses.

A.0000.2530 - Games of Chance Licenses - The City's share of the profit and license fee.

A.0000.2540 - Bingo Licenses - The City's share of the profit and license fee.

A.0000.2555 - Building and Alterations Permits - As provided by the Municipal Code the Code Enforcement Officer requires payment for the issuance of permits for new construction and remodeling, etc.

A.0000.2560 - City Permits - The Municipal Code allows the City to charge a fee for curb and pavement cut permits.

A.0000.2590 - Other Permits - The Municipal Code allows for the City to charge for snow dump permits.

A.0000.2591 - Storm and Sanitary Sewer Permits - The administrative fee and connection and disconnect fee for storm and sanitary sewer hook-ups.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Fines and Other Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2610 Fines and Forfeited Bail	\$ 94,796	\$ 108,316	\$ 122,000	\$ 100,000
A.0000.2650 Scrap and Excess Material Sale	13,188	11,486	10,000	12,000
A.0000.2660 Sale of Real Property	2,458	-	25,000	20,000
A.0000.2665 Sale of Equipment	32,592	26,071	26,000	25,000
A.0000.2680 Insurance Recoveries	33,245	54,054	30,000	30,000
A.0000.2701 Refund of Prior Year Expenses	37,743	97,546	5,000	5,000
A.0000.2705 Gifts and Donations	6,750	7,649	5,500	10,000
A.0000.2770 Other Unclassified Revenues	1,549	1,115	1,000	1,000
A.0000.2773 Payment Processing Fees	10,141	10,566	12,000	13,000
Fines and Other Revenue	\$ 232,462	\$ 316,803	\$ 236,500	\$ 216,000

A.0000.2610 - Fines and Forfeited Bail - Revenue from parking tickets and City court fines.

A.0000.2650 - Scrap and Excess Material Sales - Bicycle auction proceeds and sale of excess scrap.

A.0000.2660 - Sale of Real Property - Revenue received from sale of City owned property net of back taxes.

A.0000.2665 - Sale of Equipment - Revenue received from sale of City equipment.

A.0000.2680 - Insurance Recoveries - Insurance proceeds received for damages to City property and vehicles.

A.0000.2701 - Refund of Prior Year Expenses - Refunds received for a prior year expenditure.

A.0000.2705 - Gifts and Donations - Gifts and donations received by the City.

A.0000.2770 - Other Unclassified Revenues - Revenues for which a specific code has not been provided.

A.0000.2773 - Payment Processing Fees - Fees charged in connection with accepting on-line payments for property taxes and trash totes.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Interfund Transfer Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.2802 Central Printing and Mailing	\$ 5,548	\$ 5,323	\$ 5,500	\$ 5,500
A.0000.2803 Central Garage	86,028	72,114	80,000	75,000
A.0000.5031 Interfund Transfers	<u>336,475</u>	<u>414,905</u>	<u>215,000</u>	<u>178,435</u>
Interfund Revenues	<u>\$ 428,051</u>	<u>\$ 492,342</u>	<u>\$ 300,500</u>	<u>\$ 258,935</u>

A.0000.2802 - Central Printing and Mailing - Charges to funds, other than the General Fund, for postage and office supplies used.

A.0000.2803 - Central Garage - Interfund billing to the Water and Sewer Funds.

A.0000.5031 - Interfund Transfers - Contributions from the Debt Service, Community Development and Tourism Funds.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund State and Federal Aid Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.3001 State Aid, Per Capita	\$ 4,703,208	\$ 4,703,208	\$ 4,703,208	\$ 4,703,208
A.0000.3005 State Aid, Mortgage Tax	303,280	249,933	250,000	250,000
A.0000.3088 State Reimbursement, Other	775	640	1,000	1,000
A.0000.3089 State Reimbursement, Workers' Compensation	18,762	42,154	26,000	21,000
A.0000.3330 State Reimbursement, Court Security	30,961	31,198	34,000	25,000
A.0000.3331 State Reimbursement, Court Costs	1,752	1,752	1,752	1,752
A.0000.3389 State Reimbursement, Public Safety	-	14,405	33,280	33,280
A.0000.3501 State Reimbursement, CHIPS	212,415	408,135	271,000	289,000
A.0000.3589 State Mass Transportation Assistance	282,165	313,567	292,000	286,000
A.0000.3594 State Aid, Bus Projects	-	-	13,916	-
A.0000.3989 State Aid, Home and Community Services	102,507	82,378	155,830	155,000
A.0000.4389 Federal Aid, Public Safety	4,004	205,890	355,320	221,000
A.0000.4510 Federal Aid, Highway Safety	3,257	4,166	7,144	5,400
A.0000.4589 Federal Aid, Transportation Asst.	-	1,093,216	661,326	734,000
State and Federal Aid	\$ 5,663,086	\$ 7,150,642	\$ 6,805,776	\$ 6,725,640

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund State and Federal Aid Revenues

A.0000.3001 - State Aid, Per Capita - General revenue sharing provided to localities by the State of New York.

A.0000.3005 - State Aid, Mortgage Tax - The City receives 1/2% tax for each mortgage recorded on property located within the City.

A.0000.3088 - State Reimbursement, Other - Miscellaneous reimbursements received from NYS for training.

A.0000.3089 - State Reimbursement, Workers' Compensation - The State reimburses the City for certain workers, compensation expenses incurred by the City.

A.0000.3330 - State Reimbursement, Court Security - The City is reimbursed for the space provided to the State Court system.

A.0000.3331 - State Reimbursement, Court Costs - The Court system reimburses the City for telephone expense.

A.0000.3389 - State Reimbursement, Public Safety- Aid for public safety purposes

A.0000.3501 - State Reimbursement, CHIPS - Aid from highway capital program to offset Department of Public Works' costs.

A.0000.3589 - State Mass Transportation Assistance - The City receives operating assistance from the NYS Department of Transportation for the City bus system and para-transit system. Reimbursement is based on number of passengers carried and miles driven.

A.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of State for Brownfield related project costs.

A.0000.4389 - Federal Aid, Public Safety - Grants for bullet proof vests, computers, hiring of firefighters (SAFER),etc.

A.0000.4510 - Federal Aid, Highway Safety - Revenues received from the Police Traffic Services (PTS) program.

A.0000.4589 - Federal Aid, Transportation Assistance - The City receives a lump sum amount from the federal government for the City bus system and para-transit system. The funds are for operating assistance or capital expenditures.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Property Tax Revenues

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.0000.1001 Real Property Taxes	\$ 9,099,271	\$ 9,312,206	\$ 9,514,963	\$ 9,771,367
A.0000.1030 Special Assessments	5,141	3,946	4,396	5,150
A.0000.1050 Real Property Tax Reserve	<u>(106,158)</u>	<u>25,199</u>	<u>-</u>	<u>-</u>
Real Property Taxes	<u>\$ 8,998,254</u>	<u>\$ 9,341,351</u>	<u>\$ 9,519,359</u>	<u>\$ 9,776,517</u>

A.0000.1001 - Real Property Taxes - Real property taxes are assessed on all residential, commercial and industrial property located within the City. Under the law, certain properties are tax exempt, ie: school, churches, government buildings.

A.0000.1030 - Special Assessments - Installment interest received on the special assessment sidewalk program.

A.0000.1050 - Real Property Tax Reserve - Deferred tax revenue to be collected at a later date is recorded in this account.

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Expenditure Summary

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
City Council	\$ 93,391	\$ 78,400	\$ 74,815	65,150
Mayor	30,388	59,844	35,885	27,382
City Manager	569,066	399,443	278,526	240,597
City Comptroller	580,565	520,812	523,201	464,022
Purchasing	144,682	160,256	173,910	170,704
Assessment	295,168	209,340	196,904	199,902
Tax Advertising	19,425	20,918	20,000	21,000
Property Acquired	2,722	2,221	15,850	850
City Clerk	194,346	218,616	219,361	221,115
Law	460,158	466,217	230,000	201,000
Civil Service	60,739	57,517	63,361	61,064
Human Resources	-	-	161,046	154,981
Engineering	654,821	641,337	716,047	627,179
Public Works Administration	512,049	581,829	542,831	586,819
Municipal Building	168,961	206,671	208,469	189,214
Central Garage	749,489	655,411	891,192	636,196
Central Printing and Mailing	57,690	49,685	64,450	64,450
Information Technology	427,971	508,998	748,008	807,529
Judgments and Claims	-	21,583	2,000	25,000
Real Property Taxes	21,125	20,552	21,250	22,250
Contingency	-	-	1,360,158	1,170,238
Police	8,555,490	8,985,686	9,189,677	8,917,391
Fire	9,602,041	9,560,052	8,390,976	8,491,875
Animal Control	94,366	223,532	150,575	155,850
Code Enforcement	493,399	459,961	529,670	447,152
Buildings and Grounds Maintenance	545,432	520,698	619,356	587,112
Maintenance of Roads	695,171	809,232	1,051,841	958,684
Snow Removal	1,355,288	1,401,675	1,228,709	1,253,965
Hydroelectric Production	439,390	419,986	476,580	456,851
Traffic Control and Lighting	874,930	887,138	971,571	896,216
Bus	934,949	967,927	1,281,223	1,228,220
Parking Facilities	68,782	49,617	69,565	59,605
Community Action Planning Council	15,000	15,000	14,500	10,000
Publicity	4,789	3,678	1,925	53,000
Parks and Recreation Administration	293,049	298,803	309,645	274,718
Thompson Park	404,257	392,885	421,146	355,498
Playgrounds	53,452	62,149	73,928	44,455
Outdoor Recreation	329,625	468,636	429,460	291,808
Pools	173,110	219,608	245,664	105,714
Arena	678,876	730,166	691,226	703,282

City of Watertown
Fiscal Year 2020-21 Adopted Budget
General Fund Expenditure Summary

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
Zoning	\$ 4,991	\$ 4,081	\$ 4,000	\$ 4,000
Planning	321,053	423,046	375,730	306,503
Storm Sewers	308,972	311,511	373,151	358,482
Refuse and Recycling	828,619	787,626	865,518	893,018
Workers' Compensation	106,008	103,274	98,000	82,000
Unemployment Claims	4,691	4,838	5,000	190,000
Health Insurance - Retirees	4,298,415	4,766,265	4,192,976	3,740,961
Medicare Part B - Retirees	401,210	445,468	483,000	521,000
Compensated Absences	(6,354)	(7,209)	-	-
Other Employee Benefits	4,400	4,332	5,000	4,750
General Liability Reserve	75,000	45,000	40,000	40,000
Transfer to Library Fund	1,399,839	1,375,144	1,446,362	1,252,723
Transfer Capital Fund	1,249,614	769,841	2,338,500	226,800
Black River Trust Reserve	10,000	87,940	10,000	17,625
Debt Service	<u>2,996,516</u>	<u>3,034,559</u>	<u>2,874,815</u>	<u>2,986,280</u>
Total Expenditures	<u><u>\$ 42,657,126</u></u>	<u><u>\$ 43,511,795</u></u>	<u><u>\$ 45,806,553</u></u>	<u><u>\$ 41,872,180</u></u>

City of Watertown

Fiscal Year: 2020-21

Department: City Council

Account Code: A1010

Function: General Government Support



Description: The City Council is responsible for fostering public relations; establishing the overall policies of the City; voting on appropriations, ordinances, local laws and resolutions; and adopting the City's annual budget. The Council conducts legislative matters as a body and implements policy decisions through the office of the City Manager.

City of Watertown**Fiscal Year: 2020-21****Department: City Council****Account Code: A1010****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 53,256	\$ 53,256	\$ 53,256	\$ 45,256
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 53,256</u>	<u>\$ 53,256</u>	<u>\$ 53,256</u>	<u>\$ 45,256</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	27,065	14,317	11,500	11,500
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,882	751	1,150	1,150
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	110	13	500	-
465 Equipment < \$5,000	-	20	-	-
Total Operating Expenses	<u>\$ 29,057</u>	<u>\$ 15,101</u>	<u>\$ 13,150</u>	<u>\$ 12,650</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 7,004	\$ 5,969	\$ 4,333	\$ 3,780
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,074	4,074	4,076	3,464
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	<u>\$ 11,078</u>	<u>\$ 10,043</u>	<u>\$ 8,409</u>	<u>\$ 7,244</u>
Department Total	<u><u>\$ 93,391</u></u>	<u><u>\$ 78,400</u></u>	<u><u>\$ 74,815</u></u>	<u><u>\$ 65,150</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: City Council
Account Code: A1010
Function: General Government Support

FY 2020-21 Adopted Budget**Personal Services**

A.1010.0110	Salaries		
	Council Members (4)	\$	45,256
	Total Personal Services	\$	45,256

Operating Expenses

A.1010.0430	Contracted Services		
	Broadcasting of Meetings	\$	11,000
	Legal Ads	<u>500</u>	\$ 11,500
A.1010.0450	Miscellaneous		
	Travel and Training	500	
	Membership Dues	<u>650</u>	1,150
	Total Operating Expenses		<u>\$ 12,650</u>

Fringe Benefits

A.1010.0810	New York State Employees' Retirement System	\$	3,780
A.1010.0830	Social Security		<u>3,464</u>
	Total Fringe Benefits	\$	<u>7,244</u>

TOTAL BUDGET		\$	<u><u>65,150</u></u>
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City of Watertown**Fiscal Year: 2020-21****Department: Mayor****Account Code: A1210****Function: General Government Support**

Description: The Mayor is the head of City Government and presides at all meetings of the City Council. A voting member of the Council, the Mayor provides leadership and promotes teamwork by assisting the Council in establishing policies and coordinating Council activities. The Mayor represents the City at local and State level events and on private and public occasions.

City of Watertown**Fiscal Year: 2020-21****Department: Mayor****Account Code: A1210****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 17,753	\$ 17,753	\$ 17,753	\$ 15,753
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 17,753	\$ 17,753	\$ 17,753	\$ 15,753
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	2,005	-	-
440 Fees Non Employees	629	28,638	-	-
450 Miscellaneous	7,841	7,309	13,825	7,825
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	100	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 8,470	\$ 37,952	\$ 13,925	\$ 7,825
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 2,807	\$ 2,781	\$ 2,849	\$ 2,599
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	1,358	1,358	1,358	1,205
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ 4,165	\$ 4,139	\$ 4,207	\$ 3,804
Department Total	\$ 30,388	\$ 59,844	\$ 35,885	\$ 27,382

City of Watertown

Fiscal Year: 2020-21

Department: Mayor

Account Code: A1210

Function: General Government Support

FY 2020-21 Adopted Budget

Personal Services

A.1210.0110	Salaries		
	Mayor	\$	15,753
	Total Personal Services	\$	15,753

Operating Expenses

A.1210.0450	Miscellaneous		
	Memberships	\$	7,325
	Travel Expenses	500	\$ 7,825
	Total Operating Expenses		\$ 7,825

Fringe Benefits

A.1210.0810	NYS Employees' Retirement System	\$	2,599
A.1210.0830	Social Security		1,205
	Total Fringe Benefits	\$	3,804

TOTAL BUDGET		\$	27,382
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City of Watertown**Fiscal Year: 2020-21****Department: City Manager****Account Code: A1230****Function: General Government Support**

Description: The City Manager directs and supervises the activities of the City, manages municipal resources for efficient operation of public services, presents plans, reports and analyses to City Council and the Mayor, and maintains the current and projected financial affairs of the City. Appointed by Watertown's City Council, the City Manager serves as the Chief Executive Officer and is responsible for implementing policy and administering City operations. The City Manager's Office includes the City Manager and Confidential Secretary.

City of Watertown

Fiscal Year: 2020-21

Department: City Manager

Account Code: A1230

Function: General Government Support

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 250,028	\$ 248,873	\$ 174,728	\$ 171,233
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	3,488	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 253,516	\$ 248,873	\$ 174,728	\$ 171,233
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	20,000	-
Total Equipment	\$ -	\$ -	\$ 20,000	\$ -
Operating Expenses				
410 Utilities	\$ 436	\$ 217	\$ -	\$ 450
420 Insurance	-	-	-	-
430 Contracted Services	30,264	36,380	-	-
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	4,609	7,778	6,960	4,735
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	799	31	1,200	500
465 Equipment < \$5,000	1,353	2,651	1,450	-
Total Operating Expenses	\$ 37,461	\$ 47,057	\$ 9,610	\$ 5,685
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 29,742	\$ 31,100	\$ 28,044	\$ 28,258
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	17,629	17,302	13,366	13,099
840 Workers' Compensation	180,205	-	-	-
850 Health Insurance	50,513	55,111	32,778	22,322
Total Fringe Benefits	\$ 278,089	\$ 103,513	\$ 74,188	\$ 63,679
Department Total	\$ 569,066	\$ 399,443	\$ 278,526	\$ 240,597

City of Watertown**Fiscal Year: 2020-21****Department: City Manager****Account Code: A1230****Function: General Government Support**

		FY 2020-21 Adopted Budget	
Personal Services			
A.1230.0110	Salaries		
	City Manager	\$ 119,756	
	Confidential Secretary to the City Manager	<u>51,477</u>	<u>\$ 171,233</u>
	Total Personal Services		<u>\$ 171,233</u>
Operating Expenses			
A.1230.0410	Utilities		
	Cell Phone		\$ 450
A.1230.0450	Miscellaneous		
	Travel and Training, Seminars	\$ 2,000	
	Membership/Organizational Dues	2,635	
	Shipping	<u>100</u>	<u>\$ 4,735</u>
A.1230.0460	Materials and Supplies		
	Letterhead, Envelopes, Forms		<u>500</u>
	Total Operating Expenses		<u>\$ 5,685</u>
Fringe Benefits			
A.1230.0810	New York State Employees' Retirement System		\$ 28,258
A.1230.0830	Social Security		13,099
A.1230.0850	Health Insurance		<u>22,322</u>
	Total Fringe Benefits		<u>\$ 63,679</u>
	TOTAL BUDGET		<u>\$ 240,597</u>

City of Watertown**Fiscal Year: 2020-21****Department: City Comptroller****Account Code: A1315****Function: General Government Support**

Description: The City Comptroller is the Chief Fiscal Officer of the City; the custodian of all City funds. The Comptroller's Office is responsible for general accounting functions, which include processing of all revenues, accounts payable, payroll and financial reporting to State and Federal agencies. This office is in charge of investing City funds, borrowing for debt, and the parking violations bureau. The City Comptroller is charged with collection of all City, County and delinquent School property taxes, special assessments, and water and sewer charges. Annually, the Comptroller is required to conduct a Tax Sale to allow for collection of delinquent property taxes. The Comptroller's Office is currently staffed with a total of five employees and is highly utilized by the taxpayers of the City and the public in general.

City of Watertown**Fiscal Year: 2020-21****Department: City Comptroller****Account Code: A1315****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 179,697	\$ 142,926	\$ 116,248	\$ 114,342
120 Clerical	172,708	157,798	179,667	149,953
130 Wages	-	-	-	-
140 Temporary	-	272	-	-
150 Overtime	-	1,224	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	1,185	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 355,205</u>	<u>\$ 303,405</u>	<u>\$ 299,715</u>	<u>\$ 268,095</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	2,546	2,546	2,675	2,700
430 Contracted Services	54,494	59,022	71,350	64,275
440 Fees Non Employees	27,840	31,144	35,840	40,800
450 Miscellaneous	4,346	3,427	4,350	4,265
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,704	2,068	2,500	2,525
465 Equipment < \$5,000	1,250	3,884	1,450	2,275
Total Operating Expenses	<u>\$ 92,180</u>	<u>\$ 102,091</u>	<u>\$ 118,165</u>	<u>\$ 116,840</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 46,796	\$ 47,674	\$ 41,136	\$ 36,911
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,999	22,307	22,929	20,509
840 Workers' Compensation	-	-	-	-
850 Health Insurance	60,385	45,335	41,256	21,667
Total Fringe Benefits	<u>\$ 133,180</u>	<u>\$ 115,316</u>	<u>\$ 105,321</u>	<u>\$ 79,087</u>
Department Total	<u><u>\$ 580,565</u></u>	<u><u>\$ 520,812</u></u>	<u><u>\$ 523,201</u></u>	<u><u>\$ 464,022</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: City Comptroller****Account Code: A1315****Function: General Government Support**

		FY 2020-21 Adopted Budget	
Personal Services			
A.1315.0110	Salaries		
	City Comptroller	\$ 93,403	
	Accountant (.5)	20,939	\$ 114,342
A.1315.0120	Clerical		
	Principal Account Clerk (2)	104,985	
	Sr. Account Clerk Typist	44,968	149,953
A.1315.0150	Overtime		1,000
A.1315.0175	Health Insurance Buyout		2,800
	Total Personal Services		\$ 268,095
Operating Expenses			
A.1315.0420	Insurance		\$ 2,700
A.1315.0430	Contracted Services		
	Office Equipment Maintenance	\$ 250	
	Advertising - Tax/Audit/Debt Notices	375	
	Bankruptcy Search Services	100	
	KVS Financial Software Maintenance	44,500	
	Credit Card Processing Fees	16,000	
	Record Management Services	250	
	Debt Disclosure Filing	1,150	
	Fixed Asset Software Maintenance	1,650	64,275
A.1315.0440	Fees, Non Employees		
	Single Audit	22,720	
	Allocated Indirect Cost Plan	12,000	
	Actuarial Services	6,080	40,800
A.1315.0450	Miscellaneous		
	Travel and Training, Seminars	2,825	
	Dues and Publications	1,390	
	Shipping	50	4,265
A.1315.0460	Materials and Supplies		
	Letterhead, Envelopes	775	
	Checks, 1099s, W-2s	1,750	2,525
A.1315.0465	Equipment < \$5,000		
	Computer	850	
	Miscellaneous Office Equipment	1,425	2,275
	Total Operating Expenses		\$ 116,840

City of Watertown

Fiscal Year: 2020-21

Department: City Comptroller

Account Code: A1315

Function: General Government Support

		<u>FY 2020-21 Adopted Budget</u>	
Fringe Benefits			
A.1315.0810	New York State Employees' Retirement System	\$	36,911
A.1315.0830	Social Security		20,509
A.1315.0850	Health Insurance		<u>21,667</u>
	Total Fringe Benefits	\$	<u>79,087</u>
TOTAL BUDGET		\$	<u>464,022</u>



City of Watertown
Fiscal Year: 2020-21
Department: Purchasing
Account Code: A1345
Function: General Government Support

Description: The Purchasing Manager's primary role is to operate and maintain a Decentralized Purchasing Program with the various City departments in accordance with the rules and guidelines as set forth under New York State General Municipal Law 103. The objective of the department is to support the various services provided by the City's departments as well as to ensure the prudent and economical use of the public's money for the purchase of maximum quality at the most economical cost, and to guard against favoritism, improvidence, fraud and corruption.

City of Watertown**Fiscal Year: 2020-21****Department: Purchasing****Account Code: A1345****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 65,300	\$ 70,338	\$ 74,825	\$ 73,329
120 Clerical	33,514	35,268	37,615	39,294
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	241	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 98,814</u>	<u>\$ 105,847</u>	<u>\$ 112,440</u>	<u>\$ 112,623</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	1,410	-	125	325
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,163	2,452	1,100	1,100
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	146	-	200
465 Equipment < \$5,000	640	440	850	-
Total Operating Expenses	<u>\$ 3,213</u>	<u>\$ 3,038</u>	<u>\$ 2,075</u>	<u>\$ 1,625</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 15,779	\$ 14,372	\$ 18,046	\$ 18,585
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	6,960	7,305	8,602	8,616
840 Workers' Compensation	-	-	-	-
850 Health Insurance	19,916	29,694	32,747	29,255
Total Fringe Benefits	<u>\$ 42,655</u>	<u>\$ 51,371</u>	<u>\$ 59,395</u>	<u>\$ 56,456</u>
Department Total	<u><u>\$ 144,682</u></u>	<u><u>\$ 160,256</u></u>	<u><u>\$ 173,910</u></u>	<u><u>\$ 170,704</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Purchasing
Account Code: A1345
Function: General Government Support

		FY 2020-21 Adopted Budget	
Personal Services			
A.1345.0110	Salaries		
	Purchasing Manager	\$	73,329
A.1345.0120	Clerical		
	Account Clerk Typist		39,294
	Total Personal Services	\$	112,623
Operating Expenses			
A.1345.0430	Contracted Services		
	Printing	\$	325
A.1345.0450	Miscellaneous		
	Association Fees	\$	100
	Education/Travel and Training		1,100
A.1345.0460	Materials and Supplies		200
	Total Operating Expenses	\$	1,625
Fringe Benefits			
A.1345.0810	New York State Employees' Retirement System	\$	18,585
A.1345.0830	Social Security		8,616
A.1345.0850	Health Insurance		29,255
	Total Fringe Benefits	\$	56,456
TOTAL BUDGET		\$	170,704

City of Watertown**Fiscal Year: 2020-21****Department: Assessment****Account Code: A1355****Function: General Government Support**

Description: The City Assessor's primary function is to provide, on an annual basis, equitable tax rolls. In addition, the department produces over 25,000 City, School and County tax bills annually for all real property located within the City of Watertown. Billing includes the re-levying of delinquent water/sewer, DPW and sidewalk improvement charges. The department maintains inventory and values for over 9,000 parcels with inventory being collected and updated using building permits and periodic area-wide inspections. The department processes approximately 600 property transfers annually, requiring the review of deeds and transfer documents. The department oversees the changes to tax maps required by subdivisions and merges. The department administers over 3,000 escrow accounts and 6,700 real property tax exemptions. The department is comprised of a staff of two; City Assessor and Real Property Appraiser.

City of Watertown**Fiscal Year: 2020-21****Department: Assessment****Account Code: A1355****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 68,446	\$ 69,814	\$ 70,743	\$ 69,328
120 Clerical	-	-	-	-
130 Wages	104,802	51,096	53,942	56,896
140 Temporary	-	6,880	7,000	-
150 Overtime	181	124	100	100
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 173,429</u>	<u>\$ 127,914</u>	<u>\$ 131,785</u>	<u>\$ 126,324</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 480	\$ 480	\$ 481	\$ 481
420 Insurance	-	-	-	-
430 Contracted Services	5,263	5,764	5,130	3,720
440 Fees Non Employees	63,471	35,355	20,000	30,000
450 Miscellaneous	6,928	7,340	8,305	8,350
455 Vehicle Expenses	-	279	1,500	1,725
460 Materials and Supplies	1,362	73	1,580	1,730
465 Equipment < \$5,000	247	-	850	850
Total Operating Expenses	<u>\$ 77,751</u>	<u>\$ 49,291</u>	<u>\$ 37,846</u>	<u>\$ 46,856</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 24,627	\$ 22,750	\$ 17,190	\$ 17,057
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	12,795	9,385	10,083	9,665
840 Workers' Compensation	-	-	-	-
850 Health Insurance	6,566	-	-	-
Total Fringe Benefits	<u>\$ 43,988</u>	<u>\$ 32,135</u>	<u>\$ 27,273</u>	<u>\$ 26,722</u>
Department Total	<u><u>\$ 295,168</u></u>	<u><u>\$ 209,340</u></u>	<u><u>\$ 196,904</u></u>	<u><u>\$ 199,902</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Assessment****Account Code: A1355****Function: General Government Support****Personal Services****FY 2020-21 Adopted Budget**

A.1355.0110	Salaries		
	City Assessor	\$	69,328
A.1355.0130	Wages		
	Real Property Appraiser		56,896
A.1355.0150	Overtime		<u>100</u>
	Total Personal Services	\$	<u>126,324</u>

Operating Expenses

A.1355.0410	Utilities		
	Tablet Data Plan	\$	481
A.1355.0430	Contracted Services		
	Advertising Expenses	\$	70
	Fulcrum		750
	SDG Link Maintenance		1,100
	Data Processing Service (RPS)	<u>1,800</u>	\$ 3,720
A.1355.0440	Fees, Non Employees		
	Legal and Appraisals Services		30,000
A.1355.0450	Miscellaneous		
	Professional Organization Dues		350
	Travel and Training		2,500
	Postage	<u>5,500</u>	8,350
A.1355.0455	Vehicle Expenses		
	Fuel		500
	Vehicle Maintenance		250
	Insurance	<u>975</u>	1,725
A.1355.0460	Materials and Supplies		
	Tax Bills and Notices		1,450
	Office Supplies	<u>280</u>	1,730
A.1355.0465	Equipment < \$5,000		
	Computer		<u>850</u>
	Total Operating Expenses	\$	<u>46,856</u>

Fringe Benefits

A.1355.0810	New York State Employees' Retirement System	\$	17,057
A.1355.0830	Social Security		<u>9,665</u>
	Total Fringe Benefits	\$	<u>26,722</u>
	TOTAL BUDGET	\$	<u><u>199,902</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Miscellaneous
Account Code: A1362, A1380, A1930, A1950, A1990
Function: General Government Support

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.1362.0430 Tax Advertising	\$ 19,425	\$ 20,918	\$ 20,000	\$ 21,000
A.1930.0450 Judgments and Claims	-	21,583	2,000	25,000
A.1950.0430 Real Property Taxes	21,125	20,552	21,250	22,250
A.1990.0430 Contingency	<u>-</u>	<u>-</u>	<u>1,360,158</u>	<u>1,170,238</u>
TOTAL BUDGET	<u>\$ 40,550</u>	<u>\$ 63,053</u>	<u>\$ 1,403,408</u>	<u>\$ 1,238,488</u>

A.1362.0430 - Tax Advertising - Expenses related to Tax Sale procedure including lien searches, filing fees and advertising costs.

A.1930.0430 - Judgments and Claims - Expenses associated with settlements in certiorari cases.

A.1950.0430 - Real Property Taxes - Taxes on City owned property located outside corporate limits of the City.

A.1990.0430 - Contingency - Projected salary and benefit increases for outstanding collective bargaining units, deferred compensation payments and other miscellaneous items.

City of Watertown

Fiscal Year: 2020-21

Department: Property Acquired

Account Code: A1364

Function: General Government Support



Description: Charged to this account are expenses incurred in the managing of property taken by foreclosure for delinquent real property taxes and property acquired through donation. Expenses include maintenance, repairs and demolitions.

City of Watertown**Fiscal Year: 2020-21****Department: Property Acquired****Account Code: A1364****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	2,722	2,200	15,750	750
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	21	100	100
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 2,722	\$ 2,221	\$ 15,850	\$ 850
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 2,722	\$ 2,221	\$ 15,850	\$ 850

City of Watertown

Fiscal Year: 2020-21

Department: Property Acquired

Account Code: A1364

Function: General Government Support

Operating Expenses

FY 2020-21 Adopted Budget

A.1364.0430	Contracted Services		
	Auction Notices	\$ 250	
	Deed Filings	<u>500</u>	\$ 750
A.1364.0460	Materials and Supplies		<u>100</u>
	Total Operating Expenses		<u>\$ 850</u>
	TOTAL BUDGET		<u><u>\$ 850</u></u>

City of Watertown**Fiscal Year: 2020-210****Department: City Clerk****Account Code: A1410****Function: General Government Support**

Description: As prescribed by City Charter, the City Clerk serves as the custodian of the City Seal, the Registrar of Vital Statistics and the Clerk for the City Council. The City Clerk's Office is responsible for recording all births and deaths which occur within the City limits, issuing various licenses such as marriage, bingo, games of chance, dog, etc., issuing certified copies of various records and disbursing license and permit fees to various government agencies. The office is staffed by the City Clerk and two Deputy Clerks, all of whom are authorized to perform marriages at City Hall. The City Clerk is also the City Historian and is responsible for the material housed in the Historian's Office. The City Clerk prepares and distributes the minutes for the City Council Meetings and periodic revisions of the Municipal Code, as authorized by Council. The City Clerk's Office operates in a highly professional and accurate manner while striving to provide quality service to the citizens of the area, other government agencies and departments within our City government structure.

City of Watertown**Fiscal Year: 2020-21****Department: City Clerk****Account Code: A1410****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 133,866	\$ 138,876	\$ 143,414	\$ 142,464
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 133,866	\$ 138,876	\$ 143,414	\$ 142,464
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	3,912	7,883	8,907	8,675
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	1,190	1,023	2,875	2,845
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	1,519	991	1,700	1,700
465 Equipment < \$5,000	-	5,967	850	850
Total Operating Expenses	\$ 6,621	\$ 15,864	\$ 14,332	\$ 14,070
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 19,799	\$ 18,435	\$ 18,879	\$ 19,232
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,522	9,641	10,970	10,899
840 Workers' Compensation	-	-	-	-
850 Health Insurance	24,538	35,800	31,766	34,450
Total Fringe Benefits	\$ 53,859	\$ 63,876	\$ 61,615	\$ 64,581
Department Total	\$ 194,346	\$ 218,616	\$ 219,361	\$ 221,115

City of Watertown**Fiscal Year: 2020-21****Department: City Clerk****Account Code: A1410****Function: General Government Support**

		FY 2020-21 Adopted Budget	
Personal Services			
A.1410.0110	Salaries		
	City Clerk	\$ 68,268	
	Deputy City Clerk (2)	74,196	\$ 142,464
	Total Personal Services		\$ 142,464
Operating Expenses			
A.1410.0430	Contracted Services		
	BAS Clerk Software Fee	\$ 2,300	
	BAS Online Dog Licensing Software Fee	300	
	Online Code Book Updates (E-Code)	1,300	
	Copier Maintenance Agreement	650	
	Records Management Disposal Services	125	
	General Code Supplements	4,000	\$ 8,675
A.1410.0450	Miscellaneous		
	Education/Staff Training	2,450	
	Membership Dues/Travel	345	
	Shipping	50	2,845
A.1410.0460	Materials and Supplies		
	Historian Supplies	100	
	Office Supplies	1,600	1,700
A.1410.0465	Equipment < \$5,000		
	Computer		850
	Total Operating Expenses		\$ 14,070
Fringe Benefits			
A.1410.0810	New York State Employees' Retirement System	\$ 19,232	
A.1410.0830	Social Security		10,899
A.1410.0850	Health Insurance		34,450
	Total Fringe Benefits		\$ 64,581
TOTAL BUDGET			\$ 221,115

City of Watertown**Fiscal Year: 2020-21****Department: Law****Account Code: A1420****Function: General Government Support**

Description: Corporation Counsel is retained by the City Council to serve as legal advisor to the Mayor, the City Council, City staff, City boards and officers of the City. Corporation Counsel defends and prosecutes all actions and proceedings brought by or against the City or by or against any of its officers. All contracts, legal documents and instruments are reviewed and/or prepared by Corporation Counsel. Counsel provides interpretation of City Code, State and Federal laws and provides legal opinion as required. The City employs specialized counsel as circumstances require.

City of Watertown**Fiscal Year: 2020-21****Department: Law****Account Code: A1420****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	-	-	-
440 Fees Non Employees	450,766	460,366	230,000	200,000
450 Miscellaneous	9,392	5,851	-	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 460,158	\$ 466,217	\$ 230,000	\$ 201,000
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 460,158	\$ 466,217	\$ 230,000	\$ 201,000

City of Watertown

Fiscal Year: 2020-21

Department: Law

Account Code: A1420

Function: General Government Support

		<u>FY 2020-21 Adopted Budget</u>	
Operating Expenses			
A.1420.0440	Fees, Non Employees		
	Slye Law Firm	\$ 190,000	
	Miscellaneous Legal Support (Other Law Firms, Arbitrators, Stenographers, etc.)	<u>10,000</u>	\$ 200,000
A.1420.0450	Miscellaneous		
	Conference		<u>1,000</u>
	Total Operating Expenses		<u>\$ 201,000</u>
	TOTAL BUDGET		<u><u>\$ 201,000</u></u>

City of Watertown**Fiscal Year: 2020- 21****Department: Civil Service****Account Code: A1430****Function: General Government Support**

Description: The City of Watertown Civil Service Commission performs legislative, executive, and judicial functions: legislative when establishing rules having the force and effect of law; executive when administering the merit system, determining general policy, and establishing internal procedures; and judicial when considering and resolving appeals of Civil Service Law. The Civil Service Commission serves the City of Watertown, Flower Memorial Library, Watertown City School District, and Watertown Housing Authority with responsibility over 309 competitive, 188 non-competitive, 90 labor, 10 exempt, and 4 unclassified positions (for a total of 601 employees). The department is staffed with a full-time Executive Secretary.

City of Watertown**Fiscal Year: 2020-21****Department: Civil Service****Account Code: A1430****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 44,897	\$ 45,795	\$ 46,940	\$ 46,001
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	250	408	200	200
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 45,147	\$ 46,203	\$ 47,140	\$ 46,201
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	222	150	150
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	764	400	6,800	6,320
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	114	11	300	300
465 Equipment < \$5,000	846	-	850	-
Total Operating Expenses	\$ 1,724	\$ 633	\$ 8,100	\$ 6,770
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,069	\$ 4,142	\$ 4,515	\$ 4,559
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	3,037	3,187	3,606	3,534
840 Workers' Compensation	-	-	-	-
850 Health Insurance	6,762	3,352	-	-
Total Fringe Benefits	\$ 13,868	\$ 10,681	\$ 8,121	\$ 8,093
Department Total	\$ 60,739	\$ 57,517	\$ 63,361	\$ 61,064

City of Watertown**Fiscal Year: 2020-21****Department: Civil Service****Account Code: A1430****Function: General Government Support****FY 2020-21 Adopted Budget****Personal Services**

A.1430.0110	Salaries		
	Executive Secretary to Civil Service Commission	\$	46,001
A.1430.0170	Out of Code (Exam Monitors)		<u>200</u>
	Total Personal Services	\$	<u>46,201</u>

Operating Expenses

A.1430.0430	Contracted Services		
	Advertising (Public Hearings)	\$	150
A.1430.0450	Miscellaneous		
	Membership Dues	\$	150
	Software Maintenance Agreement		5,700
	Law Book Update		350
	Annual Conference		<u>120</u>
			6,320
A.1430.0460	Materials and Supplies		
	Printed Forms, Letterhead		<u>300</u>
	Total Operating Expenses	\$	<u>6,770</u>

Fringe Benefits

A.1430.0810	New York State Employees' Retirement System	\$	4,559
A.1430.0830	Social Security		<u>3,534</u>
	Total Fringe Benefits	\$	<u>8,093</u>

TOTAL BUDGET		\$	<u><u>61,064</u></u>
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City of Watertown**Fiscal Year: 2020- 21****Department: Human Resources****Account Code: A1435****Function: General Government Support**

Description: The City of Watertown Human Resources Department is responsible for Personnel Administration of the City's roughly 320 full-time employees. This Department facilitates the hiring of new employees, employee discipline, supports contract negotiations, Workers' Compensation, unemployment, civil rights, employee safety, employee leaves, labor relations and oversees the City's Benefits Administrator.

City of Watertown**Fiscal Year: 2020-21****Department: Human Resources****Account Code: A1435****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ 75,166	\$ 73,662
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ 75,166	\$ 73,662
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	-	-	47,185	45,085
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	1,150	1,475
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	1,990	1,000
465 Equipment < \$5,000	-	-	850	850
Total Operating Expenses	\$ -	\$ -	\$ 51,175	\$ 48,410
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ 11,483	\$ 11,572
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	5,750	5,635
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	17,472	15,702
Total Fringe Benefits	\$ -	\$ -	\$ 34,705	\$ 32,909
Department Total	\$ -	\$ -	\$ 161,046	\$ 154,981

City of Watertown**Fiscal Year: 2020-21****Department: Human Resources****Account Code: A1435****Function: General Government Support**

		FY 2020-21 Adopted Budget	
Personal Services			
A.1435.0110	Salaries		
	Human Resources Manager (.90) (a)	\$ 64,900	
	Benefits Administrator (.20) (b)	<u>8,762</u>	<u>\$ 73,662</u>
	Total Personal Services		<u>\$ 73,662</u>
Operating Expenses			
A.1435.0430	Contracted Services		
	Safety Consultant	\$ 37,200	
	Unemployment Services	2,300	
	Federally Mandated Training and Employee Assistance Program	<u>5,585</u>	<u>\$ 45,085</u>
A.1435.0450	Miscellaneous		
	Membership Dues	275	
	Travel and Training	<u>1,200</u>	1,475
A.1435.0460	Materials and Supplies		
	Toner / Postage / Supplies	500	
	ID Card Printer Supplies	<u>500</u>	1,000
A.1435.0465	Equipment < \$5,000		
	Computer		<u>850</u>
	Total Operating Expenses		<u>\$ 48,410</u>
Fringe Benefits			
A.1435.0810	New York State Employees' Retirement System	\$ 11,572	
A.1435.0830	Social Security	5,635	
A.1435.0850	Health Insurance	<u>15,702</u>	
	Total Fringe Benefits		<u>\$ 32,909</u>
	TOTAL BUDGET		<u>\$ 154,981</u>

(a) Split between A.1435 (90%) and MS.1710 (10%).

(b) Split between A.1435 (20%) and MS.1710 (80%).

City of Watertown
Fiscal Year: 2020-21
Department: Engineering
Account Code: A1440
Function: General Government Support



Description: The City Engineering Department is responsible for providing support to other City departments and the public. Areas include capital design (in-house or outside consultant), project management and property surveys. In addition to the City Engineer, the department currently has authorized staffing of one Civil Engineer II, and three Civil Engineer I's. The Department is postured to: respond promptly to inter-departmental needs; maximize in-house design of projects; perform project management work on capital projects; and serve the public as promptly and efficiently as possible.

City of Watertown**Fiscal Year: 2020-21****Department: Engineering****Account Code: A1440****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 335,373	\$ 323,009	\$ 326,491	\$ 319,961
120 Clerical	32,613	38,236	39,001	-
130 Wages	51,869	52,474	53,523	-
140 Temporary	6,250	-	7,200	-
150 Overtime	1,230	3,183	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 427,335</u>	<u>\$ 416,902</u>	<u>\$ 426,215</u>	<u>\$ 319,961</u>
Equipment				
230 Vehicles	\$ 24,832	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ 24,832</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 960	\$ 960	\$ 961	\$ 961
420 Insurance	-	-	-	-
430 Contracted Services	31,451	20,850	85,450	151,245
440 Fees Non Employees	2,937	14,148	15,000	15,000
450 Miscellaneous	3,265	1,916	8,600	10,300
455 Vehicle Expenses	7,510	2,233	3,125	3,800
460 Materials and Supplies	902	2,347	8,500	8,000
465 Equipment < \$5,000	2,294	11,191	1,650	1,850
Total Operating Expenses	<u>\$ 49,319</u>	<u>\$ 53,645</u>	<u>\$ 123,286</u>	<u>\$ 191,156</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 60,448	\$ 60,791	\$ 64,197	\$ 43,204
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	31,116	30,107	32,606	24,477
840 Workers' Compensation	-	-	1,000	1,000
850 Health Insurance	61,771	79,892	68,743	47,381
Total Fringe Benefits	<u>\$ 153,335</u>	<u>\$ 170,790</u>	<u>\$ 166,546</u>	<u>\$ 116,062</u>
Department Total	<u><u>\$ 654,821</u></u>	<u><u>\$ 641,337</u></u>	<u><u>\$ 716,047</u></u>	<u><u>\$ 627,179</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Engineering
Account Code: A1440
Function: General Government Support

		FY 2020-21 Adopted Budget	
Personal Services			
A.1440.0110	Salaries		
	City Engineer	\$ 87,622	
	Civil Engineer II	73,988	
	Civil Engineer I (2 @ 1.0), (1 @ .60) (b)	158,351	\$ 319,961
	Total Personal Services		\$ 319,961
Operating Expenses			
A.1440.0410	Utilities		\$ 961
A.1440.0430	Contracted Services		
	Equipment Service/Repair	\$ 1,200	
	Software and Tech Support	12,000	
	Monument Survey and Installation	10,000	
	Legal Advertisements	1,000	
	Filing Fees for Deeds/Easements	600	
	Pre-Design Engineering Inspections	15,000	
	Metropolitan Planning Organization Planning Consultant (Black River Trail Extension Study)(a)	100,000	
	Traffic Counts	8,000	
	Accela - AA User License	2,445	
	Equipment Maintenance Agreements	1,000	151,245
A.1440.0440	Fees, Non Employee		
	Surveying Agreement		15,000
A.1440.0450	Miscellaneous		
	Travel	2,000	
	Training and Professional Development	5,000	
	Mileage Reimbursement	1,500	
	Professional Memberships	1,000	
	Texts/Reference Materials	800	10,300
A.1440.0455	Vehicle Expense		
	Insurance	2,300	
	Fuel and Oil	1,000	
	Maintenance/Repairs	500	3,800

(a) 100% reimbursable by Metropolitan Planning Organization

(b) Split between A.1440 (60%) and A.5184 (40%).

City of Watertown

Fiscal Year: 2020-21
Department: Engineering
Account Code: A1440
Function: General Government Support

		<u>FY 2020-21 Adopted Budget</u>	
A.1440.0460	Materials and Supplies		
	CAD/Drafting Supplies	1,000	
	Monument Supplies	6,000	
	Field Supplies	500	
	Office Supplies	500	8,000
A.1440.0465	Equipment < \$5,000		
	Field Equipment	500	
	Total Station - Miscellaneous Equipment	500	
	Computer	850	1,850
	Total Operating Expenses		<u>\$ 191,156</u>
Fringe Benefits			
A.1440.0810	New York State Employees' Retirement System	\$	43,204
A.1440.0830	Social Security		24,477
A.1440.0840	Workers' Compensation		1,000
A.1440.0850	Health Insurance		<u>47,381</u>
	Total Fringe Benefits	\$	<u>116,062</u>
	TOTAL BUDGET	\$	<u><u>627,179</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Public Works Administration****Account Code: A1490****Function: General Government Support**

Description: This account is responsible for the administrative, operational supervision and coordination of a multi-tasked, full service traditional Public Works Department. In addition, this account administers our CitiBus transit operation as well as the City Electric Department and Central Garage operations with a combined 2019-20 fiscal year Operating and Capital funding of approximately \$8,850,000. The office clerical staff provides full accounting, billing, payroll calculations and personnel record keeping for all full time employees. This account is also responsible for operations and maintenance of the Newell Street Facility. There are a total of one part time and five full time employees within this account.

City of Watertown**Fiscal Year: 2020-21****Department: Public Works Administration****Account Code: A1490****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 115,568	\$ 173,840	\$ 109,969	\$ 170,684
120 Clerical	113,388	113,366	120,507	98,892
130 Wages	51,869	52,970	53,523	53,924
140 Temporary	-	-	-	-
150 Overtime	2,248	5,607	2,000	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 283,073</u>	<u>\$ 345,783</u>	<u>\$ 285,999</u>	<u>\$ 325,500</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 26,733	\$ 30,687	\$ 29,460	\$ 25,285
420 Insurance	4,084	4,047	4,250	4,050
430 Contracted Services	54,225	56,338	73,188	65,210
440 Fees Non Employees	1,256	995	1,300	3,000
450 Miscellaneous	3,115	1,166	7,200	7,200
455 Vehicle Expenses	2,348	3,038	3,100	3,175
460 Materials and Supplies	16,213	22,555	27,050	27,450
465 Equipment < \$5,000	3,712	2,999	850	1,700
Total Operating Expenses	<u>\$ 111,686</u>	<u>\$ 121,825</u>	<u>\$ 146,398</u>	<u>\$ 137,070</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 38,788	\$ 40,115	\$ 41,565	\$ 53,025
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,660	25,305	21,880	24,900
840 Workers' Compensation	4,940	4,972	5,000	5,000
850 Health Insurance	52,902	43,829	41,989	41,324
Total Fringe Benefits	<u>\$ 117,290</u>	<u>\$ 114,221</u>	<u>\$ 110,434</u>	<u>\$ 124,249</u>
Department Total	<u><u>\$ 512,049</u></u>	<u><u>\$ 581,829</u></u>	<u><u>\$ 542,831</u></u>	<u><u>\$ 586,819</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Public Works Administration****Account Code: A1490****Function: General Government Support****FY 2020-21 Adopted Budget****Personal Services**

A.1490.0110	Salaries		
	Superintendent of Public Works	\$ 92,041	
	Assistant Superintendent of Public Works	<u>78,643</u>	\$ 170,684
A.1490.0120	Clerical		
	Principal Account Clerk	53,924	
	Senior Account Clerk Typist	<u>44,968</u>	98,892
A.1490.0130	Wages		
	Senior Engineering Tech		53,924
A.1490.0150	Overtime		<u>2,000</u>
	Total Personal Services		<u>\$ 325,500</u>

Operating Expenses

A.1490.0410	Utilities		
	Water/Sewer	\$ 1,300	
	Electric	5,100	
	Natural Gas	14,225	
	Westelcom Telephone	3,000	
	Tablet Aircard (x3)	960	
	Cellular Phone Service	<u>700</u>	\$ 25,285
A.1490.0420	Insurance		4,050
A.1490.0430	Contracted Services		
	Janitorial Services	8,000	
	Rug/Mat Rentals	730	
	GIS/GPS Software Service/Maintenance	1,800	
	Cartegraph Software Maintenance	13,100	
	Conversion of Archived Work Director Data	7,000	
	Weather Forecast Service	875	
	Elevator Maintenance/Repair	3,000	
	Heat Detector Installation (535 Newell St.)	400	
	Annual Monitoring of Heat Detectors	180	
	HVAC/Plumbing Maintenance	4,000	
	Sprinkler System Maintenance	2,000	
	Generator Maintenance	875	
	Fire Detection Sprinklers	550	
	Overhead Door Preventive Maintenance (21)	4,000	
	Overhead Door Repairs	3,500	
	Window In-fill (521 Newell St.-west side)	11,500	

City of Watertown

Fiscal Year: 2020-21
Department: Public Works Administration
Account Code: A1490
Function: General Government Support

		<u>FY 2020-21 Adopted Budget</u>	
A.1490.0430	Contracted Services continued		
	Various Fence and Gate Repairs	900	
	Office Equipment Maint./Repair	1,800	
	Small Equipment Repairs	<u>1,000</u>	65,210
A.1490.0440	Fees, Non-Employees		
	CDL Mandated Random Testing		3,000
A.1490.0450	Miscellaneous		
	Subscriptions and Memberships	1,000	
	PESH Training / First Aid	1,000	
	Conference and Special Training/Webinars	5,000	
	Reference Manuals	<u>200</u>	7,200
A.1490.0455	Vehicle Expenses		
	Vehicle Fuel and Lubricants	575	
	Maintenance and Repairs	550	
	Insurance	<u>2,050</u>	3,175
A.1490.0460	Materials and Supplies		
	<u>Public Works Administration:</u>		
	Safety Shoes/Related Equipment	1,500	
	Small Tools and Materials	1,750	
	Building/Grounds Maintenance and Repair Materials	4,000	
	Heat Detector Materials (535 Newell St.)	500	
	DPW Yard Lighting (3 LED lights)	2,200	
	LED Safety Wall Pack Lighting - various buildings (10)	2,000	
	Janitorial/Restroom Supplies	2,000	
	Office Equipment Supplies	500	
	Small Tools and Safety Lights	700	
	<u>Central Storeroom Materials:</u>		
	Barricade Parts/Batteries	2,500	
	Lumber and Materials	2,000	
	Small Hand Tools/Equipment	1,800	
	Safety Vests, Gloves, etc. (Stock)	4,000	
	Miscellaneous Supplies	<u>2,000</u>	27,450
A.1490.0465	Equipment < \$5,000		
	Computer (2)		<u>1,700</u>
	Total Operating Expenses		<u>\$ 137,070</u>

City of Watertown

Fiscal Year: 2020-21
Department: Public Works Administration
Account Code: A1490
Function: General Government Support

		<u>FY 2020-21 Adopted Budget</u>	
Fringe Benefits			
A.1490.0810	New York State Employees' Retirement System	\$	53,025
A.1490.0830	Social Security		24,900
A.1490.0840	Workers' Compensation		5,000
A.1490.0850	Health Insurance		<u>41,324</u>
	Total Fringe Benefits	\$	<u>124,249</u>
TOTAL BUDGET		\$	<u>586,819</u>

City of Watertown

Fiscal Year: 2020-21

Department: Municipal Building

Account Code: A1620

Function: General Government Support



Description: This Department is staffed with two full-time employees and is responsible for the interior and exterior operations and maintenance of all systems for the Municipal Building and the Flower Memorial Library. The staff responsibilities also extend to the leased areas of the building, including the NYS Unified Court Administration for the City Court facilities pertaining to cleaning, maintenance, minor repairs and renovation projects.

City of Watertown**Fiscal Year: 2020-21****Department: Municipal Building****Account Code: A1620****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	46,742	55,341	60,162	44,316
140 Temporary	7,482	1,716	-	-
150 Overtime	3,011	11,997	4,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,656	1,285	1,400	1,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 58,891	\$ 70,339	\$ 65,562	\$ 50,716
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 39,095	\$ 41,166	\$ 35,950	\$ 38,150
420 Insurance	8,928	12,704	13,350	13,175
430 Contracted Services	24,702	36,696	42,645	51,200
440 Fees Non Employees	-	170	-	-
450 Miscellaneous	2,921	44	-	-
455 Vehicle Expenses	535	241	2,700	2,700
460 Materials and Supplies	14,918	19,351	11,000	11,500
465 Equipment < \$5,000	2,098	609	12,000	3,500
Total Operating Expenses	\$ 93,197	\$ 110,981	\$ 117,645	\$ 120,225
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 9,381	\$ 7,800	\$ 8,050	\$ 6,902
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,449	5,181	5,016	3,881
840 Workers' Compensation	-	-	-	-
850 Health Insurance	3,043	12,370	12,196	7,490
Total Fringe Benefits	\$ 16,873	\$ 25,351	\$ 25,262	\$ 18,273
Department Total	\$ 168,961	\$ 206,671	\$ 208,469	\$ 189,214

City of Watertown

Fiscal Year: 2020-21
Department: Municipal Building
Account Code: A1620
Function: General Government Support

		FY 2020-21 Adopted Budget	
Personal Services			
A.1620.0130	Wages		
	Custodial and Maintenance Supervisor (a)	\$ 25,758	
	Facilities Maintenance Worker (1 @ .50) (a)	<u>18,558</u>	\$ 44,316
A.1620.0150	Overtime		5,000
A.1620.0175	Health Insurance Buyout		<u>1,400</u>
	Total Personal Services		<u>\$ 50,716</u>
Operating Expenses			
A.1620.0410	Utilities		
	Phone System	\$ 18,500	
	Water and Sewer	3,250	
	Electric	7,850	
	Electric (Town Clock)	550	
	Natural Gas	<u>8,000</u>	\$ 38,150
A.1620.0420	Insurance		13,175
A.1620.0430	Contracted Services		
	Stat Contract	1,500	
	Seimen's Contract	11,000	
	Buildings and Grounds Repairs	4,500	
	HVAC Maintenance and Repairs	21,500	
	Fire Extinguisher Inspections/Service	1,200	
	Elevator Lockout Devices	3,600	
	Elevator Maintenance	7,100	
	Generator Contract	<u>800</u>	51,200
A.1620.0455	Vehicle Expenses		
	Small Engine Repair	2,000	
	Gasoline	<u>700</u>	2,700
A.1620.0460	Materials and Supplies		
	Cleaning Supplies, Filters, Mops, Wax, Light Bulbs, Paint		11,500
A.1620.0465	Equipment < \$5,000		
	Locksets for Accessibility & Security	1,000	
	Maintenance Tools	<u>2,500</u>	<u>3,500</u>
	Total Operating Expenses		\$ 120,225

(a) Split between A.1620 (50%) and L.7410 (50%)

City of Watertown

Fiscal Year: 2020-21

Department: Municipal Building

Account Code: A1620

Function: General Government Support

		<u>FY 2020-21 Adopted Budget</u>
Fringe Benefits		
A.1620.0810	New York State Employees' Retirement System	\$ 6,902
A.1620.0830	Social Security	3,881
A.1620.0850	Health Insurance	<u>7,490</u>
	Total Fringe Benefits	<u>\$ 18,273</u>
	TOTAL BUDGET	<u><u>\$ 189,214</u></u>

City of Watertown

Fiscal Year: 2020-21

Department: Central Garage

Account Code: A1640

Function: General Government Support



Description: This account under the Department of Public Works is responsible for the maintenance and repair of all City owned equipment and fleet rolling stock of approximately 300 units. There are presently six employees in this department consisting of five Motor Equipment Mechanics and a Senior Account Clerk/Typist.

City of Watertown**Fiscal Year: 2020-21****Department: Central Garage****Account Code: A1640****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 54,615	\$ -	\$ 70,321	\$ -
120 Clerical	43,345	43,758	44,633	44,968
130 Wages	244,703	231,934	281,198	241,825
140 Temporary	-	-	-	-
150 Overtime	4,804	6,936	4,000	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	2,154	2,800	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 350,267</u>	<u>\$ 284,782</u>	<u>\$ 402,952</u>	<u>\$ 293,593</u>
Equipment				
230 Vehicles	\$ -	\$ 29,436	\$ 100,000	\$ -
250 Other	22,573	-	-	-
Total Equipment	<u>\$ 22,573</u>	<u>\$ 29,436</u>	<u>\$ 100,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 12,020	\$ 14,567	\$ 12,700	\$ 12,700
420 Insurance	3,490	3,480	3,655	3,550
430 Contracted Services	66,087	42,866	59,514	59,889
440 Fees Non Employees	736	175	300	300
450 Miscellaneous	1,207	690	850	850
455 Vehicle Expenses	6,793	5,936	4,200	4,525
460 Materials and Supplies	103,936	92,574	108,700	111,300
465 Equipment < \$5,000	18,410	6,611	11,250	17,250
Total Operating Expenses	<u>\$ 212,679</u>	<u>\$ 166,899</u>	<u>\$ 201,169</u>	<u>\$ 210,364</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 52,644	\$ 51,160	\$ 57,895	\$ 42,172
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	25,500	20,513	30,825	22,460
840 Workers' Compensation	1,205	-	1,000	1,000
850 Health Insurance	84,621	102,621	97,351	66,607
Total Fringe Benefits	<u>\$ 163,970</u>	<u>\$ 174,294</u>	<u>\$ 187,071</u>	<u>\$ 132,239</u>
Department Total	<u><u>\$ 749,489</u></u>	<u><u>\$ 655,411</u></u>	<u><u>\$ 891,192</u></u>	<u><u>\$ 636,196</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Central Garage****Account Code: A1640****Function: General Government Support****FY 2020-21 Adopted Budget****Personal Services**

A.1640.0120	Clerical		
	Senior Account Clerk/Typist	\$	44,968
A.1640.0130	Wages		
	Motor Equipment Mechanic (5)		241,825
A.1640.0150	Overtime		4,000
A.1640.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services	\$	<u>293,593</u>

Operating Expenses

A.1640.0410	Utilities		
	Gas	\$	9,000
	Water/Sewer		3,500
	Cell Phone	<u>200</u>	\$ 12,700
A.1640.0420	Insurance		3,550
A.1640.0430	Contracted Services		
	Janitorial Services	13,500	
	Sanor Service	500	
	Uniforms/Rug Rental	3,500	
	Part Machine Servicing	3,000	
	Annual Sprinkler Inspection	300	
	Oil, Filters and Antifreeze Disposal	1,000	
	Overhead Door Repairs	1,200	
	Overhead Door Preventive Maintenance (11)	1,800	
	Brake Lathe Maintenance	600	
	Shop Air Compressor Maintenance	800	
	Building Roof Repairs	2,000	
	Veeder Root and Leak Detector Testing	900	
	Heating/Plumbing Maintenance and Repairs	2,500	
	HVAC Service Agreement	2,500	
	Pest Control	1,200	
	Mandown Alarm Monitoring	384	
	Fire Alarm Testing	250	
	Fire Alarm Monitoring	330	
	Car Wash Maintenance	3,000	
	Vehicle Lift Annual OSHA Inspection	2,150	
	Vehicle Lift Repair	2,200	
	Fork Lift Maintenance	900	
	Pressure Washer Maintenance	900	

City of Watertown**Fiscal Year: 2020-21****Department: Central Garage****Account Code: A1640****Function: General Government Support**

		<u>FY 2020-21 Adopted Budget</u>	
A.1640.0430	Contracted Services continued		
	<u>Vehicle Diagnostic Sytem Upgrades:</u>		
	Shop Key Program	2,500	
	Snapon Scanner Update (2)	1,800	
	CUMMINS Insite Program Renewal	600	
	Detroit Diesel	700	
	Ford VCM	700	
	Allison Update	1,000	
	Fuelmaster System Maintenance Contract	1,400	
	Fleet Maintenance Software (RTA)	1,600	
	Copier Maintenance Contract	675	
	Fuel Farm Maintenance	2,000	
	Crane Inspection and Certification (3)	1,000	
	Cylinder Rental	500	59,889
A.1640.0440	Fees, Non Employees		
	Employee Testing		300
A.1640.0450	Miscellaneous		
	Training/PESH	400	
	Repair Manuals	300	
	Licensing/Subscriptions	150	850
A.1640.0455	Vehicle Expenses		
	Equipment Maintenance and Repair	800	
	Preventive Maintenance	600	
	Gasoline	1,600	
	Insurance	1,525	4,525
A.1640.0460	Materials and Supplies		
	Safety Shoes and Safety Apparel (7)	2,000	
	NYSI Authorization	150	
	Gas / Diesel / Lubricants (a)	78,000	
	Propane (1-127)	600	
	Diesel Exhaust Fluid	2,000	
	Shop Tool Replacements	2,700	
	Welding Gas	500	
	Building / Janitorial / Restroom Supplies	4,250	
	Shop Towels, Hand Soap, etc.	2,000	
	Water Cooler/Delivery	600	
	Misc. Parts for Maintenance/Repair (a)	18,500	111,300

City of Watertown

Fiscal Year: 2020-21
Department: Central Garage
Account Code: A1640
Function: General Government Support

		<u>FY 2020-21 Adopted Budget</u>	
A.1640.0465	Equipment < \$5,000		
	Computer	850	
	Copier / Scanner / Fax	4,450	
	Jack Stands	600	
	Torque Wrench	600	
	Lift Light Replacements	1,000	
	Floor Jacks	1,200	
	Tool Storage Cabinet	1,300	
	O.H. Exhaust Hose (2)	1,400	
	Slice Torch	1,400	
	Mag Drill	1,350	
	Parts Shelving	600	
	Vehicle Diagnostic Software	2,500	17,250
	Total Operating Expenses		<u>\$ 210,364</u>
Fringe Benefits			
A.1640.0810	New York State Employees' Retirement System	\$	42,172
A.1640.0830	Social Security		22,460
A.1640.0840	Workers' Compensation		1,000
A.1640.0850	Health Insurance		<u>66,607</u>
	Total Fringe Benefits	\$	<u>132,239</u>
	TOTAL BUDGET	\$	<u><u>636,196</u></u>

(a) Expenditure estimates for funds needed to pay current expenses before charged back to Water and Sewer funds and City School District. These billings are reflected in General Fund revenues.

City of Watertown

Fiscal Year: 2020-21

Department: Central Printing and Mailing

Account Code: A1670

Function: General Government Support



Description: It is the responsibility of Central Printing and Mailing to operate and maintain the Kyocera Taskalfa 5501i & 6501i copiers, Hasler IN-600 mailing machine and electronic mail scale located in City Hall for use by all City departments. All fees associated with maintenance, copy charges, stationery supplies and postage are charged to this account. This department maintains a centralized inventory of office supplies for use by all of the departments within the City. Through the use of State Contract pricing, blanket order purchasing for this account has minimized the need for departmental inventorying of miscellaneous office supplies thus reducing the overall inventory expense to the City. This account is charged to advise all departments of current postal regulations and to assist each of them in determining the most economic means for mailing their parcels.

City of Watertown**Fiscal Year: 2020-21****Department: Central Printing and Mailing****Account Code: A1670****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	4,562	4,772	5,600	5,600
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	28,045	20,000	28,000	28,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	25,083	24,913	30,850	30,850
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 57,690	\$ 49,685	\$ 64,450	\$ 64,450
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	\$ 57,690	\$ 49,685	\$ 64,450	\$ 64,450

City of Watertown

Fiscal Year: 2020-21

Department: Central Printing and Mailing

Account Code: A1670

Function: General Government Support

FY 2020-21 Adopted Budget

Operating Expenses

A.1670.0430	Contracted Services		
	Postage Meter Rental	\$ 900	
	Mail Machine Maintenance	800	
	Copier Maintenance and Supplies (2nd Floor)	1,900	
	Copier Maintenance and Supplies (3rd Floor)	<u>2,000</u>	\$ 5,600
A.1670.0450	Miscellaneous		
	Postage		28,000
A.1670.0460	Materials and Supplies		
	Office Supplies	30,000	
	Postage Machine Supplies (Ink and Tapes)	<u>850</u>	<u>30,850</u>
	Total Operating Expenses		<u>\$ 64,450</u>
	TOTAL BUDGET		<u>\$ 64,450</u>

City of Watertown
Fiscal Year: 2020-21
Department: Information Technology
Account Code: A1680
Function: General Government Support



Description: The IT Department is responsible for strategic planning, budgeting, operational support, and coordination of technology requirements and uses within and between all departments to achieve the business objectives of City. The department's staff operate the City's data and voice network; manage its servers, workstations, data and software and implement and support GIS information technologies for all departments.

City of Watertown**Fiscal Year: 2020-21****Department: Information Technology****Account Code: A1680****Function: General Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 113,731	\$ 134,265	\$ 138,605	\$ 135,833
120 Clerical	-	-	-	-
130 Wages	132,701	186,290	240,438	249,113
140 Temporary	26,124	14,480	-	-
150 Overtime	534	-	1,500	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,527	2,473	4,300	4,300
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 276,617</u>	<u>\$ 337,508</u>	<u>\$ 384,843</u>	<u>\$ 390,746</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 20,957	\$ 17,664	\$ 21,793	\$ 21,344
420 Insurance	-	-	-	15,525
430 Contracted Services	35,116	57,241	189,796	220,506
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,434	2,114	6,000	6,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	21	173	1,000	1,000
465 Equipment < \$5,000	1,731	2,348	27,000	21,150
Total Operating Expenses	<u>\$ 61,259</u>	<u>\$ 79,540</u>	<u>\$ 245,589</u>	<u>\$ 285,525</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 34,355	\$ 27,912	\$ 40,333	\$ 42,150
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,696	25,048	29,440	29,893
840 Workers' Compensation	-	348	-	-
850 Health Insurance	35,044	38,642	47,803	59,215
Total Fringe Benefits	<u>\$ 90,095</u>	<u>\$ 91,950</u>	<u>\$ 117,576</u>	<u>\$ 131,258</u>
Department Total	<u><u>\$ 427,971</u></u>	<u><u>\$ 508,998</u></u>	<u><u>\$ 748,008</u></u>	<u><u>\$ 807,529</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Information Technology
Account Code: A1680
Function: General Government Support

		FY 2020-21 Adopted Budget	
Personal Services			
A.1680.0110	Salaries		
	Information Technology Manager	\$ 77,347	
	Information Technology Project Manager	58,486	\$ 135,833
A.1680.0130	Wages		
	GIS Coordinator	61,892	
	GIS Technician	49,657	
	Information Technology Specialist (2)	137,564	249,113
A.1680.0150	Overtime		1,500
A.1680.0175	Health Insurance Buyout		4,300
	Total Personal Services		\$ 390,746
Operating Expenses			
A.1680.0410	Utilities		
	Westelcom Data/RPI	\$ 16,736	
	Time Warner Data	3,732	
	Cell phones	876	\$ 21,344
A.1680.0420	Insurance		15,525
A.1680.0430	Contracted Services		
	Software Maintenance:		
	ESRI (ARCGIS Maintenance and Support)	8,000	
	Hosted E-mail and Office	58,000	
	Website/Intranet Redevelopment	5,000	
	Citizen and Staff Alerting Software	9,990	
	Antivirus Annual Subscription	4,000	
	AutoDesk Licenses	1,050	
	Domain Registration Renewal	400	
	Digicert SSL Certs	700	
	Firewall Support	7,344	
	Accela - KVS oracle	5,700	
	Telephone System Maintenance (Avaya)	16,692	
	STAT Communications Server RM	340	
	Fiber Repairs	4,000	
	Technical Support Services	1,000	
	Amazon Web Services	10,790	
	Phone System Lease	82,500	
	NetMotion	4,000	
	Printer Support	1,000	220,506
A.1680.0450	Miscellaneous		
	Travel and Training		6,000

City of Watertown

Fiscal Year: 2020-21
Department: Information Technology
Account Code: A1680
Function: General Government Support

		<u>FY 2020-21 Adopted Budget</u>	
A.1680.0460	Materials and Supplies		
	Tapes and Supplies		1,000
A.1680.0465	Equipment < \$5,000		
	Servers	15,000	
	Computers / Tablets / Printers	850	
	Phone Handsets and Equipment	300	
	Network Switch Replacement	<u>5,000</u>	<u>21,150</u>
	Total Operating Expenses		<u>\$ 285,525</u>
Fringe Benefits			
A.1680.0810	New York State Employees' Retirement System	\$	42,150
A.1680.0830	Social Security		29,893
A.1680.0850	Health Insurance		<u>59,215</u>
	Total Fringe Benefits	\$	<u>131,258</u>
TOTAL BUDGET			<u><u>\$ 807,529</u></u>

City of Watertown**Fiscal Year: 2020-2021****Department: Police Department****Account Code: A3120****Function: Public Safety**

Description: The City of Watertown Police Department provides 24-hour service to the city through the deterrence of crime, the prosecution of criminals, the safeguarding of citizens, the protection of property and the maintenance of order. The department is staffed with 62 sworn officers and three full-time civilian personnel. It is divided into three main divisions; Patrol, Investigations and Administration. In 2019, the Watertown Police Department received 26,784 calls for service, including 1277 domestic incidents, 1078 motor vehicle accidents, 134 drug offenses, 111 burglaries, 55 assaults, 56 weapons offenses, 97 sex offenses, 93 DWIs and 54 drug overdoses. WPD officers made 1672 adult arrests, 54 juvenile arrests, 4142 vehicle stops, and issued 3894 uniform traffic tickets, and 1665 parking tickets.

City of Watertown

Fiscal Year: 2020-21
Department: Police
Account Code: A3120
Function: Public Safety

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 194,670	\$ 209,838	\$ 230,268	\$ 225,662
120 Clerical	99,555	103,478	124,442	112,328
130 Wages	4,372,851	4,654,609	4,754,635	4,695,791
140 Temporary	52,290	46,006	60,000	60,000
150 Overtime	378,045	411,696	350,165	312,000
155 Holiday Pay	42,594	48,947	48,500	57,000
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	23,342	24,452	24,375	22,500
180 Roll Call Pay	45,056	48,300	46,000	49,000
185 On Call Pay	12,624	13,532	14,500	14,000
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	14,650	15,150	13,000	15,000
Total Personal Services	<u>\$ 5,235,677</u>	<u>\$ 5,576,008</u>	<u>\$ 5,665,885</u>	<u>\$ 5,563,281</u>
Equipment				
230 Vehicles	\$ 140,272	\$ 245,828	\$ 213,000	\$ 220,000
250 Other	-	-	62,500	-
Total Equipment	<u>\$ 140,272</u>	<u>\$ 245,828</u>	<u>\$ 275,500</u>	<u>\$ 220,000</u>
Operating Expenses				
410 Utilities	\$ 15,173	\$ 15,154	\$ 27,900	\$ 27,900
420 Insurance	2,701	2,655	2,790	2,900
430 Contracted Services	230,391	211,669	220,850	242,850
440 Fees Non Employees	9,119	14,233	5,950	5,950
450 Miscellaneous	73,613	62,961	69,500	36,250
455 Vehicle Expenses	218,722	220,743	231,875	234,475
460 Materials and Supplies	45,586	83,902	87,350	85,350
465 Equipment < \$5,000	116,680	46,818	84,050	29,350
Total Operating Expenses	<u>\$ 711,985</u>	<u>\$ 658,135</u>	<u>\$ 730,265</u>	<u>\$ 665,025</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 8,573	\$ 9,030	\$ 10,455	\$ 11,053
820 NYS Police/Fire Retirement System	1,130,575	1,088,155	1,181,544	1,244,701
830 Social Security	383,819	407,925	433,442	425,594
840 Workers' Compensation	84,728	89,631	115,000	90,000
850 Health Insurance	859,861	910,974	777,586	697,737
Total Fringe Benefits	<u>\$ 2,467,556</u>	<u>\$ 2,505,715</u>	<u>\$ 2,518,027</u>	<u>\$ 2,469,085</u>
Department Total	<u><u>\$ 8,555,490</u></u>	<u><u>\$ 8,985,686</u></u>	<u><u>\$ 9,189,677</u></u>	<u><u>\$ 8,917,391</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Police
Account Code: A3120
Function: Public Safety

		FY 2020-21 Adopted Budget	
Personal Services			
A.3120.0110	Salaries		
	Police Chief	\$ 115,583	
	Police Captain	<u>110,079</u>	\$ 225,662
A.3120.0120	Clerical		
	Parking Enforcement Officer/Records Clerk	39,294	
	Secretary	35,439	
	Records Clerk	<u>37,595</u>	112,328
A.3120.0130	Wages		
	Police Lieutenant (5)	520,580	
	Police Sergeant (7)	616,765	
	Police Detective (8)	630,519	
	Police Officer (40) (a)	<u>2,927,927</u>	4,695,791
A.3120.0140	Temporary		
	School Crossing Guards		60,000
A.3120.0150	Overtime		312,000
A.3120.0155	Holiday Pay		57,000
A.3120.0175	Health Insurance Buyout		22,500
A.3120.0180	Roll Call Pay		49,000
A.3120.0185	On Call Pay		14,000
A.3120.0195	Clothing/Cleaning Allowance		<u>15,000</u>
	Total Personal Services		<u>\$ 5,563,281</u>
Equipment			
A.3120.0230	Motor Vehicles		
	Marked Patrol Car (3)	\$ 135,000	
	Un-marked Vehicle (2)	<u>85,000</u>	\$ 220,000
	Total Equipment		<u>\$ 220,000</u>
Operating Expenses			
A.3120.0410	Utilities		
	National Grid	\$ 300	
	PSB Phone Charges	3,300	
	Cellular Telephones	6,300	
	Wireless Communication	<u>18,000</u>	\$ 27,900
A.3120.0420	Insurance		2,900

(a) The number of officers will be 41 as of July 1st but be reduced to 40 by the end of July after an expected retirement.

City of Watertown**Fiscal Year: 2020-21****Department: Police****Account Code: A3120****Function: Public Safety**

		<u>FY 2020-21 Adopted Budget</u>	
A.3120.0430	Contracted Services		
	Software Maintenance	37,500	
	New K9 and Training Academy	15,000	
	Net Motion Security Contract	5,200	
	Live Scan Maintenance/Licensing	2,500	
	Ambulance Service	2,500	
	Datamaster Maintenance	1,500	
	Lightbar/Radio Maintenance	6,500	
	Advertising	500	
	Towing Service	1,800	
	Public Safety Building Maintenance	157,000	
	Radar Recertification	2,800	
	Portable Toilets	700	
	Taser Maintenance/Insurance	3,000	
	Copier Maintenance	3,800	
	Sierra Wireless Update Plan	350	
	Shred-con	450	
	K9 Boarding	750	
	Laser Printer Maintenance	1,000	242,850
A.3120.0440	Fees, Non Employee		
	Veterinary Care	3,200	
	New Hires Physicals	1,000	
	New Hires Psychologicals	1,000	
	Crossing Guard Physicals	750	5,950
A.3120.0450	Miscellaneous		
	Tuition Assistance	2,500	
	Training Schools	10,000	
	Shipping Expenses	500	
	Travel Reimbursements	3,250	
	Investigation Funds	20,000	36,250
A.3120.0455	Vehicle Expenses		
	Gasoline	110,000	
	Replacement Tires	15,000	
	Insurance	49,975	
	General and Collision Repairs	50,000	
	Preventive Maintenance	7,000	
	Vehicle Marking Materials	2,500	234,475

City of Watertown

Fiscal Year: 2020-21
Department: Police
Account Code: A3120
Function: Public Safety

		<u>FY 2020-21 Adopted Budget</u>	
A.3120.0460	Materials and Supplies		
	Training Ammo	9,000	
	Service Ammo	4,500	
	Range Supplies	2,500	
	Pepperball Supplies	5,200	
	Quartermaster Program	30,000	
	Safety Flares	500	
	Identification Materials	4,000	
	K-9 Dog Food	2,400	
	K-9 Supplies	2,000	
	Parking Tickets	1,400	
	General Office Supplies	3,000	
	Printed Forms	2,500	
	Special Response Team (SRT)	1,600	
	Training Supplies	1,000	
	DARE Supplies	4,000	
	Crossing Guard Supplies	750	
	General Police Supplies	2,000	
	Portable Radio Batteries	1,500	
	Pepper Spray Replacement	500	
	Taser Cartridges	3,500	
	Printed Materials/Brochures	3,500	85,350
A.3120.0465	Equipment < \$5,000		
	Computers and Printer (11)	9,350	
	JAG grant - County pass-through portion	4,800	
	JAG grant - Evidence/Patrol Equipment	7,200	
	Office Equipment	1,500	
	Weapons - Trade/Replace (15)	2,500	
	Taser Replacements	4,000	29,350
	Total Operating Expenses		<u>\$ 665,025</u>
Fringe Benefits			
A.3120.0810	New York State Employees' Retirement System	\$ 11,053	
A.3120.0820	New York State Police/Fire Retirement System	1,244,701	
A.3120.0830	Social Security	425,594	
A.3120.0840	Workers' Compensation	90,000	
A.3120.0850	Health Insurance	697,737	
	Total Fringe Benefits		<u>\$ 2,469,085</u>
TOTAL BUDGET			<u><u>\$ 8,917,391</u></u>

A3120 – Police

Fiscal Year 2020-21
Vehicles and Equipment



Patrol Vehicle Replacement (3) -

\$135,000

To effectively maintain the department's fleet in a cost effective manner, four (4) high mileage marked patrol cars (100,000 +) will be replaced. The NYS min bid process (if available) will be utilized to get the best pricing.



Criminal Investigations Division - Unmarked car (2)

\$85,000

The Department is requesting to purchase two (2) new unmarked cars. The unmarked cars will replace 2009/2010 Chevrolet Impala with higher mileage, body rust and persistent mechanical issues and one totaled in an accident. The NYS mini bid process (if available) will be utilized to get the best pricing.



City of Watertown**Fiscal Year: 2020-21****Department: Fire****Account Code: A3410****Function: Public Safety**

Description: The City of Watertown Fire Department provides emergency and non-emergent services for the citizens of Watertown and the larger regional area with 69 uniformed personnel. These services include: a part time fire safety education program to school age children, fire suppression and investigation, non-transport first response emergency medical care using the closes unit response plan, and hazardous materials and technical rescue services. The average demand for services has been 4242 incidents a year for the past five years. For calendar year 2018, the department handled 4,152 incidents. Fire incidents including: 28 residential structures fires, 18 multi-family dwellings fires, and 45 other fire type situations of various nature; 2,771 rescue and emergency medical responses; 7 occasions where the department provided mutual aid to our neighboring departments, of which 3 were for assistance at structure fires, three were for specialized support of an incident and two were cancelled enroute.

City of Watertown

Fiscal Year: 2020-21
Department: Fire
Account Code: A3410
Function: Public Safety

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 181,315	\$ 184,941	\$ 186,382	\$ 107,800
120 Clerical	37,180	31,094	33,135	34,883
130 Wages	4,615,401	4,454,251	4,123,923	4,157,309
140 Temporary	3,239	-	-	-
150 Overtime	862,459	976,398	575,942	664,000
155 Holiday Pay	187,372	175,708	172,478	179,385
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	14,423	15,384	16,250	18,750
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	16,500	16,200	16,800	18,000
191 Sick Leave Incentive	-	19,000	-	11,750
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 5,917,889</u>	<u>\$ 5,872,976</u>	<u>\$ 5,124,910</u>	<u>\$ 5,191,877</u>
Equipment				
230 Vehicles	\$ 42,949	\$ -	\$ -	\$ -
250 Other Equipment	-	78,973	-	-
Total Equipment	<u>\$ 42,949</u>	<u>\$ 78,973</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 35,831	\$ 38,619	\$ 38,700	\$ 36,600
420 Insurance	18,716	16,849	17,700	17,700
430 Contracted Services	56,973	61,839	24,685	65,485
440 Fees Non Employees	4,335	7,566	5,000	5,000
450 Miscellaneous	8,420	19,643	16,800	17,300
455 Vehicle Expenses	118,653	111,604	126,550	129,325
460 Materials and Supplies	27,855	39,554	41,900	41,900
465 Equipment < \$5,000	80,988	82,693	164,500	192,302
Total Operating Expenses	<u>\$ 351,771</u>	<u>\$ 378,367</u>	<u>\$ 435,835</u>	<u>\$ 505,612</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 6,041	\$ 4,959	\$ 4,952	\$ 3,432
820 NYS Police/Fire Retirement System	1,562,945	1,540,026	1,309,349	1,451,673
830 Social Security	428,878	417,183	392,052	397,179
840 Workers' Compensation	171,495	85,672	70,000	65,000
850 Health Insurance	1,120,073	1,181,896	1,053,878	877,102
Total Fringe Benefits	<u>\$ 3,289,432</u>	<u>\$ 3,229,736</u>	<u>\$ 2,830,231</u>	<u>\$ 2,794,386</u>
Department Total	<u><u>\$ 9,602,041</u></u>	<u><u>\$ 9,560,052</u></u>	<u><u>\$ 8,390,976</u></u>	<u><u>\$ 8,491,875</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Fire
Account Code: A3410
Function: Public Safety

FY 2020-21 Adopted Budget**Personal Services**

A.3410.0110	Salaries		
	Fire Chief	\$	107,800
A.3410.0120	Clerical		
	Secretary		34,883
A.3410.0130	Wages		
	Battalion Fire Chief (4)	318,323	
	Fire Captain (17)	1,154,139	
	Firefighter (47) (a)	2,663,821	
	Out of Rank	<u>21,026</u>	4,157,309
A.3410.0150	Overtime		664,000
A.3410.0155	Holiday Pay		179,385
A.3410.0175	Health Insurance Buyout		18,750
A.3410.0190	EMT Incentive		18,000
A.3410.0191	Sick leave Incentive		<u>11,750</u>
	Total Personal Services	\$	<u>5,191,877</u>

Operating Expenses

A.3410.0410	Utilities		
	Telephone	\$	8,500
	Westelcom		7,500
	Gas		9,000
	Water and Sewer		6,900
	Electric	<u>4,700</u>	\$ 36,600
A.3410.0420	Insurance		17,700
A.3410.0430	Contracted Services		
	Testing Fire Apparatus		5,800
	Printing, Copy Machine Service		3,000
	Tools, Equipment and Repairs		6,000
	Fire Alarm Monitoring		2,000
	Miscellaneous Bldg. Repairs		9,000
	Electric, Plumbing/HVAC Repairs		8,000
	Radio Repair and Service		7,000
	Fit Testing Machine Rental		1,000
	Testing/Repair SCBA Equipment		2,800
	Hardware/Software Maintenance		8,000

(a) Four firefighter positions are funded by a 2017 SAFER grant at 75% until October 21, 2020 and then at 35% until June 30, 2021. The grant expires October 21, 2021.

City of Watertown**Fiscal Year: 2020-21****Department: Fire****Account Code: A3410****Function: Public Safety**

		<u>FY 2020-21 Adopted Budget</u>	
A.3410.0430	Contracted Services continued:		
	Generator Service	1,500	
	EMT Training Program	8,385	
	SCBA Compressor Maintenance	<u>3,000</u>	65,485
A.3410.0440	Fees, Non Employee		
	Physicals, OSHA Testing		5,000
A.3410.0450	Miscellaneous		
	Dues, Memberships	1,000	
	Arson In-Service	2,800	
	Technical Rescue Training	2,000	
	Tuition	2,500	
	Books and Publications	1,250	
	Shipping	750	
	Travel Reimbursement	4,000	
	Misc. Academy Training	<u>3,000</u>	17,300
A.3410.0455	Vehicle Expenses		
	Fire Apparatus Parts/Repairs	57,000	
	DPW Repairs, Gas and Oil	18,700	
	Automobile Parts, Repairs	7,500	
	Diesel Fuel and Additive	26,000	
	Insurance	<u>20,125</u>	129,325
A.3410.0460	Materials and Supplies		
	Office Supplies	1,000	
	Hats, Badges, Clothing	5,000	
	Maintenance and Cleaning Supplies	18,000	
	Training Supplies	3,000	
	Chemicals for Extinguishers	400	
	Medical Supplies	5,500	
	Foam	500	
	Parts and Materials for Small Equipment	2,000	
	Air Filters HVAC Units	500	
	Fire Prevention Bureau Publications / Supplies	<u>6,000</u>	41,900

City of Watertown**Fiscal Year: 2020-21****Department: Fire****Account Code: A3410****Function: Public Safety**

		<u>FY 2020-21 Adopted Budget</u>	
A.3410.0465	Equipment < \$5,000		
	Turnout Gear (18)	45,000	
	Spare Air Cylinders (4)	6,400	
	Hoses and Nozzles (a)	88,152	
	Computers (5)	4,250	
	Boots (10)	4,000	
	Gloves, Face Pieces, Hoods	6,000	
	Fire Helmets (10)	4,000	
	Bail Out Upgrade	12,500	
	Life Rope, Hose, Nozzles, Ropes	7,000	
	Fire Investigation Equipment	1,000	
	Response Truck Equipment	2,000	
	Technical Rescue Equipment	2,000	
	Hazardous Monitoring Equipment	2,000	
	Pumper Tools	4,000	
	Truck Tools	4,000	192,302
	Total Operating Expenses		<u>505,612</u>
Fringe Benefits			
A.3410.0810	New York State Employees' Retirement System	\$	3,432
A.3410.0820	New York State Police/Fire Retirement System		1,451,673
A.3410.0830	Social Security		397,179
A.3410.0840	Workers' Compensation		65,000
A.3410.0850	Health Insurance		<u>877,102</u>
	Total Fringe Benefits	\$	<u>2,794,386</u>
	TOTAL BUDGET	\$	<u><u>8,491,875</u></u>

(a) Contingent upon award and acceptance of 2020 Assistance to Firefighters Grant (AFG) for hoses and nozzles.

City of Watertown**Fiscal Year: 2020-21****Department: Animal Control****Account Code: A3510****Function: Public Safety**

Description: The City has contracted with Jefferson County since April 1, 1999 to provide Dog Control Services. These services include the provision of the following: a dog control officer, as required by New York Agricultural and Markets Law, who will enforce certain sections of Chapter 81 of the City Code; a shelter for seized dogs with a process to care for and make available for adoption; enumeration services; investigation into circumstances of unlicensed dogs; the removal of dog carcasses from public property; and assistance to the City Police on animal cruelty investigations and removal of dogs during drug raids and arrests.

The City has contracted with Loomacres Wildlife Management to conduct crow harassment activities since the winter of 2011-2012. Loomacres visits the City several times each winter to conduct dispersal activities with efforts focused at reducing flock sizes concentrated in one location and directing flocks out of the city. A variety of non-lethal harassment techniques, such as pyrotechnics, lasers, spotlights, distress callers, and other sensory harassments, is used to break up the crow flocks that roost in the City and minimize the nuisance the crows create. During the 2015-2016 hazing season, Loomacres initiated the reinforcement of non-lethal harassment with lethal means.

City of Watertown

Fiscal Year: 2020-21
Department: Animal Control
Account Code: A3510
Function: Public Safety

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	94,366	223,532	150,575	155,850
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	-	-	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 94,366	\$ 223,532	\$ 150,575	\$ 155,850
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	<u>\$ 94,366</u>	<u>\$ 223,532</u>	<u>\$ 150,575</u>	<u>\$ 155,850</u>

City of Watertown

Fiscal Year: 2020-21
Department: Animal Control
Account Code: A3510
Function: Public Safety

		<u>FY 2020-21 Adopted Budget</u>	
Operating Expenses			
A.3510.0430	Contracted Services		
	Dog Control Services	\$ 149,350	
	Crow Dispersal Services	<u>6,500</u>	<u>\$ 155,850</u>
	Total Operating Expenses		<u>\$ 155,850</u>
	TOTAL BUDGET		<u><u>\$ 155,850</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Code Enforcement****Account Code: A3620****Function: Public Safety****Description:**

Public Safety is the priority of the Bureau of Code Enforcement. Local and State regulations pertaining to life, safety and the general welfare of the public are enforced, as well as zoning laws of the City of Watertown. Code Enforcement unifies supports and works closely with Engineering, Planning, Zoning, Public Works, Water, Parks & Rec, Police and Fire departments in addition to assisting Jefferson County Social Services, NYS Health Department, Community and Private Organizations.

The Bureau has recently reorganized and is striving to maintain diligence while short of staff. The work load is relegated to three full time staff. This year's budget reflects a plan to strengthen the Bureau in order to be prepared; ensure smooth transitions during inevitable changes while continuing high standards and sustaining the bright future of Watertown.

City of Watertown

Fiscal Year: 2020-21
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 69,239	\$ 70,624	\$ 70,758	\$ 66,223
120 Clerical	46,634	27,961	32,230	33,926
130 Wages	120,973	144,216	168,493	112,868
140 Temporary	27	261	-	-
150 Overtime	1,742	9,279	20,000	5,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	431	2,800	233
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 238,615</u>	<u>\$ 252,772</u>	<u>\$ 294,281</u>	<u>\$ 218,250</u>
Equipment				
230 Vehicles	\$ 31,072	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ 31,072</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 3,335	\$ 3,299	\$ 3,300	\$ 3,300
420 Insurance	-	-	-	-
430 Contracted Services	67,968	64,553	82,623	104,800
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	5,225	5,495	10,100	8,600
455 Vehicle Expenses	8,537	5,998	9,820	9,100
460 Materials and Supplies	163	191	2,000	4,300
465 Equipment < \$5,000	3,250	5,479	8,475	2,550
Total Operating Expenses	<u>\$ 88,478</u>	<u>\$ 85,015</u>	<u>\$ 116,318</u>	<u>\$ 132,650</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 36,228	\$ 36,352	\$ 38,912	\$ 29,883
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	16,902	18,132	22,513	16,696
840 Workers' Compensation	11,992	148	-	-
850 Health Insurance	70,112	67,542	57,646	49,673
Total Fringe Benefits	<u>\$ 135,234</u>	<u>\$ 122,174</u>	<u>\$ 119,071</u>	<u>\$ 96,252</u>
Department Total	<u><u>\$ 493,399</u></u>	<u><u>\$ 459,961</u></u>	<u><u>\$ 529,670</u></u>	<u><u>\$ 447,152</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

		FY 2020-21 Adopted Budget	
Personal Services			
A.3620.0110	Salaries		
	Code Enforcement Supervisor	\$	66,223
A.3620.0120	Clerical		
	Secretary		33,926
A.3620.0130	Wages		
	Sr. Code Enforcement Officer	\$	57,544
	Building Safety Inspector (*)	55,324	112,868
A3620.0150	Overtime		5,000
	Total Personal Services	\$	218,250
Operating Expenses			
A.3620.0410	Utilities		
	Cell Phones and Tablet Data Plans	\$	3,300
A3620.0430	Contracted Services		
	Health Officer	\$	1,700
	Printing		400
	Blight Removal/Demolitions		75,000
	Title Searches		800
	Copier Lease		2,400
	Copier Maintenance and Supplies		1,100
	Accela - AA User Licenses		15,300
	Drone Services		2,500
	Private Property Cleanup		5,000
	Tire Disposal		600
			104,800
A.3620.0450	Miscellaneous		
	Travel and Training		4,500
	NFPA Software License		1,800
	Publications		1,200
	Dues		300
	Safety Gear/Supplies		800
			8,600
A.3620.0455	Vehicle Expenses		
	Gasoline		4,800
	Insurance		1,000
	Maintenance		3,300
			9,100

(*) The Building Safety Inspector is expected to retire in Fiscal Year 2020/21. When this occurs the Building Safety Inspector position will be eliminated and replaced with a Code Enforcement Officer.

City of Watertown

Fiscal Year: 2020-21
Department: Code Enforcement
Account Code: A3620
Function: Public Safety

		<u>FY 2020-21 Adopted Budget</u>	
A.3620.0460	Materials and Supplies		
	Property Securing Materials	2,500	
	Safety Gear/Supplies	<u>1,800</u>	4,300
A.3620.0465	Equipment < \$5,000		
	Tablets with Flash (3)		<u>2,550</u>
	Total Operating Expenses	\$	<u>132,650</u>
Fringe Benefits			
A.3620.0810	New York State Employees' Retirement System	\$	29,883
A.3620.0830	Social Security		16,696
A.3620.0850	Health Insurance		<u>49,673</u>
	Total Fringe Benefits	\$	<u>96,252</u>
	TOTAL BUDGET	\$	<u><u>447,152</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Building and Grounds Maintenance****Account Code: A5010****Function: Transportation**

Description: This is an eight-month account, having a total of 7 full time employees responsible for the repair and maintenance of all departmental owned buildings, grounds and facilities. This unit is responsible for the maintenance and upkeep of the pavilions and public restrooms located within the J.B. Wise parking lot, the Marble Street Park and the Veterans' Memorial Walkway. Grounds maintenance tasks performed by this unit consists of mowing, trimming, mulching, litter collection as well as snow and ice control of all City owned parcels. This crew is also responsible for the maintenance of over 3,000 street trees and 1,600 park trees located throughout the City of Watertown. Maintenance responsibilities include the annual pruning of over 800 small diameter trees, the removal and trimming of larger diameter trees and the planting, mulching and watering of 200-250 trees each spring. In addition to this maintenance work, the crew performs numerous other tasks, ranging from fountain maintenance, to the placement of the downtown area holiday decorations, to establishing traffic control for various community events. In 2019, this division responded to 70 Code Enforcement Requests for service ranging from mowing yards, to shoveling sidewalks, to private tree removal, to the boarding of windows and doors, removing infested/contaminated/ unsanitary personal affects, refuse and debris from private homes.

City of Watertown

Fiscal Year: 2020-21
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 42,397	\$ 27,519	\$ 46,797	\$ 45,862
120 Clerical	-	-	-	-
130 Wages	158,852	148,287	134,170	157,901
140 Temporary	38,786	45,337	61,500	64,000
150 Overtime	12,066	6,485	7,500	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,005	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 253,106</u>	<u>\$ 227,628</u>	<u>\$ 249,967</u>	<u>\$ 275,763</u>
Equipment				
230 Vehicles	\$ 38,484	\$ -	\$ 44,000	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ 38,484</u>	<u>\$ -</u>	<u>\$ 44,000</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 4,661	\$ 4,172	\$ 5,105	\$ 4,805
420 Insurance	3,221	3,916	4,410	4,325
430 Contracted Services	10,192	30,585	27,263	24,413
440 Fees Non Employees	1,146	2,477	2,700	2,900
450 Miscellaneous	4,919	571	5,850	2,550
455 Vehicle Expenses	41,345	54,892	55,265	65,100
460 Materials and Supplies	32,909	36,152	55,300	38,800
465 Equipment < \$5,000	3,789	14,389	6,150	10,100
Total Operating Expenses	<u>\$ 102,182</u>	<u>\$ 147,154</u>	<u>\$ 162,043</u>	<u>\$ 152,993</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 26,231	\$ 30,930	\$ 30,896	\$ 34,240
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	18,421	16,598	19,122	21,095
840 Workers' Compensation	43,011	50,186	70,000	60,000
850 Health Insurance	63,997	48,202	43,328	43,021
Total Fringe Benefits	<u>\$ 151,660</u>	<u>\$ 145,916</u>	<u>\$ 163,346</u>	<u>\$ 158,356</u>
Department Total	<u><u>\$ 545,432</u></u>	<u><u>\$ 520,698</u></u>	<u><u>\$ 619,356</u></u>	<u><u>\$ 587,112</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

FY 2020-21 Adopted Budget**Personal Services**

A.5010.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .67) (a)	\$	45,862
A.5010.0130	Wages		
	Crew Chief (1 @ .67) (a)	\$	32,980
	Motor Equipment Operator (1 @ .67) (a)		28,801
	Municipal Worker I (3 @ .67) (a)		67,319
	Tree Trimmer (1 @ .67) (a)		28,801
			157,901
A.5010.0140	Temporary		64,000
A.5010.0150	Overtime		8,000
	Total Personal Services	\$	275,763

Operating Expenses

A.5010.0410	Utilities		
	Water/Sewer	\$	1,700
	Monument, Cemetery, Flag and Sign Lighting		1,350
	Clinton and Marble St Park Lighting		700
	Tablet Air Card		320
	Verizon Cell Phone		135
	Veterans' Memorial Walkway Lights		600
			4,805
A.5010.0420	Insurance		4,325
A.5010.0430	Contracted Services		
	GPS Tracking (3)		713
	Material Disposal		1,500
	Radio Repairs		600
	Repairs/Maintenance on Equipment		3,000
	Misc. Building and Grounds Maintenance		1,400
	Restroom Decommission/Recomission (3)		1,800
	Kelsey Creek Beaver Control		1,400
	Telescopic Rental		4,500
	Miscellaneous Equipment Rental		2,000
	Repair Gutters at Butler Pavillion		2,500
	Huntington Street Wall Repairs		5,000
			24,413
A.5010.0440	Fees, Non Employees		
	Employee Testing		1,900
	Employee Vaccinations		1,000
			2,900

(a) Split between A.5010 (67%) and A5142 (33%).

City of Watertown

Fiscal Year: 2020-21
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

		<u>FY 2020-21 Adopted Budget</u>	
A.5010.0450	Miscellaneous		
	Tree Trimmer Training Certification (3)	300	
	Pesticide Recertification	450	
	Safety Training/Seminars/PESH	<u>1,800</u>	2,550
A.5010.0455	Vehicle Expenses		
	Insurance	5,700	
	Vehicle Maintenance and Repairs	23,000	
	Routine Preventive Maintenance	3,000	
	Skid Steer Tires (1-93)	1,200	
	Tire Repairs/Replacements	2,000	
	Bucket Truck Certification/Repairs	14,000	
	Gas and Diesel Fuel	<u>16,200</u>	65,100
A.5010.0460	Materials and Supplies		
	Safety Shoes/Jackets/Related Equipment	2,600	
	Waferboard Codes Orders	550	
	Restroom Supplies (x 3)	2,100	
	Restroom Fixtures	1,400	
	Portable Radio Batteries	500	
	Top Soil, Crusher Run etc.	4,300	
	Ropes and Related Equipment	4,000	
	Annual Tree Replacement Program	12,200	
	Replacement Parts and Supplies for Mowers, Trimmers, Chainsaws, etc.	3,500	
	Park Furniture Repairs	2,500	
	Flowers, Bulbs, Mulch	1,200	
	Small Hand Tools	1,400	
	Dogi-Pot Pet Station Supplies	250	
	Miscellaneous Supplies	<u>2,300</u>	38,800
A.5010.0465	Equipment < \$5,000		
	Snow Blower Attachment Replacement	3,500	
	Good Rigging Control System	3,200	
	Streetscaping Furnishings	<u>3,400</u>	<u>10,100</u>
	Total Operating Expenses		<u>\$ 152,993</u>

City of Watertown

Fiscal Year: 2020-21
Department: Buildings and Grounds Maintenance
Account Code: A5010
Function: Transportation

		<u>FY 2020-21 Adopted Budget</u>	
Fringe Benefits			
A.5010.0810	New York State Employees' Retirement System	\$	34,240
A.5010.0830	Social Security		21,095
A.5010.0840	Workers Compensation		60,000
A.5010.0850	Health Insurance		<u>43,021</u>
	Total Fringe Benefits	\$	<u>158,356</u>
TOTAL BUDGET		\$	<u>587,112</u>

City of Watertown**Fiscal Year: 2020-21****Department: Maintenance of Roads****Account Code: A5110****Function: Transportation**

Description: This is an eight-month account, having a total of 14 budgeted full time employees responsible for pavement maintenance, overlay and rebuilding of 100 miles of accepted City streets, as well as all associated concrete curbing and sidewalk/crosswalk construction. Funding for street overlay and ramp construction is provided through the Consolidated Highway Improvement Program (CHIPS) administered by NYSDOT. Anticipated funding for State Fiscal Year 2020-21 is anticipated to be \$582,396 of CHIPS funds with an additional \$132,938 of PAVE NY funds and \$84,025 of Extreme Winter Recovery (EWR) funds. This account is also responsible for street sweeping which includes the initial removal of the accumulated winter ice control road mix from the City streets, public parking lots and numerous City owned facilities. Following the initial cleanup, scheduled sweeping continues throughout the season with the average street being swept up to seven times, while the downtown business district is serviced weekly. A total of 789 miles of travel ways were swept in 2019.

City of Watertown

Fiscal Year: 2020-21

Department: Maintenance of Roads

Account Code: A5110

Function: Transportation

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 43,938	\$ 46,128	\$ 46,797	\$ 45,862
120 Clerical	-	-	-	-
130 Wages	288,785	323,668	382,122	359,037
140 Temporary	2,443	6,100	10,500	10,865
150 Overtime	5,805	6,988	2,000	2,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,752	2,177	7,638	3,752
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 344,723</u>	<u>\$ 385,061</u>	<u>\$ 449,057</u>	<u>\$ 421,516</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	19,119	58,500	-
Total Equipment	<u>\$ -</u>	<u>\$ 19,119</u>	<u>\$ 58,500</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 145	\$ 408	\$ 456	\$ 456
420 Insurance	5,661	6,574	7,045	8,350
430 Contracted Services	3,653	31,304	69,514	68,264
440 Fees Non Employees	1,130	1,779	1,000	1,000
450 Miscellaneous	1,803	514	2,675	2,075
455 Vehicle Expenses	97,643	117,739	116,955	128,300
460 Materials and Supplies	66,854	42,100	94,900	95,100
465 Equipment < \$5,000	3,003	2,364	850	5,500
Total Operating Expenses	<u>\$ 179,892</u>	<u>\$ 202,782</u>	<u>\$ 293,395</u>	<u>\$ 309,045</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 47,299	\$ 50,644	\$ 62,224	\$ 58,177
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	24,855	27,887	34,352	32,246
840 Workers' Compensation	2,550	21,389	67,000	50,000
850 Health Insurance	95,852	102,350	87,313	87,700
Total Fringe Benefits	<u>\$ 170,556</u>	<u>\$ 202,270</u>	<u>\$ 250,889</u>	<u>\$ 228,123</u>
Department Total	<u><u>\$ 695,171</u></u>	<u><u>\$ 809,232</u></u>	<u><u>\$ 1,051,841</u></u>	<u><u>\$ 958,684</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

FY 2020-21 Adopted Budget**Personal Services**

A.5110.0110	Salaries		
	Street/Sewer Maintenance Supervisor (1 @ .67) (a)	\$	45,862
A.5110.0130	Wages		
	Crew Chief (3 @ .67) (a)	\$	98,940
	Heavy Equipment Operator (1 @ .67)(a)		32,980
	Motor Equipment Operator (7 @ .67) (a)		184,556
	Municipal Worker I (2 @.67) (a)		42,561
			359,037
A.5110.0140	Temporary		10,865
A.5110.0150	Overtime		2,000
A.5110.0175	Health Insurance Buyout		3,752
	Total Personal Services	\$	421,516

Operating Expenses

A.5110.0410	Utilities		
	Cell Phone and Aircard	\$	456
A.5110.0420	Insurance		8,350
A.5110.0430	Contracted Services		
	GPS Tracking (6)	\$	1,664
	Vanduzee Street Bridge Maintenance Analysis		10,000
	Mill Street Bridge Maintenance Analysis		7,500
	Bridge Sealing and Maintenance		20,000
	Radio Repairs		600
	Material Disposal		4,000
	Miscellaneous Equipment Repairs		2,000
	Milling Machine Rental		20,000
	Outside Equipment Rentals		2,500
			68,264
A.5110.0440	Fees, Non Employees		
	Employee Testing		1,000
A.5110.0450	Miscellaneous		
	Membership Dues		75
	Training/PESH		2,000
			2,075
A.5110.0455	Vehicle Expenses		
	Maintenance and Repairs		44,000
	Routine Preventive Maintenance		6,000
	Gas and Diesel Fuel		40,000

(a) Split between A.5110 (67%) and A.5142 (33%).

(b) To be funded by CHIPS

City of Watertown

Fiscal Year: 2020-21
Department: Maintenance of Roads
Account Code: A5110
Function: Transportation

		<u>FY 2020-21 Adopted Budget</u>	
A.5110.0455	Vehicle Expenses continued		
	Tire Replacements	2,500	
	Loader Tires (1-76)	9,000	
	Sweeper/Paver Maintenance	8,000	
	Sweeper Brooms	3,500	
	Skid Steer Tires (1-92)	1,200	
	Insurance	14,100	128,300
A.5110.0460	Materials and Supplies		
	Safety Shoes, Apparel and Related Materials	3,100	
	Small Tools	3,500	
	Blacktop and Related Materials - Road Patch Only	50,000	
	Portable Radio Batteries	500	
	Top Soil, Crusher Run, etc.	5,000	
	Ready-mix Concrete	8,000	
	Materials for Concrete Forms	2,000	
	Milling Machine Bits	1,500	
	ADA Truncated Sidewalk Domes (b)	7,000	
	Concrete Sealant	1,500	
	Roadsaver Sealant (Crack Sealer)	7,000	
	Work Zone Safety Devices	3,000	
	Miscellaneous Supplies	3,000	95,100
A.5110.0465	Equipment < \$5,000		
	Hydraulic Lifting Boom for Patch Trailer	2,500	
	Electric Dump Truck Tarp (single axle)	3,000	5,500
	Total Operating Expenses		\$ 309,045
Fringe Benefits			
A.5110.0810	New York State Employees' Retirement System	\$	58,177
A.5110.0830	Social Security		32,246
A.5110.0840	Workers Compensation		50,000
A.5110.0850	Health Insurance		87,700
	Total Fringe Benefits	\$	228,123
	TOTAL BUDGET	\$	958,684

(b) To be funded by CHIPS

City of Watertown**Fiscal Year: 2020-21****Department: Snow Removal****Account Code: A5142****Function: Transportation**

Description: The thirty-seven (37) employees in this account within the Department of Public Works are responsible for the surface treatment, plowing and snow removal from 100 center lane miles of City Streets, Municipal Parking Lots and City Owned Sidewalks, as well as the placement and re-supply of approximately 40 sand barrels located throughout the City. Equipment assigned includes 4 medium duty spreader/plow combination units, 1 medium duty spreader unit, 7 heavy duty wing plows, (4 equipped with spreader units), 2 rotary blowers, 6 utility plows (1 with spreader unit), 3 skid-steer loaders, 1 multi-purpose unit and 4 front-end loaders. Overtime, Contract Hauling, Fuel and Road Salt figures in this account are based upon the 100-year average of 104.14 inches of snow per year whereas by comparison the previous 5-year average is 117.00 inches of snow per year. During the winter of 2018-19 approximately 154.15 inches of snow fell, as compared to 135.25 inches received during the 2017-18 season.

City of Watertown

Fiscal Year: 2020-21
Department: Snow Removal
Account Code: A5142
Function: Transportation

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 48,821	\$ 47,635	\$ 46,100	\$ 45,178
120 Clerical	-	-	-	-
130 Wages	454,944	443,496	450,605	449,416
140 Temporary	-	2,220	-	-
150 Overtime	133,544	147,712	95,000	107,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	4,191	3,238	6,534	4,686
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 641,500</u>	<u>\$ 644,301</u>	<u>\$ 598,239</u>	<u>\$ 606,280</u>
Equipment				
230 Vehicles	\$ 34,199	\$ 38,749	\$ -	\$ -
250 Other	43,344	-	9,500	9,500
Total Equipment	<u>\$ 77,543</u>	<u>\$ 38,749</u>	<u>\$ 9,500</u>	<u>\$ 9,500</u>
Operating Expenses				
410 Utilities	\$ 4,465	\$ 4,199	\$ 4,470	\$ 4,835
420 Insurance	7,861	8,003	8,785	8,375
430 Contracted Services	27,759	73,318	35,523	36,097
440 Fees Non Employees	1,441	2,131	1,500	1,500
450 Miscellaneous	66	-	-	-
455 Vehicle Expenses	125,664	164,781	132,060	157,725
460 Materials and Supplies	222,636	204,423	200,200	199,700
465 Equipment < \$5,000	640	10,554	3,800	-
Total Operating Expenses	<u>\$ 390,532</u>	<u>\$ 467,409</u>	<u>\$ 386,338</u>	<u>\$ 408,232</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 76,847	\$ 83,674	\$ 82,380	\$ 84,699
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	46,953	47,413	45,763	46,382
840 Workers' Compensation	595	1,534	2,500	2,000
850 Health Insurance	121,318	118,595	103,989	96,872
Total Fringe Benefits	<u>\$ 245,713</u>	<u>\$ 251,216</u>	<u>\$ 234,632</u>	<u>\$ 229,953</u>
Department Total	<u><u>\$ 1,355,288</u></u>	<u><u>\$ 1,401,675</u></u>	<u><u>\$ 1,228,709</u></u>	<u><u>\$ 1,253,965</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Snow Removal
Account Code: A5142
Function: Transportation

FY 2020-21 Adopted Budget**Personal Services**

A.5142.0110	Salaries		
	Street/Sewer Maintenance Supervisor (2 @ .33) (a)	\$	45,178
A.5142.0130	Wages		
	Crew Chief (6 @ .33) (a)	\$	96,333
	Heavy Equip Operator (2 @ .33) (a)		30,453
	Motor Equip Operator (13 @ .33) (a)		168,669
	Sign Maintenance Worker (2 @ .33) (a)		28,230
	Tree Trimmer (1 @ .33) (a)		14,186
	Refuse/Recycle MEO (2 @ .33) (a)		24,416
	Municipal Worker I (9 @ .33) (a)		87,129
			449,416
A.5142.0150	Overtime		107,000
A.5142.0175	Health Insurance Buyout		4,686
	Total Personal Services	\$	606,280

Equipment

A.5142.0250	Other Equipment		
	Snowblower Extended Shute		9,500
	Total Equipment	\$	9,500

Operating Expenses

A.5142.0 410	Utilities		
	Tablet Aircards	\$	480
	Water/Fire Service		288
	Natural Gas		1,575
	Electric		1,500
	Telephone/Alarm System		732
	Cell Phone		260
		\$	4,835
A.5142.0420	Insurance		8,375
A.5142.0430	Contracted Services		
	GPS Tracking (6)		713
	Annual Fire Alarm Monitoring		384
	Snow Shack Siding and Repair		500
	Overhead Door Preventive Maintenance (4)		600
	Plow / Pusher Repairs		7,500
	Radio Repairs		600
	Heat System Annual Maintenance Inspection		300
	Heat System Repair		250
	Private Haulers for Snow Removal		25,000
	Small Engine Repair		250
			36,097

(a) Split between either A.5110, A.8140, A.8160 or G.8120 (67%) and A.5142 (33%).

City of Watertown

Fiscal Year: 2020-21
Department: Snow Removal
Account Code: A5142
Function: Transportation

		<u>FY 2020-21 Adopted Budget</u>	
A.5142.0440	Fees, Non Employees		
	Post Accident Employee Testing		1,500
A.5142.0455	Vehicle Expenses		
	Plow Tires and Wheels	2,200	
	Tire Replacements	3,000	
	Service and Repair Pickup Truck Plows	2,500	
	Sander Chains (4)	4,000	
	Rotary Blower Maintenance	4,000	
	Equipment Maintenance and Repair	70,000	
	Gas and Diesel Fuel	49,000	
	Preventive Maintenance	5,000	
	Insurance	18,025	157,725
A.5142.0460	Materials and Supplies		
	Road Salt, Abrasives, and De-icers	175,000	
	Sander Grate Material	3,500	
	Patching Materials	5,000	
	Cutting Edges and Bolts	10,000	
	Wing Braces, Slides, Trip Blocks	6,000	
	Miscellaneous Hand Tools/Supplies	200	199,700
	Total Operating Expenses		<u>\$ 408,232</u>
Fringe Benefits			
A.5142.0810	New York State Employees' Retirement System	\$	84,699
A.5142.0830	Social Security		46,382
A.5142.0840	Workers Compensation		2,000
A.5142.0850	Health Insurance		96,872
	Total Fringe Benefits	\$	<u>229,953</u>
	TOTAL BUDGET	\$	<u><u>1,253,965</u></u>

A5142 – Snow Removal

Fiscal Year 2020-21 Vehicles and Equipment



Extended Chute Snow Blower

\$9,500

This recommendation is to purchase an extended chute snow blower for the City's Bobcat loader or Toolcat. The taller extended chute is going to be required to cast snow off the soon to be rebuilt Arsenal Street viaduct. The new structure will have higher bridge railings than the present bridge and that additional height will preclude the department from using its present blower setup. This blower can be used in any application or location throughout the City, not just the bridge.



City of Watertown**Fiscal Year: 2020-21****Department: Hydroelectric Production****Account Code: A5184****Function: Home and Community Services**

Description: This account covers costs associated with daily operation and maintenance of the City's Hydro electric facility. The operation and maintenance of the hydro plant is a service provided under contract by Ampersand NY Operations Co., LLC (formally Upstate Testing & Control) which is responsible for the day-to-day operation of the plant in conformance with our FERC permit and maintenance of the generators, switchgear, relays, bypass pumps, computers, monitoring equipment (both in the plant and on the river), and all other facilities required to produce electricity for City use and resale. The goal for this department is to monitor operations to maximize power production from plant within the limits imposed by the requirements of the FERC permit. During Fiscal Year 2018-2019 generation totaled 21,143,375 kwh; which is down from 25,765,003 kwh during Fiscal Year 2017-2018.

City of Watertown**Fiscal Year: 2020-21****Department: Hydroelectric Production****Account Code: A5184****Function: Home and Community Services**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 8,976	\$ 35,410	\$ 35,688	\$ 34,975
120 Clerical	-	-	-	-
130 Wages	10,855	10,987	11,206	11,290
140 Temporary	-	-	-	-
150 Overtime	66	36	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 19,897	\$ 46,433	\$ 46,894	\$ 46,265
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	31,900	18,000
Total Equipment	\$ -	\$ -	\$ 31,900	\$ 18,000
Operating Expenses				
410 Utilities	\$ 1,329	\$ 1,872	\$ 1,750	\$ 1,700
420 Insurance	9,059	9,039	9,495	9,495
430 Contracted Services	367,391	317,075	323,200	311,101
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	119	1,350	400	1,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	122	2,464	-	5,000
465 Equipment < \$5,000	640	840	14,850	17,850
Total Operating Expenses	\$ 378,660	\$ 332,640	\$ 349,695	\$ 346,146
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 3,464	\$ 3,583	\$ 6,798	\$ 6,883
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	1,460	3,398	3,587	3,540
840 Workers' Compensation	30,704	27,104	31,000	30,000
850 Health Insurance	5,205	6,828	6,706	6,017
Total Fringe Benefits	\$ 40,833	\$ 40,913	\$ 48,091	\$ 46,440
Department Total	\$ 439,390	\$ 419,986	\$ 476,580	\$ 456,851

City of Watertown

Fiscal Year: 2020-21
Department: Hydroelectric Production
Account Code: A5184
Function: Home and Community Services

		FY 2020-21 Adopted Budget	
Personal Services			
A.5184.0110	Salaries		
	Water Superintendent (.10) (a)	\$ 9,197	
	Civil Engineer I (.40) (b)	<u>25,778</u>	\$ 34,975
A.5184.0130	Wages		
	SCADA Technician (.20) (c)		<u>11,290</u>
	Total Personal Services		<u>\$ 46,265</u>
Equipment			
A.5184.0250	Other Equipment		
	Turbine Relay Replacement		<u>\$ 18,000</u>
	Total Equipment		<u>\$ 18,000</u>
Operating Expenses			
A.5184.0410	Utilities		
	Telephone	\$ 1,400	
	Electric (Huntington Dam)	<u>300</u>	\$ 1,700
A.5184.0420	Insurance		9,495
A.5184.0430	Contracted Services		
	Operations and Maintenance	256,015	
	Additional Services	36,000	
	Fire Extinguisher Inspection	50	
	Crane Inspection	1,500	
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee	3,435	
	Analytics System Upgrade	416	
	Maintenance of Instruments Fee	185	
	FERC License Fee	<u>13,500</u>	311,101
A.5184.0450	Miscellaneous		
	Safety / Training		1,000
A.5184.0460	Materials and Supplies		
	Paints, Sealants, Lights		5,000
A.5184.0465	Equipment < \$5,000		
	Computer	850	
	Security Equipment	2,000	
	Spare Cards and Parts	<u>15,000</u>	<u>17,850</u>
	Total Operating Expenses		<u>\$ 346,146</u>

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between A.1440 (60%) and A.5184 (40%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown

Fiscal Year: 2020-21

Department: Hydroelectric Production

Account Code: A5184

Function: Home and Community Services

		<u>FY 2020-21 Adopted Budget</u>
Fringe Benefits		
A.5184.0810	New York State Employees' Retirement System	\$ 6,883
A.5184.0830	Social Security	3,540
A.5184.0840	Workers Compensation	30,000
A.5184.0850	Health Insurance	<u>6,017</u>
	Total Fringe Benefits	<u>\$ 46,440</u>
	TOTAL BUDGET	<u><u>\$ 456,851</u></u>

A5184 – Hydro-electric Production

Fiscal Year 2020-21
Vehicles and Equipment



Turbine Relay

\$18,000

The relays act like a circuit breaker, and are designed to protect the excitation systems. There is one relay per turbine, three all together.



City of Watertown**Fiscal Year: 2020-21****Department: Traffic Control and Lighting****Account Code: A5186****Function: Transportation**

Description: This account within the Department of Public Works is responsible for the care and maintenance of the traffic signage and roadway markings as well as the signal devices at the City's 43 controlled intersections. This division consists of three IBEW employees: the Line Crew Chief who is a time served Journeyman Lineman and Wireman as well as an International Municipal Signal Association (IMSA) Level I Traffic Signal Technician, two Line Workers II and two CSEA Traffic Sign Maintenance Workers. This division is also assigned the maintenance of the lighting systems at the City owned parking lots and recreational facilities, including the Fairground's baseball and multipurpose field lighting. In addition, the IBEW employees maintain all external and internal lighting and electrical requirements at City owned facilities.

City of Watertown**Fiscal Year: 2020-21****Department: Traffic Control and Lighting****Account Code: A5186****Function: Transportation**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	231,393	241,556	241,199	254,353
140 Temporary	22,747	22,581	7,500	7,920
150 Overtime	23,235	24,789	21,000	21,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 277,375	\$ 288,926	\$ 269,699	\$ 285,149
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	51,330	46,558	28,000	56,000
Total Equipment	\$ 51,330	\$ 46,558	\$ 28,000	\$ 56,000
Operating Expenses				
410 Utilities	\$ 331,969	\$ 327,415	\$ 334,980	\$ 328,830
420 Insurance	2,453	2,668	2,805	2,675
430 Contracted Services	9,077	11,226	5,594	10,920
440 Fees Non Employees	1,292	570	600	600
450 Miscellaneous	3,818	485	8,400	8,400
455 Vehicle Expenses	17,307	26,339	30,985	20,450
460 Materials and Supplies	40,399	51,956	49,320	56,070
465 Equipment < \$5,000	6,600	7,255	10,000	8,150
Total Operating Expenses	\$ 412,915	\$ 427,914	\$ 442,684	\$ 436,095
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 37,289	\$ 39,865	\$ 35,261	\$ 35,877
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	20,652	21,120	20,633	21,814
840 Workers' Compensation	18,837	13,610	132,000	20,000
850 Health Insurance	56,532	49,145	43,294	41,281
Total Fringe Benefits	\$ 133,310	\$ 123,740	\$ 231,188	\$ 118,972
Department Total	\$ 874,930	\$ 887,138	\$ 971,571	\$ 896,216

City of Watertown

Fiscal Year: 2020-21
Department: Traffic Control and Lighting
Account Code: A5186
Function: Transportation

		FY 2020-21 Adopted Budget	
Personal Services			
A.5186.0130	Wages		
	Line Crew Chief	\$	75,275
	Lineworker II (2)		121,764
	Sign Maintenance Worker (2 @ .67) (a)	<u>57,314</u>	\$ 254,353
A.5186.0140	Temporary		7,920
A.5186.0150	Overtime		21,000
A.5186.0175	Health Insurance Buyout		<u>1,876</u>
	Total Personal Services		<u>\$ 285,149</u>
Equipment			
A.5186.0250	Other Equipment		
	Traffic Signal Cabinet (Arsenal / Sherman Streets) (b)	\$	11,500
	Traffic Signal Cabinet (Franklin / Academy Streets) (b)		11,500
	Traffic Signal Cabinet (Spare) (b)		10,000
	LED LightTrailer Replacement (1-123)		8,000
	Scissor Lift Replacement (6-10)	<u>15,000</u>	\$ <u>56,000</u>
	Total Equipment		<u>\$ 56,000</u>
Operating Expenses			
A.5186.0410	Utilities		
	Verizon Cellular Phone	\$	220
	Tablet Aircard		480
	Traffic Signals - Electric		15,000
	Street Lighting - Electric		306,000
	Lachenauer Fountain		600
	Public Square Gazebo/Woodruff Site		1,600
	Electric for Christmas Decorations		750
	Natural Gas and Electric - Engine St.		2,900
	FAX Line		360
	Water/Sewer	<u>920</u>	\$ 328,830
A.5186.0420	Insurance		2,675
A.5186.0430	Contracted Services		
	GPS Monitoring Fee		1,070
	Annual Overhead Door Maintenance		200

(a) Split between either A.5186 (67%) and A.5142 (33%).

(b) To be funded by CHIPS

City of Watertown**Fiscal Year: 2020-21****Department: Traffic Control and Lighting****Account Code: A5186****Function: Transportation**

		<u>FY 2020-21 Adopted Budget</u>	
A.5186.0430	Contracted Services continued		
	Janitorial Services	5,000	
	Radio Repairs	600	
	Materials Disposal / City Bulb Recycle	750	
	Equipment Rentals	750	
	Electrical Inspection Fees	300	
	Building Maintenance	1,250	
	Tool Repairs	<u>1,000</u>	10,920
A.5186.0440	Fees, Non Employees		
	Employment Related Testing		600
A.5186.0450	Miscellaneous		
	Professional Certification/Traffic Signal Class	2,200	
	International Municipal Signal Association Certification training (2)	4,000	
	Training/PESH	1,000	
	Personnel/Vehicular Safety Equipment	<u>1,200</u>	8,400
A.5186.0455	Vehicle Expenses		
	Maintenance and Repairs	7,000	
	Routine Preventive Maintenance	700	
	Gas and Diesel Fuel	6,800	
	Vehicle Safety Inspection (4)	1,800	
	Insurance	<u>4,150</u>	20,450
A.5186.0460	Materials and Supplies		
	<u>Electrical:</u>		
	Street Lighting (Public Sq./Arsenal corridor)	2,250	
	Electrical Supplies	2,300	
	Loop Wire, PODs and sealant	1,600	
	Traffic Signal Wire	2,250	
	Signal Maintenance/Repair	3,500	
	Building Maintenance/Repair	1,050	
	Hand Tools and Supplies	1,650	
	Electrical Hardware and LEDs	1,650	
	ARC Protection Gear	750	
	Janitorial Supplies	500	
	Miscellaneous Supplies	1,750	
	ADA Cable Covers	1,500	
	APS Push Buttons	1,300	

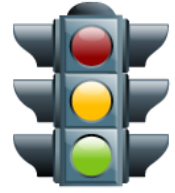
City of Watertown**Fiscal Year: 2020-21****Department: Traffic Control and Lighting****Account Code: A5186****Function: Transportation**

		<u>FY 2020-21 Adopted Budget</u>	
A.5186.0460	Materials and Supplies continued		
	<u>Sign and Paint Crew:</u>		
	Aluminum Sign Blanks	3,000	
	Hardware and Sign Faces	2,300	
	Reflective Sheeting	6,500	
	Sign Posts	4,750	
	Road Tape and Arrows	5,500	
	Road Paint	7,750	
	Sign Foundations	1,000	
	Paint Stencils	725	
	Portable Radio Batteries	270	
	Miscellaneous Supplies	1,825	
	Safety Boots / Glasses / Protective Gear	<u>400</u>	56,070
A.5186.0465	Equipment < \$5,000		
	Computer	850	
	Roller Cart for Road Tape	600	
	Mid-block Temporary Safety Crossings	2,500	
	Traffic Signal TS2 Controllers (2) (a)	<u>4,200</u>	<u>8,150</u>
	Total Operating Expenses		<u>\$ 436,095</u>
Fringe Benefits			
A.5186.0810	New York State Employees' Retirement System	\$	35,877
A.5186.0830	Social Security		21,814
A.5186.0840	Workers Compensation		20,000
A.5186.0850	Health Insurance		<u>41,281</u>
	Total Fringe Benefits	\$	<u>118,972</u>
	TOTAL BUDGET	\$	<u><u>896,216</u></u>

(a) To be funded by CHIPS

A5186 – Traffic Control and Lighting

Fiscal Year 2020-21 Vehicles and Equipment



Traffic Signal Cabinet/Controller Replacements:

Arsenal/Sherman Street Intersection (TS-5)

\$11,500

Franklin / Academy Street Intersections (TS-14)

\$23,000

This request is for two (2) NEMA 12 phase TS2 traffic signal cabinets and controllers which will replace the 1994 pole mount TS1 controller currently in service at the Arsenal/Sherman and Franklin/Academy intersections.



Traffic Signal Spare Cabinet

\$10,000

This request is for a NEMA 12 position M30 standard cabinet to keep in shop for emergency knockdown situations and failures.



A5186 – Traffic Control and Lighting

Fiscal Year 2020-21 Vehicles and Equipment



LED Light Trailer

\$ 8,000

This request is for the replacement of LED Light Trailer (1-123) which is no longer reliable and cannot safely be maintained.



Skyjack Scissor Lift

\$15,000

This request is for the purchase of a replacement aerial scissors lift used primarily by our Electric Department for interior elevated work at several different City facilities. The current unit is a 2000 model year which was purchased used in 2005 and is at the point of needing refurbishment to maintain safety certification. We anticipate replacing this unit with a new unit meeting current ANSI safety standards for elevated platforms. The old unit will be disposed of through online auction.



City of Watertown**Fiscal Year: 2020-21****Department: Bus****Account Code: A5630****Function: Transportation**

Description: The City of Watertown provides a fixed route public transportation system complete with ADA complementary Paratransit Service operating Monday through Friday 7:00 a.m. until 6:15 p.m., and Saturdays from 9:40 a.m. until 5:35 p.m.

With a total passenger count of 133,209, our combined fixed route/Paratransit Program experienced a 1.5% decrease in ridership during the 2018-2019 fiscal year. Total revenues decreased by 6% to \$124,761 while State contributions increased by 11 %.

Effective July 1, 2009 the fare structure increased to \$1.50 for adults, \$0.50 for children 12 and under, transfers are free. Ticket coupon books have been replaced by magnetic cards which were implemented with the new Genfare system. Preloaded cards of 10 rides or more are charged at the rate of \$1.00 per ride. In January 2010 the City began offering a \$40 unlimited ride monthly pass, which is still available and issued as a 30 day pass. Paratransit fares are \$3.00 one-way. The federally mandated "Half Fare" program was adopted in September, 2015 and as of January 2020 there have been 242 City residents who have participated with the program.

City of Watertown

Fiscal Year: 2020-21
Department: Bus
Account Code: A5630
Function: Transportation

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ 35,000	\$ 68,600
120 Clerical	-	-	-	-
130 Wages	310,612	303,077	336,812	355,478
140 Temporary	70,069	62,545	72,000	70,000
150 Overtime	18,814	21,210	20,000	20,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	3,954	1,723	4,300	8,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 403,449</u>	<u>\$ 388,555</u>	<u>\$ 468,112</u>	<u>\$ 522,478</u>
Equipment				
230 Vehicles	\$ 36,362	\$ -	\$ -	\$ -
250 Other	8,995	-	-	-
Total Equipment	<u>\$ 45,357</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 6,892	\$ 7,030	\$ 7,300	\$ 7,200
420 Insurance	1,394	1,431	1,505	1,281
430 Contracted Services	127,173	227,519	416,503	319,096
440 Fees Non Employees	2,552	6,692	2,400	2,500
450 Miscellaneous	5,440	7,000	29,075	28,950
455 Vehicle Expenses	182,252	180,185	148,580	161,835
460 Materials and Supplies	5,994	5,324	15,600	9,600
465 Equipment < \$5,000	6,621	762	20,000	4,850
Total Operating Expenses	<u>\$ 338,318</u>	<u>\$ 435,943</u>	<u>\$ 640,963</u>	<u>\$ 535,312</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 44,440	\$ 44,268	\$ 50,894	\$ 59,458
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	29,710	28,654	34,472	39,969
840 Workers' Compensation	14,799	13,333	15,000	15,000
850 Health Insurance	58,876	57,174	71,782	56,003
Total Fringe Benefits	<u>\$ 147,825</u>	<u>\$ 143,429</u>	<u>\$ 172,148</u>	<u>\$ 170,430</u>
Department Total	<u><u>\$ 934,949</u></u>	<u><u>\$ 967,927</u></u>	<u><u>\$ 1,281,223</u></u>	<u><u>\$ 1,228,220</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Bus
Account Code: A5630
Function: Transportation

		<u>FY 2020-21 Adopted Budget</u>	
Personal Services			
A.5630.0110	Salaries		
	Transit Director	\$	68,600
A.5630.0130	Wages		
	Transit Supervisor	\$	62,499
	Head Bus Driver		43,883
	Bus Driver (5)		197,580
	Motor Equipment Mechanic	<u>51,516</u>	355,478
A.5630.0140	Temporary		70,000
A.5630.0150	Overtime		20,000
A.5630.0175	Health Insurance Buyout		<u>8,400</u>
	Total Personal Services	\$	522,478

Operating Expenses

A.5630.0410	Utilities		
	Water/Sewer	\$	1,200
	Electric - Newell Street		1,500
	Electric - Transfer Site		1,500
	Natural Gas		<u>3,000</u>
		\$	7,200
A.5630.0420	Insurance		1,281
A.5630.0430	Contracted Services		
	Paratransit Contract		150,000
	Paratransit Contract - Sunday Bus Run (4)		2,452
	Fixed Route Sunday Holiday Bus Run		7,100
	Pest Control for Buses		4,025
	Farebox Maintenance/Support		2,500
	Language Assistance Plan - Limited English Proficiency		500
	Janitorial Services		14,000
	Rug Rentals		475
	Pressure Washer Maintenance		500
	Snow Blower Maintenance		400
	Pickup Plow Service (B-1)		150
	Mobility Management Contract		125,250
	GPS Tracking (10)		3,564
	Advertising		2,500
	Alarm System Monitoring		330
	Radio Repairs		600
	Overhead Door Maintenance/Repair		1,500
	Semi Annual Sprinkler Inspections		300

City of Watertown

Fiscal Year: 2020-21
Department: Bus
Account Code: A5630
Function: Transportation

		<u>FY 2020-21 Adopted Budget</u>	
A.5630.0430	Contracted Services continued		
	Heating System Maintenance	1,200	
	Miscellaneous Services/Repairs	<u>1,750</u>	319,096
A.5630.0440	Fees, Non Employee		
	Employment Related Testing		2,500
A.5630.0450	Miscellaneous		
	Reference Books	500	
	Miscellaneous Postage	100	
	Seminars	8,500	
	NY Public Transit Dues	350	
	FTA Procurement Series Training	5,000	
	Training for MPO/Urban Public Transp.	10,000	
	Driver Safety Training	<u>4,500</u>	28,950
A.5630.0455	Vehicle Expenses		
	Insurance	40,475	
	Tires CitiBuses	6,600	
	Tires for Pickup	750	
	Fuel for Truck	610	
	Fuel for Buses	66,200	
	Fuel for Paratransits	17,500	
	Fuel for Buses and Paratransits for Sunday Bus Run (4)	700	
	Tires Paratransit Buses	2,000	
	Repairs and Maintenance	20,000	
	Preventive Maintenance	2,500	
	Repairs and Maintenance Paratransit	<u>4,500</u>	161,835
A.5630.0460	Materials and Supplies		
	Weather Gear	200	
	Uniforms	2,500	
	Safety Shoes	500	
	Water Cooler / Delivery	300	
	Portable Radio Batteries	300	
	Office Supplies	500	
	Cleaning and Maintenance Supplies	1,800	
	Fare Media	<u>3,500</u>	9,600
A.5630.0465	Equipment < \$5,000		
	Hot Water Pressure Washer	4,000	
	Computer	<u>850</u>	4,850
	Total Operating Expenses		<u>\$ 535,312</u>

City of Watertown

Fiscal Year: 2020-21

Department: Bus

Account Code: A5630

Function: Transportation

		<u>FY 2020-21 Adopted Budget</u>	
Fringe Benefits			
A.5630.0810	New York State Employees' Retirement System	\$	59,458
A.5630.0830	Social Security		39,969
A.5630.0840	Workers Compensation		15,000
A.5630.0850	Health Insurance		<u>56,003</u>
	Total Fringe Benefits	\$	<u>170,430</u>
	TOTAL BUDGET	\$	<u><u>1,228,220</u></u>

City of Watertown

Fiscal Year: 2020-21

Department: Parking Facilities

Account Code: A5650

Function: Transportation

Description: Expenses incurred for the maintenance of the following off street parking areas are charged to this account:

1. J.B. Wise Parking Lot
2. Clinton/Stone Street Parking Lot
3. Arsenal Street Parking including Deck and covered parking
4. Court Street Parking Lot
5. State Street Parking Lot
6. Arcade Street Parking Lot
7. High Street Parking Lot
8. Union Street Parking Lot

City of Watertown

Fiscal Year: 2020-21
Department: Parking Facilities
Account Code: A5650
Function: Transportation

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 10,683	\$ 10,348	\$ 14,000	\$ 12,000
420 Insurance	1,703	1,696	1,785	1,775
430 Contracted Services	28,073	28,219	28,250	28,250
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	-	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	28,323	9,354	25,530	17,580
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 68,782	\$ 49,617	\$ 69,565	\$ 59,605
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	<u>\$ 68,782</u>	<u>\$ 49,617</u>	<u>\$ 69,565</u>	<u>\$ 59,605</u>

City of Watertown

Fiscal Year: 2020-21
Department: Parking Facilities
Account Code: A5650
Function: Transportation

		FY 2020-21 Adopted Budget	
Operating Expenses			
A.5650.0410	Utilities		
	Electric	\$	12,000
A.5650.0420	Insurance		1,775
A.5650.0430	Contracted Services		
	Stone Street Lease Payments	\$	22,050
	Riverwalk Parking Lease		1,500
	State Street Parking Lot Lease		3,300
	State Street Lot Tax Reimbursement		<u>1,400</u>
			28,250
A.5650.0460	Materials and Supplies		
	Stone Street LED Light Replacement		2,500
	JB Wise Lot LED Light Replacement		3,000
	Veterans Memorial Walkway LED Light Replacement		1,250
	Mulch Material		2,250
	Top Soil		1,080
	Asphalt Patching		1,800
	Painting and Striping Road Markings		2,350
	Routine Maintenance of Lights/Signs/Facilities		<u>3,350</u>
			17,580
	Total Operating Expenses		<u>59,605</u>
TOTAL BUDGET		\$	59,605

City of Watertown**Fiscal Year: 2020-21****Department: Miscellaneous****Account Code: A6310, A6410, A6530, A7510, A8010****Function: Home and Community Services**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
A.6310.0430 Community Action Administration	\$ 15,000	\$ 15,000	\$ 14,500	\$ 10,000
A.6410.0430 Publicity	4,789	3,678	1,925	53,000
A.8010.0430 Zoning	<u>4,991</u>	<u>4,081</u>	<u>4,000</u>	<u>4,000</u>
Total Budget	<u>\$ 24,780</u>	<u>\$ 22,759</u>	<u>\$ 20,425</u>	<u>\$ 67,000</u>

A.6310.0430 - Community Action Planning Council - Funding to CAPC for services provided to residents of the City.

A.6410.0430 - Publicity - Expenses associated with repairs, installation, and removal of Christmas decorations and other publicity functions.

A.8010.0430 - Zoning - Costs associated with the Zoning Board of Appeals.

City of Watertown

Fiscal Year: 2020-21

Department: Parks and Recreation Administration

Account Code: A7020

Function: Culture and Recreation



Description: Recreation Administration provides for the personnel management, planning, support services and financial management for the Parks and Recreation Department. This account contains three full-time employees: the Superintendent, Assistant Superintendent, and a Senior Account Clerk Typist. The Superintendent and Assistant Superintendent oversee six full-time employees and 50-60 seasonal employees dedicated to Parks and Recreation. The department continually works with organizations throughout the City to meet community needs. A variety of indoor and outdoor concerts, all athletic field usage, Thompson Park reservations, arena and fairgrounds events, in addition to organizing and registrations for various programs and leagues are coordinated through the Administration office.

City of Watertown**Fiscal Year: 2020-21****Department: Parks and Recreation Administration****Account Code: A7020****Function: Culture and Recreation**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 138,477	\$ 140,613	\$ 142,422	\$ 139,573
120 Clerical	50,687	52,574	53,398	44,968
130 Wages	-	-	-	-
140 Temporary	-	2,055	-	-
150 Overtime	150	950	1,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 189,314	\$ 196,192	\$ 196,820	\$ 185,541
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 6,009	\$ 6,459	\$ 5,485	\$ 5,485
420 Insurance	-	-	-	-
430 Contracted Services	8,398	1,700	15,280	7,380
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	3,361	1,400	3,375	1,925
455 Vehicle Expenses	222	1,144	2,260	2,160
460 Materials and Supplies	52	418	975	625
465 Equipment < \$5,000	1,280	2,488	-	850
Total Operating Expenses	\$ 19,322	\$ 13,609	\$ 27,375	\$ 18,425
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 20,657	\$ 20,083	\$ 21,763	\$ 21,320
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	13,469	13,894	15,057	14,195
840 Workers' Compensation	-	-	-	-
850 Health Insurance	50,287	55,025	48,630	35,237
Total Fringe Benefits	\$ 84,413	\$ 89,002	\$ 85,450	\$ 70,752
Department Total	\$ 293,049	\$ 298,803	\$ 309,645	\$ 274,718

City of Watertown

Fiscal Year: 2020-21
Department: Parks and Recreation Administration
Account Code: A7020
Function: Culture and Recreation

		FY 2020-21 Adopted Budget	
Personal Services			
A.7020.0110	Salaries		
	Superintendent of Parks and Recreation	\$ 78,974	
	Asst. Superintendent of Parks and Recreation	<u>60,599</u>	\$ 139,573
A.7020.0120	Clerical		
	Senior Account Clerk Typist		44,968
A.7020.0150	Overtime		<u>1,000</u>
	Total Personal Services		<u>\$ 185,541</u>
Operating Expenses			
A.7020.0410	Utilities		
	Telephone	\$ 5,050	
	Cellular Phone Service	<u>435</u>	\$ 5,485
A.7020.0430	Contracted Services		
	Copier/Printer Maintenance	1,800	
	RecTrac Maintenance	5,400	
	Monitoring of Alarm System	<u>180</u>	7,380
A.7020.0450	Miscellaneous		
	NYS Rec. and Park Membership	450	
	National Inst. Parks and Recreation	375	
	Conferences and Seminars	1,000	
	Mileage Reimbursements	<u>100</u>	1,925
A.7020.0455	Vehicle Expenses		
	Fuel	100	
	Vehicle Maintenance	100	
	Insurance	<u>1,960</u>	2,160
A.7020.0460	Materials and Supplies		
	Paper and Poster Board	500	
	Janitorial/Cleaning Supplies	50	
	Maintenance Supplies	<u>75</u>	625
A.7020.0465	Equipment < \$5,000		
	Computer		<u>850</u>
	Total Operating Expenses		<u>\$ 18,425</u>
Fringe Benefits			
A.7020.0810	New York State Employees' Retirement System	\$ 21,320	
A.7020.0830	Social Security		14,195
A.7020.0850	Health Insurance		<u>35,237</u>
	Total Fringe Benefits		<u>\$ 70,752</u>
	TOTAL BUDGET		<u>\$ 274,718</u>

(a) Split between A.7020 (50%) and A.7265 (50%).

City of Watertown**Fiscal Year: 2020-21****Department: Thompson Park****Account Code: A7110****Function: Culture and Recreation**

Description: The John C. Thompson Park, given as a gift to the City of Watertown, was designed by the country's preeminent landscape architectural firm, the Olmsted Brothers, at the turn of the 20th Century. The Park contains 355 acres including large open green spaces, untouched woodlands, a children's creative playground, splash pad, tennis courts, picnic areas, pavilions, exercise trails, a modern habitat zoo, cross country ski trails, sledding areas and a private golf course. The Park is open year round from 7:00 am to 9:00 pm and is attended by three full-time and five seasonal employees. The City works closely with the Thompson Park Conservancy, which operates the Zoo. There were 224 reservations made for 22,718 people, 12 charity walks, a fairy festival and an agricultural extravaganza, 103 buses that carried 6,489 school children for various field trips, 16 weddings, 19 military functions, and several other events that totaled 42,447 in park attendance. This figure does not include daily activity.

City of Watertown

Fiscal Year: 2020-21

Department: Thompson Park

Account Code: A7110

Function: Culture and Recreation

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	83,362	98,233	100,694	82,371
140 Temporary	37,710	31,205	45,210	65,000
150 Overtime	11,554	15,553	15,000	16,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	390	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 133,016	\$ 144,991	\$ 160,904	\$ 163,871
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	9,000	-
Total Equipment	\$ -	\$ -	\$ 9,000	\$ -
Operating Expenses				
410 Utilities	\$ 64,651	\$ 69,953	\$ 57,675	\$ 60,650
420 Insurance	5,553	5,530	5,810	6,200
430 Contracted Services	115,282	76,229	94,425	34,925
440 Fees Non Employees	-	105	375	375
450 Miscellaneous	130	-	-	-
455 Vehicle Expenses	20,730	26,744	20,570	19,925
460 Materials and Supplies	11,172	18,719	18,770	19,270
465 Equipment < \$5,000	435	480	-	850
Total Operating Expenses	\$ 217,953	\$ 197,760	\$ 197,625	\$ 142,195
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 18,583	\$ 17,350	\$ 20,738	\$ 19,817
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,794	10,741	12,311	12,537
840 Workers' Compensation	1,637	1,959	2,500	2,000
850 Health Insurance	23,274	20,084	18,068	15,078
Total Fringe Benefits	\$ 53,288	\$ 50,134	\$ 53,617	\$ 49,432
Department Total	<u>\$ 404,257</u>	<u>\$ 392,885</u>	<u>\$ 421,146</u>	<u>\$ 355,498</u>

City of Watertown

Fiscal Year: 2020-21
Department: Thompson Park
Account Code: A7110
Function: Culture and Recreation

		<u>FY 2020-21 Adopted Budget</u>	
Personal Services			
A.7110.0130	Wages		
	Parks and Recreation Maintenance Supervisor		
	(a) (1 @ .31)	\$	5,341
	Crew Chief (b) (1 @ .67)		32,980
	Parks and Recreation Maintenance Workers		
	(c, d, e) (1 @ .14, 2 @ .17)		18,861
	Municipal Worker (f) (1 @ .67)	<u>25,189</u>	\$ 82,371
A.7110.0140	Temporary		65,000
A.7110.0150	Overtime		<u>16,500</u>
	Total Personal Services		<u>\$ 163,871</u>
Operating Expenses			
A.7110.0410	Utilities		
	Water/Sewer	\$	48,000
	Electricity		3,525
	Natural Gas		8,250
	DSL Internet Connection	<u>875</u>	\$ 60,650
A.7110.0420	Insurance		6,200
A.7110.0430	Contracted Services		
	Alarm Systems Monitoring		300
	Stone Work Repairs		10,000
	Maintenance Service and Repairs		17,500
	Small Engine Maintenance		750
	Fence Repairs		250
	Welding Lease and Supplies		1,000
	Solid Waste Disposal		3,500
	Generator Maintenance/Repair		625
	Special Events - Portable Toilet Rentals, First Aid	<u>1,000</u>	34,925
A.7110.0440	Fees, Non Employee		
	Employment Related Testing		375

(a) Split between A.7110 (10%), A.7140 (10%), A.7141 (10%), A.7180 (6%) and A.7265 (64%).

(b) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

(c) Split between A.7110 (14%), A.7140 (5%), A.7141 (14%), A.7180 (31%) and A.7265 (36%).

(d) Split between A.7110 (17%), A.7140 (9%), A.7141 (30%), A.7180 (3%) and A.7265 (41%).

(e) Split between A.7110 (17%), A.7140 (7%), A.7141 (18%), A.7180 (6%) and A.7265 (52%).

(f) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

City of Watertown**Fiscal Year: 2020-21****Department: Thompson Park****Account Code: A7110****Function: Culture and Recreation**

		<u>FY 2020-21 Adopted Budget</u>	
A.7110.0455	Vehicle Expenses		
	Outside Vehicle Maintenance	5,000	
	Vehicle Maintenance	2,600	
	Fuel	6,750	
	Insurance	<u>5,575</u>	19,925
A.7110.0460	Materials and Supplies		
	Miscellaneous Equipment Supplies	3,000	
	Hardware Materials and Supplies	500	
	Safety Equipment	250	
	Uniforms and Protective Clothing	500	
	Safety Shoes	420	
	Lumber, Paint and Stain	2,500	
	Cleaning Supplies	1,000	
	Rakes, Shovels, Lawn Care	100	
	Grass Seed/Top Soil	750	
	Roadway and Walkway Materials	500	
	Signage Materials	1,000	
	Plumbing/Electric Supplies	5,500	
	Dogi-Pot Pet Station Supplies	1,000	
	Playground Cushion Material	250	
	Playground Repairs and Maintenance	500	
	Grill Replacement	500	
	Fence Repairs	<u>1,000</u>	19,270
A.7110.0465	Equipment < \$5,000		
	Computer		<u>850</u>
	Total Operating Expenses		<u>\$ 142,195</u>
Fringe Benefits			
A.7110.0810	New York State Employees' Retirement System	\$	19,817
A.7110.0830	Social Security		12,537
A.7110.0840	Workers Compensation		2,000
A.7110.0850	Health Insurance		<u>15,078</u>
	Total Fringe Benefits	\$	<u>49,432</u>
TOTAL BUDGET		\$	<u><u>355,498</u></u>

City of Watertown

Fiscal Year: 2020-21

Department: Playgrounds

Account Code: A7140

Function: Culture and Recreation



Description: In the past, the City has staffed multiple playgrounds. Activities have typically included arts and crafts, age appropriate games, board games and other low risk activities. The Parks and Recreation Department has worked with CAPC to provide free healthy lunches and snacks to the children who participate in the program. CAPC has also provided food safety training to our playground employees.

The Proposed Fiscal Year 2020-21 Budget does not include appropriations to staff and operate any playground program during the 2020 summer season.

City of Watertown**Fiscal Year: 2020-21****Department: Playgrounds****Account Code: A7140****Function: Culture and Recreation**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	7,351	7,212	7,123	17,066
140 Temporary	22,096	27,750	38,500	4,500
150 Overtime	1,201	1,100	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 30,648	\$ 36,062	\$ 45,623	\$ 21,566
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 65	\$ 31	\$ 100	\$ 100
420 Insurance	36	46	50	60
430 Contracted Services	675	2,537	990	615
440 Fees Non Employees	1,266	1,900	3,020	1,200
450 Miscellaneous	245	250	400	1,300
455 Vehicle Expenses	6,308	3,774	5,600	4,200
460 Materials and Supplies	4,843	9,506	8,275	6,795
465 Equipment < \$5,000	-	395	500	-
Total Operating Expenses	\$ 13,438	\$ 18,439	\$ 18,935	\$ 14,270
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,364	\$ 1,979	\$ 3,291	\$ 2,952
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	2,307	2,720	3,492	1,650
840 Workers' Compensation	-	-	-	-
850 Health Insurance	2,695	2,949	2,587	4,017
Total Fringe Benefits	\$ 9,366	\$ 7,648	\$ 9,370	\$ 8,619
Department Total	\$ 53,452	\$ 62,149	\$ 73,928	\$ 44,455

City of Watertown

Fiscal Year: 2020-21
Department: Playgrounds
Account Code: A7140
Function: Culture and Recreation

		FY 2020-21 Adopted Budget	
Personal Services			
A.7140.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .05) (a)	\$ 5,341	
	Crew Chief (b) (1 @ .04)	1,969	
	Parks and Recreation Maintenance Workers (c, d, e) (1 @ .14, 2 @ .17)	8,252	
	Municipal Worker (f) (1 @ .67)	<u>1,504</u>	\$ 17,066
A.7140.0140	Temporary		<u>4,500</u>
	Total Personal Services		<u>\$ 21,566</u>
Operating Expenses			
A.7140.0410	Utilities		
	Electric		\$ 100
A.7140.0420	Insurance		60
A.7140.0430	Contracted Services		
	Equipment Repairs	\$ 150	
	Porta-john Rental	300	
	Uniform Cleaning	75	
	Solid Waste Disposal	<u>90</u>	615
A.7140.0440	Fees, Non Employee		
	First Aid and CPR	900	
	Physicals / Drug Tests	<u>300</u>	1,200
A.7140.0450	Miscellaneous		
	Mileage Reimbursements	500	
	Certified Playground Safety Instructor Course	<u>800</u>	1,300
A.7140.0455	Vehicle Expenses		
	Fuel	2,300	
	Vehicle Maintenance	1,000	
	Small Equipment	300	
	Insurance	600	4,200

(a) Split between A.7110 (10%), A.7140 (10%), A.7141 (10%), A.7180 (6%) and A.7265 (64%).

(b) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

(c) Split between A.7110 (14%), A.7140 (5%), A.7141 (14%), A.7180 (31%) and A.7265 (36%).

(d) Split between A.7110 (17%), A.7140 (9%), A.7141 (30%), A.7180 (3%) and A.7265 (41%).

(e) Split between A.7110 (17%), A.7140 (7%), A.7141 (18%), A.7180 (6%) and A.7265 (52%).

(f) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

City of Watertown**Fiscal Year: 2020-21****Department: Playgrounds****Account Code: A7140****Function: Culture and Recreation**

		<u>FY 2020-21 Adopted Budget</u>	
A.7140.0460	Materials and Supplies		
	Playground Supplies	700	
	Arts and Crafts Supplies	400	
	First Aid Supplies	175	
	Uniforms and Equipment	325	
	Paint and Stain	400	
	Miscellaneous Maintenance Supplies	470	
	Grass Seed/Topsoil	750	
	Equipment Parts	1,750	
	Lumber	325	
	Special Event	500	
	Wood Chips	1,000	6,795
	Total Operating Expenses		<u>\$ 14,270</u>
Fringe Benefits			
A.7140.0810	New York State Employees' Retirement System	\$ 2,952	
A.7140.0830	Social Security	1,650	
A.7140.0850	Health Insurance	<u>4,017</u>	
	Total Fringe Benefits	<u>\$ 8,619</u>	
	TOTAL BUDGET		<u><u>\$ 44,455</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Outdoor Recreation****Account Code: A7141****Function: Culture and Recreation**

Description: The Parks and Recreation Department oversees the Fairgrounds, North Elementary, Kostyk and Marble fields and facilities. These facilities support the athletic and recreation programs of the Parks and Recreation Department, multiple school districts, colleges and other community organizations. The Fairgrounds is the City's busiest year-round facility with well over 150,000 people attending events or using the facilities. The 63 acres include a lighted professional baseball facility, one youth baseball field, a lighted basketball court, two lighted softball fields, two horse rings, five multi-purpose fields - two of which are lighted, a picnic area with playground equipment that compliments the Riverfront Development trail, a pavilion, the Fair building, the Municipal Arena, Steve D. Alteri Swimming Pool, and the Fairgrounds YMCA indoor athletic facility. Kostyk, North Elementary and Marble fields and facilities play host to numerous leagues run by the City of Watertown. These leagues include U6, U8, U10, U13, Co-ed and Men's Slow Pitch softball, Sunday Softball and a kickball league. This program provides for 89 City league teams with over 1246 participants. T-Ball's evening session is very successful and a popular choice for parents. Parks and Recreation crews maintain 15 baseball/softball fields, 14 of which are City owned, two outdoor basketball courts, 8 multi-purpose fields, a tennis court and skate park. Recreational opportunities are conveniently located for community use. Golf and tennis clinics were offered with 43 participants.

The Fairgrounds hosts Watertown's largest events with outdoor concerts attended by 7,500 or more people. The four multi-purpose fields are used extensively by high schools, colleges and community teams. The local college and both high schools use the Fairgrounds as their home sites for many sports. The lighted multi-purpose athletic field is used by the Red and Black semi-professional football team, Jefferson Community College Soccer, and various high schools for their home games. The Jefferson County Agricultural Society, Pop Warner Football, the Fairgrounds YMCA, the Black River Valley Horse Association, Relay for Life, Jefferson County Fair and many local charity organizations use the facilities during the year. The access road to JCC through the Fairgrounds proves valuable for additional parking and exits when hosting large events such as concerts.

City of Watertown

Fiscal Year: 2020-21
Department: Outdoor Recreation
Account Code: A7141
Function: Culture and Recreation

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	54,787	45,103	58,826	33,176
140 Temporary	73,225	144,086	101,000	73,900
150 Overtime	12,587	10,275	7,500	4,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 140,599	\$ 199,464	\$ 167,326	\$ 111,076
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	27,806	39,000	-
Total Equipment	\$ -	\$ 27,806	\$ 39,000	\$ -
Operating Expenses				
410 Utilities	\$ 17,051	\$ 31,900	\$ 27,575	\$ 27,700
420 Insurance	5,658	6,151	6,540	6,600
430 Contracted Services	16,981	39,214	33,790	23,440
440 Fees Non Employees	8,597	355	750	750
450 Miscellaneous	1,980	1,535	2,700	2,500
455 Vehicle Expenses	39,211	34,469	22,865	21,125
460 Materials and Supplies	50,014	80,486	84,200	72,200
465 Equipment < \$5,000	8,437	-	-	-
Total Operating Expenses	\$ 147,929	\$ 194,110	\$ 178,420	\$ 154,315
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 14,013	\$ 14,068	\$ 15,763	\$ 10,149
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	10,518	15,017	12,801	8,498
840 Workers' Compensation	-	44	250	100
850 Health Insurance	16,566	18,127	15,900	7,670
Total Fringe Benefits	\$ 41,097	\$ 47,256	\$ 44,714	\$ 26,417
Department Total	<u>\$ 329,625</u>	<u>\$ 468,636</u>	<u>\$ 429,460</u>	<u>\$ 291,808</u>

* A7141 Outdoor Recreation is a combination of the previous A7141 Fairgrounds and A7143 Athletic Programs Departments

City of Watertown

Fiscal Year: 2020-21
Department: Outdoor Recreation
Account Code: A7141
Function: Culture and Recreation

		<u>FY 2020-21 Adopted Budget</u>	
Personal Services			
A.7141.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .05) (a)	\$ 5,341	
	Crew Chief (b) (1 @ .04)	1,969	
	Parks and Recreation Maintenance Workers (c, d, e) (1 @ .14, 2 @ .17)	24,362	
	Municipal Worker (f) (1 @ .67)	<u>1,504</u>	\$ 33,176
A.7141.0140	Temporary		73,900
A.7141.0150	Overtime		<u>4,000</u>
	Total Personal Services		<u>\$ 111,076</u>
Operating Expenses			
A.7141.0410	Utilities		
	Water/Sewer	\$ 22,000	
	Electric	4,525	
	Telephone/Security	750	
	Natural Gas	<u>425</u>	\$ 27,700
A.7141.0420	Insurance		
	Facility and Contents	5,050	
	USSA Insurance	<u>1,550</u>	6,600
A.7141.0430	Contracted Services		
	Small Equipment Repair	1,000	
	Pest Control	500	
	Bleacher Repairs	1,000	
	Audio Repairs	250	
	Facility Building Repairs	1,000	
	Portable Toilet Rentals	500	
	Alarm Monitor Fees	240	
	Annual Fire Inspection and Repairs	600	
	Key Work	250	
	Tennis Instructions	900	

(a) Split between A.7110 (10%), A.7140 (10%), A.7141 (10%), A.7180 (6%) and A.7265 (64%).

(b) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

(c) Split between A.7110 (14%), A.7140 (5%), A.7141 (14%), A.7180 (31%) and A.7265 (36%).

(d) Split between A.7110 (17%), A.7140 (9%), A.7141 (30%), A.7180 (3%) and A.7265 (41%).

(e) Split between A.7110 (17%), A.7140 (7%), A.7141 (18%), A.7180 (6%) and A.7265 (52%).

(f) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

City of Watertown

Fiscal Year: 2020-21
Department: Outdoor Recreation
Account Code: A7141
Function: Culture and Recreation

		<u>FY 2020-21 Adopted Budget</u>	
A.7141.0430	Contracted Services continued		
	Officials Fees	12,500	
	Program Instructions	1,200	
	Fence Upgrades and Repairs	<u>3,500</u>	23,440
A.7141.0440	Fees, Non Employees		
	Employment Related Testings		750
A.7141.0450	Miscellaneous		
	NYS Turfgrass Association	200	
	Sports Turf Managers NY	300	
	League Registration	<u>2,000</u>	2,500
A.7141.0455	Vehicle Expenses		
	Fuel	5,000	
	Vehicle Maintenance	1,800	
	Outside Repairs/Field Equipment	8,100	
	Tines/Aerifier	900	
	Insurance	<u>5,325</u>	21,125
A.7141.0460	Materials and Supplies		
	Athletic Equipment (Balls, Bats, Bases, Home Plates, Pitching Slabs, Mats, Nets, Covers)	14,000	
	T-League Shirts (20 Teams)	2,000	
	Awards, Ribbon and Trophies	750	
	Field Maintenance (Soil, Fertilizer, Grass Seed, Turface, Clay, Stone Dust)	32,500	
	Marking Chalk and Paint	6,750	
	Gravel for Grandstand Parking	500	
	Paint Supplies	1,100	
	Janitorial Products	750	
	Rakes, Shovels, Rollers	600	
	Infield Tarps	1,500	
	Replacement for Batting Cage Net	1,000	
	Water Pumps	300	
	Lumber and Hardware	2,000	
	Mowing Equipment and Supplies	500	
	Program Materials	1,000	
	Benches	1,300	
	Plumbing	750	
	Top Rail Fence Protection	1,000	

City of Watertown

Fiscal Year: 2020-21
Department: Outdoor Recreation
Account Code: A7141
Function: Culture and Recreation

		<u>FY 2020-21 Adopted Budget</u>	
A.7141.0460	Materials and Supplies continued		
	Fence Repair	1,000	
	Miscellaneous Equipment and Supplies	500	
	Electrical	<u>2,400</u>	<u>72,200</u>
	Total Operating Expenses		<u>\$ 154,315</u>
Fringe Benefits			
A.7141.0810	New York State Employees' Retirement System	\$	10,149
A.7141.0830	Social Security		8,498
A.7141.0840	Workers Compensation		100
A.7141.0850	Health Insurance		<u>7,670</u>
	Total Fringe Benefits	\$	<u>26,417</u>
	TOTAL BUDGET	\$	<u><u>291,808</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Pools****Account Code: A7180****Function: Culture and Recreation**

Description: The City provides two outdoor pools during summer months (Alteri Pool at Fairgrounds which opened in 1974 and Flynn Pool at the North Side which opened in 1979). The pools open in June and close by Labor Day. In total, the pools recorded 18,430 visitors'. Visits from patrons to Alteri - 9783 and Flynn - 8647. All pool personnel are certified and meet New York State requirements for life guarding. The City offers a "Learn to Swim" program in the mornings for a four-week period with an attendance of 101 youth last year. The Fairgrounds pool provides the opportunity for lap swimming. City pools are maintained by Parks and Recreation Maintenance Workers who, as required under New York State Health Department guidelines, are certified pool operators. This summer the Thompson Park Pool and bathhouse should be at substantial completion.

The Proposed Fiscal Year 2020-21 Budget does not include appropriations to staff and operate any pool program during the 2020 summer season.

City of Watertown

Fiscal Year: 2020-21

Department: Pools

Account Code: A7180

Function: Culture and Recreation

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	18,950	19,262	20,190	21,528
140 Temporary	58,321	80,414	98,509	5,000
150 Overtime	4,437	4,283	4,000	1,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 81,708</u>	<u>\$ 103,959</u>	<u>\$ 122,699</u>	<u>\$ 27,528</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 16,593	\$ 36,880	\$ 32,200	\$ 14,750
420 Insurance	1,733	1,713	1,800	2,500
430 Contracted Services	18,813	4,302	4,150	5,100
440 Fees Non Employees	130	3,680	7,800	8,850
450 Miscellaneous	-	3,367	2,000	850
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	34,035	43,209	44,000	30,995
465 Equipment < \$5,000	2,270	2,058	7,100	4,700
Total Operating Expenses	<u>\$ 73,574</u>	<u>\$ 95,209</u>	<u>\$ 99,050</u>	<u>\$ 67,745</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 6,665	\$ 6,730	\$ 9,487	\$ 3,611
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	6,171	7,867	9,387	2,106
840 Workers' Compensation	-	381	250	250
850 Health Insurance	4,992	5,462	4,791	4,474
Total Fringe Benefits	<u>\$ 17,828</u>	<u>\$ 20,440</u>	<u>\$ 23,915</u>	<u>\$ 10,441</u>
Department Total	<u><u>\$ 173,110</u></u>	<u><u>\$ 219,608</u></u>	<u><u>\$ 245,664</u></u>	<u><u>\$ 105,714</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Pools
Account Code: A7180
Function: Culture and Recreation

		<u>FY 2020-21 Adopted Budget</u>	
Personal Services			
A.7180.0130	Wages		
	Parks and Recreation Maintenance Supervisor (1 @ .05) (a)	\$ 3,205	
	Crew Chief (b) (1 @ .22)	1,477	
	Parks and Recreation Maintenance Workers (c, d, e) (1 @ .14, 2 @ .17)	15,718	
	Municipal Worker (f) (1 @ .67)	<u>1,128</u>	\$ 21,528
A.7180.0140	Temporary		5,000
A.7180.0150	Overtime		<u>1,000</u>
	Total Personal Services		<u>\$ 27,528</u>
Operating Expenses			
A.7180.0410	Utilities		
	Fuel Oil	\$ 300	
	Water and Sewer	12,000	
	Electric	2,250	
	Cell Phones	<u>200</u>	\$ 14,750
A.7180.0420	Insurance		2,500
A.7180.0430	Contracted Services		
	Building Repairs/Maintenance	2,650	
	Key Work	200	
	Splash Pad Porta-John Rentals	1,500	
	Fence Repairs/Replacement	<u>750</u>	5,100
A.7180.0440	Fees, Non Employee		
	First Aid and CPR	2,362	
	Lifeguard Course	4,800	
	Employment Related Testing	<u>1,688</u>	8,850
A.7180.0450	Miscellaneous		
	Mileage Reimbursements	50	
	Water Safety Instructor Course	800	850

(a) Split between A.7110 (10%), A.7140 (10%), A.7141 (10%), A.7180 (6%) and A.7265 (64%).

(b) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

(c) Split between A.7110 (14%), A.7140 (5%), A.7141 (14%), A.7180 (31%) and A.7265 (36%).

(d) Split between A.7110 (17%), A.7140 (9%), A.7141 (30%), A.7180 (3%) and A.7265 (41%).

(e) Split between A.7110 (17%), A.7140 (7%), A.7141 (18%), A.7180 (6%) and A.7265 (52%).

(f) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

City of Watertown**Fiscal Year: 2020-21****Department: Pools****Account Code: A7180****Function: Culture and Recreation**

		<u>FY 2020-21 Adopted Budget</u>	
A.7180.0460	Materials and Supplies		
	Chemicals	8,000	
	Pool Supplies	2,000	
	Maintenance Supplies	6,600	
	First Aid Supplies	500	
	Lifeguard Equipment	2,975	
	Paint and Hardware	1,050	
	Pool Repairs	1,550	
	Electrical/Plumbing Supplies	1,500	
	Filtration Equipment	1,200	
	Pool Filter Covers	900	
	Trash Recpticles (10)	2,100	
	Office Supplies	370	
	Signage	<u>2,250</u>	30,995
A.7180.0465	Equipment < \$5,000		
	Rope/Floaters/Covers	600	
	Office Chairs (6)	500	
	Benches (6)	1,500	
	Concrete Picnic Tables and Umbrellas	1,800	
	Lawnmower with Bag	<u>300</u>	<u>4,700</u>
	Total Operating Expenses		<u>\$ 67,745</u>
Fringe Benefits			
A.7180.0810	New York State Employees' Retirement System	\$	3,611
A.7180.0830	Social Security		2,106
A.7180.0840	Workers Compensation		250
A.7180.0850	Health Insurance		<u>4,474</u>
	Total Fringe Benefits	\$	<u>10,441</u>
TOTAL BUDGET		\$	<u><u>105,714</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

Description: In 2015-2016 the Municipal Arena underwent extensive renovations, adding new locker rooms, bathrooms, offices, new roof, new floor, new bleachers, to name a few. Two additions were added to create a main team locker room and office space as well as a new lobby consisting of offices, conference rooms, concession stand, and skate rentals.

The Municipal Arena, which opened in 1975, provides the community with a variety of services. For 8 months of the year, a high-quality ice surface is maintained. The City welcomed back the Watertown Wolves Professional Hockey team for the 2018-2019 season. Ice time is rented to the Watertown Wolves professional hockey team, Minor Hockey Association, the Figure Skating Club, IHC/WHIS/IRCS, adult hockey groups, Ft. Drum groups and private groups. The ice surface is also used by seasonal broomball groups. Rock N Skate, Slip, Slide, & Skate, Public Skate and Family Skate Night continued to be offered with positive feedback.

During the remaining 4 months, the Arena is used for community events such as concerts, MMA fights, the circus, boxing, and a home show. It is a popular site and the only facility in this area that can seat 4,035 people for concerts. Some events have been held annually since the late 1970's.

City of Watertown**Fiscal Year: 2020-21****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	7,342	6,250	8,765	-
130 Wages	133,228	138,478	141,121	103,972
140 Temporary	162,370	162,067	160,000	209,000
150 Overtime	31,727	37,708	30,000	40,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 334,667	\$ 344,503	\$ 339,886	\$ 352,972
Equipment				
230 Vehicles	\$ 39,273	\$ -	\$ -	\$ -
250 Other	-	-	13,000	-
Total Equipment	\$ 39,273	\$ -	\$ 13,000	\$ -
Operating Expenses				
410 Utilities	\$ 66,272	\$ 77,576	\$ 69,850	\$ 70,350
420 Insurance	11,553	6,642	6,975	7,075
430 Contracted Services	30,071	65,597	35,600	46,600
440 Fees Non Employees	110	429	1,200	1,200
450 Miscellaneous	1,702	2,607	3,750	3,925
455 Vehicle Expenses	5,524	9,279	8,075	8,000
460 Materials and Supplies	91,719	108,853	107,250	111,200
465 Equipment < \$5,000	7,134	12,516	5,350	13,850
Total Operating Expenses	\$ 214,085	\$ 283,499	\$ 238,050	\$ 262,200
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 27,750	\$ 33,319	\$ 35,736	\$ 35,141
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	24,846	25,812	26,002	27,002
840 Workers' Compensation	-	50	1,000	500
850 Health Insurance	38,255	42,983	37,552	25,467
Total Fringe Benefits	\$ 90,851	\$ 102,164	\$ 100,290	\$ 88,110
Department Total	\$ 678,876	\$ 730,166	\$ 691,226	\$ 703,282

City of Watertown

Fiscal Year: 2020-21
Department: Arena
Account Code: A7265
Function: Culture and Recreation

FY 2020-21 Adopted Budget**Personal Services**

A.7265.0130	Wages		
	Parks and Recreation Maintenance Supervisor		
	(1 @ .05) (a)	\$ 34,182	
	Crew Chief (b) (1 @ .67)	10,829	
	Parks and Recreation Maintenance Workers		
	(c, d, e) (1 @ .14, 2 @ .17)	50,690	
	Municipal Worker (f) (1 @ .67)	8,271	\$ 103,972
A.7265.0140	Temporary		
	General Arena	180,000	
	Concession Stand	29,000	209,000
A.7265.0150	Overtime		40,000
	Total Personal Services		\$ 352,972

Operating Expenses

A.7265.0410	Utilities		
	Water/Sewer	\$ 18,000	
	Electric	23,250	
	Natural Gas	28,000	
	Cable Television	1,100	\$ 70,350
A.7265.0420	Insurance		7,075
A.7265.0430	Contracted Services		
	Outside Equipment Rentals	500	
	Facility Maintenance and Repairs	5,000	
	Trash Service	4,000	
	Pest Control	2,000	
	Zamboni Blades Sharpening	1,500	
	Public Skating Schedules	300	
	Maintenance/Repairs to Floor	2,000	
	Sprinkler Maintenance/Inspection	4,500	
	DJ Service for Skating Events	2,500	
	Heating Maintenance	10,000	

(a) Split between A.7110 (10%), A.7140 (10%), A.7141 (10%), A.7180 (6%) and A.7265 (64%).

(b) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

(c) Split between A.7110 (14%), A.7140 (5%), A.7141 (14%), A.7180 (31%) and A.7265 (36%).

(d) Split between A.7110 (17%), A.7140 (9%), A.7141 (30%), A.7180 (3%) and A.7265 (41%).

(e) Split between A.7110 (17%), A.7140 (7%), A.7141 (18%), A.7180 (6%) and A.7265 (52%).

(f) Split between A.7110 (67%), A.7140 (4%), A.7141 (4%), A.7180 (3%) and A.7265 (22%).

City of Watertown**Fiscal Year: 2020-21****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

		<u>FY 2020-21 Adopted Budget</u>	
A.7265.0430	Contracted Services continued		
	PA System Maintenance	500	
	Merchant Processing Fees	4,000	
	Compressor Maintenance	1,000	
	Slip, Slide and Skate Instructor	1,000	
	Audio Subscription	200	
	First Aid/CPR	600	
	Zamboni Repairs	1,000	
	Forklift Repair	1,000	
	Refrigeration System Maintenance	<u>5,000</u>	46,600
A.7265.0440	Fees, Non Employee		
	Physicals for Employees		1,200
A.7265.0450	Miscellaneous		
	Mileage Reimbursement	250	
	Ice Skating Institute	350	
	North East Ice Skating Managers' Association Membership	175	
	Music Licensing Charges	900	
	Ice Tech Class	1,500	
	Chamber of Commerce	250	
	North East Ice Skating Managers' Association Training	<u>500</u>	3,925
A.7265.0455	Vehicle Expenses		
	Vehicle Repairs	2,300	
	Insurance	2,200	
	Fuel	<u>3,500</u>	8,000
A.7265.0460	Materials and Supplies		
	Safety Shoes	700	
	Safety Equipment, Jackets, Gloves	1,800	
	Skate Supplies	1,500	
	Refrigeration Supplies	1,500	
	Edger Supplies	300	
	Ballast Replacement	500	
	Ice Paint	2,000	
	Maintenance of Small Equipment	500	
	Building/Maintenance/Janitorial	16,000	
	Dasher Board Maintenance	2,000	
	Rink Glass	1,500	

City of Watertown**Fiscal Year: 2020-21****Department: Arena****Account Code: A7265****Function: Culture and Recreation**

		<u>FY 2020-21 Adopted Budget</u>	
A.7265.0460	Materials and Supplies continued		
	Emergency Lights	300	
	Hardware, Lumber, Paint	750	
	Electrical/Plumbing Supplies	2,000	
	Uniforms and Jackets	1,200	
	Tables and Chairs	1,000	
	First Aid Supplies	750	
	Miscellaneous Supplies	1,600	
	Propane, Oil	800	
	Zamboni Supplies	1,500	
	Stage and Concert Supplies	500	
	Concession Stand Food	65,000	
	Concession Stand Supplies	<u>7,500</u>	111,200
A.7265.0465	Equipment < \$5,000		
	Computer	850	
	Concession Equipment	2,000	
	Blade Changing Tool	2,500	
	Vending Machine	4,000	
	Popcorn Maker	2,000	
	Rental Skate Replacements	<u>2,500</u>	<u>13,850</u>
	Total Operating Expenses		<u>\$ 262,200</u>
Fringe Benefits			
A.7265.0810	New York State Employees' Retirement System	\$	35,141
A.7265.0830	Social Security		27,002
A.7265.0840	Workers Compensation		500
A.7265.0850	Health Insurance		<u>25,467</u>
	Total Fringe Benefits	\$	<u>88,110</u>
	TOTAL BUDGET	\$	<u><u>703,282</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Planning****Account Code: A8020****Function: Home and Community Services**

Description: The Planning Department is responsible for guiding development and managing future growth patterns within the City. It proposes and implements programs, projects and legislation that positively affect the development of the City as a community. Topics that fall under the purview of Planning include downtown revitalization, riverfront development, housing programs, urban forestry, historic preservation, zoning and economic development. Many of the projects and programs within these categories involve grant applications and contract administration. The department provides staff support to the Planning Board and the Zoning Board of Appeals. The Department's staff is comprised of the Planning & Community Development Director, a Senior Planner and two Planners.

City of Watertown**Fiscal Year: 2020-21****Department: Planning****Account Code: A8020****Function: Home and Community Services**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 177,303	\$ 180,400	\$ 175,821	\$ 173,221
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	506	472	500	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 177,809</u>	<u>\$ 180,872</u>	<u>\$ 176,321</u>	<u>\$ 173,971</u>
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	67,773	159,560	114,450	53,050
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	4,448	3,776	7,300	7,000
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	138	-	1,500	-
465 Equipment < \$5,000	640	1,170	1,400	1,400
Total Operating Expenses	<u>\$ 72,999</u>	<u>\$ 164,506</u>	<u>\$ 124,650</u>	<u>\$ 61,450</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 20,909	\$ 25,045	\$ 25,994	\$ 26,239
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	12,261	12,517	13,489	13,309
840 Workers' Compensation	-	-	-	-
850 Health Insurance	37,075	40,106	35,276	31,534
Total Fringe Benefits	<u>\$ 70,245</u>	<u>\$ 77,668</u>	<u>\$ 74,759</u>	<u>\$ 71,082</u>
Department Total	<u><u>\$ 321,053</u></u>	<u><u>\$ 423,046</u></u>	<u><u>\$ 375,730</u></u>	<u><u>\$ 306,503</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Planning
Account Code: A8020
Function: Home and Community Services

		FY 2020-21 Adopted Budget	
Personal Services			
A.8020.0110	Salaries		
	Planning and Community Development Director (1 @ .75) (a)	\$ 54,715	
	Senior Planner (1 @ .75) (b)	45,474	
	Planner (2 @ .80) (b)	73,032	\$ 173,221
A.8020.0150	Overtime		750
	Total Personal Services		\$ 173,971
Operating Expenses			
A.8020.0430	Contracted Services		
	Local Waterfront Revitalization Plan Update (c)	\$ 50,000	
	Accela - AA User License	2,550	
	Legal Ads	500	53,050
A.8020.0450	Miscellaneous		
	Subscriptions/Memberships	3,000	
	Travel and Training	4,000	7,000
A.8020.0465	Equipment < \$5,000		
	Office Equipment	550	
	Computer	850	1,400
	Total Operating Expenses		\$ 61,450
Fringe Benefits			
A.8020.0810	New York State Employees' Retirement System	\$	26,239
A.8020.0830	Social Security		13,309
A.8020.0850	Health Insurance		31,534
	Total Fringe Benefits	\$	71,082
	TOTAL BUDGET	\$	306,503

(a) Split between A.8020 (75%) and CD.8668 (25%).

(b) Split between A.8020 (80%) and CD.8668 (20%).

(c) Funded by NYS Department of State grant (\$42,500) and City share (\$7,500)

City of Watertown

Fiscal Year: 2020-21

Department: Storm Sewers

Account Code: A8140

Function: Home and Community Services



Description: This account is responsible for the repair and maintenance of the City's 46 miles of storm sewer mains, 4,100 catch basins and 1,275 manholes. This department is staffed with one Working Crew Chief, one Heavy Motor Equipment Operator, two Motor Equipment Operators and two Municipal Workers. Leadership is provided by the Street/Sewer Maintenance Supervisor whose position is funded half in this account and half in the Sanitary Sewer Account. The employees within this account routinely repair and replace storm water collection structures, clean storm water culverts and swales, clean and video inspect storm water pipelines and install new storm water infrastructure.

City of Watertown**Fiscal Year: 2020-21****Department: Storm Sewers****Account Code: A8140****Function: Home and Community Services**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 32,890	\$ 4,587	\$ 34,924	\$ 34,225
120 Clerical	-	-	-	-
130 Wages	103,419	139,712	160,658	159,563
140 Temporary	9,730	-	-	-
150 Overtime	8,312	7,735	10,000	8,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	2,010
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 154,351	\$ 152,034	\$ 205,582	\$ 203,798
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	19,171	20,411	-	-
Total Equipment	\$ 19,171	\$ 20,411	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 821	\$ 526	\$ 465	\$ 525
420 Insurance	1,469	1,438	1,460	1,800
430 Contracted Services	4,610	5,905	9,475	9,357
440 Fees Non Employees	690	415	840	940
450 Miscellaneous	4,130	610	2,790	2,790
455 Vehicle Expenses	22,151	18,826	17,955	20,000
460 Materials and Supplies	25,144	32,487	39,600	40,100
465 Equipment < \$5,000	5,437	1,965	7,050	6,025
Total Operating Expenses	\$ 64,452	\$ 62,172	\$ 79,635	\$ 81,537
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 20,357	\$ 21,351	\$ 25,899	\$ 26,693
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	11,291	10,975	15,728	15,591
840 Workers' Compensation	214	-	250	250
850 Health Insurance	39,136	44,568	46,057	30,613
Total Fringe Benefits	\$ 70,998	\$ 76,894	\$ 87,934	\$ 73,147
Department Total	\$ 308,972	\$ 311,511	\$ 373,151	\$ 358,482

City of Watertown**Fiscal Year: 2020-21****Department: Storm Sewers****Account Code: A8140****Function: Home and Community Services****FY 2020-21 Adopted Budget****Personal Services**

A.8140.0110	Salaries		
	Street/Sewer Maintenance Supervisor (.50) (a)	\$	34,225
A.8140.0130	Wages		
	Crew Chief (1 @ .67) (b)	\$	33,918
	Heavy Equipment Operator (1 @ .67) (b)		28,849
	Motor Equipment Operator (2 @ .67) (b)		50,002
	Municipal Worker I (2 @ .67) (b)		46,794
			<u>159,563</u>
A.8140.0150	Overtime		8,000
A.8140.0175	Health Insurance Buyout		<u>2,010</u>
	Total Personal Services	\$	<u>203,798</u>

Operating Expenses

A.8140.0410	Utilities		
	Tablet Aircards	\$	425
	Cellular Phone		<u>100</u>
		\$	525
A.8140.0420	Insurance		1,800
A.8140.0430	Contracted Services		
	GPS Tracking		357
	Material Disposal		2,500
	Recertify Safety Equipment		500
	Radio Repairs		600
	Camera Software Maintenance		900
	Camera Equipment Repair		1,500
	Small Equipment Repairs		<u>3,000</u>
			9,357
A.8140.0440	Fees, Non Employees		
	Employee Testing		700
	Employee Vaccinations		<u>240</u>
			940
A.8140.0450	Miscellaneous		
	Public Safety Emp Training/PESH		1,200
	Jefferson County Stormwater Coalition		1,500
	NASSCO Membership		<u>90</u>
			2,790

(a) Split between A.8140 (50%) and G.8120 (50%).

(b) Split between either A.5010, A.5110 or A.8140 (67%) and A.5142 (33%).

City of Watertown**Fiscal Year: 2020-21****Department: Storm Sewers****Account Code: A8140****Function: Home and Community Services**

		<u>FY 2020-21 Adopted Budget</u>	
A.8140.0455	Vehicle Expenses		
	Maintenance and Repairs	7,500	
	Tires	1,000	
	Preventive Maintenance	1,200	
	Gas and Diesel Fuel	6,800	
	Insurance	<u>3,500</u>	20,000
A.8140.0460	Materials and Supplies		
	Safety Apparel and Shoes	1,500	
	Manholes and Catch Basins	6,750	
	Radio Batteries	300	
	Asphalt Patching Material	2,250	
	Pipes and Fittings	8,250	
	Castings and Grates	7,250	
	Crusher Run and Stone Products	7,000	
	Sewer Camera Supplies	1,500	
	Sewer Vac Hose, 500LF	1,800	
	Work Zone Safety Devices	1,500	
	Small Hand Tools, Related Supplies	<u>2,000</u>	40,100
A.8140.0465	Equipment < \$5,000		
	Sewer Jet Cleaning Heads	2,500	
	Shoring Components Replacement (a)	2,500	
	Four Leg Half Inch Lifting Sling (a)	200	
	Magnetic Locator (a)	400	
	Computer (a)	<u>425</u>	<u>6,025</u>
	Total Operating Expenses		<u>\$ 81,537</u>
Fringe Benefits			
A.8140.0810	New York State Employees' Retirement System	\$	26,693
A.8140.0830	Social Security		15,591
A.8140.0840	Workers Compensation		250
A.8140.0850	Health Insurance		<u>30,613</u>
	Total Fringe Benefits	\$	<u>73,147</u>
	TOTAL BUDGET	\$	<u><u>358,482</u></u>

(a) Split 50% A8140 and 50% G8120

City of Watertown**Fiscal Year: 2020-21****Department: Refuse and Recycling****Account Code: A8160****Function: Home and Community Services**

Description: There are a total of 8 employees in this division associated with the Department of Public Works. They are responsible for the scheduled weekly curbside collection of refuse from the City's 8,000 residential units as well as bi-weekly collection of recyclables. Yard waste and brush is also collected bi-weekly on a seasonal basis. Also included in this account is the maintenance and environmental monitoring of the City's 78 acre landfill that was closed in 1993.

In 2019, City crews collected 2,861 tons of residential refuse, a decrease of 172 tons from 2018. Crews also collected 493 tons of recyclable materials, a slight increase of ten (10) tons from 2018. Recycling continues to be about 17+/- % of the solid waste stream. It is estimated that approximately 1,000 tons of yard waste comprised of brush, leaves, and grass clippings are collected annually. Jefferson County Solid Waste has agreed to accept the City's compost at their facility at no charge. A residential bulk item drop off was held in June 2019. Seventy-two (72) City residents dropped off nine and one-half (9.5) tons of trash at the event. Participation has waned significantly over the years and a decision was made to discontinue the program. The division participated in sixty three (63) Codes ordered private property cleanups removing a total of 63.3 tons of trash and debris from these premises. The City's "bulk item on-demand" collection service during July and August responded to ninety three (93) requests and disposed of approximately 4.6 tons of material. Funding is also included for brush processing. In the past there has been a contract with a bio-mass company who would process the City's brush at no cost. Due to the uncertainty of the bio-mass market funding will continue into the next year.

City of Watertown**Fiscal Year: 2020-21****Department: Refuse and Recycling****Account Code: A8160****Function: Home and Community Services**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 15,883	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	268,742	246,227	286,183	275,502
140 Temporary	-	4,950	-	10,000
150 Overtime	13,065	16,430	15,000	18,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	6,195	1,938	6,176	2,800
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 303,885	\$ 269,545	\$ 307,359	\$ 306,802
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 307	\$ 332	\$ 300	\$ 330
420 Insurance	-	-	-	-
430 Contracted Services	223,375	233,044	273,055	267,625
440 Fees Non Employees	4,425	1,953	14,100	14,200
450 Miscellaneous	3,574	2,760	4,500	4,500
455 Vehicle Expenses	78,897	83,326	76,660	86,025
460 Materials and Supplies	15,191	11,725	17,500	20,500
465 Equipment < \$5,000	320	-	-	-
Total Operating Expenses	\$ 326,089	\$ 333,140	\$ 386,115	\$ 393,180
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 35,815	\$ 33,690	\$ 35,367	\$ 33,998
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	22,156	19,658	23,513	23,471
840 Workers' Compensation	65,183	60,458	50,000	60,000
850 Health Insurance	75,491	71,135	63,164	75,567
Total Fringe Benefits	\$ 198,645	\$ 184,941	\$ 172,044	\$ 193,036
Department Total	\$ 828,619	\$ 787,626	\$ 865,518	\$ 893,018

City of Watertown

Fiscal Year: 2020-21
Department: Refuse and Recycling
Account Code: A8160
Function: Home and Community Services

		FY 2020-21 Adopted Budget	
Personal Services			
A.8160.0130	Wages		
	Crew Chief	\$ 48,716	
	Refuse Motor Equipment Operator (5 @ 1.0), (2 @ .67) (a)	<u>226,786</u>	\$ 275,502
A.8160.0140	Temporary		10,000
A.8160.0150	Overtime		18,500
A.8160.0175	Health Insurance Buyout		<u>2,800</u>
	Total Personal Services		<u>\$ 306,802</u>
Operating Expenses			
A.8160.0410	Utilities		
	Water/Sewer		\$ 330
A.8160.0430	Contracted Services		
	GPS Tracking (7)	\$ 2,495	
	Tipping Fees (Regular)	210,000	
	Refuse/Recycle Services at Creekwood	31,000	
	Fees/Advertising	3,000	
	Education/Public Awareness/Ads	2,000	
	Employee Uniform Rental	1,200	
	Radio Repairs	600	
	Overhead Door Preventative Maintenance	800	
	Annual Fire Alarm Monitoring	330	
	Pressure Washer Repair	1,200	
	Brush Grinding/Disposal	8,500	
	Mowing of Closed Landfill	<u>6,500</u>	267,625
A.8160.0440	Fees Non Employee		
	Employment Related Testing	1,200	
	Landfill Monitoring Fees	<u>13,000</u>	14,200
A.8160.0450	Miscellaneous		
	Bulk Postage for Tote Bills	2,500	
	Safety Training/PESH	1,800	
	Permits and Miscellaneous	<u>200</u>	4,500
A.8160.0455	Vehicle Expenses		
	Vehicle Maintenance and Repairs	30,000	
	Preventive Maintenance	3,500	
	Repair Packer Body (1-3)	3,000	
	Gas and Diesel Fuels	42,000	
	Insurance	7,525	86,025

(a) Split between either A.8160 (67%) and A.5142 (33%).

City of Watertown**Fiscal Year: 2020-21****Department: Refuse and Recycling****Account Code: A8160****Function: Home and Community Services**

		<u>FY 2020-21 Adopted Budget</u>	
A.8160.0460	Materials and Supplies		
	Safety Shoes and Equipment	3,000	
	Refuse Bag Stickers and Forms	7,000	
	Totes	7,000	
	Tote Repair Parts	1,000	
	Landfill Drainage/Ground Materials	1,500	
	Miscellaneous Supplies	1,000	20,500
	Total Operating Expenses		<u>\$ 393,180</u>
Fringe Benefits			
A.8160.0810	New York State Employees' Retirement System	\$	33,998
A.8160.0830	Social Security		23,471
A.8160.0840	Workers Compensation		60,000
A.8160.0850	Health Insurance		<u>75,567</u>
	Total Fringe Benefits	\$	<u>193,036</u>
	TOTAL BUDGET	\$	<u><u>893,018</u></u>

City of Watertown

Fiscal Year: 2020-21

Department: General

Account Code: A9040, A9050, A9060, A9065, A9070, A9089, A9501, A9512, A9950, A9960

Function: General Government Support

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
A.9040.0800 Workers' Compensation	\$ 106,008	\$ 103,274	\$ 98,000	\$ 82,000
A.9050.0800 Unemployment Claims	4,691	4,838	5,000	190,000
A.9060.0800 Health Insurance - Retirees	4,298,415	4,766,265	4,192,976	3,740,961
A.9065.0800 Medicare Part B - Retirees	401,210	445,468	483,000	521,000
A.9070.0800 Compensated Absences	(6,354)	(7,209)	-	-
A.9089.0800 Other Employee Benefits	4,400	4,332	5,000	4,750
A.9501.0900 Transfer to Risk Retention Fund	75,000	45,000	40,000	40,000
A.9512.0900 Transfer to Library Fund	1,399,839	1,375,144	1,446,362	1,252,723
A.9950.0900 Transfer to Capital Fund	1,249,614	769,841	2,338,500	226,800
A.9960.0900 Black River Trust Reserve	<u>10,000</u>	<u>87,940</u>	<u>10,000</u>	<u>17,625</u>
	<u>\$ 7,542,823</u>	<u>\$ 7,594,893</u>	<u>\$ 8,618,838</u>	<u>\$ 6,075,859</u>

Accounts A.9040.0800, A.9050.0800, A.9060.0800, A.9065.0800, A.9070.0800 and A.9089.0800 represent fringe benefit expenses that are not charged directly to detail operating accounts.

A.9501.0900 - Transfer to Risk Retention Fund - This represents the annual transfer to support the costs associated with defending claims against the City.

A.9512.0900 - Transfer to Library Fund - Operating support of the Flower Memorial Library.

A.9950.0900 - Transfer to Capital Fund - Represents the City's operating support of capital equipment purchases and capital projects.

A.9960.0900 - Black River Trust Reserve - Represents the City's annual commitment to the Black River Reserve Trust.

City of Watertown

Fiscal Year: 2020-21
Department: Debt Service
Account Code: A9710
Function: Debt Service

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Serial Bonds				
A.9710.0600 Serial Bond Principal	\$ 2,322,200	\$ 2,202,713	\$ 2,148,337	\$ 2,073,037
A.9710.0700 Serial Bond Interest	674,316	607,346	726,478	667,724
Bond Anticipation Notes				
A.9730.0600 Bond Anticipation Note Principal	-	167,000	-	211,000
A.9730.0700 Bond Anticipation Note Interest	-	57,500	-	34,519
Total Budget	<u>\$ 2,996,516</u>	<u>\$ 3,034,559</u>	<u>\$ 2,874,815</u>	<u>\$ 2,986,280</u>

These accounts represent the annual principal reduction and interest payments on General Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE) / MATURITY DATE		PRINCIPAL	INTEREST	TOTAL	PRINCIPAL BALANCE AT END OF FISCAL YEAR
2/15/2008 (3.25 - 4.00%)	2/15/2023	\$ 153,000	\$ 16,200	\$ 169,200	\$ 252,000
6/15/2010 (3.125 - 4.00%)	12/15/2024	51,000	8,814	59,814	206,000
4/15/2011 A (2.00 - 4.00%)	11/15/2025	155,000	36,713	191,713	850,000
4/15/2011 C (2.00 - 6.00%)	11/15/2022	355,000	55,690	410,690	775,000
6/28/2011 (2.00 - 3.00%)	6/15/2021	140,500	4,215	144,715	-
6/12/2013 (3.00 - 3.50%)	10/15/2027	59,800	11,914	71,714	346,600
4/10/2014 A (1.50 - 2.75%)	4/1/2024	64,000	5,478	69,478	166,000
6/18/2014 (1.00 - 2.625%)	11/15/2023	121,154	3,242	124,396	84,000
6/25/2015 A (3.00 - 3.50%)	6/15/2040	300,000	293,088	593,088	8,335,000
6/25/2015 B (2.00 - 3.125%)	6/15/2030	31,500	9,174	40,674	283,500
6/15/2017 (2.00 - 3.00%)	6/15/2032	231,851	43,318	275,169	1,735,104
3/29/2019 (5.00 - 3.00%)	9/1/2033	410,232	179,878	590,110	3,665,915
TOTAL		<u>\$ 2,073,037</u>	<u>\$ 667,724</u>	<u>\$ 2,740,761</u>	<u>\$ 16,699,119</u>

WATER FUND

**City of Watertown
Fiscal Year 2020-21 Adopted Budget
Water Fund Summary**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Water Rents	\$ 3,708,425	\$ 3,612,563	\$ 3,718,000	\$ 3,529,000
Unmetered Water Sales	4,728	12,337	10,000	10,000
Outside User Fees	1,313,038	1,423,169	1,412,000	1,374,500
Water Service Charges	40,338	73,692	60,000	40,000
Interest and Penalties on Water Rents	55,780	57,792	55,000	55,000
Interest and Earnings	12,868	54,358	46,000	31,000
Rental of Real Property	-	-	-	9,500
Sale of Scrap	4,476	11,475	4,000	5,000
Sale of Equipment	6,134	18,625	-	-
Insurance Recoveries	79	1,533	1,000	1,000
Refund of Prior Year Expenses	24,655	787	-	-
Unclassified Revenues	1,899	116	1,000	1,000
Payment Processing Fees	5,972	6,852	7,000	8,000
Metered Water Sales - Other Funds	137,493	180,356	180,000	185,000
State Aid, Home & Community Services	17,081	49,876	100,000	105,000
Interfund Transfer	44,542	(102,744)	1,000	1,000
Sub-Total	\$ 5,377,508	\$ 5,400,787	\$ 5,595,000	\$ 5,355,000
Appropriated Debt Reserve	-	-	11,638	11,438
Appropriated Fund Balance	-	-	76,784	159,288
Total Revenues	\$ 5,377,508	\$ 5,400,787	\$ 5,683,422	\$ 5,525,726
<u>Expenditures</u>				
Administration	\$ 237,000	\$ 276,172	\$ 258,809	\$ 248,488
Source, Supply, Power and Pumping	584,510	562,979	578,300	741,625
Purification	1,924,140	1,853,163	2,146,319	2,049,261
Transmission and Distribution	1,243,156	1,178,171	1,435,655	1,240,997
General	344,593	(439,054)	366,918	382,046
Debt Service	879,318	972,709	897,421	863,309
Total Expenditures	\$ 5,212,717	\$ 4,404,140	\$ 5,683,422	\$ 5,525,726
<u>Fund Balance</u>				
Beginning reserve and fund balances	\$ 1,407,248	\$ 1,368,182		
- Prior period adj. for reclassification of charges	-	-		
+ Prior period adj. for hydro-electric charges	(203,857)	-		
+ Revenues	5,377,508	5,400,787		
- Expenses	(5,212,717)	(4,404,140)		
Ending reserve and fund balances	\$ 1,368,182	\$ 2,364,829		
Fund balance reserved for encumbrances	(18,295)	(81,419)		
Fund balance reserved for debt	(32,505)	(31,592)		
Fund balance appropriated to subsequent fiscal year	-	(76,784)		
Unreserved un-appropriated fund balance	\$ 1,317,382	\$ 2,175,034		

City of Watertown
Fiscal Year 2020-21 Adopted Budget
Water Fund Revenue Summary

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
F.0000.2140 Water Rents	\$ 3,708,425	\$ 3,612,563	\$ 3,718,000	\$ 3,529,000
F.0000.2142 Unmetered Water Sales	4,728	12,337	10,000	10,000
F.0000.2143 Outside User Fees	1,313,038	1,423,169	1,412,000	1,374,500
F.0000.2144 Water Service Charges	40,338	73,692	60,000	40,000
F.0000.2148 Interest and Penalties on Water Rents	55,780	57,792	55,000	55,000
F.0000.2401 Interest and Earnings	12,868	54,358	46,000	31,000
F.0000.2410 Rental of Real Property	-	-	-	9,500
F.0000.2650 Sale of Scrap	4,476	11,475	4,000	5,000
F.0000.2665 Sale of Equipment	6,134	18,625	-	-
F.0000.2680 Insurance Recoveries	79	1,533	1,000	1,000
F.0000.2701 Refund of Prior Year Expenses	24,655	787	-	-
F.0000.2770 Unclassified Revenues	1,899	116	1,000	1,000
F.0000.2773 Payment Processing Fees	5,972	6,852	7,000	8,000
F.0000.2830 Metered Water Sales - Other Funds	137,493	180,356	180,000	185,000
F.0000.3989 State Aid - Home & Community	17,081	49,876	100,000	105,000
F.0000.5031 Interfund Transfers	44,542	(102,744)	1,000	1,000
Sub-Total	5,377,508	5,400,787	5,595,000	5,355,000
Appropriated Debt Reserve	-	-	11,638	11,438
Appropriated Fund Balance	-	-	76,784	159,288
Total Revenues	<u>\$ 5,377,508</u>	<u>\$ 5,400,787</u>	<u>\$ 5,683,422</u>	<u>\$ 5,525,726</u>

City of Watertown

Fiscal Year: 2020-21
Department: Water Fund
Account Code: Revenues
Function: Revenue Descriptions

F.0000.2140 – Water Rents - Sales of water to residential, commercial, industrial, educational and governmental users located within the City.

F.0000.2142 - Unmetered Water Sales - Sales of bulk water at the Water Treatment Plant.

F.0000.2143 - Outside User Fees - Sales of water to residential, commercial, industrial, educational and governmental users located outside of the City.

F.0000.2144 - Water Service Charges - Charges for frozen meters, meter replacements, connection fees shut-off fees, repairs and line renewals.

F.0000.2148 - Interest and Penalties on Water Rents - Charges of 10% penalties for late water payments.

F.0000.2401 - Interest and Earnings - Earnings derived from the investment of water funds through certificates of deposit, savings accounts and the purchase of government securities.

F.0000.2410 - Rental of Real Property - Revenue is received from the rental of office space to the Sewer Fund Administration at the Water Treatment Facility.

F.0000.2650 - Sale of Scrap – Sales of excess scrap.

F.0000.2665 – Sale of Equipment – Sales of equipment.

F.0000.2680 – Insurance Recoveries – Reimbursements from insurance companies for damages to property, equipment and vehicles.

F.0000.2770 - Unclassified Revenues - Revenues from sources for which a specific code has not been provided.

F.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

F.0000.2830 - Metered Water Sales - Other Funds – Sales of water to other City funds.

F.0000.3989 - State Aid, Home and Community Services - Grant proceeds from the New York State Department of Health for the Lead Service Line Replacement Program.

F.0000.5301 – Interfund Transfers – Transfers from other funds.

City of Watertown**Fiscal Year: 2020-21****Department: Administration****Account Code: F8310****Function: Administration**

Description: The Water Department administrative staff is responsible for processing water and sewer bills for over 8,942 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

City of Watertown**Fiscal Year: 2020-21****Department: Administration****Account Code: F8310****Function: Administration**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Budget Summary	Actual	Actual	Adopted Budget	Adopted Budget
Personal Services				
110 Salaries	\$ 40,392	\$ 41,200	\$ 42,230	\$ 41,385
120 Clerical	49,024	59,420	63,052	65,366
130 Wages	41,382	32,647	22,413	22,581
140 Temporary	1,512	108	1,000	-
150 Overtime	425	1,926	1,500	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 132,735</u>	<u>\$ 135,301</u>	<u>\$ 130,195</u>	<u>\$ 130,832</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 1,361	\$ 670	\$ 630	\$ 630
420 Insurance	318	318	335	350
430 Contracted Services	19,489	51,509	31,115	33,640
440 Fees Non Employees	3,480	720	4,480	4,480
450 Miscellaneous	13,307	13,741	23,500	14,000
455 Vehicle Expenses	1,337	414	960	800
460 Materials and Supplies	2,676	3,253	3,100	3,100
465 Equipment < \$5,000	860	2,937	1,250	575
Total Operating Expenses	<u>\$ 42,828</u>	<u>\$ 73,562</u>	<u>\$ 65,370</u>	<u>\$ 57,575</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 19,924	\$ 19,101	\$ 18,287	\$ 18,955
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,612	9,692	9,962	10,009
840 Workers' Compensation	-	-	-	-
850 Health Insurance	31,901	38,516	34,995	31,117
Total Fringe Benefits	<u>\$ 61,437</u>	<u>\$ 67,309</u>	<u>\$ 63,244</u>	<u>\$ 60,081</u>
Department Total	<u><u>\$ 237,000</u></u>	<u><u>\$ 276,172</u></u>	<u><u>\$ 258,809</u></u>	<u><u>\$ 248,488</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Administration****Account Code: F8310****Function: Administration****FY 2020-21 Adopted Budget****Personal Services**

F.8310.0110	Salaries		
	Superintendent of Water (.45) (a)	\$	41,385
F.8310.0120	Clerical		
	Principal Account Clerk (.50) (b)	\$	25,190
	Senior Account Clerk Typist (.50) (b)		23,184
	Account Clerk Typist (.50) (b)	<u>16,992</u>	65,366
F.8310.0130	Wages		
	SCADA Technician (.40) (c)		22,581
F.8310.0150	Overtime		<u>1,500</u>
	Total Personal Services	\$	<u>130,832</u>

Operating Expenses

F.8310.0410	Utilities		
	Cell Phones	\$	630
F.8310.0420	Insurance		350
F.8310.0430	Contracted Services		
	Software Support Fees	\$	4,250
	Merchant Fees		8,000
	Debt Disclosure Filing Fees		400
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Federally Mandated Training and Employee Assistance Program		2,190
	Safety Consultant		9,600
	Building Leak Repair		7,500
	Equipment Maintenance Contracts	<u>900</u>	33,640
F.8310.0440	Fees, Non Employees		
	Audit Services		2,760
	Allocated Indirect Cost Plan		1,500
	Actuarial Services	<u>220</u>	4,480
F.8310.0450	Miscellaneous		
	Membership AWWA		1,900
	Travel and Training		1,000
	Postage For Billing		11,000
	Postage For Annual Report	<u>100</u>	14,000

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between F.8310 (50%) and G.8110 (50%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown

Fiscal Year: 2020-21
Department: Administration
Account Code: F8310
Function: Administration

		<u>FY 2020-21 Adopted Budget</u>	
F.8310.0455	Vehicle Expenses		
	Fuel	200	
	Maintenance and Repairs	300	
	Insurance	<u>300</u>	800
F.8310.0460	Materials and Supplies		
	Printed Forms, Bills	2,500	
	Office Supplies	<u>600</u>	3,100
F.8310.0465	Equipment < \$5,000		
	Computer (b)	425	
	Office Chairs (b)	<u>150</u>	<u>575</u>
	Total Operating Expenses		<u>\$ 57,575</u>
Fringe Benefits			
F.8310.0810	New York State Employees' Retirement System	\$	18,955
F.8310.0830	Social Security		10,009
F.8310.0850	Health Insurance		<u>31,117</u>
	Total Fringe Benefits	\$	<u>60,081</u>
	TOTAL BUDGET	\$	<u><u>248,488</u></u>

(b) Split between F.8310 (50%) and G.8110 (50%).

City of Watertown

Fiscal Year: 2020-21

Department: Source of Supply, Power and Pumping

Account Code: F8320

Function: Water Operations



Description: Primary facilities supported by this account include the Dosing Station, Coagulation Basin and Low Lift Pump Station, all of which are located adjacent to NYS Rte. 3, east of the City, and the Main Pump Station on Huntington Street. Raw river water flows through the Dosing Station where chemicals are added to settle out organic matter and silt in the 66,000,000 gallon Coagulation Basin. The settled water is then pumped through the Low Lift Station to the Water Treatment Plant. The Main Pump Station pumps the finished potable water through the distribution system to the customers. The cost of power for the treatment facilities is covered under this account.

The pre-treatment facilities provide settled water to the Water Treatment Plant that can be treated and polished more readily than raw river water to provide a high quality finished product. The Main Pump Station transfers quality potable water to the distribution system.

City of Watertown

Fiscal Year: 2020-21

Department: Source of Supply, Power and Pumping

Account Code: F8320

Function: Water Operations

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ -	\$ -	\$ -	\$ -
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ -	\$ -	\$ -	\$ -
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	95,000
Total Equipment	\$ -	\$ -	\$ -	\$ 95,000
Operating Expenses				
410 Utilities	\$ 544,649	\$ 529,613	\$ 509,700	\$ 564,200
420 Insurance	5,468	3,993	4,200	4,325
430 Contracted Services	11,034	18,467	37,900	50,600
440 Fees Non Employees	-	425	-	-
450 Miscellaneous	-	240	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	9,805	6,276	12,000	15,500
465 Equipment < \$5,000	13,554	3,965	14,500	12,000
Total Operating Expenses	\$ 584,510	\$ 562,979	\$ 578,300	\$ 646,625
Fringe Benefits				
810 NYS Employees' Retirement System	\$ -	\$ -	\$ -	\$ -
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	-	-	-	-
840 Workers' Compensation	-	-	-	-
850 Health Insurance	-	-	-	-
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -
Department Total	<u>\$ 584,510</u>	<u>\$ 562,979</u>	<u>\$ 578,300</u>	<u>\$ 741,625</u>

City of Watertown**Fiscal Year: 2020-21****Department: Source of Supply, Power and Pumping****Account Code: F8320****Function: Water Operations****FY 2020-21 Adopted Budget****Equipment**

F.8320.0250

Other Equipment

Yard Valve

\$ 60,000

High Lift Pump Rebuild

35,000\$ 95,000

Total Equipment

\$ 95,000**Operating Expenses**

F.8320.0410

Utilities

Electric

\$ 555,000

Natural Gas

8,000

Phone

200

Water and Sewer (Town of Pamela)

1,000

\$ 564,200

F.8320.0420

Insurance

4,325

F.8320.0430

Contracted Services

Maintenance Contracts Generators

2,000

Pump Repairs

2,000

Electric Repairs and Service

2,000

Boiler Repairs, Maintenance and Service

2,000

Miscellaneous Repairs and Services

500

Propane Tank Rental

400

Portable Toilet Rental

700

Generator Coolant Line Repair

5,000

Tank Inspection

5,500

Power System Study

12,000

Fence Repairs

2,500

Dredge Garage Door Installation

15,000

Hoist Inspection

1,000

50,600

F.8320.0460

Materials and Supplies

Grease and Oil

1,800

Fuel Oil, Generator

2,500

Diesel for Dredge

2,500

Dredge Equipment Parts

2,500

Propane, Small Generator

1,200

Mechanical Equipment Parts and Repairs

1,000

Fencing Materials

3,000

Miscellaneous Repairs and Services

1,000

15,500

City of Watertown

Fiscal Year: 2020-21
Department: Source of Supply, Power and Pumping
Account Code: F8320
Function: Water Operations

FY 2020-21 Adopted Budget

F.8320.0465	Equipment < \$5,000		
	Process Controllers	1,000	
	Mechanical Repair Parts	1,000	
	Electrical Repair Parts	1,000	
	HVAC Repair Parts	1,000	
	Chemical Metering Pump	3,000	
	Instrumentation Gauges and Check Valves	2,000	
	SCADA Equipment	1,000	
	Dredge Barn Fiber	<u>2,000</u>	<u>12,000</u>
	Total Operating Expenses		<u>\$ 646,625</u>
	TOTAL BUDGET		<u><u>\$ 741,625</u></u>

F8320 – Source of Supply, Power and Pumping

Fiscal Year 2020-21
Vehicles and Equipment



Yard Valve

\$60,000

The Water Treatment Plant receives water via a 24" main. The isolation valve that is used to shut off water to the plant no longer provides a positive shut which is needed to perform maintenance on the emergency backwash supply valve. The water supplied by the 24" main is needed to operate the chlorine system so a conventional valve replacement would require a long shut down. An insertion valve is recommended since it would allow the main to be in service while the work is performed.



F8320 – Source of Supply, Power and Pumping

Fiscal Year 2020-21
Vehicles and Equipment



High Lift Pump Rebuild

\$35,000

The Water Treatment Plant supplies water to the Distribution System and the Reservoirs by way of 4 vertical turbine pumps. The pumps were installed as part of the plant upgrades in 1989-90. The rebuild will replace wear items within the pump, clean and inspect the electric motors and rebuild the flow isolation valves. One pump per year will be taken down for rebuild. The cost for repair is only an estimate and could change depending upon the amount of wear.



City of Watertown

Fiscal Year: 2020-21
Department: Water Purification
Account Code: F8330
Function: Water Operations



Description: The City's 15 MGD Water Plant purified and delivered more than 1.89 billion gallons of high quality potable water last year. An average of 6.56million gallons per day (MGD) was processed for domestic and industrial use by the citizens of the City of Watertown, neighbors in the Towns of Watertown, Pamelaia, Leray, Champion, and personnel at Fort Drum in 2019. The plant is staffed with a Chief Operator, five WTP operators, two Operator trainees, a Lab Technician, and a four-member maintenance crew. This is a 24-hour a day operation, requiring at least one operator on duty at all times. At full staffing, all but one staff member is certified and licensed by NYS Dept of Health to operate a community water system.

A strong emphasis on maintenance training enables the staff to perform the majority of maintenance tasks required to keep the high tech equipment functioning properly. In addition to the main plant, staff maintains several off-site facilities. The goal of the Water Treatment Plant staff is to provide the highest quality potable water, meeting all applicable standards of the NYSDOH and the USEPA, at the lowest reasonable cost, and to properly maintain the plant, service the equipment and improve plant processes.

City of Watertown

Fiscal Year: 2020-21

Department: Purification

Account Code: F8330

Function: Water Operations

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 61,496	\$ 63,450	\$ 65,759	\$ 63,008
120 Clerical	-	-	-	-
130 Wages	570,795	583,227	630,670	606,033
140 Temporary	-	-	-	-
150 Overtime	25,945	25,567	26,000	26,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	8,400	3,123	8,400	8,400
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 666,636</u>	<u>\$ 675,367</u>	<u>\$ 730,829</u>	<u>\$ 703,441</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	22,338	5,777	36,800	11,000
Total Equipment	<u>\$ 22,338</u>	<u>\$ 5,777</u>	<u>\$ 36,800</u>	<u>\$ 11,000</u>
Operating Expenses				
410 Utilities	\$ 438,210	\$ 394,943	\$ 402,500	\$ 398,500
420 Insurance	9,978	11,799	12,390	18,500
430 Contracted Services	63,690	40,494	84,000	71,237
440 Fees Non Employees	634	798	1,000	1,010
450 Miscellaneous	26,306	7,442	18,300	20,000
455 Vehicle Expenses	8,899	11,698	10,800	9,825
460 Materials and Supplies	360,042	401,182	519,500	515,000
465 Equipment < \$5,000	54,360	21,786	39,700	53,700
Total Operating Expenses	<u>\$ 962,119</u>	<u>\$ 890,142</u>	<u>\$ 1,088,190</u>	<u>\$ 1,087,772</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 85,418	\$ 83,900	\$ 101,487	\$ 83,294
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	48,950	49,473	55,909	53,813
840 Workers' Compensation	-	-	-	-
850 Health Insurance	138,679	148,504	133,104	109,941
Total Fringe Benefits	<u>\$ 273,047</u>	<u>\$ 281,877</u>	<u>\$ 290,500</u>	<u>\$ 247,048</u>
Department Total	<u><u>\$ 1,924,140</u></u>	<u><u>\$ 1,853,163</u></u>	<u><u>\$ 2,146,319</u></u>	<u><u>\$ 2,049,261</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Purification****Account Code: F8330****Function: Water Operations****FY 2020-21 Adopted Budget****Personal Services**

F.8330.0110	Salaries		
	Chief Water Treatment Plant Operator	\$	63,008
F.8330.0130	Wages		
	Water Treatment Plant Maint. Supervisor	\$	49,224
	Laboratory Technician		59,108
	Water Treatment Plant Maintenance Mechanic (2)		98,082
	Building Maintenance Worker		41,096
	Water Treatment Plant Operator (8)	<u>358,523</u>	606,033
F.8330.0150	Overtime		26,000
F.8330.0175	Health Insurance Buyout		<u>8,400</u>
	Total Personal Services	\$	<u>703,441</u>

Equipment

F.8330.0250	Other Equipment		
	Portable Flow Meter	\$	<u>11,000</u>
		\$	<u>11,000</u>

Operating Expenses

F.8330.0410	Utilities		
	Sewer Charges	\$	385,000
	Natural Gas		11,000
	Telephone	<u>2,500</u>	\$ 398,500
F.8330.0420	Insurance		18,500
F.8330.0430	Contracted Services		
	AC Boiler Repair and Maintenance		3,000
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee		3,435
	Analytics System Upgrade		1,872
	Maintenance of Instruments Fee		830
	Electric Repair and Maintenance		2,500
	Equipment Repairs		5,000
	Advertising		1,000
	Analytical Testing		15,000
	Hazardous Material Disposal		2,000
	Hoist Inspection		500
	Equipment Rental		1,000
	Reduced Pressure Zone Valve Inspection		3,000
	Pressure Reducing Valve Repair		10,500
	Cartegraph Software Licences and Support		13,100

City of Watertown**Fiscal Year: 2020-21****Department: Purification****Account Code: F8330****Function: Water Operations**

		<u>FY 2020-21 Adopted Budget</u>	
F.8330.0430	Contracted Services continued		
	Chlorine System Inspection	7,000	
	Inspection of Fire/Intrusion Alarms	<u>1,500</u>	71,237
F.8330.0440	Fees, Non Employee		
	Haz-Mat License Fee	375	
	Tier II Registration	25	
	Lab Accreditation Fee	<u>610</u>	1,010
F.8330.0450	Miscellaneous		
	Operation Credit Courses	6,000	
	Pesticide Training	1,000	
	Travel and Training, C.E.D	6,000	
	Reference Materials and Texts	1,000	
	Safety Training and Equipment	3,000	
	Occupational Tests	2,000	
	Miscellaneous	<u>1,000</u>	20,000
F.8330.0455	Vehicle Expenses		
	Maintenance and Repairs	2,500	
	Fuel	3,100	
	Insurance	<u>4,225</u>	9,825
F.8330.0460	Materials and Supplies		
	Process Chemicals	475,000	
	Boots, Helmets, Goggles	2,000	
	Materials and Supplies	32,000	
	Mechanical Parts and Repair	3,000	
	Electrical Parts and Repair	<u>3,000</u>	515,000
F.8330.0465	Equipment < \$5,000		
	Contact Tank Valves (4)	14,000	
	Computers (2)	1,700	
	Electrical Equipment	5,000	
	Mechanical Equipment	5,000	
	Raw Water Sampling Equipment	1,000	
	Chlorine Equipment	5,000	
	Sump Pump	1,000	
	HVAC Equipment	2,500	
	SCADA Equipment	3,000	
	Chemical Metering Pump	5,000	
	Tractor Mounted Snowblower	4,000	
	Exterior Lighting	3,500	
	Process Controllers	<u>3,000</u>	53,700
	Total Operating Expenses		<u>\$ 1,087,772</u>

City of Watertown

Fiscal Year: 2020-21

Department: Purification

Account Code: F8330

Function: Water Operations

FY 2020-21 Adopted Budget

Fringe Benefits

F.8330.0810	New York State Employees' Retirement System	\$ 83,294
F.8330.0830	Social Security	53,813
F.8330.0850	Health Insurance	<u>109,941</u>
	Total Fringe Benefits	<u>\$ 247,048</u>

TOTAL BUDGET	<u>\$ 2,049,261</u>
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F8330 – Purification

Fiscal Year 2020-21
Vehicles and Equipment



Portable Flow Meter

\$11,000

The portable flow meter will be used to verify the accuracy of the insitu meters and also function as a backup unit when a meter fails. The accuracy of the flow meters impacts the feeding of treatment chemical as well as the metered water sold to contingent users.



City of Watertown**Fiscal Year: 2020-21****Department: Transmission and Distribution****Account Code: F8340****Function: Water Operations**

Description: This departmental unit has 15 employees who are responsible for the operation and maintenance of the water distribution network. The system includes 100 miles of water main piping from 4" to 24", 1054 fire hydrants, 2600+ gate valves and 8,500 service lines. These employees make over 1,000 service calls and respond to a significant number of leaks and water main breaks each year. Departmental employees install, repair and replace many water services and 350 to 500 water meters annually. Additionally, these employees install, replace and extend water mains, maintain the two finished water reservoirs, and the 250,000 gallon elevated water tank. Layout and design assistance, as well as, inspection of water line installation is provided for construction and maintenance projects. An Engineering Technician is responsible for maintaining proper records and maps and for providing layout and locations of water lines for contractors and utility companies. This division also maintains a fleet of service trucks, backhoes and dump trucks used in providing these services.

City of Watertown

Fiscal Year: 2020-21
Department: Transmission and Distribution
Account Code: F8340
Function: Water Operations

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 70,634	\$ 75,509	\$ 69,700	\$ 68,306
120 Clerical	-	-	-	-
130 Wages	511,257	508,969	540,925	526,129
140 Temporary	13,731	16,890	20,000	16,000
150 Overtime	27,872	23,774	25,000	30,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	2,800	1,400	2,800	5,600
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 626,294</u>	<u>\$ 626,542</u>	<u>\$ 658,425</u>	<u>\$ 646,035</u>
Equipment				
230 Motor Vehicle	\$ 26,482	\$ -	\$ 35,000	\$ 32,000
250 Other	-	-	15,000	7,000
Total Equipment	<u>\$ 26,482</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ 39,000</u>
Operating Expenses				
410 Utilities	\$ 30,077	\$ 25,583	\$ 22,700	\$ 28,300
420 Insurance	4,480	5,030	5,285	5,000
430 Contracted Services	16,622	14,597	19,855	17,900
440 Fees Non Employees	515	3,510	950	950
450 Miscellaneous	4,748	4,795	6,400	6,400
455 Vehicle Expenses	45,983	44,623	60,065	60,150
460 Materials and Supplies	39,051	104,814	207,075	117,875
465 Equipment < \$5,000	57,183	20,311	25,850	27,800
Total Operating Expenses	<u>\$ 198,659</u>	<u>\$ 223,263</u>	<u>\$ 348,180</u>	<u>\$ 264,375</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 87,892	\$ 88,189	\$ 95,303	\$ 88,801
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	45,252	44,994	50,368	49,423
840 Workers' Compensation	71,437	1,471	60,000	25,000
850 Health Insurance	187,140	193,712	173,379	128,363
Total Fringe Benefits	<u>\$ 391,721</u>	<u>\$ 328,366</u>	<u>\$ 379,050</u>	<u>\$ 291,587</u>
Department Total	<u><u>\$ 1,243,156</u></u>	<u><u>\$ 1,178,171</u></u>	<u><u>\$ 1,435,655</u></u>	<u><u>\$ 1,240,997</u></u>

City of Watertown**Fiscal Year: 2020-21****Department: Transmission and Distribution****Account Code: F8340****Function: Water Operations****FY 2020-21 Adopted Budget****Personal Services**

F.8340.0110	Salaries		
	Supervisor Water Distribution System	\$	68,306
F.8340.0130	Wages		
	Crew Chief (2)	\$	98,438
	Engineering Technician		47,044
	Water Meter Service Mechanic (2 @ .50) (a)		47,004
	Stock Attendant		41,096
	Motor Equipment Operator (2)		83,086
	Water Maintenance Mechanic (5)		176,195
	Municipal Worker (b)*		<u>33,266</u>
			526,129
F.8340.0140	Temporary		16,000
F.8340.0150	Overtime		30,000
F.8340.0175	Health Insurance Buy-out		<u>5,600</u>
	Total Personal Services	\$	<u>646,035</u>

Equipment

F.8340.0230	Vehicles		
	Pickup Truck (2-4)	\$	32,000
F.8340.0250	Other Equipment		
	RTK Positioning Unit		<u>7,000</u>
	Total Equipment	\$	<u>39,000</u>

Operating Expenses

F.8340.0410	Utilities		
	Natural Gas	\$	5,300
	Electric		19,000
	Telephone		<u>4,000</u>
		\$	28,300
F.8340.0420	Insurance		5,000
F.8340.0430	Contracted Services		
	Equipment Repair and Maintenance		1,500
	Equipment Rental		600
	Maintenance Contract on Copier		350
	Facility Maintenance		6,000
	CAD Maintenance Annual Fee		1,100
	WaterCad Select Service Fee		2,200
	Cartegraph Software Maintenance		5,500

(a) Split between F.8340 (50%) and G.8120 (50%).

City of Watertown**Fiscal Year: 2020-21****Department: Transmission and Distribution****Account Code: F8340****Function: Water Operations**

		<u>FY 2020-21 Adopted Budget</u>	
F.8340.0430	Contracted Services continued		
	Annual Crane Hoist Inspection	400	
	Radio Repairs	<u>250</u>	17,900
F.8340.0440	Fees, Non Employee		
	Random Drug Testing for CDLs	600	
	Physicals	<u>350</u>	950
F.8340.0450	Miscellaneous		
	Travel and Training	5,200	
	In-house Training Expenses	300	
	PESH Training	400	
	AWWA Dues and Manuals	<u>500</u>	6,400
F.8340.0455	Vehicle Expenses		
	Fuel and Fluids	37,000	
	Maintenance and Repairs	15,000	
	Insurance	<u>8,150</u>	60,150
F.8340.0460	Materials and Supplies		
	Stationary Stores	500	
	Safety Items	2,000	
	Protective Clothing	2,000	
	Cleaning and Mechanical Supplies	2,000	
	Maintenance Supplies	4,000	
	Hand Tools	1,500	
	Redi-mix Concrete	750	
	Top Soil	2,500	
	Top Soil -Lead Service Line Replacement Program	5,175	
	Crushed Stone	3,000	
	Crushed Stone-Lead Service Line Replacement Program	6,650	
	Black Top - Road Repair and Cold Patch	5,000	
	Black Top - Road Repair and Cold Patch - Lead Service Line Replacement Program	19,000	
	Fire Hydrant Antifreeze	500	
	Ductile Iron Pipe and Fittings	5,000	
	Gate Valves and Hydrant Valves	2,000	
	Repair Sleeves and Pipe Clamps	7,000	
	Copper Pipe	3,000	

City of Watertown**Fiscal Year: 2020-21****Department: Transmission and Distribution****Account Code: F8340****Function: Water Operations****FY 2020-21 Adopted Budget**

F.8340.0460	Materials and Supplies continued		
	Copper Pipe -Lead Service Line Replacement Program	4,500	
	Brass Fittings	9,000	
	Copper Fittings - Lead Service Line Replacement Program	1,600	
	Curb Boxes, Repair Lids, Extensions	3,000	
	Curb Boxes and Stops - Lead Service Line Replacement Program	5,000	
	Valve Boxes, Covers, Risers	6,000	
	Fire Hydrant Repair Parts	12,000	
	Tapping Sleeves, Valves and Saddles	2,200	
	Facility Repair Supplies	3,000	117,875
F.8340.0465	Equipment < \$5,000		
	Computer	850	
	Office Chairs	600	
	2" Electric Pump	450	
	Fire Hydrants	12,500	
	PESH Mandated Equipment	1,500	
	LED Tower Light	600	
	Leak Detection Equipment	7,000	
	Portable Work Lights	300	
	Tools and Accessories	4,000	27,800
	Total Operating Expenses		\$ 264,375
Fringe Benefits			
F.8340.0810	New York State Employees' Retirement System	\$	88,801
F.8340.0830	Social Security		49,423
F.8340.0840	Workers' Compensation		25,000
F.8340.0850	Health Insurance		128,363
	Total Fringe Benefits		291,587
	TOTAL BUDGET	\$	1,240,997

F8340 – Transmission and Distribution

Fiscal Year 2020-21
Vehicles and Equipment



Pickup Truck (2-4)

\$32,000

The 2008 Ford F250 truck has excessive rust, has been in the shop more in the last year than it was in service, the mirrors no longer work, and it burns oil. The truck is 12 years old and has exceeded its' useful life.



City of Watertown**Fiscal Year: 2020-21****Department: General****Account Code: F1950, F1990, F9010, F9040, F9050, F9060, F9061, F9065, F9070, F9089, F9501, F9950****Function: Government Support**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
F.1950.0430 Taxes on Real Property	\$ 796	\$ 812	\$ 850	\$ 850
F.1990.0430 Contingency	-	-	32,000	31,208
F.9010.0800 State Retirement System Pension Liability	7,194	35,319	-	-
F.9040.0800 Workers' Compensation	8,870	8,641	8,500	6,700
F.9050.0800 Unemployment Claims	-	4,471	500	1,000
F.9060.0800 Health Insurance - Retirees	212,040	242,371	254,268	290,938
F.9061.0800 Other Post Employment Benefits (OPEB)	77,172	(870,479)	-	-
F.9065.0800 Medicare Part B - Retirees	18,615	19,954	25,400	29,000
F.9070.0800 Compensated Absences	3,976	-	-	-
F.9089.0800 Other Employee Benefits	331	314	400	350
F.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	15,000	15,000
F.9950.0900 Transfer to Capital Fund	<u>599</u>	<u>104,543</u>	<u>30,000</u>	<u>7,000</u>
Total Budget	<u>\$ 344,593</u>	<u>\$ (439,054)</u>	<u>\$ 366,918</u>	<u>\$ 382,046</u>

These accounts represent charges not directly associated with specific operating departments.

City of Watertown

Fiscal Year: 2020-21
Department: Debt Service
Account Code: F9710
Function: Debt Service

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
<u>Serial Bonds</u>				
F.9710.0600 Serial Bond Principal	\$ 735,479	\$ 702,090	\$ 746,275	\$ 732,558
F.9710.0700 Serial Bond Interest	140,350	138,733	151,146	130,751
<u>Bond Anticipation Notes</u>				
F.9730.0600 Bond Anticipation Note Principal	-	100,000	-	-
F.9730.0700 Bond Anticipation Note Interest	3,489	31,886	-	-
Total Budget	\$ 879,318	\$ 972,709	\$ 897,421	\$ 863,309

These accounts represent the annual principal and interest payments on Water Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE)					PRINCIPAL BALANCE AT END OF FISCAL YEAR
/ MATURITY DATE		PRINCIPAL	INTEREST	TOTAL	
2/15/2008 (3.25 - 4.00%)	2/15/2023	128,000	12,240	140,240	178,000
6/15/2010 (3.125 - 4.00%)	12/15/2024	16,000	2,660	18,660	62,000
6/28/2011 (2.00 - 3.00%)	6/15/2021	34,500	1,035	35,535	-
6/12/2013 (3.00 - 3.50%)	10/15/2022	65,200	9,743	74,943	278,400
4/10/2014 A (1.50 - 2.75%)	4/1/2024	36,000	2,835	38,835	84,000
6/18/2014 (1.00 - 2.00%)	11/15/2020	93,846	938	94,784	-
6/25/2015 (2.00 - 3.125%)	6/15/2030	207,000	57,202	264,202	1,761,000
6/15/2017 (2.00 - 3.00%)	6/15/2027	67,500	8,409	75,909	347,500
3/29/2019 (5.00 - 3.00%)	9/1/2033	84,512	35,689	120,201	765,073
TOTAL		\$ 732,558	\$ 130,751	\$ 863,309	\$ 3,475,973

SEWER FUND

City of Watertown
Fiscal Year 2020-21 Adopted Budget
Sewer Fund Summary

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Sewer Rents	\$ 2,411,350	\$ 2,514,662	\$ 2,412,000	\$ 2,313,000
Sewer Charges	1,405,594	1,440,100	1,249,000	1,474,000
Interest and Penalties on Sewer Rents	49,970	46,671	50,000	50,000
Sewer Rents - Outside Users	2,198,029	2,091,281	2,193,000	2,238,000
Interest and Earnings	13,190	61,128	53,000	22,000
Permit Fees	19,625	21,000	20,000	20,000
Sale of Scrap	587	499	1,000	1,000
Sale of Equipment	2,614	15,000	1,000	1,000
Insurance Recoveries	-	4,443	-	-
Refund of Prior Year Expenses	40,315	31	-	-
Premium on Obligations	-	-	-	-
Payment Processing Fees	5,975	6,852	7,000	7,000
Interfund Revenues	467,774	442,672	471,000	488,000
State Reimbursement - CHIPs	-	-	-	-
Federal Aid - Home and Community Services	-	-	-	-
Interfund Transfers	12,028	45,179	1,000	1,000
Sub-Total	\$ 6,627,051	\$ 6,689,518	\$ 6,458,000	\$ 6,615,000
Appropriated Fund Balance	-	-	-	310,556
Total Revenues	<u>\$ 6,627,051</u>	<u>\$ 6,689,518</u>	<u>\$ 6,458,000</u>	<u>\$ 6,925,556</u>
<u>Expenditures</u>				
Administration	\$ 229,329	\$ 254,274	\$ 246,443	\$ 261,938
Sanitary Sewer	515,660	469,810	493,958	581,355
Sewage Treatment and Disposal	3,880,178	3,557,061	3,730,656	3,737,214
General	500,704	112,608	740,736	1,080,159
Debt Service	1,133,520	1,127,295	1,246,207	1,264,890
Total Expenditures	<u>\$ 6,259,391</u>	<u>\$ 5,521,048</u>	<u>\$ 6,458,000</u>	<u>\$ 6,925,556</u>
Fund Balance:				
Beginning reserve and fund balances	\$ 2,179,856	\$ 2,219,712		
- Prior period adj. for reclassification of charges	-	-		
+ Prior period adj. for hydro-electric charges	(327,804)	-		
+ Revenues	6,627,051	6,689,518		
- Expenses	<u>(6,259,391)</u>	<u>(5,521,048)</u>		
Ending reserve and fund balances	\$ 2,219,712	\$ 3,388,182		
Fund balance reserved for debt	-	-		
Fund balance reserved for encumbrances	(74,174)	(261,086)		
Fund balance appropriated to subsequent fiscal year	<u>(456,547)</u>	<u>-</u>		
Unreserved un-appropriated fund balance	<u>\$ 1,688,991</u>	<u>\$ 3,127,096</u>		

City of Watertown
Fiscal Year 2020-21 Adopted Budget
Sewer Fund Revenue Summary

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
G.0000.2120 Sewer Rents	\$ 2,411,350	\$ 2,514,662	\$ 2,412,000	\$ 2,313,000
G.0000.2122 Sewer Charges	1,405,594	1,440,100	1,249,000	1,474,000
G.0000.2128 Interest and Penalties on Sewer Rents	49,970	46,671	50,000	50,000
G.0000.2370 Sewer Rents - Outside Users	2,198,029	2,091,281	2,193,000	2,238,000
G.0000.2401 Interest and Earnings	13,190	61,128	53,000	22,000
G.0000.2590 Permit Fees	19,625	21,000	20,000	20,000
G.0000.2650 Sale of Scrap	587	499	1,000	1,000
G.0000.2665 Sale of Equipment	2,614	15,000	1,000	1,000
G.0000.2680 Insurance Recoveries	-	4,443	-	-
G.0000.2701 Refund of Prior Year Expenses	40,315	31	-	-
G.0000.2773 Payment Processing Fees	5,975	6,852	7,000	7,000
G.0000.2810 Interfund Revenues	467,774	442,672	471,000	488,000
G.0000.5031 Interfund Transfers	12,028	45,179	1,000	1,000
Sub-Total	6,627,051	6,689,518	6,458,000	6,615,000
Appropriated Fund Balance	-	-	-	310,556
Total Revenues	<u>\$ 6,627,051</u>	<u>\$ 6,689,518</u>	<u>\$ 6,458,000</u>	<u>\$ 6,925,556</u>

City of Watertown

Fiscal Year: 2020-21
Department: Sewer Fund
Account Code: Revenue
Function: Revenue Descriptions

G.0000.2120 - Sewer Rents – Fees charged to all users connected to the sewer system based on water consumption.

G.0000.2122 - Sewer Charges - Fees charged for accepting tanker hauled sludge and leachate originating from outside of the City limits.

G.0000.2128 - Interest and Penalties on Sewer Rents - Charges of 10% penalties for late sewer payments.

G.0000.2370 – Sewer Rents - Outside Users - Fees charged to all users located outside of the City limits that are connected to the City’s sewer system such the Town of Watertown, the Development Authority of the North Country and all other governments.

G.0000.2401 - Interest Earnings – Earnings derived from the investment of sewer funds through certificates of deposit, savings accounts and the purchase of government securities.

G.0000.2590 - Permit Fees - Fees charged for the issuance of permits to outside haulers.

G.0000.2650 - Sale of Scrap – Sales of excess scrap.

G.0000.2665 – Sale of Equipment – Sales of equipment.

G.0000.2701 - Refund of Prior Year Expenses – Refunds for expenditures that were paid for in a prior year.

G.0000.2710 - Premium on Obligations - Premiums received on the issuance of debt.

G.0000.2773 – Payment Processing Fees - Fees charged in connection with accepting on-line payments.

G.0000.810 – Interfund Revenues – Reimbursements from other funds for sewer use.

G.0000.3501 - State Reimbursement, CHIPS - Aid received from highway capital program to offset sanitary sewer crews' overtime and materials costs related to assisting with certain road construction projects.

G.0000.4989 - Federal Aid, Home and Community Services - Federal grant proceeds related to sanitary sewers.

G.0000.5031- Interfund Transfers – Transfers from other funds.

City of Watertown**Fiscal Year: 2020-21****Department: Administration****Account Code: G8110****Function: Administration**

Description: The Water Department administrative staff is responsible for processing water and sewer bills for over 8,942 residential, commercial, and industrial accounts and approximately 300 bills for the sale of bulk water, labor and material bills for water service work, and billing for tanker hauled leachate processed at the Wastewater Treatment Plant. Staffing currently includes the Superintendent, a Principal Account Clerk, a Supervisory Control and Data Acquisition (SCADA) Technician, a Senior Account Clerk/Typist and one Account Clerk Typist. Staff collects, compiles and maintains data to produce the water and sewer bills; processes all paperwork associated with departmental personnel, payroll and purchases, permits and billings for water service installations, repairs and renewals. Further, the office coordinates services with other City departments, other Water Fund personnel, and with outside agencies including the NYS Dept. of Health, NYSDEC, NYSDOT, DANC, and civilian personnel at Fort Drum. The Superintendent oversees Water Administration, Water Treatment, Water Transmission and Distribution, Wastewater Treatment and Hydroelectric Generation, and coordinates with engineers, architects, and developers in the development of new construction throughout the City.

City of Watertown

Fiscal Year: 2020-21
Department: Administration
Account Code: G8110
Function: Administration

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 40,392	\$ 41,200	\$ 42,230	\$ 41,385
120 Clerical	49,023	59,419	62,918	65,225
130 Wages	41,382	32,647	22,413	22,581
140 Temporary	1,512	108	1,000	-
150 Overtime	425	1,926	1,500	1,500
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 132,734</u>	<u>\$ 135,300</u>	<u>\$ 130,061</u>	<u>\$ 130,691</u>
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 223	\$ 1,470	\$ 630	\$ 630
420 Insurance	318	318	335	350
430 Contracted Services	19,990	31,540	30,915	48,265
440 Fees Non Employees	3,480	3,400	4,480	4,480
450 Miscellaneous	10,731	10,144	11,500	13,000
455 Vehicle Expenses	1,511	414	960	800
460 Materials and Supplies	2,583	2,742	3,100	3,100
465 Equipment < \$5,000	220	1,151	1,250	575
Total Operating Expenses	<u>\$ 39,056</u>	<u>\$ 51,179</u>	<u>\$ 53,170</u>	<u>\$ 71,200</u>
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 17,715	\$ 18,355	\$ 18,265	\$ 18,932
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	9,613	9,691	9,952	9,998
840 Workers' Compensation	-	-	-	-
850 Health Insurance	30,211	39,749	34,995	31,117
Total Fringe Benefits	<u>\$ 57,539</u>	<u>\$ 67,795</u>	<u>\$ 63,212</u>	<u>\$ 60,047</u>
Department Total	<u><u>\$ 229,329</u></u>	<u><u>\$ 254,274</u></u>	<u><u>\$ 246,443</u></u>	<u><u>\$ 261,938</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Administration
Account Code: G8110
Function: Administration

FY 2020-21 Adopted Budget**Personal Services**

G.8110.0110	Salaries		
	Superintendent of Water (.45) (a)	\$	41,385
G.8110.0120	Clerical		
	Principal Account Clerk (.50) (b)	\$	25,049
	Senior Account Clerk Typist (.50) (b)		23,184
	Account Clerk Typist (.50) (b)		16,992
			65,225
G.8110.0130	Wages		
	SCADA Technician (.40) (c)		22,581
G.8110.0150	Overtime (b)		1,500
	Total Personal Services	\$	130,691

Operating Expenses

G.8110.0410	Utilities		
	Telephone	\$	630
G.8110.0420	Insurance		350
G.8110.0430	Contracted Services		
	Software Support Fees	\$	4,250
	Equipment Repairs		300
	Meter Reading Equipment Repairs		500
	Merchant Fees		10,750
	Debt Disclosure Filing Fees		375
	Federally Mandated Training and Employee Assistance Program		2,190
	Safety Consultant		12,000
	Office Rent		9,500
	Building Leak Repair		7,500
	Equipment Maintenance Contracts		900
			48,265
G.8110.0440	Fees, Non Employee		
	Audit Services		2,760
	Allocated Indirect Cost Plan		1,500
	Actuarial Services		220
			4,480
G.8110.0450	Miscellaneous		
	Travel and Traiing		2,000
	Postage		11,000
			13,000

(a) Split between A.5184 (10%), F.8310 (45%) and G.8110 (45%).

(b) Split between F.8310 (50%) and G.8110 (50%).

(c) Split between A.5184 (20%), F.8310 (40%) and G.8110 (40%).

City of Watertown

Fiscal Year: 2020-21
Department: Administration
Account Code: G8110
Function: Administration

		<u>FY 2020-21 Adopted Budget</u>	
G.8110.0455	Vehicle Expenses		
	Fuel	200	
	Maintenance and Repairs	300	
	Insurance	<u>300</u>	800
G.8110.0460	Materials and Supplies		
	Printed Forms, Bills (b)	2,500	
	Office Supplies (b)	<u>600</u>	3,100
G.8110.0465	Equipment < \$5,000		
	Computer (b)	425	
	Office Chairs (b)	<u>150</u>	<u>575</u>
	Total Operating Expenses		<u>\$ 71,200</u>
Fringe Benefits			
G.8110.0810	New York State Employees' Retirement System	\$	18,932
G.8110.0830	Social Security		9,998
G.8110.0850	Health Insurance		<u>31,117</u>
	Total Fringe Benefits	\$	<u>60,047</u>
	TOTAL BUDGET	\$	<u><u>261,938</u></u>

(b) Split between F.8310 (50%) and G.8110 (50%).

City of Watertown**Fiscal Year: 2020-21****Department: Sanitary Sewers****Account Code: G8120****Function: Sewer Operations**

Description: This department is responsible for the repair and maintenance of the City's 69 miles of sanitary sewer mains, 30 miles of combined sewer mains and 2,300 sewer manholes. This department is lead by a Street and Sewer Maintenance Supervisor who is also responsible for the Storm Sewer's A8140 Account, one Working Crew Chief, three Equipment Operators, two Water Meter Service Mechanics and a Municipal Worker I. In 2018, the DPW Sewer Crew responded to 1,052 requests for mandatory underground utility locations. Work activities include the cleaning, inspection and repair of sanitary sewer laterals, mains and manholes, relieving sanitary sewer main blockages, and installing new sanitary sewer infrastructure.

City of Watertown

Fiscal Year: 2020-21
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 32,890	\$ 4,587	\$ 34,924	\$ 34,225
120 Clerical	-	-	-	-
130 Wages	153,629	147,347	177,441	176,059
140 Temporary	-	-	-	-
150 Overtime	9,551	4,581	9,500	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	1,876	969	3,752	1,876
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 197,946	\$ 157,484	\$ 225,617	\$ 218,160
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	19,171	47,911	-	-
Total Equipment	\$ 19,171	\$ 47,911	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ 10,419	\$ 9,808	\$ 4,480	\$ 10,775
420 Insurance	2,521	3,277	3,445	5,175
430 Contracted Services	23,367	12,920	25,713	81,313
440 Fees Non Employees	640	515	600	735
450 Miscellaneous	3,066	2,909	4,460	3,865
455 Vehicle Expenses	61,128	41,845	47,300	48,750
460 Materials and Supplies	38,501	38,528	45,350	45,850
465 Equipment < \$5,000	4,948	1,323	7,100	6,025
Total Operating Expenses	\$ 144,590	\$ 111,125	\$ 138,448	\$ 202,488
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 26,712	\$ 27,605	\$ 29,843	\$ 32,016
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	14,410	11,486	17,261	16,688
840 Workers' Compensation	66,856	64,144	35,000	65,000
850 Health Insurance	45,975	50,055	47,789	47,003
Total Fringe Benefits	\$ 153,953	\$ 153,290	\$ 129,893	\$ 160,707
Department Total	<u>\$ 515,660</u>	<u>\$ 469,810</u>	<u>\$ 493,958</u>	<u>\$ 581,355</u>

City of Watertown

Fiscal Year: 2020-21
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

FY 2020-21 Adopted Budget**Personal Services**

G.8120.0110	Salaries		
	Sewer Maintenance Supervisor (.50) (a)	\$	34,225
G.8120.0130	Wages		
	Crew Chief (1 @ .67) (b)	\$	29,747
	Water Meter Service Mechanic (2 @ .50) (c)		47,004
	Motor Equipment Oper. (3 @ .67) (b)		79,089
	Municipal Worker I (1 @ .67) (b)		20,219
			<u>176,059</u>
G.8120.0150	Overtime		6,000
G.8120.0175	Health Insurance Buyout		<u>1,876</u>
	Total Personal Services	\$	<u>218,160</u>

Operating Expenses

G.8120.0410	Utilities		
	Electric - Lift Stations	\$	5,250
	Electric - City Billed		5,000
	Tablet Aircards		425
	Cellular Phone		100
			<u>10,775</u>
G.8120.0420	Insurance		5,175
G.8120.0430	Contracted Services		
	GPS Tracking (4)		713
	Recertify Safety Equipment		500
	Radio Repairs		600
	Chemical Root Control		7,000
	Material Disposal		4,000
	Camera Software Maintenance		900
	Cartegraph Software Maintenance		13,100
	Camera Equipment Repair		2,000
	Newell Street Utility Bridge Evaluation		25,000
	Pearl Street Utility Bridges Evaluation		25,000
	Small Equipment Repair		2,500
			<u>81,313</u>
G.8120.0440	Fees, Non Employee		
	Employment Related Testing		735

(a) Split between A.8140 (50%) and G.8120 (50%).

(b) Split between G.8120 (67%) and A.5142 (33%).

(c) Split between F.8340 (50%) and G.8120 (50%).

City of Watertown

Fiscal Year: 2020-21
Department: Sanitary Sewers
Account Code: G8120
Function: Sewer Operations

		FY 2020-21 Adopted Budget	
G.8120.0450	Miscellaneous		
	Employee Safety Training	1,000	
	DEC Permits	1,500	
	Postage and Shipping	600	
	CSX (4) Pipeline Sewer Easements	765	3,865
G.8120.0455	Vehicle Expenses		
	Maintenance and Repairs	20,000	
	Preventive Maintenance	2,500	
	Tires	2,000	
	Fuel	16,700	
	Insurance	7,550	48,750
G.8120.0460	Materials and Supplies		
	Safety Apparel, Uniforms and Shoes	1,750	
	Manholes	3,000	
	Manhole Frames and Covers	4,000	
	Radio Batteries	300	
	Piping and Pipe Fittings	10,000	
	Crusher Run and Related Materials	10,000	
	Asphalt Road Patching Products	2,500	
	Sewer Camera Supplies (a)	1,500	
	Sewer Vac Hose, 500LF (a)	1,800	
	Replacement Sewer Cleaning Tools	2,000	
	Residential Lateral Repair Program	4,500	
	Work Zone Safety Devices	1,500	
	Miscellaneous Supplies	3,000	45,850
G.8120.0465	Equipment < \$5,000		
	Sewer Jet Cleaning Heads	2,500	
	Shoring Components Replacement (a)	2,500	
	Four Leg Half Inch Lifting Sling (a)	200	
	Magnetic Locator (a)	400	
	Computer (a)	425	6,025
	Total Operating Expenses		\$ 202,488
Fringe Benefits			
G.8120.0810	New York State Employees' Retirement System	\$	32,016
G.8120.0830	Social Security		16,688
G.8120.0840	Workers' Compensation		65,000
G.8120.0850	Health Insurance		47,003
	Total Fringe Benefits	\$	160,707
	TOTAL BUDGET	\$	581,355

(a) Split between A.8140 (50%) and G.8120 (50%).

City of Watertown

Fiscal Year: 2020-21

Department: Sewage Treatment and Disposal

Account Code: G8130

Function: Sewer Operations



Description: The William T. Field Memorial Pollution Control Plant is a regional 16.0 MGD secondary wastewater treatment and sludge disposal facility serving the Greater Watertown Area with an estimated service population of 65,000. The Plant also operates a NYS Department of Health accredited laboratory. During CY 2019 the facility treated an average 11.7 MGD. The facility operates 24 hours per day, 7 days per week, and is staffed with 18 City employees (14 of which are certified by the NYS Department of Environmental Conservation).

City of Watertown

Fiscal Year: 2020-21
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 75,465	\$ 76,974	\$ 77,119	\$ 75,577
120 Clerical	-	-	-	-
130 Wages	715,840	735,979	792,548	792,395
140 Temporary	12,128	17,945	25,000	15,000
150 Overtime	52,838	58,419	50,000	50,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	5,952	2,800	2,800	1,500
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 862,223	\$ 892,117	\$ 947,467	\$ 934,472
Equipment				
230 Motor Vehicle	\$ 35,080	\$ -	\$ 45,000	\$ 46,000
250 Other	83,469	156,233	121,700	165,600
Total Equipment	\$ 118,549	\$ 156,233	\$ 166,700	\$ 211,600
Operating Expenses				
410 Utilities	\$ 1,168,661	\$ 1,066,523	\$ 1,073,000	\$ 1,056,000
420 Insurance	75,032	77,875	81,775	83,000
430 Contracted Services	314,862	360,640	349,400	367,787
440 Fees Non Employees	17,232	4,129	18,000	17,500
450 Miscellaneous	25,970	38,997	45,400	55,000
455 Vehicle Expenses	23,308	27,117	27,500	34,900
460 Materials and Supplies	365,928	505,302	512,600	511,600
465 Equipment < \$5,000	53,003	46,485	73,150	54,550
Total Operating Expenses	\$ 2,043,996	\$ 2,127,068	\$ 2,180,825	\$ 2,180,337
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 117,832	\$ 110,108	\$ 120,833	\$ 116,293
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	63,075	64,938	72,484	71,487
840 Workers' Compensation	492,550	459	50,000	52,000
850 Health Insurance	181,953	206,138	192,347	171,025
Total Fringe Benefits	\$ 855,410	\$ 381,643	\$ 435,664	\$ 410,805
Department Total	<u>\$ 3,880,178</u>	<u>\$ 3,557,061</u>	<u>\$ 3,730,656</u>	<u>\$ 3,737,214</u>

City of Watertown

Fiscal Year: 2020-21
Department: Sewage Treatment and Disposal
Account Code: G8130
Function: Sewer Operations

		FY 2020-21 Adopted Budget	
Personnal Services			
G.8130.0110	Salaries		
	Chief WWTP Operator	\$	75,577
G.8130.0130	Wages		
	WWTP Operations and Maintenance Supervisor	\$	58,263
	WWTP Lab. Technician		58,089
	Industrial Pretreatment Laboratory Technician		59,108
	WWTP Process Worker III		60,508
	WWTP Process Worker II (2)		96,268
	WWTP Process Worker I (5)		224,038
	WWTP Process Worker Trainee (4)		161,611
	Municipal Worker I (2)		74,510
			792,395
G.8130.0140	Temporary		
	General Plant		10,000
	Internship		5,000
			15,000
G.8130.0150	Overtime		50,000
G.8130.0175	Health Insurance Buyout		1,500
	Total Personal Services	\$	934,472
Equipment			
G.8130.0230	Vehicles		
	Maintenance Truck (11-19)	\$	46,000
G.8130.0250	Other Equipment > \$5,000		
	Bobcat and Accessories for Grit and Screenings	\$	70,000
	Chains and Sprockets for Primary Settling Tank		48,000
	Side 2 Drive Train Shafts and Sprockets		10,000
	Tank 2 Wear Strips		14,600
	Scum Pump		23,000
			165,600
	Total Equipment	\$	211,600
Operating Expenses			
G.8130.0410	Utilities		
	Water		85,000
	Electric		949,000
	Natural Gas		16,000
	Telephone		6,000
		\$	1,056,000
G.8130.0420	Insurance		83,000

City of Watertown**Fiscal Year: 2020-21****Department: Sewage Treatment and Disposal****Account Code: G8130****Function: Sewer Operations**

		<u>FY 2020-21 Adopted Budget</u>	
G.8130.0430	Contracted Services		
	Uniform Rental	7,500	
	Human-Machine Interface (HMI) / Supervisory Control and Data Acquisition (SCADA) Maintenance Fee	3,435	
	Analytics System Upgrade	1,872	
	Maintenance of Instruments Fee	830	
	Contract Lab	33,000	
	Bid Advertising	300	
	Core Climate	5,000	
	Backflow / Gas Regulators Inspection	1,300	
	Welding Machine Shop Service	25,000	
	Plant Electrical Plans	10,400	
	Cartegraph Software Maintenance	8,500	
	Factory Repair Service Electrical/Mechanical	20,000	
	Boiler Maint./Contract Maintenance	8,600	
	Biosolid Land Application Disposal	220,000	
	Infrared Scan Motor Control Center Units	5,700	
	Crane Inspection	1,850	
	Meter Calibration	1,000	
	Generator/Elect Contract Maintenance	11,600	
	Maintenance Contract Copier	<u>1,900</u>	367,787
G.8130.0440	Fees, Non Employee		
	Employee Physicals	2,000	
	Permit Fees	<u>15,500</u>	17,500
G.8130.0450	Miscellaneous		
	Travel and Training	31,000	
	Safety	21,000	
	Books and Periodicals	<u>3,000</u>	55,000
G.8130.0455	Vehicle Expenses		
	Maintenance and Repairs	9,700	
	Gas	8,500	
	Central Garage	12,000	
	Insurance	<u>4,700</u>	34,900

City of Watertown**Fiscal Year: 2020-21****Department: Sewage Treatment and Disposal****Account Code: G8130****Function: Sewer Operations**

		<u>FY 2020-21 Adopted Budget</u>	
G.8130.0460	Materials and Supplies		
	Process Chemicals	236,000	
	Filter Press Cloths	42,000	
	Electrical Supplies	4,100	
	Mechanical and Control Supplies	120,000	
	Grease and Oil	10,000	
	Office Supplies	3,000	
	Cleaning Supplies	6,000	
	Miscellaneous Supplies	5,000	
	Laboratory Supplies	25,500	
	Paving Materials	30,000	
	Building and Grounds Supplies	<u>30,000</u>	511,600
G.8130.0465	Equipment < \$5,000		
	Computers (3)	2,550	
	Tools - Mechanical, Buildings and Grounds	15,000	
	Equipment - Mechanical, Electrical, Control, Buildings and Grounds	32,000	
	Lab Equipment and Glassware	<u>5,000</u>	<u>54,550</u>
	Total Operating Expenses		<u>\$ 2,180,337</u>
Fringe Benefits			
G.8130.0810	New York State Retirement	\$ 116,293	
G.8130.0830	Social Security	71,487	
G.8130.0840	Workers' Compensation	52,000	
G.8130.0850	Health Insurance	<u>171,025</u>	
	Total Fringe Benefits	<u>\$ 410,805</u>	
TOTAL BUDGET			<u><u>\$ 3,737,214</u></u>

G8130 Sewage Treatment and Disposal

Fiscal Year 2020-21 Vehicles and Equipment



Maintenance Truck (11-19)

\$45,000

The 2008 Ford F250 utility truck has reached its useful life and it is time for its replacement. The truck is used to haul the facility trailers and it does all the plowing for the facility. The truck will need repairs beyond its value.



G8130 Sewage Treatment and Disposal

Fiscal Year 2020-21 Vehicles and Equipment



Bobcat and Accessories for Grit and Screenings

\$70,000

With the amount of grit being removed from the head works a dual piece of equipment is needed that can be used for the day to day grit removal, snow removal and small projects within the plant it would also be used for moving the filter media for the new gas conditioning system coming on line.



G8130 Sewage Treatment and Disposal

Fiscal Year 2020-21 Vehicles and Equipment



Primary Settling Tank Side 2, Chain and Sprockets \$48,000, Drive Train Shafts and Sprockets \$10,000 and Wear Strips \$14,600

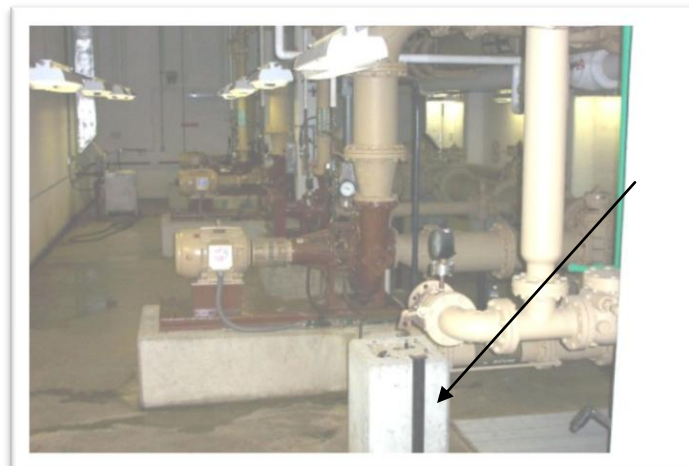
Side 2 is due for replacement of the current chain sprockets drive units. This will be a complete rebuild by plant staff to finish the tank with the style chain which is common throughout the facility.



Scum Pump Final B settling Tank

\$23,000

The scum pump in final B failed several years ago and was never replaced the plan is to replace the Primary settling Tank with the new Penn Valley pump and put the primary scum pump in final B.



City of Watertown

Fiscal Year: 2020-21

Department: General

Account Code: G1990, G9010, G9040, G9050, G9060, G9061, G9065, G9070, G9089, G9501, G9950

Function: Government Support

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
G.1990.0430 Contingency	\$ -	\$ -	\$ 143,424	\$ 141,208
G.9010.0800 State Retirement System Pension Liability	(10,268)	28,826	-	-
G.9040.0800 Workers' Compensation	8,660	8,436	7,250	5,900
G.9050.0800 Unemployment Claims	-	1,341	500	1,000
G.9060.0800 Health Insurance - Retirees	244,691	250,356	199,612	146,901
G9061 Other Post Employment Benefits (OPEB)	48,917	(707,881)	-	-
G.9065.0800 Medicare Part B - Retirees	13,527	10,795	9,800	13,000
G.9070.0800 Compensated Absences	(2,306)	-	-	-
G.9089.0800 Employee Benefits - Other	128	127	150	150
G.9501.0900 Transfer to Risk Retention Fund	15,000	15,000	15,000	15,000
G.9950.0900 Transfer to Capital	<u>182,355</u>	<u>505,608</u>	<u>365,000</u>	<u>757,000</u>
Total Budget	<u>\$ 500,704</u>	<u>\$ 112,608</u>	<u>\$ 740,736</u>	<u>\$ 1,080,159</u>

These accounts represent charges not directly associated with specific operating departments.

City of Watertown

Fiscal Year: 2020-21
Department: Debt Service
Account Code: G9710
Function: Debt Service

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
Serial Bonds				
G.9710.0600 Serial Bond Principal	\$ 901,664	\$ 866,298	\$ 788,594	\$ 751,901
G.9710.0700 Serial Bond Interest	230,364	207,364	205,613	187,989
Bond Anticipation Notes				
G.9730.0600 Bond Anticipation Note Principal	-	40,000	252,000	325,000
G.9730.0700 Bond Anticipation Note Interest	1,492	13,633	-	-
Total Budget	\$ 1,133,520	\$ 1,127,295	\$ 1,246,207	\$ 1,264,890

These accounts represent the annual principal reduction and interest payments on Sewer Fund debt.

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE)				PRINCIPAL BALANCE AT END OF FISCAL YEAR
/ MATURITY DATE	PRINCIPAL	INTEREST	TOTAL	
2/15/2008 (3.25 - 4.00%) 2/15/2023	\$ 94,000	\$ 10,560	\$ 104,560	\$ 170,000
6/15/2010 (3.125 - 4.00%) 12/15/2024	8,000	1,370	9,370	32,000
4/10/2014 B (2.00 - 3.25%) 4/1/2029	330,000	99,950	429,950	3,000,000
6/18/2014 (1.00 - 2.625%) 11/15/2023	97,154	1,479	98,633	21,000
6/25/2015 (2.00 - 3.125%) 6/15/2030	136,500	40,562	177,062	1,255,500
6/15/2017 (2.00 - 3.00%) 6/15/2032	50,000	14,313	64,313	550,000
3/29/2019 (5.00 - 3.00%) 9/1/2033	36,247	19,755	56,002	434,964
TOTAL	\$ 751,901	\$ 187,989	\$ 939,890	\$ 5,463,464

LIBRARY FUND

City of Watertown
Fiscal Year 2020-21 Adopted Budget
Library Fund Summary

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Fines	\$ 14,964	\$ 17,177	\$ 15,000	\$ 15,000
Refund of Prior Year's Expenditures	3,830	-	-	-
Grants	46,566	47,027	71,600	71,847
State Aid - Libraries	2,925	-	-	-
General Fund Transfer	<u>1,409,137</u>	<u>1,378,771</u>	<u>1,446,362</u>	<u>1,252,723</u>
Total Revenues	\$ 1,477,422	\$ 1,442,975	\$ 1,532,962	\$ 1,339,570
Appropriated Fund Balance	<u>-</u>	<u>28,321</u>	<u>40,000</u>	<u>20,000</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 1,477,422</u>	<u>\$ 1,471,296</u>	<u>\$ 1,572,962</u>	<u>\$ 1,359,570</u>

<u>Expenditures</u>				
Library	\$ 1,095,536	\$ 1,116,520	\$ 1,191,920	\$ 1,061,475
Contingency	-	-	9,000	7,000
Workers' Compensation	3,929	3,828	3,800	3,200
Health Insurance - Retirees	143,089	160,390	118,344	103,787
Medicare Part B - Retirees	16,159	18,283	18,800	19,000
Other Employee Benefits	84	82	100	100
Transfer to Capital Fund	-	-	62,500	-
Debt Service	<u>165,565</u>	<u>172,193</u>	<u>168,498</u>	<u>165,008</u>
Total Expenditures	<u>\$ 1,424,362</u>	<u>\$ 1,471,296</u>	<u>\$ 1,572,962</u>	<u>\$ 1,359,570</u>

Fund Balance		
Beginning reserves and fund balance	\$ 48,630	\$ 101,690
+ Revenues	1,477,422	1,442,975
- Expenses	<u>(1,424,362)</u>	<u>(1,471,296)</u>
Ending reserve and fund balances	101,690	73,369
- Reserve for encumbrances	-	-
- Fund balance appropriated to subsequent fiscal year	<u>(50,000)</u>	<u>(40,000)</u>
Unreserved un-appropriated fund balance	<u>\$ 51,690</u>	<u>\$ 33,369</u>

City of Watertown
Fiscal Year 2020-21 Adopted Budget
Library Fund Revenue Summary

<u>Revenues</u>	<u>FY 2017-18</u> <u>Actual</u>	<u>FY 2018-19</u> <u>Actual</u>	<u>FY 2019-20</u> <u>Adopted Budget</u>	<u>FY 2020-21</u> <u>Adopted Budget</u>
L.0000.2082 Fines	\$ 14,964	\$ 17,177	\$ 15,000	\$ 15,000
L.0000.2701 Refund of Prior Year's Expenditures	3,830	-	-	-
L.0000.2760 Grant	46,566	47,027	71,600	71,847
L.0000.3840 State Aid - Libraries	2,925	-	-	-
L.0000.5031 General Fund Transfer	<u>1,409,137</u>	<u>1,378,771</u>	<u>1,446,362</u>	<u>1,252,723</u>
Total Revenues	\$ 1,477,422	\$ 1,442,975	\$ 1,532,962	\$ 1,339,570
Appropriated Fund Balance	<u>-</u>	<u>28,321</u>	<u>40,000</u>	<u>20,000</u>
Total Revenues and Appropriated Reserves/Fund Balance	<u>\$ 1,477,422</u>	<u>\$ 1,471,296</u>	<u>\$ 1,572,962</u>	<u>\$ 1,359,570</u>

L.0000.2082 - Fines - Fees charged for overdue and lost books.

L.0000.2701 - Refund of Prior Year's Expenditures - Refunds received for a prior year expenditure.

L.0000.2760 - Grant - Funding received from the North Country Library System for general operations and one part-time clerk.

L.0000.3840 - State Aid, Libraries - Grants received from NYS for construction projects.

L.0000.5031 - General Fund Transfer - The contribution from the General Fund that is needed to fund the expenditures of the Library.

City of Watertown**Fiscal Year: 2020-21****Department: Library****Account Code: L7410****Function: Culture and Recreation**

Description: The Roswell P. Flower Memorial is the chartered public library for the City of Watertown. As the Central Library for the North Country Library System, it receives a significant amount of NY State Aid, in return for which it must meet certain expanded minimum standards of services, and provide open access to the residents of the NCLS service area. The Library provides the community with a wide variety of services by building and maintaining a collection of carefully selected materials, print and otherwise, for the use of the general public. As a repository of culture and a locus for information, instruction and personal and public improvement efforts, the library is a dynamic force for members of this generation and future generations. It is committed to the expansion and improvement of its services and facility for the community of the future.

City of Watertown

Fiscal Year: 2020-21
Department: Library
Account Code: L7410
Function: Library

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 72,691	\$ 75,001	\$ 75,999	\$ 74,479
120 Clerical	248,767	247,183	282,223	267,594
130 Wages	266,996	276,986	295,032	233,068
140 Temporary	22,111	19,734	23,000	25,500
150 Overtime	4,254	4,136	4,000	6,000
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	4,672	6,230	4,200	4,200
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	<u>\$ 619,491</u>	<u>\$ 629,270</u>	<u>\$ 684,454</u>	<u>\$ 610,841</u>
Equipment				
210 Furniture and Furnishings	\$ -	\$ -	\$ -	\$ -
250 Other	-	7,307	-	-
Total Equipment	<u>\$ -</u>	<u>\$ 7,307</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Expenses				
410 Utilities	\$ 86,813	\$ 90,296	\$ 76,275	\$ 82,925
420 Insurance	16,581	20,040	21,050	21,425
430 Contracted Services	89,021	75,837	93,035	84,330
440 Fees Non Employees	1,000	1,000	1,000	1,000
450 Miscellaneous	5,010	5,138	4,000	4,000
455 Vehicle Expense	-	-	-	-
460 Materials and Supplies	13,469	13,487	15,600	14,600
465 Equipment < \$5,000	13,081	12,285	13,000	10,000
Total Operating Expenses	<u>\$ 224,975</u>	<u>\$ 218,083</u>	<u>\$ 223,960</u>	<u>\$ 218,280</u>
Fringe Benefits				
810 New York State Retirement	\$ 79,738	\$ 79,107	\$ 87,488	\$ 84,886
820 Police/Fire Retirement	-	-	-	-
830 Social Security	45,279	45,910	52,364	46,731
840 Workers' Compensation	790	-	1,000	500
850 Health Insurance	125,263	136,843	142,654	100,237
Total Fringe Benefits	<u>\$ 251,070</u>	<u>\$ 261,860</u>	<u>\$ 283,506</u>	<u>\$ 232,354</u>
Department Total	<u><u>\$ 1,095,536</u></u>	<u><u>\$ 1,116,520</u></u>	<u><u>\$ 1,191,920</u></u>	<u><u>\$ 1,061,475</u></u>

City of Watertown

Fiscal Year: 2020-21
Department: Library
Account Code: L7410
Function: Library

FY 2020-21 Adopted Budget**Personal Services**

L.7410.0110	Salaries		
	Library Director	\$	74,479
L.7410.0120	Clerical		
	Secretary	\$	39,294
	Senior Library Clerk		40,694
	Library Clerk (4)		145,356
	Library Clerk - Part-time (2 @ .70) (b)		<u>42,250</u>
			267,594
L.7410.0130	Wages		
	Librarian II (2)		129,644
	Librarian I		59,108
	Custodial and Maintenance Supervisor (a)		25,758
	Facilities Maintenance Worker (1 @ .50) (a)		<u>18,558</u>
			233,068
L.7410.0140	Temporary		25,500
L.7410.0150	Overtime		6,000
L.7410.0175	Health Insurance Buyout		<u>4,200</u>
	Total Personal Services	\$	<u>610,841</u>

Operating Expenses

L.7410.0410	Utilities		
	Water and Sewer	\$	10,000
	Electric		65,000
	Telephone		2,225
	Natural Gas		<u>5,700</u>
			82,925
L.7410.0420	Insurance		21,425
L.7410.0430	Contracted Services		
	Otis Elevator		2,000
	Fire Alarm System		1,500
	ASA Router (NCLS)		240
	Access Points (NCLS)		240
	Joint Automation Board Fee (NCLS)		7,500
	Security Services		50,250
	Fire Extinguisher Inspection		500
	Siemens Industry		4,700
	Safety Consultant		1,200
	Federally Mandated Training and Employee Assistance Program		375
	HVAC, Fountains and Other Maintenance		<u>15,825</u>
			84,330

(a) Split between A.1620 (50%) and L.7410 (50%)

(b) One part-time Clerk is contingent upon grant funding from the North Country Library System

City of Watertown

Fiscal Year: 2020-21
Department: Library
Account Code: L7410
Function: Library

		<u>FY 2020-21 Adopted Budget</u>	
L.7410.0440	Miscellaneous		
	Board of Trustees Audit		1,000
L.7410.0450	Miscellaneous		
	Postage	2,000	
	Travel and Training	<u>2,000</u>	4,000
L.7410.0460	Materials and Supplies		
	Office and Library Supplies	6,000	
	Sidewalk Salt	2,600	
	Maintenance Supplies	<u>6,000</u>	14,600
L.7410.0465	Equipment < \$5,000		
	Books		<u>10,000</u>
	Total Operating Expenses		<u>\$ 218,280</u>
Fringe Benefits			
L.7410.0810	New York State Employees' Retirement System	\$	84,886
L.7410.0830	Social Security		46,731
L.7410.0840	Workers' Compensation		500
L.7410.0850	Health Insurance		<u>100,237</u>
	Total Fringe Benefits	\$	<u>232,354</u>
	TOTAL BUDGET	\$	<u><u>1,061,475</u></u>

City of Watertown

Fiscal Year: 2020-21

Department: General

Account Code: L1990, L9040, L9050, L9060, L9065, L9070, L9089, L9710, L9950

Function: Government Support and Debt Service

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
L.1990.0430 Contingency	\$ -	\$ -	\$ 9,000	\$ 7,000
L.9040.0800 Workers' Compensation	3,929	3,828	3,800	3,200
L.9060.0800 Health Insurance - Retirees	143,089	160,390	118,344	103,787
L.9065.0800 Medicare Part B - Retirees	16,159	18,283	18,800	19,000
L.9089.0800 Other Employee Benefits	84	82	100	100
L.9950.0900 Transfer to Capital Fund	-	-	62,500	-
General Expenses Total	\$ 163,261	\$ 182,583	\$ 212,544	\$ 133,087

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
	Actual	Actual	Adopted Budget	Adopted Budget
L.9710.0600 Serial Bond Principal	\$ 140,657	\$ 145,149	\$ 148,043	\$ 147,504
L.9710.0700 Serial Bond Interest	24,908	22,044	20,455	17,504
L.9730.0600 Bond Anticipation Note - Principal	-	4,000	-	-
L.9730.0700 Bond Anticipation Note - Interest	-	1,000	-	-
Debt Expenses Total	\$ 165,565	\$ 172,193	\$ 168,498	\$ 165,008

OUTSTANDING SERIAL BONDS

DATE OF ISSUE / (INTEREST RATE)				PRINCIPAL BALANCE AT END OF FISCAL YEAR
/ MATURITY DATE	PRINCIPAL	INTEREST	TOTAL	
6/18/2014 (1.00 - 2.00%) 11/15/2020	\$ 32,846	\$ 329	\$ 33,175	\$ -
6/15/2017 (2.00 - 3.00%) 6/15/2027	110,649	15,872	126,521	662,396
3/29/2019 (5.00 - 3.00%) 9/1/2033	4,009	1,303	5,312	24,048
TOTAL	\$ 147,504	\$ 17,504	\$ 165,008	\$ 686,444

COMMUNITY DEVELOPMENT FUND

City of Watertown

Fiscal Year: 2020-21
Department: Community Development
Account Code: CD8668
Function: Home and Community Services

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CD.0000.2170 Program Income	\$ 62,845	\$ 219,086	\$ 57,000	\$ -
CD.0000.2401 Interest Revenue	60	91	100	-
CD.0000.2770 Unclassified Revenue	-	21,000	-	-
CD.0000.4940.8600 CDBG Program Income	-	4,583	-	-
CD.0000.4940.8605 Restore NY/Main Street	422,450	77,550	1,490,000	1,031,867
CD.0000.4940.8607 Entitlement - 2014	300,906	47,687	-	-
CD.0000.4940.8609 Entitlement - 2015	235,241	289,286	-	-
CD.0000.4940.8610 Entitlement - 2016	297,709	288,766	25,000	-
CD.0000.4940.8611 Entitlement - 2017	52,876	559,975	228,000	-
CD.0000.4940.8612 Entitlement - 2018	-	352,614	400,000	150,000
CD.0000.4940.8613 Entitlement - 2019	-	-	566,252	382,500
CD.0000.4940.8614 Entitlement - 2020	-	-	-	624,169
Total Revenues	\$ 1,372,087	\$ 1,860,638	\$ 2,766,352	\$ 2,188,536
<u>Appropriated Reserves and Fund Balance</u>				
Appropriated Fund Balance	-	277,530	(56,638)	-
Total Revenues and Appropriated Reserves / Fund Balance	\$ 1,372,087	\$ 2,138,168	\$ 2,709,714	\$ 2,188,536
<u>Expenditures</u>				
CD.8668.1 Personal Services	\$ 63,943	\$ 53,695	\$ 54,144	\$ 52,405
CD.8668.2 Equipment	19,123	13,890	20,000	-
CD.8668.4 Contractual Expenditures	1,172,101	1,312,279	2,372,500	1,864,367
CD.8668.8 Fringe Benefits	29,975	25,484	23,070	21,764
CD.9510.0900 Transfer to General Fund	-	880	-	-
CD.9925.0900 Transfer to Sewer Fund	-	345	-	-
CD.9950.0900 Transfer to Capital Fund	78,435	731,595	240,000	250,000
Total Expenditures	\$ 1,363,576	\$ 2,138,168	\$ 2,709,714	\$ 2,188,536
<u>Fund Balance</u>				
Beginning reserves and fund balance	\$ 303,482	\$ 311,993		
+ Revenues	1,372,087	1,860,638		
- Expenses	(1,363,576)	(2,138,168)		
Ending reserve and fund balances	\$ 311,993	\$ 34,462		
- Fund balance appropriated to subsequent fiscal year	-	-		
Unreserved un-appropriated fund balance	\$ 311,993	\$ 34,462		

City of Watertown**Fiscal Year: 2020-21****Department: Community Development****Account Code: CD8668****Function: Home and Community Services**

Description: The City participated in the Community Development Block Grant (CDBG) Small Cities Program from 1979 to 2013. Grants obtained during this time period funded a variety of housing programs, infrastructure and economic development programs. Beginning in 2014, the City became an entitlement community under the CDBG program, making it eligible to receive an annual allocation of CDBG funds rather than applying for funding through the State. The CDBG funds can be utilized for a wide variety of community development projects that benefit low to moderate income persons such as housing rehabilitation, infrastructure improvements and public services. The Planning & Community Development Department is responsible for the administration of the CDBG funds, including the writing of 5-Year Consolidated Plans, Annual Action Plans, Consolidated Annual Performance Evaluation Reports and general program administration. Staff is also responsible for the oversight of other community development projects such as housing and historic preservation projects associated with grant funding.

City of Watertown

Fiscal Year: 2020-21
Department: Community Development
Account Code: CD8668
Function: Home and Community Services

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Budget Summary</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
Personal Services				
110 Salaries	\$ 44,829	\$ 46,176	\$ 53,644	\$ 51,655
120 Clerical	-	-	-	-
130 Wages	18,249	6,723	-	-
140 Temporary	440	-	-	-
150 Overtime	425	796	500	750
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 63,943	\$ 53,695	\$ 54,144	\$ 52,405
Equipment				
230 Vehicles	\$ -	\$ -	\$ -	\$ -
250 Other	19,123	13,890	20,000	-
Total Equipment	\$ 19,123	\$ 13,890	\$ 20,000	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	-	-	-	-
430 Contracted Services	1,167,450	1,307,759	2,372,500	1,864,367
440 Fees Non Employees	-	-	-	-
450 Miscellaneous	163	-	-	-
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	4,488	4,521	-	-
465 Equipment < \$5,000	-	-	-	-
Total Operating Expenses	\$ 1,172,101	\$ 1,312,279	\$ 2,372,500	\$ 1,864,367
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 9,083	\$ 7,736	\$ 7,921	\$ 8,030
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	4,890	4,103	4,517	4,009
840 Workers' Compensation	-	-	-	-
850 Health Insurance	16,002	13,645	10,632	9,725
Total Fringe Benefits	\$ 29,975	\$ 25,484	\$ 23,070	\$ 21,764
Department Total	<u>\$ 1,285,141</u>	<u>\$ 1,405,348</u>	<u>\$ 2,469,714</u>	<u>\$ 1,938,536</u>

City of Watertown

Fiscal Year: 2020-21
Department: Community Development
Account Code: CD
Function: Home and Community Services

FY 2020-21 Adopted Budget**Personal Services**

CD.8668.0110	Salaries		
	Planning and Community Development		
	Director (1 @ .25) (a)	\$	18,238
	Senior Planner (1 @ .25) (a)		15,158
	Planner (2 @ .20) (b)	<u>18,259</u>	\$ 51,655
CD.8668.0150	Overtime		<u>750</u>
	Total Personal Services		<u>\$ 52,405</u>

Operating Expenses

CD.8668.0430	Contracted Services		
	Masonic Temple Revitalization Project	\$	500,000
	Restore NY - Court Street Commons		531,867
	ADA Ramps		100,000
	Food for Families Program		6,500
	Point-in-Time Outreach and Education		8,500
	Fair Housing - Analysis of Impediments		7,500
	Zoning Ordinance Rewrite		100,000
	Demolitions		35,000
	Housing Programs	<u>575,000</u>	<u>1,864,367</u>
	Total Operating Expenses		<u>\$ 1,864,367</u>

Fringe Benefits

CD.8668.0810	New York State Employees' Retirement System	\$	8,030
CD.8668.0830	Social Security		4,009
CD.8668.0850	Health Insurance		<u>9,725</u>
	Total Fringe Benefits		<u>\$ 21,764</u>

TOTAL OPERATING BUDGET**\$ 1,938,536**

CD.9950.0900	Transfer to Capital Fund		
	Sidewalk Program - Tilden Street	\$	250,000

TOTAL BUDGET**\$ 250,000**

TOURISM FUND

City of Watertown

Fiscal Year: 2020-21

Department: Tourism Fund

Account Code: CT6410

Function: Economic Development



Description: In 1988, the County implemented legislation enacting a 3% Bed Tax. Based on revenue generated from hotel rooms in the City, the County receives 2% for administration and the City and County each receive 50% of the remaining balance. Funds must be used to promote and develop tourism in the City of Watertown.

City of Watertown**Fiscal Year:****2020-21****Department:****Tourism Fund****Account Code:****CT****Function:****Culture and Recreation**

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CT.0000.1113 Occupancy Tax	\$ 213,470	\$ 215,613	\$ 215,000	\$ 170,000
CT.0000.2401 Interest and Earnings	-	-	-	-
Sub-Total	213,470	215,613	215,000	170,000
Appropriated Fund Balance	-	-	32,000	-
Total Revenues	\$ 213,470	\$ 215,613	\$ 247,000	\$ 170,000

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CT.6410.0430 Publicity	\$ -	\$ -	\$ 15,000	\$ -
CT.9510.0900 Transfer to General Fund	200,000	210,000	215,000	170,000
CT.9950.0900 Transfer to Capital Fund	-	-	17,000	-
Total Expenditures	\$ 200,000	\$ 210,000	\$ 247,000	\$ 170,000

Fund Balance

Beginning reserves and fund balance	\$ 19,513	\$ 32,983
+ Revenues	213,470	215,613
- Expenses	(200,000)	(210,000)
Ending reserve and fund balances	\$ 32,983	\$ 38,596
- Fund balance appropriated to subsequent fiscal year	-	(32,000)
Unreserved un-appropriated fund balance	\$ 32,983	\$ 6,596

RESERVE FUNDS

City of Watertown

Fiscal Year: 2020-21
Department: Mandatory Reserve Fund
Account Code: CM
Function: Debt Service

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CM.0000.2401 Interest and Earnings	\$ 548	\$ 342	\$ 178	\$ -
Sub-Total	548	342	178	-
Appropriated Fund Balance	5,115	3,821	4,697	-
Total Revenues	\$ 5,663	\$ 4,163	\$ 4,875	\$ -

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CM.9710.0600 Serial Bond Principal	\$ 5,000	\$ 3,750	\$ 4,500	\$ -
CM.9710.0700 Serial Bond Interest	663	413	225	-
CM.9510.0900 Transfer to General Fund	-	-	150	-
Total Expenditures	\$ 5,663	\$ 4,163	\$ 4,875	\$ -

Fund Balance

Beginning reserves and fund balance	\$ 13,474	\$ 8,359
+ Revenues	548	342
- Expenses	(5,663)	(4,163)
Ending reserve and fund balances	\$ 8,359	\$ 4,538
- Fund balance appropriated to subsequent fiscal year	(3,836)	(4,697)
Unreserved un-appropriated fund balance	<u>\$ 4,523</u>	<u>\$ (159)</u>

On March 1, 2006 the City transferred ownership of the Watertown International Airport to Jefferson County. At the time of transfer, the City had various serial bonds outstanding related to past airport capital projects. The total principal and interest outstanding was \$414,136. An amount equal to the present value of the principal and interest was paid by the County to the City. The City then purchased State and Local Government Series securities to provide for the future debt service payments. The principal and interest outstanding at the end of the fiscal year ending June 30, 2020 will be \$0.

City of Watertown

Fiscal Year: 2020-21
Department: Workers' Compensation Reserve Fund
Account Code: CR
Function: Employee Fringe Benefits

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CR.0000.2401 Interest and Earnings	\$ 1,137	\$ 3,469	\$ 5,900	\$ 2,350
Sub-Total	1,137	3,469	5,900	2,350
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 1,137	\$ 3,469	\$ 5,900	\$ 2,350

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CR.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -

Fund Balance

Beginning reserves and fund balance	\$ 230,659	\$ 231,796
+ Revenues	1,137	3,469
- Expenses	-	-
Ending reserve and fund balances	\$ 231,796	\$ 235,265
- Fund balance appropriated to subsequent fiscal year	-	-
Unreserved un-appropriated fund balance	\$ 231,796	\$ 235,265

In accordance with New York State guidelines, the City has established this reserve fund for Workers' Compensation claims. As of June 30, 2019 the balance in the fund was \$235,265.

City of Watertown

Fiscal Year: 2020-21
Department: Risk Retention
Account Code: CS
Function: Self-Funded Liability

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CS.0000.2401 Interest and Earnings	\$ 3,223	\$ 11,272	\$ 19,000	\$ 7,700
CS.0000.5031 Interfund Transfers	<u>105,000</u>	<u>75,000</u>	<u>70,000</u>	<u>70,000</u>
Sub-Total	108,223	86,272	89,000	77,700
Appropriated Fund Balance	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>\$ 108,223</u>	<u>\$ 86,272</u>	<u>\$ 89,000</u>	<u>\$ 77,700</u>

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
CS.1740.0430 Administration	\$ 26,623	\$ 38,370	\$ 40,000	\$ 45,000
CS.1930.0430 Judgments and Claims	<u>5,217</u>	<u>10,297</u>	<u>5,000</u>	<u>10,000</u>
Total Expenditures	<u>\$ 31,840</u>	<u>\$ 48,667</u>	<u>\$ 45,000</u>	<u>\$ 55,000</u>

Fund Balance

Beginning reserves and fund balance	\$ 651,587	\$ 727,970
+ Revenues	108,223	86,272
- Expenses	<u>(31,840)</u>	<u>(48,667)</u>
Ending reserve and fund balances	\$ 727,970	\$ 765,575
- Fund balance appropriated to subsequent fiscal year	<u>-</u>	<u>-</u>
Unreserved un-appropriated fund balance	<u>\$ 727,970</u>	<u>\$ 765,575</u>

In accordance with New York State guidelines, the City has established this reserve fund to pay claims and judgments for the City's general liability. At June 30, 2018 the balance in the reserve fund was \$765,575.

City of Watertown

Fiscal Year: 2020-21
Department: Debt Service
Account Code: V
Function: Debt Service

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
V.0000.2401 Interest and Earnings	\$ -	\$ -	\$ -	\$ 100
V.0000.2710 Premium and Accrued Interest on Obligations	18,510	551,986	-	8,335
Sub-Total	18,510	551,986	-	8,435
Appropriated Fund Balance	-	-	-	-
Total Revenues	\$ 18,510	\$ 551,986	\$ -	\$ 8,435

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Expenditures</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
V.9510.0900 Transfer to General Fund	\$ -	\$ -	\$ -	\$ 8,435
V.9991.0430 Payment to Escrow Agent and Professionals	\$ 31,805	\$ 570,496	\$ -	\$ -
Total Expenditures	\$ 31,805	\$ 570,496	\$ -	\$ 8,435

Fund Balance

Beginning reserves and fund balance	\$ 31,805	\$ 18,510
+ Revenues	18,510	551,986
- Expenses	(31,805)	(570,496)
Ending reserve and fund balances	\$ 18,510	\$ -
- Fund balance appropriated to subsequent fiscal year	-	-
Unreserved un-appropriated fund balance	\$ 18,510	\$ -

The Debt Service Fund is used to record unexpended proceeds of long-term debt and premiums received from the issuance of bond anticipation notes and serial bonds for capital projects. The revenue credited to this fund is then transferred to the fund ultimately responsible for paying the debt borrowed to finance the capital project.

SELF- FUNDED HEALTH INSURANCE FUND

City of Watertown
Fiscal Year: 2020-21
Department: Self-Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits

	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
<u>Revenues</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted Budget</u>	<u>Adopted Budget</u>
MS.0000.1270 Shared Service Charges (a)	\$ 8,779,216	\$ 9,513,158	\$ 8,452,789	\$ 7,417,638
MS.0000.2401 Interest and Earnings	325	2,313	25,000	25,000
MS.0000.2680 Insurance Recovery	1,658,878	-	75,000	100,000
MS.0000.2700 Medicare Part D Reimbursement	246,673	221,189	223,000	155,000
MS.0000.2701 Refund of Prior Year Expenditures	48,046	20,075	-	-
MS.0000.2708 Employee Contributions (a)	595,474	635,654	606,277	561,831
MS.0000.2709 Retirees' Contributions (a)	187,411	231,168	223,734	221,342
MS.0000.2771 Prescription Reimbursement	395,856	436,249	500,000	750,000
Sub-Total	11,911,879	11,059,806	10,105,800	9,230,811
Appropriated Fund Balance	(408,005)	(1,719,215)	-	650,000
Total Revenues and Appropriated Fund Balance	\$ 11,503,874	\$ 9,340,591	\$ 10,105,800	\$ 9,880,811

<u>Expenditures</u>				
MS.1710 Administration	\$ 493,352	\$ 501,435	\$ 567,800	\$ 560,056
MS 9060.0430.0020 Medical Claims	7,794,232	5,418,075	5,968,000	5,321,250
MS 9060.0430.0030 Prescriptions	3,216,290	3,421,081	3,570,000	3,999,505
Total Expenditures	\$ 11,503,874	\$ 9,340,591	\$ 10,105,800	\$ 9,880,811

<u>Fund Balance</u>				
Beginning reserves and fund balance	\$ 323,849	\$ 731,854		
+ Revenues	11,911,879	11,059,806		
- Expenses	(11,503,874)	(9,340,591)		
Ending reserve and fund balances	\$ 731,854	\$ 2,451,069		
- Fund balance appropriated to subsequent fiscal year	-	-		
Unreserved un-appropriated fund balance	\$ 731,854	\$ 2,451,069		

(a) Fiscal Year 2020-21 monthly health insurance premiums will be \$655.62 per month for an individual plan and \$1,468.59 per month for a family plan.

City of Watertown

Fiscal Year: 2020-21

Department: Self Funded Health Insurance

Account Code: MS1710

Function: Employee Fringe Benefits



Description: The City self insures its Health Insurance benefits for its eligible active and retired employees. A third party administrator, UMR, administers the program for a fee. To insure against catastrophic losses, the City purchases "stop-loss" insurance for losses exceeding \$185,000.

City of Watertown

Fiscal Year: 2020-21
Department: Self-Funded Health Insurance
Account Code: MS1710
Function: Employee Fringe Benefits

Budget Summary	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Adopted Budget	FY 2020-21 Adopted Budget
Personal Services				
110 Salaries	\$ 41,589	\$ 42,153	\$ 43,121	\$ 42,259
120 Clerical	-	-	-	-
130 Wages	-	-	-	-
140 Temporary	-	-	-	-
150 Overtime	-	-	-	-
155 Holiday Pay	-	-	-	-
160 Out of Rank	-	-	-	-
170 Out of Code	-	-	-	-
175 Health Insurance Buyout	-	-	-	-
180 Roll Call Pay	-	-	-	-
185 On Call Pay	-	-	-	-
190 EMT Incentive	-	-	-	-
195 Clothing/Cleaning Allowance	-	-	-	-
Total Personal Services	\$ 41,589	\$ 42,153	\$ 43,121	\$ 42,259
Equipment				
230 Motor Vehicle	\$ -	\$ -	\$ -	\$ -
250 Other	-	-	-	-
Total Equipment	\$ -	\$ -	\$ -	\$ -
Operating Expenses				
410 Utilities	\$ -	\$ -	\$ -	\$ -
420 Insurance	241,637	255,729	273,500	262,000
430 Contracted Services	179,687	175,697	220,000	227,750
440 Fees Non Employees	8,368	4,300	5,000	4,500
450 Miscellaneous	28	169	1,475	1,475
455 Vehicle Expenses	-	-	-	-
460 Materials and Supplies	194	222	400	700
465 Equipment < \$5,000	251	-	500	500
Total Operating Expenses	\$ 430,165	\$ 436,117	\$ 500,875	\$ 496,925
Fringe Benefits				
810 NYS Employees' Retirement System	\$ 4,136	\$ 4,288	\$ 4,596	\$ 4,639
820 NYS Police/Fire Retirement System	-	-	-	-
830 Social Security	2,739	2,767	3,299	3,385
840 Workers' Compensation	-	-	-	-
850 Health Insurance	14,723	16,110	15,909	12,848
Total Fringe Benefits	\$ 21,598	\$ 23,165	\$ 23,804	\$ 20,872
Department Total	\$ 493,352	\$ 501,435	\$ 567,800	\$ 560,056

City of Watertown

Fiscal Year: 2020-21
Department: Self-Funded Health Insurance
Account Code: MS
Function: Employee Fringe Benefits

FY 2020-21 Adopted Budget**Personal Services**

MS.1710.0110	Salaries		
	Human Resources Manager (.10) (a)	\$ 7,211	
	Benefits Administrator (.80) (b)	<u>35,048</u>	\$ 42,259
	Total Personal Services		<u>\$ 42,259</u>

Operating Expenses

MS.1710.0420	Insurance		
	Stop Loss Insurance		\$ 262,000
MS.1710.0430	Contracted Services		
	Third-party Administration Fees	\$ 226,250	
	Affordable Care Act Program / IRS Forms Printing	<u>1,500</u>	227,750
MS.1710.0440	Fees, Non Employee		
	Attestation	1,750	
	Patient Protection and Affordable Care Act Transitional Reinsurance Fee	<u>2,750</u>	4,500
MS.1710.0450	Miscellaneous		
	Training		1,475
MS.1710.0460	Materials and Supplies		
	Supplies		700
MS.1710.0465	Equipment < \$5,000		
	Monitor		<u>500</u>
	Total Operating Expenses		<u>\$ 496,925</u>

Fringe Benefits

MS.1710.0810	New York State Employees' Retirement System	\$ 4,639	
MS.1710.0830	Social Security	3,385	
MS.1710.0850	Health Insurance	<u>12,848</u>	
	Total Fringe Benefits		<u>\$ 20,872</u>

TOTAL BUDGET

	<u>\$ 560,056</u>
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(a) Split between A.1435 (90%) and MS.1710 (10%).

(b) Split between A.1435 (20%) and MS.1710 (80%).

CAPITAL PROJECTS FUND

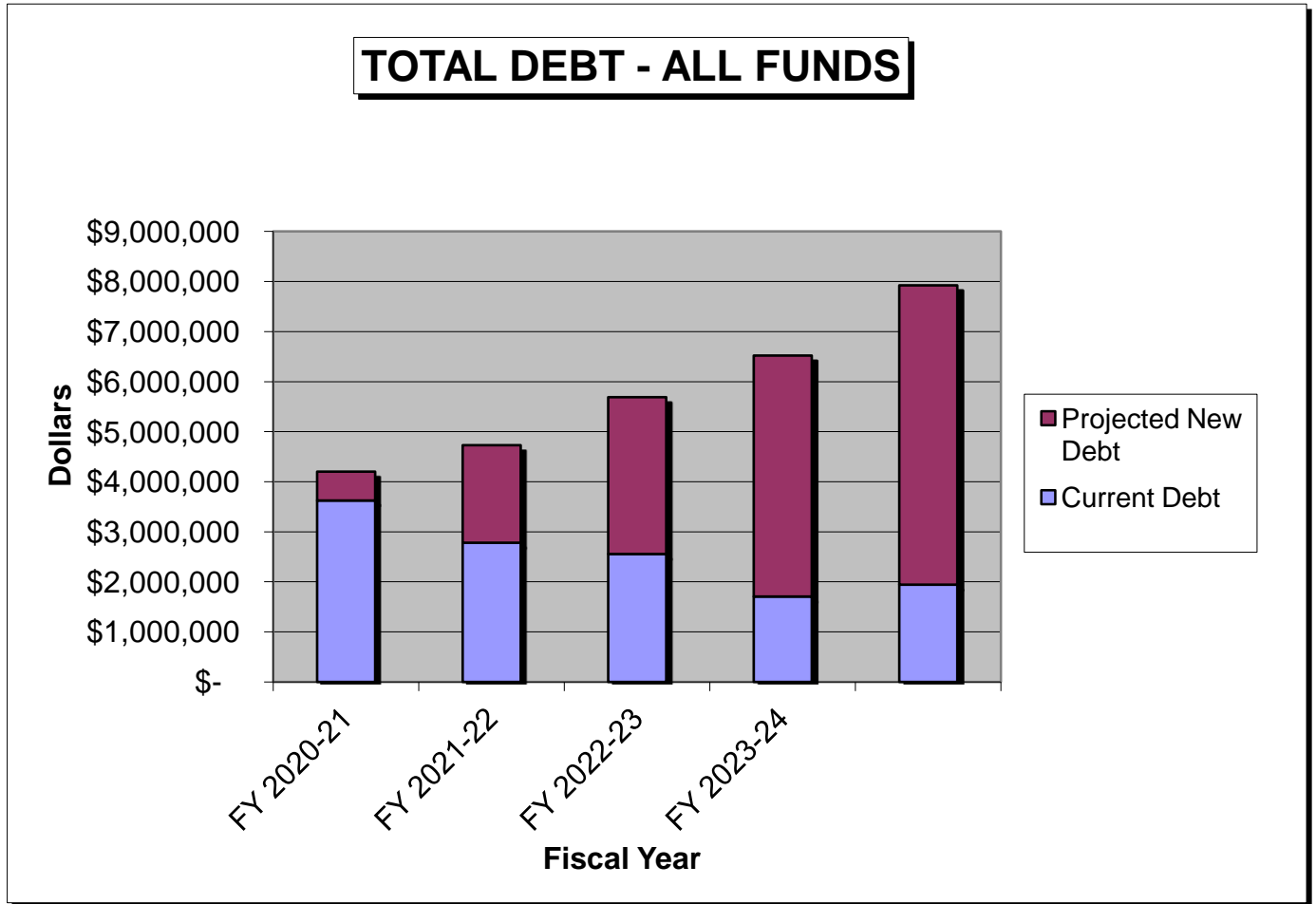
**CITY OF WATERTOWN
FISCAL YEAR 2020-21 BUDGET
COMPUTATION OF DEBT LIMIT
As of June 30, 2020**

Five Year Average Full Valuation of Taxable Real Property		\$	1,160,894,056
Debt Limit - 7% thereof		\$	81,262,584
Inclusions:			
Outstanding Bonds		\$	36,154,505
Exclusions:			
Self-liquidating Debt	\$	2,135,000	
Water Debt		4,208,331	
Sewer Debt		<u>10,367,570</u>	
		\$	<u>16,710,901</u>
Total Net Indebtedness		\$	<u>19,443,604</u>
Net Debt Contracting Margin		\$	<u><u>61,818,980</u></u>
The percent of debt contracting power exhausted is			<u><u>23.93%</u></u>

DEBT

ALL FUNDS

		<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Current Debt	(1)	\$ 3,626,976	\$ 2,778,729	\$ 2,556,987	\$ 1,706,185	\$ 1,943,645
Projected New Debt		<u>577,919</u>	<u>1,950,147</u>	<u>3,130,707</u>	<u>4,814,307</u>	<u>5,980,148</u>
TOTAL		<u>\$ 4,204,895</u>	<u>\$ 4,728,876</u>	<u>\$ 5,687,694</u>	<u>\$ 6,520,492</u>	<u>\$ 7,923,792</u>



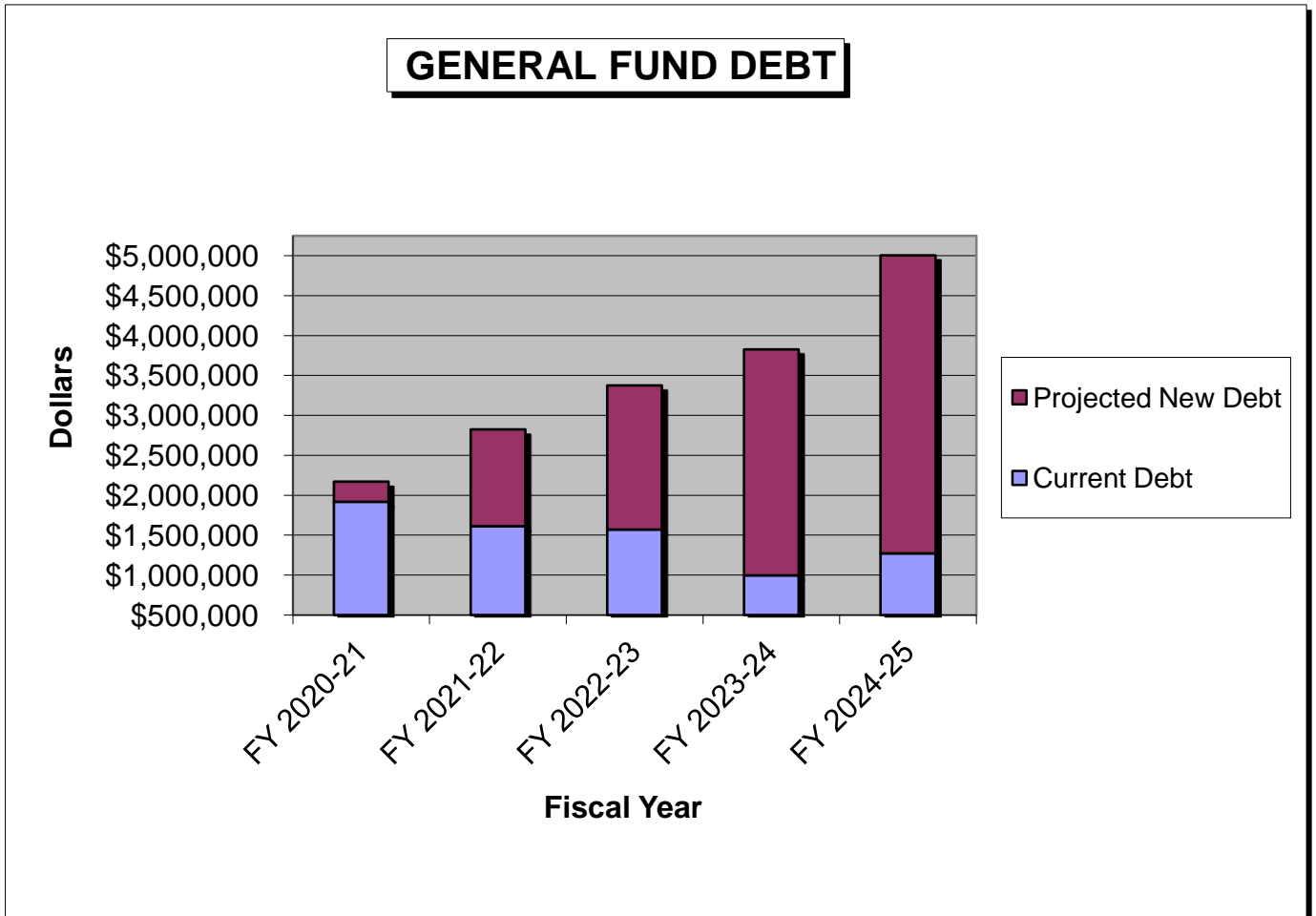
(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Hydro-electric Plant debt	\$ 822,426	\$ 826,310	\$ 811,770	\$ 809,583	\$ 387,971
Water Treatment Plant debt	\$ 36,126	\$ 131,068	\$ 231,857	\$ 275,342	\$ 251,849
Wastewater Treatment Plant debt	\$ 223,436	\$ 353,030	\$ 350,915	\$ 350,193	\$ 351,006

DEBT

GENERAL FUND

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Current Debt	(1) \$ 1,918,334	\$ 1,613,640	\$ 1,571,343	\$ 998,622	\$ 1,272,783
Projected New Debt	<u>253,138</u>	<u>1,209,066</u>	<u>1,803,900</u>	<u>2,828,104</u>	<u>3,729,225</u>
TOTAL	<u>\$ 2,171,472</u>	<u>\$ 2,822,706</u>	<u>\$ 3,375,243</u>	<u>\$ 3,826,726</u>	<u>\$ 5,002,008</u>

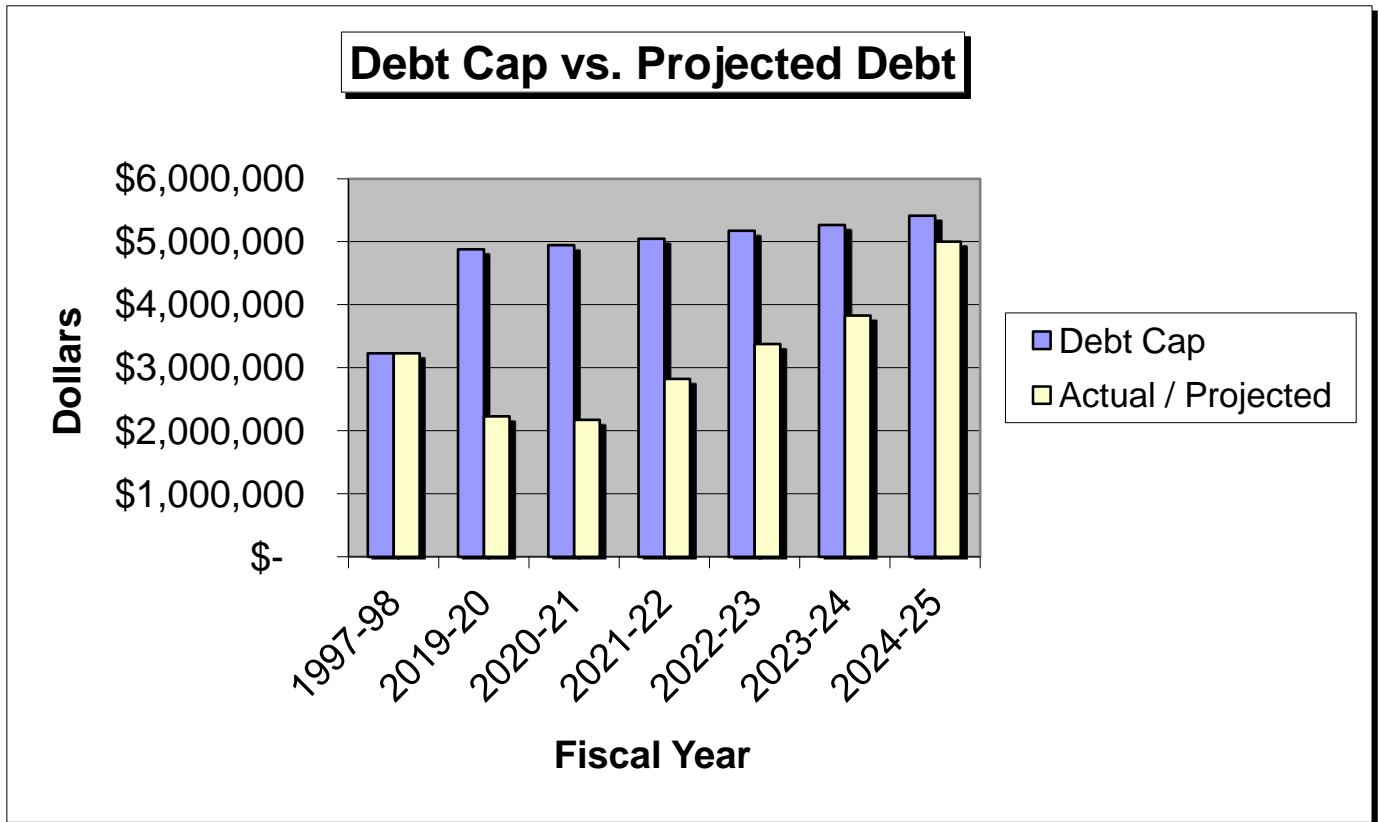


(1) Current debt is net of the following debt that will have offsetting revenues:

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Hydro-electric Plant debt	\$ 822,426	\$ 826,310	\$ 811,770	\$ 809,583	\$ 387,971

GENERAL FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Actual / Projected</u> <u>Debt (1)</u>
1997-98	base year	\$ 3,231,475	\$ 3,231,475
2019-20	actual	\$ 4,881,546	\$ 2,229,816
2020-21	actual	\$ 4,942,983	\$ 2,171,472
2021-22	projected	\$ 5,048,433	\$ 2,822,706
2022-23	projected	\$ 5,171,740	\$ 3,375,243
2023-24	projected	\$ 5,265,451	\$ 3,826,726
2024-25	projected	\$ 5,414,674	\$ 5,002,008



The general fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98 and the base amount represents FY 1997-98's principal and interest payment. The base amount has been increased each year by the Consumer Price Index - All Urban Consumers (1982-84 = 100). Part of the City's capital budget process is to project the self-imposed debt cap for the next 4 fiscal years and compare the actual and projected debt amounts for those years to the self-imposed limit and develop a plan that stays under the debt cap limit.

(1) The City excludes the debt payments (actual and projected) related to the hydro-electric facility from the self-imposed debt cap calculation as the hydro-electric plant generates revenue significant enough to cover the related debt payments.

Debt excluded from the debt cap calculation:

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Hydro-electric Plant debt	\$ 822,426	\$ 826,310	\$ 811,770	\$ 809,583	\$ 387,971

	<u>FY 2020/21</u>	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26 - FY 2029/30</u>	<u>TOTAL</u>
<u>GENERAL FUND - Existing Debt Service</u>							
Hydro-electric facility improvements	\$ 191,713	\$ 185,900	\$ 189,500	\$ 187,800	\$ 190,800	\$ 183,600	\$ 1,129,313
Hydro-electric facility improvements	410,690	409,875	412,000	-	-	-	1,232,565
Fire truck	34,350	29,715	29,068	28,368	-	-	121,501
State Street reconstruction	8,532	-	-	-	-	-	8,532
Fire truck	24,644	-	-	-	-	-	24,644
Main Avenue reconstruction	37,913	-	-	-	-	-	37,913
Rotary snowblower	18,957	-	-	-	-	-	18,957
Ten Eyck Street reconstruction	142,200	117,080	123,759	-	-	-	383,039
Storm Sewer Upgrade-Iroquois Ave W; Knowlton Ave; Cosgrove St	27,000	26,000	-	-	-	-	53,000
Breen Avenue reconstruction	59,815	58,093	56,180	55,120	53,041	-	282,249
JB Wise parking lot	141,419	-	-	-	-	-	141,419
Sidewalks-District 5	1,545	-	-	-	-	-	1,545
Sidewalks-District 6	1,751	-	-	-	-	-	1,751
Clinton Street reconstruction	94,453	93,290	90,484	76,354	50,316	142,033	546,930
Sidewalks - District #7	6,270	6,090	-	-	-	-	12,360
Sidewalks - District #8	4,085	3,971	3,857	-	-	-	11,913
Fairgrounds storage building	29,806	29,221	22,103	21,578	-	-	102,708
Sidewalks - District #9	6,578	6,450	6,315	6,165	-	-	25,508
Arena rehabilitation	593,088	594,088	594,788	600,188	599,300	3,023,539	12,133,716
Factory Street reconstruction	157,469	154,580	151,376	148,169	144,965	674,647	1,431,206
Arena rehabilitation	47,678	46,933	46,188	45,442	44,697	206,797	510,885
Fire Pumper Truck	59,987	58,917	57,847	56,777	55,707	54,637	343,872
City Hall boiler	19,622	19,272	18,922	18,572	18,222	17,873	112,483
Sidewalks -District #10	6,119	6,012	5,905	5,798	5,691	11,054	40,579
Sidewalks - District #11	6,291	6,181	6,071	5,961	5,851	11,365	41,720
Thompson Park playground	38,311	37,644	36,972	36,304	35,633	69,217	254,081
Flower Avenue East reconstruction	169,608	164,136	159,639	157,835	149,258	663,386	1,797,619
Massey Street Fire Station HVAC	48,434	46,673	44,911	43,149	41,388	113,598	338,153
Hydro-electric facility improvements	223,907	215,995	208,083	200,171	192,259	690,708	1,731,123
Western Boulevard extention	46,067	44,605	43,143	41,681	40,219	179,753	520,264
Sidewalks - District #12	5,943	5,733	5,523	5,313	5,103	18,333	45,948
Thompson Park North Down Drive retaining wall	32,965	31,799	30,634	29,469	28,305	101,686	254,858
Flynn Pool improvements	43,551	41,698	39,845	37,992	-	-	163,086
Thompson Park pool and bathhouse (estimate)	170,375	167,838	165,300	162,763	160,225	763,063	1,589,563
Mill St Bridge reconstruction (north span) (estimate)	5,346	5,272	5,198	5,124	5,050	24,138	72,415
Pearl St Bridge reconstruction (north span) (estimate)	40,416	39,856	39,296	38,736	38,176	182,474	547,422
Sidewalk Special Assessment District #13 (estimate)	11,163	10,996	10,830	10,664	10,498	49,994	104,144
DPW Storm sewer - sewer cleaner/vac truck (1-71) (estimate)	18,219	25,204	24,570	23,936	23,303	107,006	222,237
<u>GENERAL FUND - Existing Debt Service</u>	<u>\$ 2,986,280</u>	<u>\$ 2,689,117</u>	<u>\$ 2,628,307</u>	<u>\$ 2,049,428</u>	<u>\$ 1,898,005</u>	<u>\$ 7,288,901</u>	<u>\$ 26,391,221</u>

GENERAL FUND - Projected Debt Service

FY 19-20 and past years' outstanding projects

Municipal Building - City Court parking lot expansion	-	66,250	64,625	63,000	61,375	282,500	589,375
Municipal Building - City Court renovations	-	312,375	305,550	298,725	291,900	1,357,125	3,969,000
Massey St. - Coffeen St. - Court St Bridge (MPO project) FY 17/18	-	1,983	1,940	1,897	1,853	8,617	25,200
Cooper Street Outfall Replacement	-	27,271	26,675	26,079	25,483	118,479	346,500
Massey St. - Coffeen St. - Court St Bridge (MPO project) FY 18/19	-	5,157	5,044	4,931	4,819	22,403	65,520
Municipal Building - City Court Air Handler replacement	-	23,188	22,619	22,050	21,481	98,875	206,281
Municipal Building - Air Handler replacement (2)	-	23,188	22,619	22,050	21,481	98,875	206,281
Harrison St - storm sewer	-	32,229	31,525	30,821	30,117	140,021	409,500
Fire - Ladder Truck 1 Refurbishment	-	29,150	28,435	27,720	27,005	124,300	259,325

	<u>FY 2020/21</u>	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26 - FY 2029/30</u>	<u>TOTAL</u>
Massey St. - Coffeen St. - Court St Bridge (MPO project)	-	300,277	293,716	287,155	280,595	1,304,563	3,815,280
Fire - Replacement of Ladder Truck 2 (8-6)	-	138,833	135,800	132,767	129,733	603,167	1,764,000
Arena - Boiler and Hot Water Heater Replacement	-	-	82,250	79,800	77,350	147,350	386,750
DPW - Public Works Facility Land Acquisition	-	-	33,750	32,875	32,000	146,875	298,125
DPW Facility Design	-	-	-	-	42,667	197,333	528,000
Fire - Storage Building	-	-	60,750	59,175	57,600	264,375	536,625
Thompson Park - Academy Street repair	-	-	152,500	149,000	145,500	675,000	1,920,000
DPW Road Maintenance - 2.5yd3 Front-end Loader (1-74)	-	-	23,625	23,013	22,400	102,813	208,688
DPW Snow removal - 4x4 snowplow w/wing, underbody scraper and spreader (1-15)	-	-	38,475	37,478	36,480	167,438	339,863
DPW Snow - Tandem axle dump truck (1-14)	-	-	17,792	17,383	16,975	78,750	224,000
Fire - Heavy rescue unit replacement (8-7)	-	-	33,750	32,875	32,000	146,875	298,125
Fire - Engine 4 (8-4) replacement	-	-	75,600	73,640	71,680	329,000	667,800
Public Square Synthetic Asphalt milling and filling	-	-	50,833	49,667	48,500	225,000	640,000
Newell St. reconstruction (Engine St. to Arch St) - design	-	-	50,833	49,667	48,500	225,000	640,000
Brownfield Redevelopment - Van Duzee St site remediation	-	-	-	51,563	50,156	229,688	452,344
Washington Street Streetscape (200 - 300 blocks)	-	-	-	17,188	16,719	76,563	150,781
DPW Salt Storage Facility	-	-	-	37,813	36,781	168,438	331,719
Municipal Building - window replacements	-	-	-	343,750	334,375	1,531,250	3,015,625
Outdoor Recreation - Grandstand Paving	-	-	-	27,500	26,750	122,500	241,250
Parking Lots - Arsenal Street Parking lot, milling, structure repair and pave	-	-	-	34,438	33,350	93,525	161,313
River Parks - Sewall's Island Redevelopment (Park and Trail Project)	-	-	-	29,219	28,422	130,156	256,328
Thompson Park - Bandstand	-	-	-	137,500	133,750	612,500	1,206,250
DPW Road Maintenance - Asphalt Paver (1-73)	-	-	-	30,938	30,094	137,813	271,406
Cooper Street Outfall Replacement Phase 2	-	-	-	28,646	27,958	129,479	357,500
Burlington St - sidewalk	-	-	-	14,063	13,725	63,563	175,500
Burlington St - storm sewer	-	-	-	9,375	9,150	42,375	117,000
Burlington St - street	-	-	-	41,667	40,667	188,333	520,000
Newell St. reconstruction (Engine St. to Arch St) - sidewalks	-	-	-	31,250	30,500	141,250	390,000
Newell St. reconstruction (Engine St. to Arch St) - storm sewer	-	-	-	42,708	41,683	193,042	533,000
Newell St. reconstruction (Engine St. to Arch St)- street	-	-	-	187,500	183,000	847,500	2,340,000
DPW Facility Construction	-	-	-	-	480,000	2,220,000	5,940,000
Outdoor Recreation - Kostyk Field and Multi-purpose field #2 lighting	-	-	-	-	31,500	144,000	274,500
Thompson Park - Main Parking Expansion	-	-	-	-	210,000	960,000	1,830,000
Thompson Park - Visitor Center	-	-	-	-	70,000	320,000	610,000
DPW Snow Removal - 4x4 snowplow w/double wing, spreader, underbody scraper (1-21)	-	-	-	-	39,900	182,400	347,700
Bronson Street (800 - 900 blocks) - sidewalk	-	-	-	-	16,000	74,000	198,000
Bronson Street (800 - 900 blocks) storm sewer	-	-	-	-	32,000	148,000	396,000
Bronson Street (800 - 900 blocks) street	-	-	-	-	48,000	222,000	594,000
DPW - Former Public Works Facility Demolition	-	-	-	-	-	364,000	364,000
Outdoor Recreation - Grandstand Paving	-	-	-	-	-	132,000	244,000
Fire - Engine replacement (8-2)	-	-	-	-	-	508,200	939,400
Information Technology - Financial Management Software	-	-	-	-	-	1,120,000	1,120,000
DPW Road Maintenance - Regenerative air sweeper (1-61)	-	-	-	-	-	148,500	274,500
DPW Road Maintenance - 2.5yd3 Front-end Loader (1-76)	-	-	-	-	-	122,100	225,700
Storm Sewer - Haney Street Storm Sewer Chanelization and culvert replacement	-	-	-	-	-	181,500	335,500
Storm Sewer - Loomus Drive / Barben Avenue Storm Sewer Improvements	-	-	-	-	-	126,667	330,000
Storm Sewer - Flower Ave W/Washington St combined sewer seperation design	-	-	-	-	-	177,333	462,000
GENERAL FUND - Projected Debt Service	\$ -	\$ 959,900	\$ 1,558,706	\$ 2,586,881	\$ 3,491,974	\$ 18,723,406	\$ 43,349,553
GENERAL FUND - Existing and Projected Debt Service	\$ 2,986,280	\$ 3,649,017	\$ 4,187,013	\$ 4,636,310	\$ 5,389,980	\$ 26,012,307	\$ 69,740,774

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

**Funding
Source**

FY 2020-21

FY 2021-22

FY 2022-23

FY 2023-24

FY 2024-25

GENERAL FUND - Facility Improvements

Arena						
Boiler and Hot Water Heater Replacement	Debt	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Total Arena		\$ -	\$ 350,000	\$ -	\$ -	\$ -

Brownfield Redevelopment						
Ogilvie Site Infill Housing Project - Infrastructure and Park Development	Grant (75%) / Operating Transfer (25%)	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Van Duzee Street Site Remediation	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -
Total Brownfield Redevelopment		\$ -	\$ 250,000	\$ 1,500,000	\$ -	\$ -

Downtown						
Franklin Street, Court Street and Coffeen Street Streetscape Enhancement Project	Downtown Re-vitalization Initiative (DRI) Grant	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Public Art Project	DRI Grant	\$ 155,000	\$ -	\$ -	\$ -	\$ -
Public Square Fountain Enhancement Project	DRI Grant	\$ 55,000	\$ -	\$ -	\$ -	\$ -
Wayfinding Signage and Branding Initiative	DRI Grant	\$ 320,000	\$ -	\$ -	\$ -	\$ -
Washington Street Streetscape Enhancements (200 - 300 blocks)	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ 500,000	\$ -	\$ -
Total Downtown		\$ 2,030,000	\$ -	\$ 500,000	\$ -	\$ -

DPW Newell Street Facilities						
Newell Street Fuel Farm Rehabilitation	Operating Transfers (80%) / Grant (20%)	\$ 90,000	\$ -	\$ -	\$ -	\$ -
Marble Street Building Demolition	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Old Bus Storage Roof Improvements	Operating Transfer	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Future Public Works Facility Land Acquisition	Debt	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Public Works Facility (new) Design	Debt	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Salt Storage Facility	Debt	\$ -	\$ -	\$ 275,000	\$ -	\$ -
Public Works Facility (new) Construction	Debt	\$ -	\$ -	\$ -	\$ 4,500,000	\$ -
Public Works Facility (former) Demolition	Debt	\$ -	\$ -	\$ -	\$ -	\$ 325,000
Total DPW Newell Street Facilities		\$ 90,000	\$ 715,000	\$ 275,000	\$ 4,500,000	\$ 325,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

<u>Funding</u>		<u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Fire							
Storage Building	Debt		\$ -	\$ 450,000	\$ -	\$ -	\$ -
Station #1 Kitchen	Operating Transfer		\$ -	\$ 50,000	\$ -	\$ -	\$ -
Front Apron - Massey Street Station	Operating Transfer		\$ -	\$ -	\$ 100,000	\$ -	\$ -
Driveway Apron and sidewalk - Mill Street Station	Operating Transfer		\$ -	\$ -	\$ -	\$ 40,000	\$ -
Total Fire			\$ -	\$ 500,000	\$ 100,000	\$ 40,000	\$ -
Hydro-Electric Facility							
Window Replacements	Operating Transfer		\$ -	\$ 100,000	\$ -	\$ -	\$ -
Building Painting	Operating Transfer		\$ -	\$ 35,000	\$ -	\$ -	\$ -
Roof Repair	Operating Transfer		\$ -	\$ -	\$ 50,000	\$ -	\$ -
Turbine Roller Bearings	Operating Transfer		\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Total Hydro-electric Facility			\$ -	\$ 135,000	\$ 50,000	\$ 25,000	\$ 25,000
Municipal Building							
Flooring Replacement - 2nd Floor	Operating Transfer		\$ -	\$ 75,000	\$ -	\$ -	\$ -
Window Replacements	Debt		\$ -	\$ -	\$ 2,500,000	\$ -	\$ -
Total Municipal Building			\$ -	\$ 75,000	\$ 2,500,000	\$ -	\$ -
Outdoor Recreation							
Clubhouse renovations	Operating Transfer		\$ -	\$ 27,000	\$ -	\$ -	\$ -
Scoreboard - Baseball Stadium	Operating Transfer		\$ -	\$ 80,000	\$ -	\$ -	\$ -
Speaker System - Red and Black Field	Operating Transfer		\$ -	\$ 35,000	\$ -	\$ -	\$ -
Stadium Fence	Operating Transfer		\$ -	\$ 50,000	\$ -	\$ -	\$ -
Scoreboard - Football Stadium	Operating Transfer		\$ -	\$ 25,000	\$ -	\$ -	\$ -
Grandstand Paving	Debt		\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Kostyk Field and Multi-Purpose Field #2 Lighting	Debt		\$ -	\$ -	\$ -	\$ 225,000	\$ -
Field Drainage Improvements	Operating Transfer		\$ -	\$ -	\$ -	\$ -	\$ 50,000
Total Outdoor Recreation			\$ -	\$ 217,000	\$ 200,000	\$ 225,000	\$ 250,000
Parking Lots							
Arsenal Street Parking Lot Milling, Structure Repair and Pave	Operating Transfer		\$ -	\$ -	\$ 145,000	\$ -	\$ -
City Hall Parking Lot Mill and Pave	Operating Transfer		\$ -	\$ -	\$ -	\$ 75,000	\$ -

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

	<u>Funding</u> <u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Arsenal Street Covered Parking Deck Substructure Cleaining and Painting	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total Parking Lots		\$ -	\$ -	\$ 145,000	\$ 75,000	\$ 150,000

Playgrounds						
Taylor Street Playground	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Portage Street Playground	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Fairgrounds Playground	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Sacred Heart Playground (new)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Total Playgrounds		\$ -	\$ 100,000	\$ 50,000	\$ -	\$ 60,000

River Parks Development						
Factory Square Park - Trail Connection to Factory Street	Black River Reserve Fund	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Downtown Riverfront Connection Project (J.B. Wise Parking Lot to Newell Street)	Grant (75%) / Operating Transfer (25%)	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Veterans Memorial Riverwalk and Whitewater Park Pedestrian Connection / Newell St. Streetscape Enhancement	Grant (75%) / Operating Transfer (25%)	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Veteran's Memorial Walkway Pavillion Roof Replacement	Operating Funds	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Sewall's Island Park and Trail	Grant (75%) / Debt (25%)	\$ -	\$ -	\$ 850,000	\$ -	\$ -
Newell Street Riverfront District Gateway Improvements & Howk Street Enhancement	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Black River Trail - Water Street Rail Trail	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Black River Vegetation Management Plan and Invasive Species Removal	Grant (75%) / Operating Transfer (25%)	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Total River Parks Development		\$ 60,000	\$ 930,000	\$ 1,100,000	\$ 250,000	\$ 100,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

<u>Funding</u>		<u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Thompson Park							
Pinnacle Pavilion Area Stone Wall Repair and Pavilion Roof Rehabilitation	Grant (75%)/ Operating Transfer (25%)		\$ -	\$ 175,000	\$ -	\$ -	\$ -
Quonset Hut Building Improvements	Operating Transfer		\$ -	\$ 25,000	\$ -	\$ -	\$ -
Zoo Discovery Building Roof Replacement	Operating Transfer		\$ -	\$ 60,000	\$ -	\$ -	\$ -
East Down Improvements (restrooms, parking and trail development) (Project is contingent upon Friends of Thompson Park fundraising efforts)	Grant (50%)/ Donations (50%)		\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
North Down Drive Wall Repair	Operating Transfer		\$ -	\$ 100,000	\$ -	\$ -	\$ -
Curbing and Parking Development	Operating Transfer		\$ -	\$ 100,000	\$ -	\$ -	\$ -
Street Repair - Academy Street Entrance	Debt		\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
Bandstand	Grant (50%)/ Donations (50%)		\$ -	\$ -	\$ 2,000,000	\$ -	\$ -
Main Parking Expansion	Debt		\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
Vistor Center (Project is contingent upon Friends of Thompson Park fundraising efforts)	Grant (50%)/ Donations (50%)		\$ -	\$ -	\$ -	\$ 1,000,000	\$ -
Total Thompson Park			\$ -	\$ 2,960,000	\$ 2,000,000	\$ 2,500,000	\$ -
Total Facility Improvements			\$ 2,180,000	\$ 6,232,000	\$ 8,420,000	\$ 7,615,000	\$ 910,000
Debt			\$ -	\$ 2,950,000	\$ 4,687,500	\$ 6,225,000	\$ 525,000
Operating Fund Transfer			\$ 30,000	\$ 1,288,250	\$ 1,532,500	\$ 202,500	\$ 310,000
Grant			\$ 2,048,000	\$ 1,993,750	\$ 2,200,000	\$ 1,187,500	\$ 75,000
Reserve Fund Transfer			\$ 102,000	\$ -	\$ -	\$ -	\$ -
Total Facility Improvements By Funding Sources			\$ 2,180,000	\$ 6,232,000	\$ 8,420,000	\$ 7,615,000	\$ 910,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

**Funding
Source**

FY 2020-21

FY 2021-22

FY 2022-23

FY 2023-24

FY 2024-25

GENERAL FUND - Vehicles and Equipment

Arena						
Zamboni (3-15)	Operating Transfer	\$ -	\$ 110,000	\$ -	\$ -	\$ -
Scissor Lift	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Pickup Truck with plow and liftgate (3-4)	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Total Arena		\$ -	\$ 135,000	\$ 45,000	\$ -	\$ -

Bus						
Transit Support Vehicle (B-1)	Grant (90%)/ Operating Transfer (10%)	\$ 38,000	\$ -	\$ -	\$ -	\$ -
Para-transit Bus (PT800, PT900, PT1000)	Grant (90%)/ Operating Transfer (10%)	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000
Total Bus		\$ 38,000	\$ 75,000	\$ -	\$ -	\$ 75,000

Electric						
Aerial Service Truck (6-1)	Capital Reserve Fund / Operating Transfer	\$ 165,000	\$ -	\$ -	\$ -	\$ -
Digger and Pole Setting Truck (used) (6-06)	Operating Transfer	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Total Electric		\$ 165,000	\$ -	\$ -	\$ 75,000	\$ -

Engineering						
GPS Receiver and Base Station	Operating Transfer	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Total Engineering		\$ -	\$ 50,000	\$ -	\$ -	\$ -

Fire						
Ladder Truck 2 (8-6) Replacement	Debt	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -
Engine 4 (8-4) Replacement	Debt	\$ -	\$ 560,000	\$ -	\$ -	\$ -
Vehicle Replacement (8-16)	Operating Transfer	\$ -	\$ 46,000	\$ -	\$ -	\$ -
Vehicle Replacement (8-13)	Operating Transfer	\$ -	\$ 46,000	\$ -	\$ -	\$ -
Heavy Rescue Vehicle (8-7)	Operating Transfer	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Vehicle Replacement (8-12)	Operating Transfer	\$ -	\$ 48,000	\$ -	\$ -	\$ -
RIT Vehicle Replacement (8-17)	Operating Transfer	\$ -	\$ -	\$ -	\$ 56,000	\$ -
Pumper Replacement (8-2)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 770,000
Total Fire		\$ 1,400,000	\$ 950,000	\$ -	\$ 56,000	\$ 770,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

<u>Funding Source</u>		<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Information Technology						
Financial Management Software	Debt	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Total Information Technology		\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Maintenance of Roads						
Mechanical Broom Street Sweeper (1-57)	Grant	\$ 220,000	\$ -	\$ -	\$ -	\$ -
Skid Steer Loader (1-92)	Operating Transfer	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Dual Wheel Pickup Truck with Service Body (1-89)	Operating Transfer	\$ -	\$ 48,000	\$ -	\$ -	\$ -
Front-end Loader (2.5yd3) (1-74)	Operating Transfer	\$ -	\$ 175,000	\$ -	\$ -	\$ -
Dual Wheel Pickup Truck with Service Body (1-25)	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Lowboy Trailer (20T) (1-48T)	Operating Transfer	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Asphalt Paver (1-73)	Operating Transfer	\$ -	\$ -	\$ 225,000	\$ -	\$ -
Double Drum Roller (1-63)	Operating Transfer	\$ -	\$ -	\$ -	\$ 55,000	\$ -
Double Drum Roller (1-62)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Regenerative Air Street Sweeper (1-61)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Front-end Loader (2.5yd3) (1-76)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 185,000
Total Maintenance of Roads		\$ 220,000	\$ 278,000	\$ 325,000	\$ 55,000	\$ 465,000
Municipal Maintenance						
Stump Grinder (1-106)	Operating Transfer	\$ -	\$ 70,000	\$ -	\$ -	\$ -
Utility Tractor with broom, mower, blower and spreader (1-50)	Operating Transfer	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Brush Chipper (1-105)	Operating Transfer	\$ -	\$ 65,000	\$ -	\$ -	\$ -
Pickup Truck with Service Body (1-46)	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Single Axle Dump Truck (1-96)	Operating Transfer	\$ -	\$ -	\$ -	\$ 145,000	\$ -
Skid Steer Loader (1-93)	Operating Transfer	\$ -	\$ -	\$ -	\$ 55,000	\$ -
Supervisor Pickup Truck (1-32)	Operating Transfer	\$ -	\$ -	\$ -	\$ 35,000	\$ -
All Wheel Utility Machine (1-88)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Total Municipal Maintenance		\$ -	\$ 190,000	\$ 45,000	\$ 235,000	\$ 65,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

<u>Funding</u>		<u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Outdoor Recreation							
Utility Cart	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -	
Portable Stage	Operating Transfer	\$ -	\$ 130,000	\$ -	\$ -	\$ -	
Mower (3-03)	Operating Transfer	\$ -	\$ 101,000	\$ -	\$ -	\$ -	
Pickup Truck with Stake rack and plow (3-5)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 45,000	
Total Outdoor Recreation		\$ -	\$ 256,000	\$ -	\$ -	\$ 45,000	
Police							
Marked Patrol Vehicles	Operating Transfer	\$ -	\$ 182,000	\$ 184,000	\$ 186,000	\$ 188,000	
Un-marked Vehicles	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 90,000	
Body Worn Cameras	Operating Transfer	\$ -	\$ 110,000	\$ 110,000	\$ 55,000	\$ 55,000	
License Plate Reader System	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	
K9 Vehicle	Operating Transfer	\$ -	\$ 48,000	\$ 48,000	\$ -	\$ -	
Invehicle Tablets	Operating Transfer	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	
SRT Transport Van	Operating Transfer	\$ -	\$ -	\$ -	\$ 85,000	\$ -	
Identification Van	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
Total Police		\$ -	\$ 390,000	\$ 367,000	\$ 351,000	\$ 373,000	
Pools							
Pickup Truck (3-07)	Operating Transfer	\$ -	\$ 45,000	\$ -	\$ -	\$ -	
Total Pools		\$ -	\$ 45,000	\$ -	\$ -	\$ -	
Refuse and Recycle							
Green Waste Vehicle (1-8)	Operating Transfer	\$ -	\$ -	\$ 165,000	\$ -	\$ -	
Green Waste Vehicle (1-6)	Operating Transfer	\$ -	\$ -	\$ -	\$ 165,000	\$ -	
Total Refuse and Recycle		\$ -	\$ -	\$ 165,000	\$ 165,000	\$ -	
Snow Removal							
Tandem Axle Dump truck (1-14)	Operating Transfer	\$ -	\$ 175,000	\$ -	\$ -	\$ -	
4x4 Snow Plow with Wing, Underbody Scraper and Sander (1-15)	Operating Transfer	\$ -	\$ 285,000	\$ -	\$ -	\$ -	
Dual wheel pickup truck w/service body (1-26)	Operating Transfer	\$ -	\$ 45,000	\$ -	\$ -	\$ -	
4x4 Snow Plow with Wing, Underbody Scraper and Sander (1-21)	Operating Transfer	\$ -	\$ -	\$ -	\$ 285,000	\$ -	
Total Snow Removal		\$ -	\$ 505,000	\$ -	\$ 285,000	\$ -	

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

**Funding
Source**

FY 2020-21

FY 2021-22

FY 2022-23

FY 2023-24

FY 2024-25

Storm Sewers						
Dual Wheel Pickup Truck with Service Body (1-28)	Operating Transfer	\$ -	\$ 48,000	\$ -	\$ -	\$ -
Rubber Tire Excavator (split 50% with Sewer Fund) (1-64)	Operating Transfer	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Rubber Tire Excavator (split 50% with Sewer Fund) (1-10)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Tractor / Loader / Backhoe (1-85)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 115,000
Total Storm Sewers		\$ -	\$ 48,000	\$ 120,000	\$ -	\$ 235,000

Thompson Park						
Multi-Purpose Utility Vehicle (New)	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Mower with snow attachment	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Mower (4-3)	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Pickup truck with plow and liftgate (4-5)	Operating Transfer	\$ -	\$ 45,000	\$ -	\$ -	\$ -
Trash Packer (4-7)	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Total Thompson Park		\$ -	\$ 125,000	\$ 100,000	\$ -	\$ -

Total Vehicles and Equipment		\$ 1,823,000	\$ 3,047,000	\$ 1,167,000	\$ 1,222,000	\$ 3,028,000
Debt		\$ 1,400,000	\$ 560,000	\$ -	\$ -	\$ 1,770,000
Operating Fund Transfer		\$ 3,800	\$ 2,427,000	\$ 1,167,000	\$ 1,222,000	\$ 1,190,500
Grant		\$ 254,200	\$ 60,000	\$ -	\$ -	\$ 67,500
Reserve Fund Transfer		\$ 165,000	\$ -	\$ -	\$ -	\$ -
Total Vehicles and Equipment By Funding Sources		\$ 1,823,000	\$ 3,047,000	\$ 1,167,000	\$ 1,222,000	\$ 3,028,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

**Funding
Source**

FY 2020-21

FY 2021-22

FY 2022-23

FY 2023-24

FY 2024-25

GENERAL FUND - Infrastructure

Maintenance of Bridges						
Vanduzee Street Bridge Rehabilitation	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Mill Street Bridge (South span) Rehabilitation	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Total Maintenance of Bridges		\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -

Traffic Signals						
Mill Street / Main Street West Rehabilitation #19	Grant (CHIPS)	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Mill Street / Main Avenue / Moulton Street Rehabilitation #20	Grant (CHIPS)	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Downtown Public Square Traffic Signal Coordination	Grant (80%) Operating Transfer (20%)	\$ -	\$ 370,000	\$ -	\$ -	\$ -
Arsenal Street / Massey Street Signal #6 Intersection Rehabilitation	Grant (CHIPS)	\$ -	\$ 95,000	\$ -	\$ -	\$ -
Massey Street / Stone Street Signal # 17 Rehabilitation	Grant (CHIPS)	\$ -	\$ 75,000	\$ -	\$ -	\$ -
Pearl Street / Main Street East / Starbuck Avenue Signal #21 Rebuild	Grant (CHIPS)	\$ -	\$ -	\$ 190,000	\$ -	\$ -
Pearl Street / Water Street Signal #22 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Sherman Street / Clinton Street Signal #7 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ 75,000	\$ -
Washington Street / Mullin Street / Academy Street Signal #30 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Washington Street / Paddock Street Signal #33 Rehabilitation	Grant (CHIPS)	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Total Traffic Signals		\$ 150,000	\$ 540,000	\$ 190,000	\$ 150,000	\$ 150,000

Sidewalk Construction						
Sidewalk Program - Special Assessment Districts	Property Owner (50%) / Operating Transfer (50%)	\$ -	\$ 262,000	\$ 300,000	\$ 300,000	\$ 300,000
Sidewalk Program - Community Development Block Grant Districts	Grant	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
ADA Ramps (CHIPS)	Grant	\$ 369,000	\$ 26,000	\$ 80,000	\$ 62,000	\$ 84,500
ADA Ramps (CDBG)	Grant	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ 300,000	\$ -	\$ -
Burlington Street	Debt	\$ -	\$ -	\$ 135,000	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ -	\$ 150,000	\$ -
Total Sidewalk Construction		\$ 619,000	\$ 638,000	\$ 1,165,000	\$ 862,000	\$ 734,500

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

	<u>Funding Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Storm Sewers						
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ 410,000	\$ -	\$ -
Cooper Street Outfall Phase 2	Debt	\$ -	\$ -	\$ 275,000	\$ -	\$ -
Burlington Street	Debt	\$ -	\$ -	\$ 90,000	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Haney Street Storm Sewer Outlet Channelization and Culvert Replacement	Debt	\$ -	\$ -	\$ -	\$ -	\$ 275,000
Loomus Drive / Barben Avenue Storm Sewer Improvements	Debt	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Flower Avenue West / Washington Street Combined Sewer Separation Design	Debt	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Total Storm Sewers		\$ -	\$ -	\$ 775,000	\$ 300,000	\$ 875,000

Street Construction						
CHIPS Streets	Grant	\$ 605,495	\$ 785,268	\$ 619,245	\$ 758,054	\$ 635,250
Huntington Street Wall Repair	Operating Transfer	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ 500,000	\$ 1,800,000	\$ -	\$ -
Public Square Synthetic Asphalt	Debt	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Burlington Street	Debt	\$ -	\$ -	\$ 400,000	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ -	\$ 450,000	\$ -
Total Street Construction		\$ 605,495	\$ 1,845,268	\$ 2,819,245	\$ 1,208,054	\$ 635,250

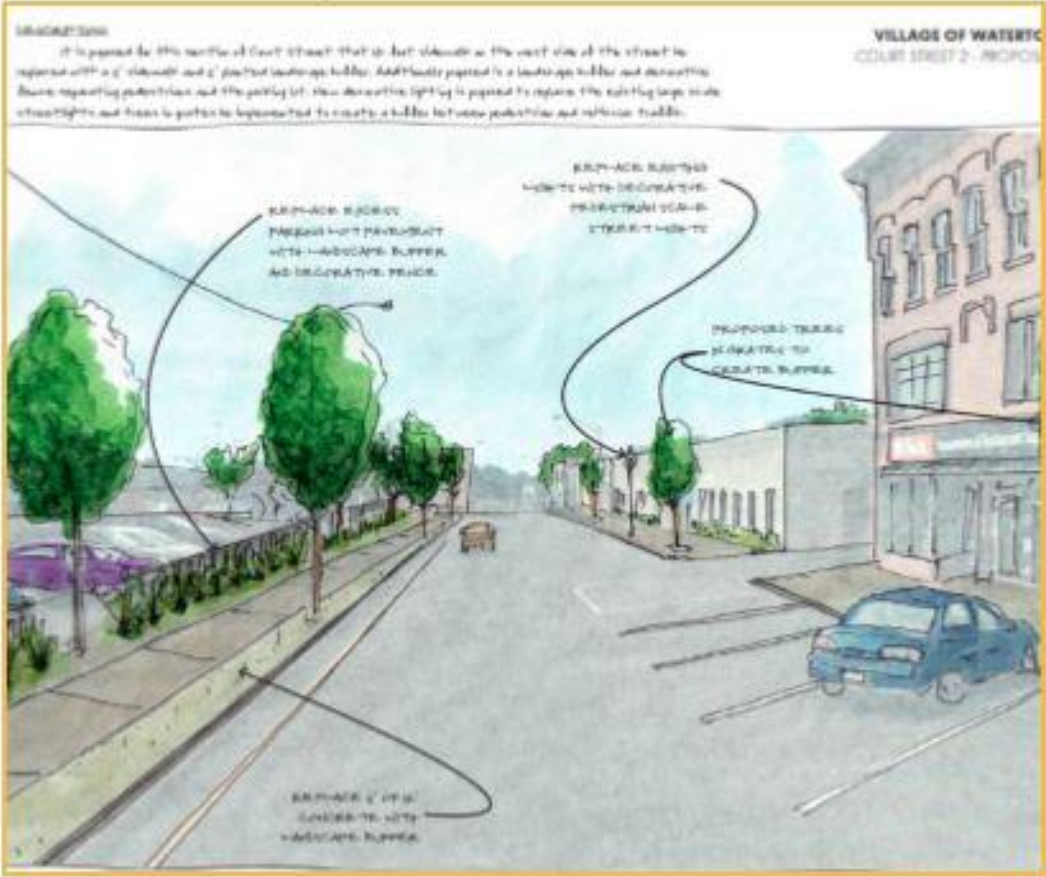
Debt	\$ -	\$ 1,000,000	\$ 3,410,000	\$ 900,000	\$ 875,000
Operating Fund Transfer	\$ -	\$ 356,000	\$ 250,000	\$ 150,000	\$ 150,000
Grant	\$ 1,374,495	\$ 1,627,268	\$ 1,239,245	\$ 1,320,054	\$ 1,219,750
Reserve Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -
Property Owner	\$ -	\$ 140,000	\$ 150,000	\$ 150,000	\$ 150,000
Total Infrastructure By Funding Sources	\$ 1,374,495	\$ 3,123,268	\$ 5,049,245	\$ 2,520,054	\$ 2,394,750

GENERAL FUND GRAND TOTAL	\$ 5,377,495	\$ 12,402,268	\$ 14,636,245	\$ 11,357,054	\$ 6,332,750
Facility Improvements	\$ 2,180,000	\$ 6,232,000	\$ 8,420,000	\$ 7,615,000	\$ 910,000
Vehicles and Equipment	\$ 1,823,000	\$ 3,047,000	\$ 1,167,000	\$ 1,222,000	\$ 3,028,000
Maintenance of Bridges	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -
Traffic Signals	\$ 150,000	\$ 540,000	\$ 190,000	\$ 150,000	\$ 150,000
Sidewalk Reconstruction	\$ 619,000	\$ 638,000	\$ 1,165,000	\$ 862,000	\$ 734,500
Storm Sewers	\$ -	\$ -	\$ 775,000	\$ 300,000	\$ 875,000
Street Reconstruction	\$ 605,495	\$ 1,845,268	\$ 2,819,245	\$ 1,208,054	\$ 635,250
General Fund Grand Total by Category	\$ 5,377,495	\$ 12,402,268	\$ 14,636,245	\$ 11,357,054	\$ 6,332,750


**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

<u>Funding</u> <u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Debt	\$ 1,400,000	\$ 4,510,000	\$ 8,097,500	\$ 7,125,000	\$ 3,170,000
Operating Fund transfer	\$ 33,800	\$ 4,071,250	\$ 2,949,500	\$ 1,574,500	\$ 1,650,500
Grant	\$ 3,676,695	\$ 3,681,018	\$ 3,439,245	\$ 2,507,554	\$ 1,362,250
Reserve Fund Transfer	\$ 267,000	\$ -	\$ -	\$ -	\$ -
Property Owner	\$ -	\$ 140,000	\$ 150,000	\$ 150,000	\$ 150,000
General Fund Grand Total By Funding Sources	\$ 5,377,495	\$ 12,402,268	\$ 14,636,245	\$ 11,357,054	\$ 6,332,750


FISCAL YEAR 2020-2021 CAPITAL BUDGET FACILITY IMPROVEMENTS DOWNTOWN

PROJECT DESCRIPTION	COST
<p>Franklin Street, Court Street and Coffeen Street Streetscape Enhancement Project</p> <p>This project will involve the design and construction of streetscape enhancements to the 200 Block of Franklin St., 100-400 Blocks of Court St. and the 200 Block of Coffeen St. to make the public realm more inviting to pedestrians and strengthen the downtown business environment. Improvements in these areas will include site preparation, drainage, sidewalks, curbing, walkway paving, railings, lighting, landscaping and plantings.</p>  <p>Funding to support this project will be through a Downtown Revitalization Initiative Grant through the NYS Department of State.</p>	<p>\$1,500,000</p>
TOTAL	\$1,500,000

**FISCAL YEAR 2020-2021
CAPITAL BUDGET
FACILITY IMPROVEMENTS
DOWNTOWN**

PROJECT DESCRIPTION	COST
<p>Public Art Project</p> <p>This project will involve the creation and installation of a cohesive group of art and sculptures strategically placed around Downtown that will highlight the beauty of Watertown and engage visitors. The project aims to bring new life to the public realm in Downtown through the placement of strategically placed and designed public art installations.</p>  <p>Funding to support this project will be through a Downtown Revitalization Initiative Grant through NYS Homes and Community Renewal.</p>	<p>\$155,000</p>
TOTAL	\$155,000

**FISCAL YEAR 2020-2021
CAPITAL BUDGET
FACILITY IMPROVEMENTS
DOWNTOWN**

PROJECT DESCRIPTION	COST
<p>Public Square Fountain Enhancement Project</p> <p>This project will involve the design and construction of enhancements to the Public Square Fountain. Improvements will include repainting of the fountain and the installation of a replica of the decorative wrought-iron fence that once surrounded the fountain.</p>  <p>Funding to support this project will be through a Downtown Revitalization Initiative Grant through the NYS Department of State.</p>	<p>\$55,000</p>
TOTAL	\$55,000


FISCAL YEAR 2020-2021 CAPITAL BUDGET FACILITY IMPROVEMENTS DOWNTOWN

PROJECT DESCRIPTION	COST
<p>Wayfinding Signage and Branding Initiative</p> <p>This project will involve the creation of a branded and coordinated wayfinding signage system to provide direction to downtown attractions and parking facilities. The project includes brand development, location strategizing, fabrication and installation of the signage. It will also include a Downtown website/app to allow users to locate key locations and obtain information on electronic devices. Signage types may include directional, gateway, and interpretive signs and kiosks.</p>  <p>Funding to support this project will be through a Downtown Revitalization Initiative Grant through the NYS Department of State.</p>	<p>\$320,000</p>
TOTAL	\$320,000


**FISCAL YEAR 2020-2021
CAPITAL BUDGET
FACILITY IMPROVEMENTS
DEPARTMENT OF PUBLIC WORKS**

PROJECT DESCRIPTION	COST
<p>Newell Street Fuel Farm Rehabilitation</p> <p>Public Works operates a fuel filling facility at our Newell Street location. The facility dispenses a combined 160,000 gallons of diesel & unleaded product annually to all City Departments as well as the City School District. City Police do not get fuel from Public Works as they need twenty four hour year around access. The system was installed in 1998 to comply with EPA/DEC regulations at that time. The system is inspected bi-annually by the NYSDEC and the leak detection system is tested annually by an outside contractor. There are three major components comprising this system: the underground storage tank, the fuel dispensing hardware, and the tank monitoring equipment. The major issue at this time is associated with deterioration of the underground control cabling and conduits which provide power and communication between the fuel dispensing hardware and the tank monitoring equipment. The deterioration is creating sporadic interruptions to the dispensers and the tank monitoring equipment. We are proposing that all power & communication cabling and conduits be replaced and brought up to current standards. This work will require removal and replacement of portions of the concrete pad as well as the fuel dispensing island. We will retain the actual dispensers which are still serviceable. This work will be done by an outside contractor with assistance from the City's Electric Department.</p>  <p>Funding to support this project will be from Federal reimbursement (\$16,000), NYS reimbursement (\$2,000), Capital Reserve Fund (A.9950.0900 - \$42,000), General Fund (A.9950.0900 - \$16,000), Water Fund (F.9950.0900 - \$7,000) and Sewer Fund (G.9950.0900 - \$7,000).</p>	<p>\$90,000</p>
TOTAL	\$90,000


**FISCAL YEAR 2020-2021
CAPITAL BUDGET
FACILITY IMPROVEMENTS
RIVER PARKS DEVELOPMENT**

PROJECT DESCRIPTION	COST
<p>Black River Trail - Factory Square Park Connection to Factory Street</p> <p>This project involves the extension of the existing riverfront trail system within Factory Square Park so that the trail connects with the sidewalk and bike lanes located on Factory Street. The project includes the paving of 550' of an existing stone dust trail and the construction of 765' of new trail to complete the street connections on the west and east ends of the park. By connecting Factory Square Park with the pedestrian and bicycling network on Factory Street it will provide safe and direct access to the park from surrounding neighborhoods and will complete another section of the riverfront trail and walkway system that will one day span the entire length of the Black River in the City.</p>  <p>Funding to support this project will be through a transfer from the Black River Fund (Trust and Agency Fund).</p>	<p>\$60,000</p>
TOTAL	\$60,000


**FISCAL YEAR 2020-2021
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
BUS**

PROJECT DESCRIPTION	COST
<p>Transport Support Vehicle</p> <p>Vehicle B-1 is a support vehicle for the CitiBus operations. The vehicle is used to move employees/drivers when the need arises. It used daily by the transit supervisory personnel for errands throughout the City and out of town conferences. It will be a different style vehicle than the one pictured. It will not be equipped with a snow plow as Public Works performs ice and snow control at the Arsenal St. transfer hub and the Newell St. bus storage office/facility. The replacement vehicle will purchase from the NYSOGS mini-bid process. The pictured vehicle below will be re-purposed to another division another department. This vehicle is eligible for an 80/10/10 federal, state, local financial split.</p>  <p>Funding to support this project will be from Federal reimbursements (\$30,400), NYS reimbursements (\$3,800) and through a transfer from the General Fund (\$3,800) (A.9950.0900).</p>	<p>\$38,000</p>
TOTAL	\$38,000

**FISCAL YEAR 2020-2021
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
ELECTRIC**

PROJECT DESCRIPTION	COST
<p>Aerial Service Truck</p> <p>Vehicle 6-001 is a 2008 Ford F450 two wheel drive chassis with an eleven foot service body and an ALTEC thirty five (35) foot aerial lift platform. This truck is used daily for traffic signalization work, maintaining City parking lot lighting, and general electrical maintenance/lighting in all City buildings and facilities. The aerial lift is a 1995 unit that was retro-fitted to this chassis in 2008. The lift has reached the end of it life cycle and needs to be replaced. The complete unit will be replaced with a like kind and size as it fits the needs of the electrical division for their “off the ground” projects. The replacement unit is available through a NYSOGS contract. The present truck will be declared surplus and be disposed of through an online auction service</p>  <p>Funding to support this project will be from a transfer from the General Fund Capital Reserve Fund (A.9950.0900).</p>	<p>\$165,000</p>
TOTAL	\$165,000


**FISCAL YEAR 2020-2021
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE**

PROJECT DESCRIPTION	COST
<p>Aerial Platform</p> <p>This truck will replace the 1986 Emergency One ladder truck. The vehicle served as the primary ladder truck from 1990 to 2004. In 2004 it was moved into reserve status. It currently goes into operation when the primary ladder truck is down for service or as needed for emergency incidents. It is becoming difficult to find replacement parts, due to its age. Additionally, at 34 years old it lacks safety equipment common to newer vehicles (air bags, three point seat belts, etc.). Its replacement would be placed into frontline service and the 2004 Pierce ladder truck would go into reserve status. Delivery of the truck is expected to be 18 – 24 months after placement of the order.</p>  <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2021-22 debt service of \$132,388.</p>	<p>\$1,400,000</p>
TOTAL	\$1,400,000


**FISCAL YEAR 2020-2021
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
MAINTENANCE OF ROADS**

PROJECT DESCRIPTION	COST
<p>Mechanical Broom Street Sweeper</p> <p>Vehicle 1-57 is a 1998 mechanical (broom/conveyor) style street sweeper. The chassis is a 1998 GMC cab over engine with an Elgin Eagle sweeper unit. The truck and the sweeper have separate engines for power. The unit has approximately 7,500 operating hours. The sweeper unit has numerous areas of deterioration due to the wearing effects of gritty road dirt and debris. Sweepers operate in a very unfriendly, dusty, and dirty environment. Dust is very corrosive for engines, bearings, and other moving parts. This sweeper had been basically re-built over the years. It has now reached the end of its operational life cycle and has experienced extended out of service periods impacting delivery of services. It will be replaced with a single engine mechanical sweeper offering lower operational costs. The present sweeper will be disposed of through an online auction service. The replacement unit is available on a national purchase contract. The sweeper is eligible for 100% funding from the NYS CHIPS allotment program with a minimum ten year life cycle.</p>  <p>Funding to support this project will be from CHIPS.</p>	<p>\$260,000</p>
TOTAL	\$260,000


**FISCAL YEAR 2020-2021
CAPITAL BUDGET
INFRASTRUCTURE
TRAFFIC SIGNALS**

PROJECT DESCRIPTION	COST
<p>Traffic Signal Upgrade</p> <p>The City Public Works Department Electric Division operates and maintains traffic signal devices at 43 intersections throughout the City. This request is for funding to complete upgrades to Traffic Signal #19 at the intersection of Mill Street and West Main Street as well as Traffic Signal #20 at Mill Street and Main Avenue. This project will address environmental degradation of the control wiring as well as replacement of the traffic signal heads. Other improvements will include upgrades to pedestrian crossing facilities as well as traffic control electronic components that will support the new hardware.</p>  <p>Funding to support this project will be from CHIPS.</p>	<p>\$150,000</p>
TOTAL	\$150,000

**FISCAL YEAR 2020-2021
CAPITAL BUDGET
INFRASTRUCTURE
SIDEWALKS**

PROJECT DESCRIPTION	COST
<p>Community Development Block Grant (CDBG) Sidewalk Project – Tilden Street - Starbuck Avenue</p> <p>The CDBG Sidewalk Construction Project involves the construction of approximately 2,700 linear feet of sidewalks on the 300-500 Blocks of Tilden St. and a portion of the west side of the 600-700 Blocks of Starbuck Ave. using CDBG grant funding provided by HUD. The project is located in the City's CDBG Northeast Target Area and is eligible for CDBG funding because it meets HUD's primary national objective of benefiting low and moderate income persons. In addition to replacing dilapidated sidewalks, the project will provide new sidewalks to infill gaps in the sidewalk network to provide a more complete system in the neighborhood.</p>  <p>Funding to support this project will be a transfer from the Community Development Fund (CD.9950.0900).</p>	<p>\$250,000</p>
TOTAL	\$250,000

FISCAL YEAR 2020-2021 CAPITAL BUDGET INFRASTRUCTURE STREETS

PROJECT DESCRIPTION	COST
<p>Court Street Bridge Rehabilitation, Massey Street and Coffeen Street Resurfacing</p> <p>This \$7.1 Million bridge and street preservation project is a Locally Administered Federal Aid Project (LAFAP), programmed into the Metropolitan Planning Organization (MPO) and NYS Transportation Improvement Plan (TIP), and slated for construction in 2020. Preservation work includes deck repair, cleaning and sealing of the Court Street Bridge, as well as milling and repaving of Massey Street (Clinton Street to Court Bridge) and Coffeen Street (Massey Street North to City Limits). Both design and construction is anticipated to be funded 80% by federal dollars and up to a 20% match from the City.</p>  <p>Funding to support this project after anticipated Federal reimbursement of 80% of the project will be through the issuance of a 15 year serial bond with projected FY 2021-22 debt service of \$307,417.</p>	<p>\$6,740,000</p>
TOTAL	\$6,740,000

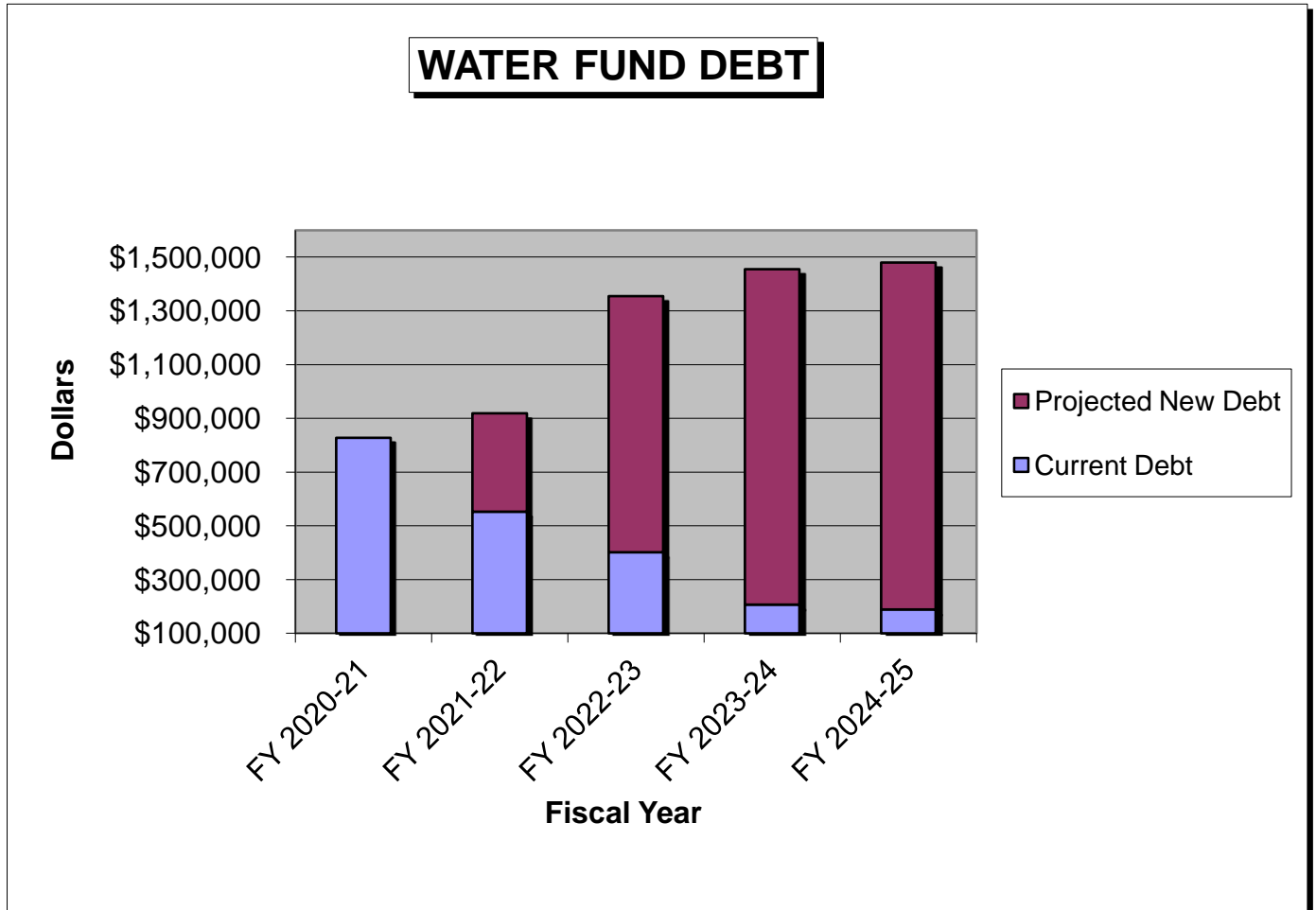
FISCAL YEAR 2020-2021
CAPITAL BUDGET
INFRASTRUCTURE
STREETS – CHIPS PROGRAM

SURFACE MILL, CURBING AND PAVING BY CITY CREWS			
STREET	FROM	TO	COST
Grant Street	East Main Street	Lincoln Street	\$77,000
Pleasant Street North	State Street	Gill Street	\$77,000
Thompson Boulevard	Myrtle Avenue	Gotham Street	\$148,500
Indiana Avenue South	Academy Street	Thompson Boulevard	\$61,600
Main Street West	Leray Street	Grove Street	\$ 175,945
SURFACE MILL AND PAVING BY CONTRACTOR			
STREET	FROM	TO	COST
Mill Street	Mill Street Bridge	West Main Street	\$65,450
CHIPS Funded Street Improvement Projects \$605,495			
ADA Curb Ramps			
CHIPs Funded ADA Ramps by City Crews (44 Ramps)			\$198,000
CHIPs Funded ADA Ramps by Contractor (38 Ramps)			\$171,000
CHIPS Funded ADA Curb Ramp Projects			\$369,000

DEBT

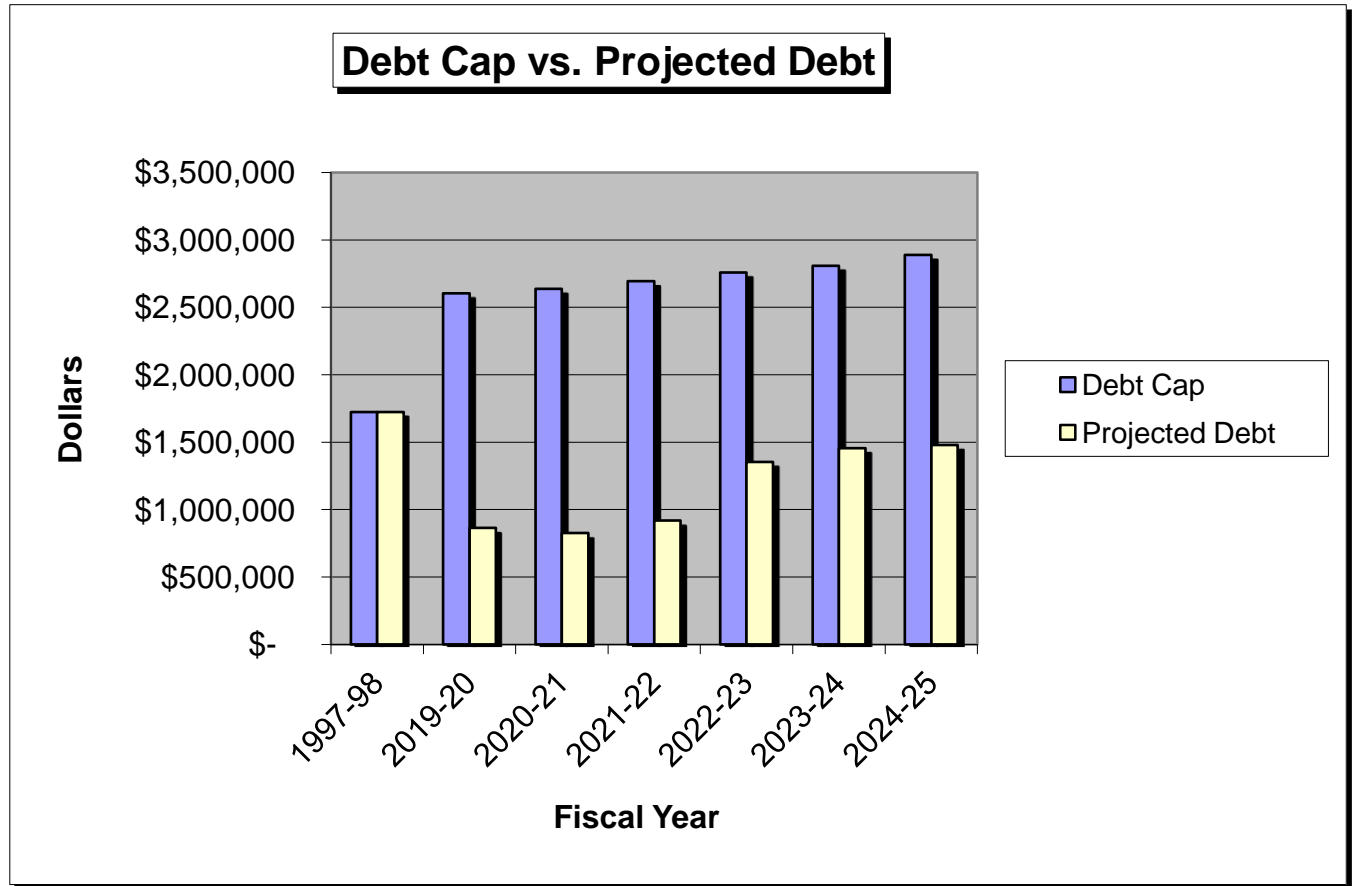
WATER FUND

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Current Debt	\$ 827,183	\$ 552,839	\$ 402,033	\$ 207,436	\$ 189,080
Projected New Debt	-	365,725	952,556	1,247,953	1,290,653
TOTAL	\$ 827,183	\$ 918,564	\$ 1,354,589	\$ 1,455,389	\$ 1,479,733



WATER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Actual / Projected Debt</u>
1997-98	base year	\$ 1,724,127	\$ 1,724,127
2019-20	actual	\$ 2,604,509	\$ 865,244
2020-21	actual	\$ 2,637,288	\$ 827,183
2021-22	projected	\$ 2,693,550	\$ 918,564
2022-23	projected	\$ 2,759,339	\$ 1,354,589
2023-24	projected	\$ 2,809,338	\$ 1,455,389
2024-25	projected	\$ 2,888,955	\$ 1,479,733



The water fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98. The City excludes the debt payments (actual and projected) related to the water service contract with the

Debt excluded from the debt cap calculation:

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	
Water Treatment Plant debt	\$ 36,126	\$ 131,068	\$ 231,857	\$ 275,342	\$ 251,849

	<u>FY 2020/21</u>	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26 - FY 2029/30</u>	<u>TOTAL</u>
<u>WATER FUND - Existing Debt Service</u>							
State Street water main	94,784	-	-	-	-	-	94,784
Ten Eyck Street water main	56,000	54,000	52,000	-	-	-	162,000
Ontario Drive water main	33,600	32,400	31,200	-	-	-	97,200
Arsenal Street water main	19,440	18,720	-	-	-	-	38,160
Thompson Park pump station	31,200	-	-	-	-	-	31,200
Breen Avenue - water main	18,660	18,120	17,520	15,900	15,300	-	85,500
Dosing station dam rehabilitation	35,535	-	-	-	-	-	35,535
Clinton Street - water main	37,163	36,263	35,363	34,463	33,544	94,688	271,484
Filter media	37,780	35,739	34,713	-	-	-	108,232
Meter replacements	103,307	101,392	87,432	85,682	59,872	58,722	496,407
Thompson Park parallel main	77,475	76,275	74,475	72,675	70,875	327,375	699,150
Thompson Park water tank rehabilitation	83,931	82,631	80,681	78,731	76,781	354,655	757,410
Dosing station dam rehabilitation (phase II)	22,800	22,400	21,800	21,200	20,600	-	108,800
Factory Street Reconstruction - water main	90,452	88,853	86,633	84,414	82,195	375,827	808,374
Knickerbocker Drive water main	11,438	11,237	11,047	10,837	10,637	20,662	75,858
Flower Avenue East reconstruction - water main	81,627	79,002	76,367	73,751	71,125	317,289	881,176
Water Treatment Plant pump house and valve shack roofs	21,167	20,225	19,284	-	-	-	60,676
Western Boulevard extention - water main	6,950	6,650	5,375	5,125	-	-	24,100
WATER FUND - Existing Debt Service	\$ 863,309	\$ 683,907	\$ 633,890	\$ 482,778	\$ 440,929	\$ 1,549,218	\$ 4,836,046
	-						
<u>WATER FUND - Projected Debt Service</u>							
Harrison St	-	6,446	6,305	6,164	6,023	28,004	81,900
Soda ash system rebuild	-	102,025	99,523	97,020	94,518	435,050	907,638
Water Storage Tank Rehabilitation	-	172,250	168,025	163,800	159,575	734,500	1,532,375
Repoint Masonry - Pumphouse Building	-	45,338	44,070	42,803	41,535	40,268	214,013
Tilden St. (Lillian St to Grant St.)	-	39,667	38,800	37,933	37,067	172,333	504,000
Administrative Building Improvements & new HVAC	-	-	193,875	188,100	182,325	347,325	911,625
East Reservoir Roof	-	-	54,000	52,600	51,200	235,000	477,000
West Reservoir Roof	-	-	77,625	75,613	73,600	337,813	685,688
Process Complex Generator Auto transfer switch	-	-	135,000	131,500	128,000	587,500	1,192,500
Filter Media Replacement	-	-	54,000	52,600	51,200	235,000	477,000
Eastern Blvd. - (Gill St to High St)	-	-	35,583	34,767	33,950	157,500	448,000
Bugbee Dr. (Holcomb St to Harris Dr)	-	-	45,750	44,700	43,650	202,500	576,000
Pump House EDPM Roof	-	-	-	16,500	16,050	73,500	144,750
Process Complex EDPM Roof	-	-	-	30,938	30,094	137,813	271,406
Coagulation GENSET Replacement	-	-	-	118,750	115,000	322,500	556,250
Burlington Street	-	-	-	23,958	23,383	108,292	299,000
Seward St. (Hancock St. - Grant St.)	-	-	-	41,667	40,667	188,333	520,000
Newell St. reconstruction (Engine St. to Arch St)	-	-	-	88,542	86,417	400,208	1,105,000
Dump Truck (2-17)	-	-	-	-	44,400	162,800	207,200
Bronson Street (800 - 900 blocks)	-	-	-	-	32,000	148,000	396,000
Iroquois Ave W (Washington St to end)	-	-	-	-	-	106,920	197,640
WATER FUND - Projected Debt Service	\$ -	\$ 365,725	\$ 952,556	\$ 1,247,953	\$ 1,290,653	\$ 5,161,158	\$ 11,704,984
WATER FUND - Existing and Projected Debt Service	\$ 863,309	\$ 1,049,632	\$ 1,586,446	\$ 1,730,731	\$ 1,731,582	\$ 6,710,376	\$ 16,541,030


**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

<u>Funding</u>		<u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
WATER FUND							
Facility Improvements							
Repoint Masonry - Pumphouse Building	Debt	\$ 195,000	\$ -	\$ -	\$ -	\$ -	
Administrative Building Improvements and New HVA.C	Debt	\$ -	\$ 825,000	\$ -	\$ -	\$ -	
Bulk Water Sales Upgrade	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -	
Repoint Masonry - Maintenance & Administration Buildings	Operating Transfer	\$ -	\$ 80,000	\$ -	\$ -	\$ -	
Process Complex Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ 70,000	\$ -	\$ -	\$ -	
Thompson Park Reservoir Fence	Operating Transfer	\$ -	\$ 25,000	\$ -	\$ -	\$ -	
East Reservoir Roof	Debt	\$ -	\$ 400,000	\$ -	\$ -	\$ -	
West Reservoir Roof	Debt	\$ -	\$ 575,000	\$ -	\$ -	\$ -	
Pump House EDPM Roof	Debt	\$ -	\$ -	\$ 120,000	\$ -	\$ -	
Process Complex EDPM Roof	Debt	\$ -	\$ -	\$ 225,000	\$ -	\$ -	
Dosing Station Roof	Operating Transfer	\$ -	\$ -	\$ -	\$ 35,000	\$ -	
Coagulation Pumping Station Roof	Operating Transfer	\$ -	\$ -	\$ -	\$ 25,000	\$ -	
Dosing Station Parking Lot and Driveway Paving	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 70,000	
Total Facility Improvements		\$ 195,000	\$ 2,005,000	\$ 345,000	\$ 60,000	\$ 70,000	
Vehicles and Equipment							
Yard Valve Replacement	Operating Transfer	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ 60,000	
Highlift Pump Rebuild	Operating Transfer	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	
Process Complex Generator Auto Transfer Switch	Debt	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	
Filter Media Replacement	Debt	\$ -	\$ 400,000	\$ -	\$ -	\$ -	
Pickup Truck (2-21)	Operating Transfer	\$ -	\$ 33,000	\$ -	\$ -	\$ -	
VFD Replacements at Low and High Lift Stations	Operating Transfer	\$ -	\$ 30,000	\$ 50,000	\$ -	\$ -	
Coagulation GENSET Replacement	Debt	\$ -	\$ -	\$ 500,000	\$ -	\$ -	
Backhoe (2-9)	Operating Transfer	\$ -	\$ -	\$ 125,000	\$ -	\$ -	
SUV Truck (2-30)	Operating Transfer	\$ -	\$ -	\$ 30,000	\$ -	\$ -	
Pickup Truck (2-11)	Operating Transfer	\$ -	\$ -	\$ -	\$ 34,000	\$ -	
Dumptruck (2-17)	Debt	\$ -	\$ -	\$ -	\$ 185,000	\$ -	
Park Pump House Pump Rebuild	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 25,000	
Pickup Truck (2-2)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 35,000	
Total Vehicles and Equipment		\$ -	\$ 1,558,000	\$ 800,000	\$ 254,000	\$ 120,000	

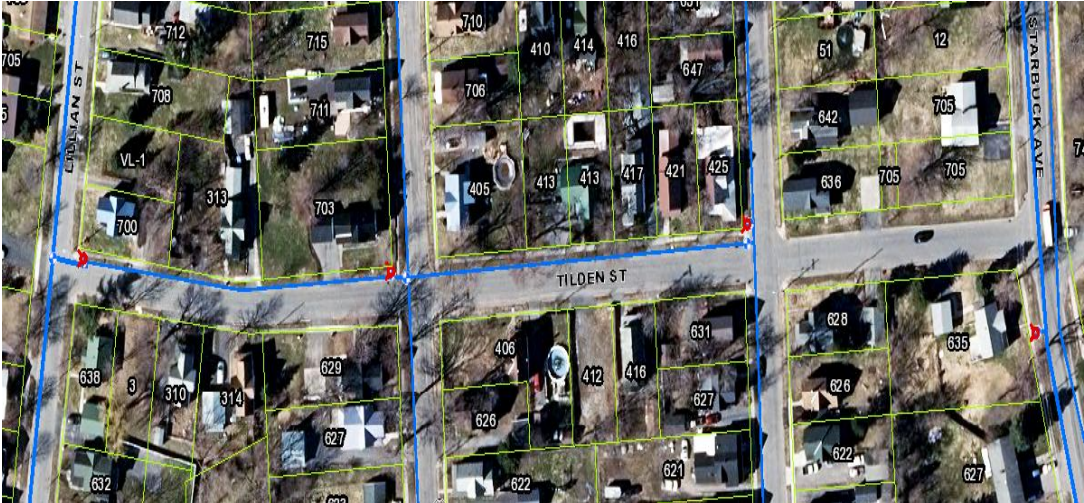
**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

<u>Funding</u>		<u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Water Mains							
Tilden St. (Lillian St. to Grant St.)	Debt	\$ 400,000	\$ -	\$ -	\$ -	\$ -	
Henry Street (Starbuck Ave. - Lincoln St.)	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -	
Woodruff Street West	Operating Transfer	\$ -	\$ 75,000	\$ -	\$ -	\$ -	
Eastern Boulevard (Gill St. to High St.)	Debt	\$ -	\$ 350,000	\$ -	\$ -	\$ -	
Bugbee Drive (Holcomb St. to Harris Dr.)	Debt	\$ -	\$ 450,000	\$ -	\$ -	\$ -	
Newell Street (Engine Street to Arch Street)	Debt	\$ -	\$ -	\$ 850,000	\$ -	\$ -	
Seward Street (Hancock St. - Grant St.)	Debt	\$ -	\$ -	\$ 400,000	\$ -	\$ -	
Burlington Street	Debt	\$ -	\$ -	\$ 230,000	\$ -	\$ -	
Lansing Street (E. Hoard St. - Katherine St.)	Debt	\$ -	\$ -	\$ 75,000	\$ -	\$ -	
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ -	\$ 300,000	\$ -	
Butterfield Ave. (Barben Ave. to Shreman St.)	Operating Transfer	\$ -	\$ -	\$ -	\$ 90,000	\$ -	
Iroquois Ave. W (Washington St. to end)	Debt	\$ -	\$ -	\$ -	\$ -	\$ 162,000	
Total Water Mains		\$ 400,000	\$ 975,000	\$ 1,555,000	\$ 390,000	\$ 162,000	
WATER FUND GRAND TOTAL		\$ 595,000	\$ 4,538,000	\$ 2,700,000	\$ 704,000	\$ 352,000	
Facility Improvements		\$ 195,000	\$ 2,005,000	\$ 345,000	\$ 60,000	\$ 70,000	
Vehicles and Equipment		\$ -	\$ 1,558,000	\$ 800,000	\$ 254,000	\$ 120,000	
Water Main Replacement		\$ 400,000	\$ 975,000	\$ 1,555,000	\$ 390,000	\$ 162,000	
Water Fund Grand Total By Type		\$ 595,000	\$ 4,538,000	\$ 2,700,000	\$ 704,000	\$ 352,000	
Debt		\$ 595,000	\$ 4,000,000	\$ 2,325,000	\$ 485,000	\$ 162,000	
Operating Fund Transfer		\$ -	\$ 538,000	\$ 375,000	\$ 219,000	\$ 190,000	
Grant		\$ -	\$ -	\$ -	\$ -	\$ -	
Reserve Fund Transfer		\$ -	\$ -	\$ -	\$ -	\$ -	
Water Fund Grand Total By Funding Sources		\$ 595,000	\$ 4,538,000	\$ 2,700,000	\$ 704,000	\$ 352,000	

**FISCAL YEAR 2020-2021
CAPITAL BUDGET
FACILITY IMPROVEMENTS
FILTRATION**

PROJECT DESCRIPTION	COST
<p>Re-point Masonry – Pump House Building</p> <p>The Pump house building was constructed in 1858 from locally quaried limestone. The mortor that is used to hold the limestone blocks in place has deteriorated over the past 160 years further deterioration will result in loss of blocks from the exterior walls.</p>  <p>Funding to support this project will be through the issuance of a 10 year serial bond with projected FY 2021-22 debt service of \$45,338.</p>	<p>\$195,000</p>
TOTAL	\$195,000

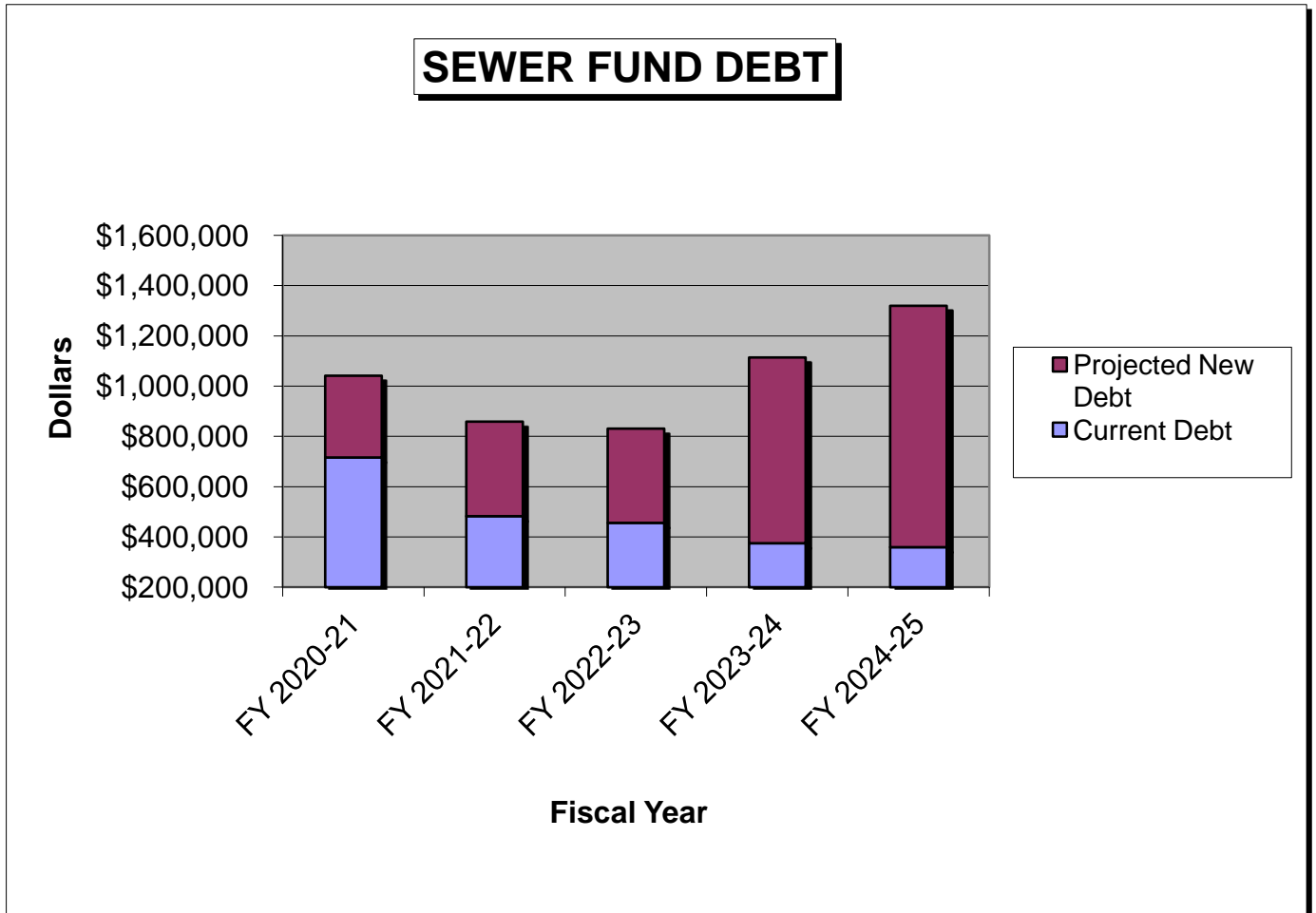
**FISCAL YEAR 2020-2021
CAPITAL BUDGET
INFRASTRUCTURE
WATER MAIN**

PROJECT DESCRIPTION	COST
<p>Tilden St. (Lillian St. to Starbuck Avenue)</p> <p>This request is to replace an existing 4" cast iron water main with an 8" ductile iron pipe to address inadequate line pressures and fire flow volumes in the residential corridor between Starbuck Avenue and Lillian Street.</p> <p>The project involves the excavation and installation of approximately 1200 lf of 8" diameter ductile iron water main adjacent to the existing main which will remain in service until the new pipe is brought on line. The new, upsized pipe between Lillian St and Starbuck Avenue with tie-ins at Grant Street and Hancock Street will result in improved pressure and flows which are currently substandard. This project will serve as the first step in addressing the century old pipe network in this neighborhood.</p>  <p>Funding to support this project will be through the issuance of a 15 year serial bond with projected FY 2021-22 debt service of \$39,667.</p>	<p>\$400,000</p>
TOTAL	\$400,000

DEBT

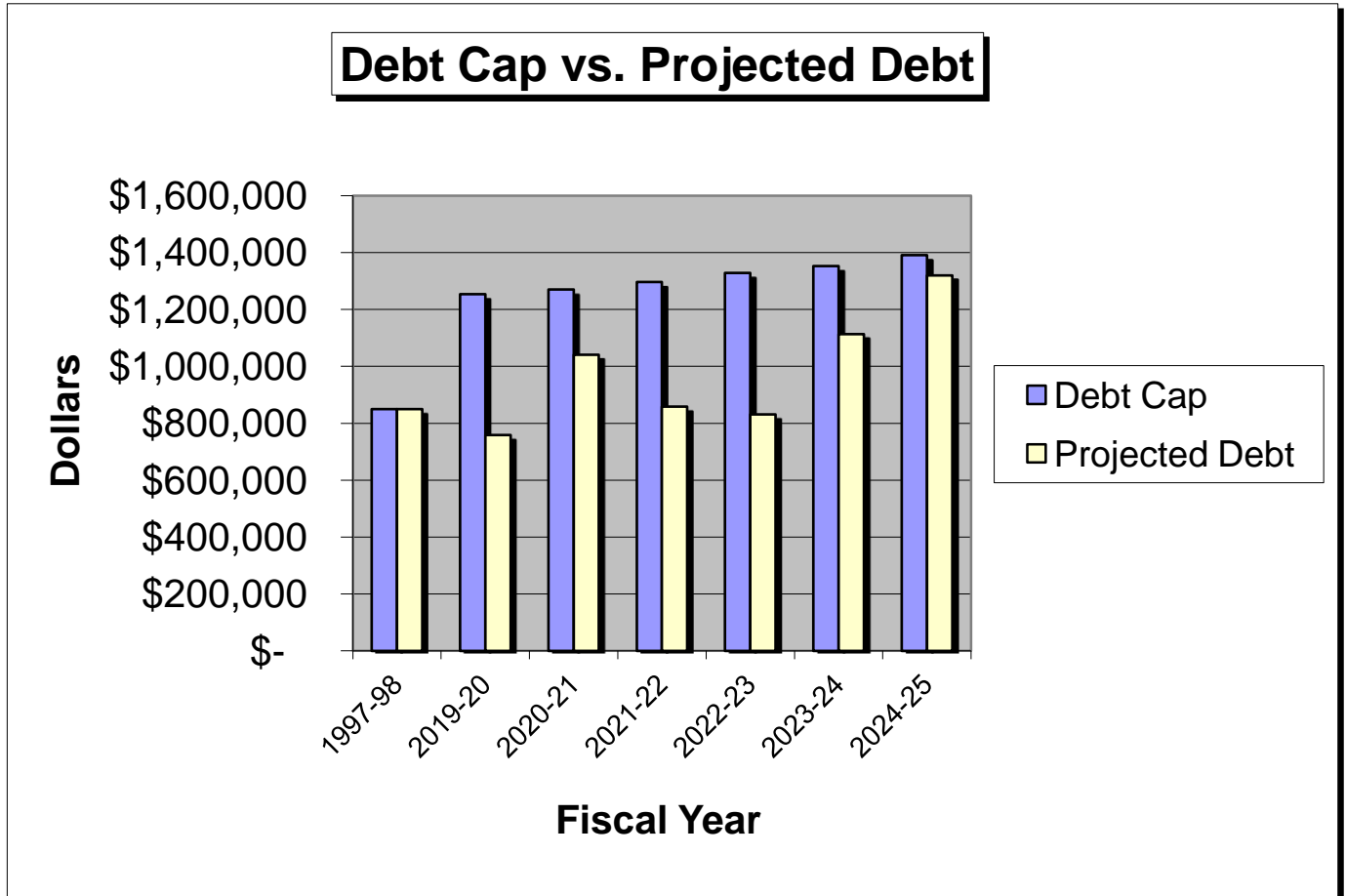
SEWER FUND

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Current Debt	\$ 716,453	\$ 482,832	\$ 456,606	\$ 375,535	\$ 359,603
Projected New Debt	<u>324,781</u>	<u>375,356</u>	<u>374,251</u>	<u>738,250</u>	<u>960,270</u>
TOTAL	<u>\$ 1,041,233</u>	<u>\$ 858,188</u>	<u>\$ 830,857</u>	<u>\$ 1,113,785</u>	<u>\$ 1,319,873</u>



SEWER FUND DEBT CAP

<u>Fiscal Year</u>		<u>Debt Cap</u>	<u>Actual / Projected Debt</u>
1997-98	base year	\$ 849,245	\$ 849,245
2019-20	actual	\$ 1,254,115	\$ 758,239
2020-21	actual	\$ 1,269,899	\$ 1,041,233
2021-22	projected	\$ 1,296,990	\$ 858,188
2022-23	projected	\$ 1,328,669	\$ 830,857
2023-24	projected	\$ 1,352,744	\$ 1,113,785
2024-25	projected	\$ 1,391,081	\$ 1,319,873



The sewer fund has a self-imposed debt cap established by City Council. The base year for the cap is FY 1997-98. The City excludes the debt payments (actual and projected) related to the sewer service contract with the

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Wastewater Treatment Plant debt	\$ 223,436	\$ 353,030	\$ 350,915	\$ 350,193	\$ 351,006

	<u>FY 2020/21</u>	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26 - FY 2029/30</u>	<u>TOTAL</u>
<u>SEWER FUND - Existing Debt Service</u>							
Eastern Boulevard sanitary sewer	8,588	7,429	7,267	7,092	-	-	30,376
State Street sanitary sewer	90,046	-	-	-	-	-	90,046
Sanitary Sewer Upgrade-Iroquois Ave W; Knowlton Ave; Cosgrove St	19,440	18,720	-	-	-	-	38,160
Greensview / Ives Hills sanitary sewer	23,520	22,680	21,840	-	-	-	68,040
Ten Eyck Street sanitary sewer	61,600	59,400	57,200	-	-	-	178,200
Breen Avenue - sanitary sewer	9,370	9,100	8,800	8,480	8,161	-	43,911
Disinfection system	447,382	443,862	444,245	448,490	447,285	1,792,876	4,024,140
Trickling filter distributors	51,650	50,850	49,650	48,450	47,250	218,250	466,100
Factory Street sanitary sewer	107,980	106,320	103,830	101,340	98,850	480,150	998,470
Bar screens	64,312	63,313	62,312	61,312	60,312	285,061	701,123
Flower Avenue East reconstruction	56,002	54,189	52,377	50,565	48,752	217,301	592,821
Sludge disposal process modification program phase 1a- (conveyor upgrade and HVAC)	97,543	97,543	97,543	97,543	97,543	487,715	2,926,290
Sludge disposal process modification program phase 1b - (Dewatered biosolids storage)	153,905	153,905	153,905	153,905	153,905	769,523	4,617,135
Bar screens	23,333	23,333	23,333	23,333	23,333	116,667	350,000
Grit removal conveyors	50,000	50,000	50,000	50,000	50,000	250,000	750,000
SEWER FUND - Existing Debt Service	\$ 1,264,671	\$ 1,160,644	\$ 1,132,302	\$ 1,050,510	\$ 1,035,391	\$ 4,617,542	\$ 15,874,812
<u>SEWER FUND - Projected Debt Service</u>							
Harrison St.	-	50,575	49,470	48,365	47,260	219,725	642,600
Western Outfall Trunk Sewer rehabilitation design	-	-	-	-	-	-	-
Western Outfall Trunk Sewer rehabilitation	-	-	-	156,250	152,500	706,250	1,950,000
Cooper Street Outfall Replacement Phase 2	-	-	-	28,646	27,958	129,479	357,500
Burlington Street	-	-	-	20,833	20,333	94,167	260,000
Newell St. reconstruction (Engine St. to Arch St)	-	-	-	125,000	122,000	565,000	1,560,000
Washington Street (500 block)	-	-	-	34,375	33,438	153,125	301,563
Bronson Street (800 - 900 blocks)	-	-	-	-	72,000	264,000	336,000
Western Outfall Trunk Sewer rehabilitation	-	-	-	-	160,000	740,000	1,980,000
Arsenal Street Sanitary Sewer Manhole Lining	-	-	-	-	-	165,000	305,000
Washington St (Flower Ave W to Thompson Blvd) Structure Rehab and Lining	-	-	-	-	-	792,000	1,464,000
Storm Sewer - Flower Ave W/Washington St combined sewer seperation design	-	-	-	-	-	177,333	462,000
SEWER FUND - Projected Debt Service	\$ -	\$ 50,575	\$ 49,470	\$ 413,469	\$ 635,489	\$ 4,006,079	\$ 9,618,663
SEWER FUND - Existing and Projected Debt Service	\$ 1,264,671	\$ 1,211,219	\$ 1,181,772	\$ 1,463,979	\$ 1,670,881	\$ 8,623,621	\$ 25,493,475

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

**Funding
Source**

FY 2020-21

FY 2021-22

FY 2022-23

FY 2023-24

FY 2024-25

SEWER FUND

Facility Improvements						
Pump Station Rebuild - Lachenauer Drive	Operating Transfer	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Trickling Filter Domes Reconditioning	Debt	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Polymer System	Operating Transfer	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Filter Press Cloths	Operating Transfer	\$ -	\$ -	\$ 45,000	\$ -	\$ -
Aerated Grit Chambers (PST) - Sprocket and Chain Replacements	Operating Transfer	\$ -	\$ -	\$ -	\$ 40,000	\$ -
Total Facility Improvements		\$ 600,000	\$ -	\$ 145,000	\$ 40,000	\$ -

Vehicles and Equipment						
Maintenance Truck (11-12)	Operating Transfer	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Rubber Tire Excavator (split 50% with General Fund) (1-64)	Operating Transfer	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Tractor / Loader Backhoe (1-70)	Operating Transfer	\$ -	\$ -	\$ 115,000	\$ -	\$ -
Chief's Vehicle (11-17)	Operating Transfer	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Gator Utility Vehicle (11-18)	Operating Transfer	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Pipeline Camera Inspection System	Operating Transfer	\$ -	\$ -	\$ -	\$ 135,000	\$ -
Rubber Tire Excavator (split 50% with General Fund) (1-10)	Operating Transfer	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Total Vehicles and Equipment		\$ -	\$ 30,000	\$ 290,000	\$ 135,000	\$ 120,000

Sanitary Sewers						
Seward Street (Starbuck Ave.- Tilden St.)	Operating Transfer	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Western Outfall Trunk Sewer Rehabilitation	Debt	\$ 150,000	\$ 1,500,000	\$ -	\$ 1,500,000	\$ -
River Crossing Pipeline	Operating Transfer	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Newell Street (Engine Street to Arch St)	Debt	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -
Cooper Street Outfall Phase 2	Debt	\$ -	\$ -	\$ 275,000	\$ -	\$ -
Burlington Street	Debt	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Washington Street (500 block)	Debt	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Bronson Street (800-900 blocks)	Debt	\$ -	\$ -	\$ -	\$ 300,000	\$ -
Arsenal Street Sanitary Sewer Lining	Debt	\$ -	\$ -	\$ -	\$ -	\$ 250,000

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**


	<u>Funding</u>	<u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Washington Street (Flower Avenue West to Thompson Boulevard) Structure Rehabilitation and Lining	Debt		\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Flower Avenue West / Washington Street Combined Sewer Separation Design	Debt		\$ -	\$ -	\$ -	\$ -	\$ 350,000
Total Sanitary Sewers			\$ 150,000	\$ 1,800,000	\$ 1,925,000	\$ 1,800,000	\$ 1,800,000

SEWER FUND GRAND TOTAL			\$ 750,000	\$ 1,830,000	\$ 2,360,000	\$ 1,975,000	\$ 1,920,000
Facility Improvements			\$ 600,000	\$ -	\$ 145,000	\$ 40,000	\$ -
Vehicles and Equipment			\$ -	\$ 30,000	\$ 290,000	\$ 135,000	\$ 120,000
Sanitary Sewers			\$ 150,000	\$ 1,800,000	\$ 1,925,000	\$ 1,800,000	\$ 1,800,000
Sewer Fund Grand Total by Category			\$ 750,000	\$ 1,830,000	\$ 2,360,000	\$ 1,975,000	\$ 1,920,000
Debt			\$ 650,000	\$ 1,500,000	\$ 1,925,000	\$ 1,800,000	\$ 1,800,000
Operating Fund Transfer			\$ 100,000	\$ 330,000	\$ 435,000	\$ 175,000	\$ 120,000
Grant			\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer			\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Fund Grand Total By Funding			\$ 750,000	\$ 1,830,000	\$ 2,360,000	\$ 1,975,000	\$ 1,920,000


**FISCAL YEAR 2020-2021
CAPITAL BUDGET
FACILITY IMPROVEMENTS
PUMP STATION**

PROJECT DESCRIPTION	COST
<p>Lachenauer Pump Station Rebuild</p> <p>The Lachenauer lift station requires an upgrade to the wet well side of the pump station to accommodate the increase in flow to the station. There have been an increasing number of issues where waste water has been backed up into the laterals and the station's pumps are running continuously to keep up with the flow demand. This could pose a serious issue where waste water could back up into homes in the area.</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$100,000</p>
TOTAL	\$100,000

**FISCAL YEAR 2020-2021
CAPITAL BUDGET
FACILITY IMPROVEMENT
WASTEWATER TREATMENT FACILITY**

PROJECT DESCRIPTION	COST
<p>Trickling Filter Domes Reconditioning</p> <p>The four Trickling Filter Covers were installed in 1977. They are constructed out of a fiber glass resin and are showing wear and tear from over 40 years of service. They all show signs of scaling and cracking from the weather along with separation in areas where the water has leaked in between the layers and frozen. They will be cleaned, restored/resurfaced, and repainted.</p>  <p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	<p>\$500,000</p>
TOTAL	\$500,000

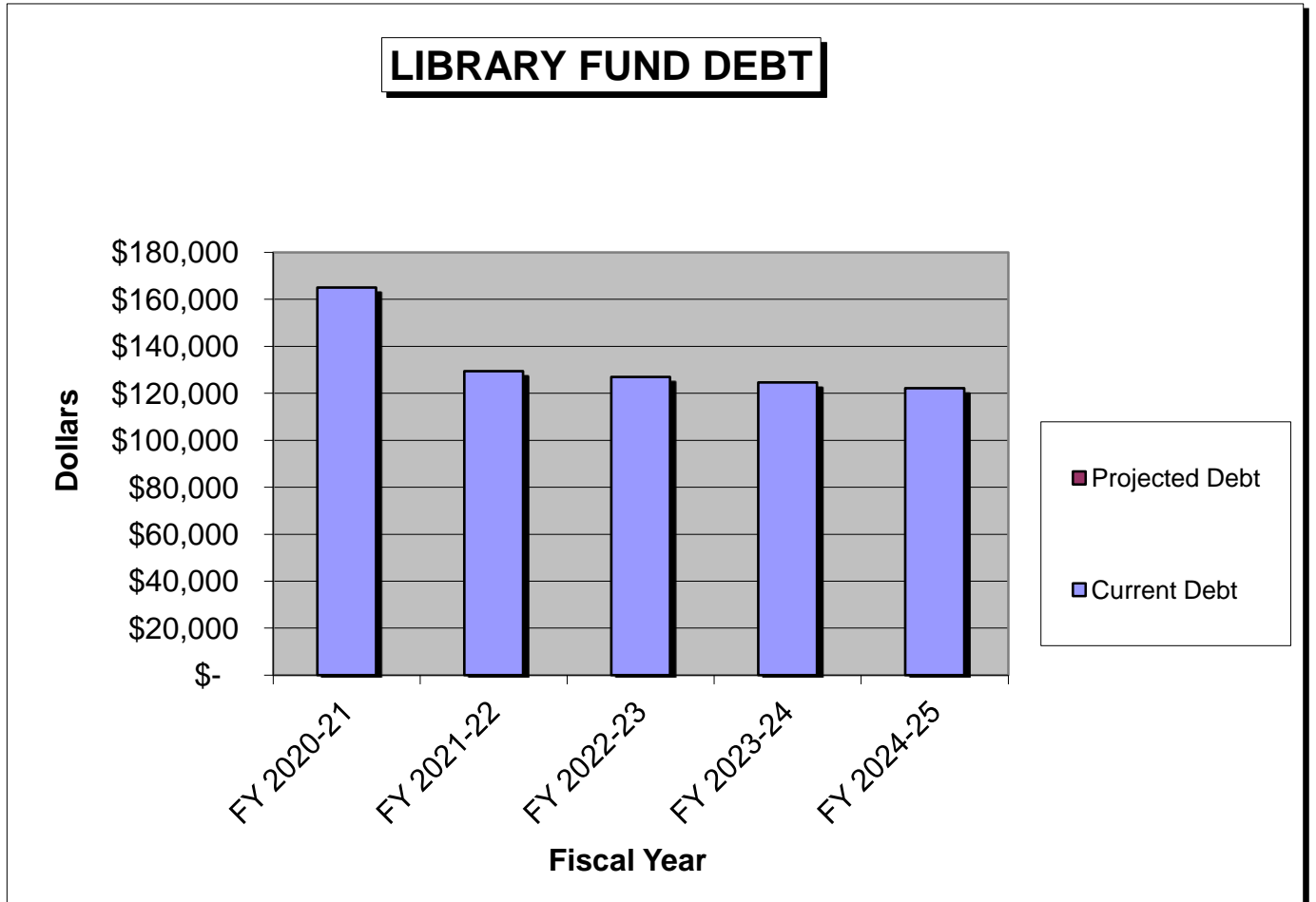
FISCAL YEAR 2020-2021 CAPITAL BUDGET INFRASTRUCTURE SANITARY SEWER MAIN

PROJECT DESCRIPTION	COST
<p>Western Outfall Trunk Sewer Rehabilitation</p> <p>This project involves continued field investigations, flow metering, smoke testing, hydraulic modeling, development of preliminary design plans and a long term capital improvement plan to reduce infiltration and inflow (I&I) on the Western Outfall Trunk Sewer (WOTS). During heavy rain events, the WOTS experiences surcharging at manholes and backups into the basement of homes in the Butterfield Avenue and Sherman Street neighborhoods. This project will provide the data to develop priority I&I reducing projects, which will minimize the frequency and severity of surcharging and basement backups, help the City comply with MS4 regulations, and provide capacity for future sewer connections as growth continues in the southern edge of the City and Town of Watertown.</p>	\$150,000
	
<p>Funding to support this project will be from a transfer from the Sewer Fund (G.9950.0900).</p>	
TOTAL	\$150,000

DEBT

LIBRARY FUND

	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
Current Debt	\$ 165,007	\$ 129,418	\$ 127,005	\$ 124,592	\$ 122,178
Projected New Debt	-	-	-	-	-
TOTAL	\$ 165,007	\$ 129,418	\$ 127,005	\$ 124,592	\$ 122,178



	<u>FY 2020/21</u>	<u>FY 2021/22</u>	<u>FY 2022/23</u>	<u>FY 2023/24</u>	<u>FY 2024/25</u>	<u>FY 2025/26 - FY</u> <u>2029/30</u>	<u>TOTAL</u>
LIBRARY FUND							
Restorations and renovations	\$ 33,174	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,174
HVAC system	<u>131,834</u>	<u>129,419</u>	<u>127,005</u>	<u>124,592</u>	<u>122,179</u>	<u>235,481</u>	<u>870,510</u>
TOTAL LIBRARY FUND	<u>\$ 165,008</u>	<u>\$ 129,419</u>	<u>\$ 127,005</u>	<u>\$ 124,592</u>	<u>\$ 122,179</u>	<u>\$ 235,481</u>	<u>\$ 903,684</u>

**CITY OF WATERTOWN
CAPITAL BUDGET
FY 2020/21 - FY 2024/25**

		<u>Funding</u>	<u>Source</u>	<u>FY 2020-21</u>	<u>FY 2021-22</u>	<u>FY 2022-23</u>	<u>FY 2023-24</u>	<u>FY 2024-25</u>
LIBRARY FUND								
Facility Improvements								
Façade Repair	Operating Transfer			\$ -	\$ 200,000	\$ -	\$ -	\$ -
Window and Carpet Replacement - Main Floor	Grant (50%) / Debt (50%)			\$ -	\$ -	\$ 200,000	\$ -	\$ -
Window and Carpet Replacement - Top Floor	Grant (50%) / Debt (50%)			\$ -	\$ -	\$ -	\$ -	\$ 150,000
Window Replacements	Grant (50%) / Debt (50%)			\$ -	\$ -	\$ -	\$ -	\$ 110,000
Total Facility Improvements				\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 260,000
Vehicles and Equipment								
				\$ -	\$ -	\$ -	\$ -	\$ -
Total Vehicles and Equipment				\$ -	\$ -	\$ -	\$ -	\$ -
LIBRARY FUND GRAND TOTAL				\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 260,000
Facility Improvements				\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 260,000
Vehicles and Equipment				\$ -	\$ -	\$ -	\$ -	\$ -
Library Fund Grand Total by Category				\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 260,000
Debt				\$ -	\$ -	\$ -	\$ -	\$ -
Operating Fund Transfer				-	200,000	100,000	-	130,000
Grant				\$ -	-	100,000	-	130,000
Reserve Fund Transfer				-	-	-	-	-
Library Fund Grand Total By Funding Sources				\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 260,000

MULTI YEAR FINANCIAL PLAN

Disclaimer

Although this document was prepared under the highest professional standards, the City of Watertown, New York, including its officers, employees, and agents, does not guarantee the accuracy or completeness of any information contained herein and as such specifically disclaims all warranties, expressed or implied, with respect to the use of this information or any results with respect thereto.

This multi-year financial plan consists of management's assumptions, estimates, forecasts, and analyses. Management makes no representation to the fitness, merchantability, or use of such information for any purpose.

The information contained herein shall in no way be construed to represent an offer, ability, or willingness on the part of the City of Watertown, including its officers, employees, and agents, to enter into or provide funding for a contract with any person or organization including but not limited to, vendors and employees.

The information contained herein shall in no way be construed to constitute a recommendation, or be relied upon, with respect to any personal or business decision, including but not limited to, the purchase or sale of debt issued by the City.

Introduction

Although the City's distribution from New York State's Aid and Incentives for Municipalities (AIM) program is no longer contingent upon the City preparing a multi-year financial plan the City continues to prepare the multi-year financial plan as it is a critical component to its financial planning for the future of the City.

This plan uses the 2020-21 Adopted Budget as the base year from which forecasts were calculated. The report also includes actual financial data for the four prior fiscal years (2016-17 through estimated 2019-20). This financial forecast was developed using the General, Water, and Sewer funds as the major funds of the City. In addition, information was obtained relative to future capital projects from the five year Capital budget included in the 2020-21 Adopted Budget.

It is important to note that forecasted information contained in this report cannot be relied upon for accuracy and/or as a projection of the City's fiscal well being and in no event should it be used in making investment decisions. It is also important to note the following limitations with forecasting:

- There will always be uncertainty about the future
- There will always be factors unknown at the time the forecast is developed that will influence fiscal and operating conditions

- Forecasts are based upon current knowledge, trends, expectations, and policies, any and all of which may change, affecting the accuracy of the forecast

Assumptions

Some of the assumptions made in developing the financial forecast included:

Estimated 2019-20

The amounts presented as the 2019-20 estimated figures were based on the actual revenue and expenditure amounts as of March 31, 2020 projected to June 30, 2020 based upon our current knowledge, trends and expectations.

Cost of Living Increase

Wherever a cost of living increase was calculated into an estimate, the percentage used (1.55%) was the previous five years' average annual change in the consumer price index (CPI), not seasonally adjusted, for all urban consumers, all items, base period 1982-84=100. The same CPI factor was used for all four years. The CPI information was obtained from the U.S. Department of Labor web site.

Property Tax Levy

The property tax levy was held constant at the Adopted fiscal year 2020-21 level in the initial surplus/deficit forecast for fiscal years 2021-22 through 2024-25. Only after all of the other revenue and expenditure forecasts were made, did this model then consider increasing the tax levy as a possible solution to any deficit forecasted.

Sales Tax Revenue

Sales tax revenue was increased by **2%** annual growth for fiscal year 2021-22 through 2024-25.

Taxable Assessed Valuation

Based on discussions with the City Assessor taxable assessed values for fiscal years 2021-22 and 2022-23 are expected to increase 0.5% annually and 1.0% annually for fiscal years 2023-24 and 2024-25.

State Aid Revenue Sharing

State Aid revenue sharing for the fiscal years 2021-22 through 2024-25 was held constant at the FY 2020-21 base funding level of \$4,703,208.

Personal Services

For any year in which there was no collective bargaining agreement in place for a union, personal service costs were forecasted at 2%. Otherwise personal service costs for all unions were forecasted at the current collective bargaining agreement rates. No increases or decreases to the Adopted Fiscal Year 2020-21 staffing levels are planned at this time.

Employee Benefits

Annually the City Manager and City Comptroller discuss the projected rates for each tier with an actuary of the NYS Retirement System.

The Employees' Retirement System rates used for Tier 4 employees for the forecasted fiscal years were 17.7% for the payment due February 1, 2022; 19.5% for the payment due February 1, 2023, 21.4% for the payment due February 1, 2024, 23.6% for the payment due February 1, 2025 and 25.9% for the payment due February 1, 2026. The Employees' Retirement System rates used for Tier 6 employees for the forecasted fiscal years were 10.6% for the payment due February 1, 2022; 11.6% for the payment due February 1, 2023, 12.8% for the payment due February 1, 2024, 14.1% for the payment due February 1, 2025 and 15.5% for the payment due February 1, 2026.

The Police and Fire Retirement System rates used for Tier 2 employees for the forecasted fiscal years were 28.2% for the payment due February 1, 2022; 31.0% for the payment due February 1, 2023, 34.1% for the payment due February 1, 2024, 37.5% for the payment due February 1, 2025 and 41.2% for the payment due February 1, 2026.

Health insurance costs are forecasted to increase 7.59% for fiscal year 2021-22, 7.59% for fiscal year 2022-23, 7.98% for fiscal year 2023-24 and 7.80% for fiscal year 2024-25.

Debt Service

Debt Service costs were obtained from the City's debt schedules plus projected debt service costs related to the five year capital budget.

City of Watertown
Five Year Financial Plan, Fiscal Years 2020/21 through 2024/25
Major Fund Summary

	Actual		Estimated		Budget	Forecast			
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
General Fund									
Revenues	\$40,845,414	\$ 41,761,335	\$ 43,832,932	\$ 42,098,369	\$ 41,191,137	\$ 41,608,442	\$ 42,192,593	\$ 42,821,106	\$ 43,467,358
Expenditures by Object	\$40,180,818	\$ 42,657,121	\$ 43,511,804	\$ 45,080,928	\$ 41,872,180	\$ 46,838,431	\$ 47,395,726	\$ 49,494,302	\$ 52,087,559
Surplus (Deficit)	\$ 664,596	\$ (895,786)	\$ 321,127	\$ (2,982,559)	\$ (681,043)	\$ (5,229,989)	\$ (5,203,132)	\$ (6,673,196)	\$ (8,620,202)
Unreserved Fund Balance	\$12,102,789	\$12,145,999	\$12,285,443	\$ 9,681,403	\$ 9,246,403	\$ 4,052,297	\$ (1,120,137)	\$ (7,766,086)	\$ (16,363,452)
Water Fund									
Revenues	\$ 5,415,975	\$ 5,377,509	\$ 5,400,782	\$ 5,340,200	\$ 5,345,500	\$ 5,372,912	\$ 5,376,222	\$ 5,428,540	\$ 5,420,204
Expenditures by Object	\$ 5,011,658	\$ 5,209,227	\$ 4,404,138	\$ 5,130,531	\$ 5,525,726	\$ 6,269,151	\$ 6,744,710	\$ 6,912,204	\$ 7,065,433
Surplus (Deficit)	\$ 404,317	\$ 168,281	\$ 996,644	\$ 209,669	\$ (180,226)	\$ (896,239)	\$ (1,368,488)	\$ (1,483,665)	\$ (1,645,229)
Unreserved Fund Balance	\$ 1,355,148	\$ 1,672,363	\$ 2,402,939	\$ 2,725,619	\$ 2,545,393	\$ 1,649,154	\$ 280,665	\$ (1,202,999)	\$ (2,848,228)
Sewer Fund									
Revenues	\$ 6,154,083	\$ 6,627,051	\$ 6,689,518	\$ 6,419,396	\$ 6,615,000	\$ 6,347,497	\$ 6,362,912	\$ 6,389,901	\$ 6,411,062
Expenditures by Object	\$ 6,736,996	\$ 6,257,899	\$ 5,521,049	\$ 6,254,721	\$ 6,925,556	\$ 6,176,147	\$ 6,407,867	\$ 6,586,721	\$ 6,894,541
Surplus (Deficit)	\$ (582,914)	\$ 369,152	\$ 1,168,469	\$ 164,674	\$ (310,556)	\$ 171,350	\$ (44,955)	\$ (196,819)	\$ (483,479)
Unreserved Fund Balance	\$ 1,154,143	\$ 1,623,713	\$ 2,277,466	\$ 2,703,226	\$ 2,392,670	\$ 2,564,019	\$ 2,519,064	\$ 2,322,245	\$ 1,838,766
All Major Funds									
Revenues	\$52,415,472	\$53,765,895	\$55,923,232	\$ 53,857,964	\$53,151,637	\$ 53,328,851	\$ 53,931,726	\$ 54,639,547	\$ 55,298,624
Expenditures by Object	\$51,929,472	\$54,124,247	\$53,436,992	\$ 56,466,180	\$54,323,462	\$ 59,283,729	\$ 60,548,303	\$ 62,993,227	\$ 66,047,534
Surplus (Deficit)	\$ 486,000	\$ (358,352)	\$ 2,486,240	\$ (2,608,216)	\$ (1,171,825)	\$ (5,954,879)	\$ (6,616,576)	\$ (8,353,680)	\$ (10,748,910)
Unreserved Fund Balance	\$14,612,080	\$15,442,075	\$16,965,848	\$ 15,110,247	\$14,184,465	\$ 8,265,470	\$ 1,679,593	\$ (6,646,841)	\$ (17,372,914)

City of Watertown

Five Year Financial Plan, Fiscal Years 2020/21 through 2024/25

Property Tax Worksheet

	Actual				Budget 2020-21	Projected				Annual Increase present	Assumptions 2021/22 - 2024/25					Description
	2016-17	2017-18	2018-19	2019-20		2021-22	2022-23	2023-24	2024-25		2021-22	2022-23	2023-24	2024-25		
Levy and Assessed Value / Rate																
Levy (excluding sidewalk special assessments, DPW relieves, water/sewer relieves and omitted taxes)	\$ 8,737,403	\$ 9,095,429	\$ 9,303,466	\$ 9,514,963	\$ 9,771,367	\$9,771,367	\$9,771,367	\$9,771,367	\$9,771,367							Levy held constant to determine financial effect
% Change from Prior Year		4.10%	2.29%	2.27%	2.69%	0.00%	0.00%	0.00%	0.00%	3%						
Assessed Value of Taxable Property	\$ 1,062,382,815	\$ 1,068,353,552	\$ 1,076,727,691	\$ 1,081,841,045	\$ 1,090,924,212	\$1,096,378,833	\$1,101,860,727	\$1,112,879,334	\$1,124,008,127							Per City Assessor
% Change from Prior Year as Actual / Estimated by City Assessor		0.56%	0.78%	0.47%	0.84%	0.50%	0.50%	1.00%	1.0%	1%						
Tax Rate per \$1,000 of Assessed Value	\$ 8.2219	\$ 8.5135	\$ 8.6405	\$ 8.7835	\$ 8.9450	\$8.912	\$8.868	\$8.780	\$8.693							Calculated from levy and assessed value
% Change from Prior Year		3.55%	1.49%	1.65%	1.84%	-0.36%	-0.50%	-0.99%	-0.99%	2%						
Tax Limit																
Property Tax Limit (2% of Rolling 5 Year Avg)	\$ 22,924,689	\$ 23,294,274	\$ 23,354,314	\$ 23,231,165	\$ 23,217,881	\$ 23,244,467	\$ 23,498,206	\$ 23,861,648	\$ 24,386,601							2% of full value - 5-yr rolling avg
% Change from Prior Year		1.61%	0.26%	-0.53%	-0.06%	0.11%	1.09%	1.55%	2.20%	0%						
Exclusions to Tax Limit	\$ 5,044,026	\$ 5,161,570	\$ 5,631,900	\$ 5,228,758	\$ 4,956,337	\$ 7,439,285	\$ 5,361,540	\$ 4,976,103	\$ 5,395,135							Estimated amount of exclusions
% Change from Prior Year		2.33%	9.11%	-7.16%	-5.21%	50.10%	-27.93%	-7.19%	8.42%	0%						
Tax Levy Subject to Limit (Levy - Exclusions)	\$ 3,707,225	\$ 3,943,474	\$ 3,680,282	\$ 4,286,205	\$ 4,815,030	\$ 2,332,082	\$ 4,409,827	\$ 4,795,264	\$ 4,376,232							Calculated from levy minus exclusions
% Change from Prior Year		6.37%	-6.67%	16.46%	12.34%	-51.57%	89.09%	8.74%	-8.74%	7%						
Percent of Tax Limit Exhausted (Levy subject to Limit / Limit)	16.17%	16.93%	15.76%	18.45%	20.74%	10.03%	18.77%	20.10%	17.95%							Calculated from tax levy subject to limit / limit
% Change from Prior Year		4.68%	-6.91%	17.08%	12.40%	-51.62%	87.05%	7.08%	-10.70%	6%						

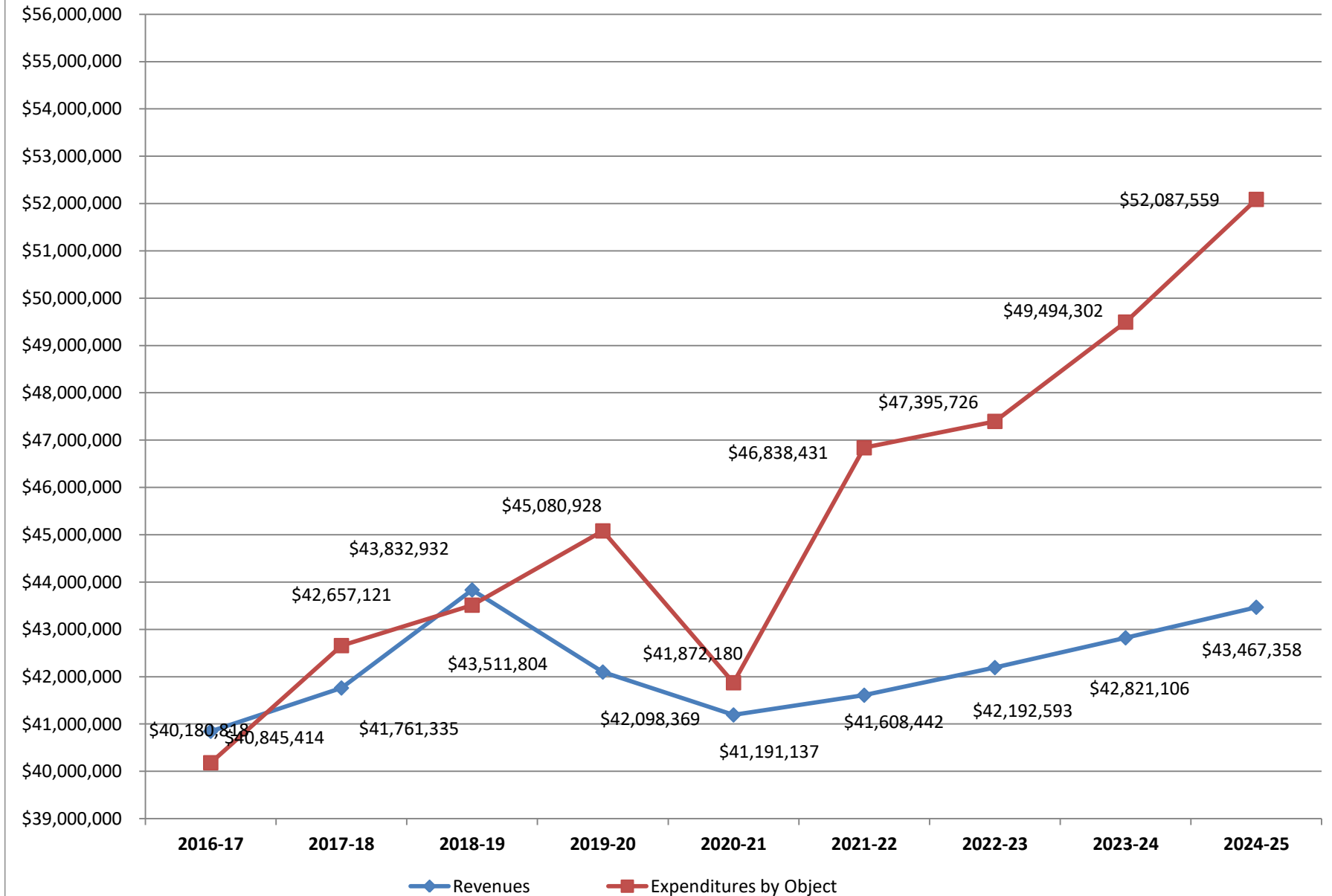
City of Watertown
Five Year Financial Plan, Fiscal Years 2020/21 through 2024/25
General Fund Revenues

	Actual		Estimate		Budget 2020-21	Forecast				Annual Increase present	Assumptions 2021/22 - 2024/25				Description
	2016-17	2017-18	2018-19	2019-20		2021-22	2022-23	2023-24	2024-25		2021-22	2022-23	2023-24	2024-25	
Revenues															
Real Property Taxes	\$8,687,919	\$8,998,253	\$9,341,350	\$9,519,037	\$9,776,517	\$9,776,517	\$9,776,517	\$9,776,517	\$9,776,517	3%					Held constant
% Change from Prior Year		3.57%	3.81%	1.90%	2.70%	0.00%	0.00%	0.00%	0.00%						
Real Property Tax Items	331,240	337,063	358,236	309,029	322,500	326,647	330,857	335,134	339,477	0%					Projected PILOT payments based on agreements
% Change from Prior Year		1.76%	6.28%	-13.74%	4.36%	1.29%	1.29%	1.29%	1.30%						
Sales and Use Tax	17,816,807	18,424,974	18,746,071	17,172,596	16,648,000	16,980,960	17,320,579	17,666,991	18,020,331	-2%					Projected annual increases of 2%
% Change from Prior Year		3.41%	1.74%	-8.39%	-3.05%	2.00%	2.00%	2.00%	2.00%						
Other Non-Property Taxes	639,662	657,113	626,182	632,411	635,000	639,488	644,046	648,675	653,375	0%					CPI
% Change from Prior Year		2.73%	-4.71%	0.99%	0.41%	0.71%	0.71%	0.72%	0.72%						
Departmental Income	6,493,238	6,665,001	6,253,753	6,434,590	6,253,030	6,664,018	6,878,007	7,101,081	7,333,629	-1%					CPI or held constant depending on revenue item
% Change from Prior Year		2.65%	-6.17%	2.89%	-2.82%	6.57%	3.21%	3.24%	3.27%						
Other Local Revenue	590,869	587,793	864,177	901,534	571,515	577,287	583,148	589,100	595,145	4%					CPI or held constant depending on revenue item
% Change from Prior Year		-0.52%	47.02%	4.32%	-36.61%	1.01%	1.02%	1.02%	1.03%						
State Aid - AIM	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208	4,703,208	0%					Held constant
% Change from Prior Year		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%						
State Aid - Mortgage Tax	263,961	303,280	249,933	289,748	250,000	253,883	257,825	261,829	265,896	0%					CPI
% Change from Prior Year		14.90%	-17.59%	15.93%	-13.72%	1.55%	1.55%	1.55%	1.55%						
State Aid Other	647,144	649,337	894,229	848,026	812,032	633,688	644,820	656,151	667,684	7%					CPI or held constant depending on revenue item
% Change from Prior Year		0.34%	37.71%	-5.17%	-4.24%	-21.96%	1.76%	1.76%	1.76%						
Federal Aid	331,154	7,261	1,303,272	904,164	960,400	789,791	786,545	811,234	836,697	4432%					CPI
% Change from Prior Year		-97.81%	17849.57%	-30.62%	6.22%	-17.76%	-0.41%	3.14%	3.14%						
Interfund Transfers	340,213	428,051	492,342	384,026	258,935	262,956	267,040	271,187	275,399	-3%					Decreasing transfers from Debt Service Fund
% Change from Prior Year		25.82%	15.02%	-22.00%	-32.57%	1.55%	1.55%	1.55%	1.55%						
Total Revenues	\$40,845,414	\$41,761,335	\$43,832,932	\$42,098,369	\$41,191,137	\$41,608,442	\$42,192,593	\$42,821,106	\$43,467,358	0%					
% Change from Prior Year		2.24%	4.96%	-3.96%	-2.16%	1.01%	1.40%	1.49%	1.51%						
Nonrecurring Revenues Included in Revenue, Above (List):															
Fed Aid, Public Safety Grants	323,351	4,004	205,890	161,046	221,000	27,182	-	-	-						
Nonrecurring Revenues	\$323,351	\$4,004	\$205,890	\$161,046	\$221,000	\$27,182	\$0	\$0	\$0						
Recurring Revenues	\$40,522,063	\$41,757,331	\$43,627,042	\$41,937,323	\$40,970,137	\$41,581,260	\$42,192,593	\$42,821,106	\$43,467,358						
Annual Percentage Change	2.92%	3.05%	4.48%	-3.87%	-2.31%	1.49%	1.47%	1.49%	1.51%						

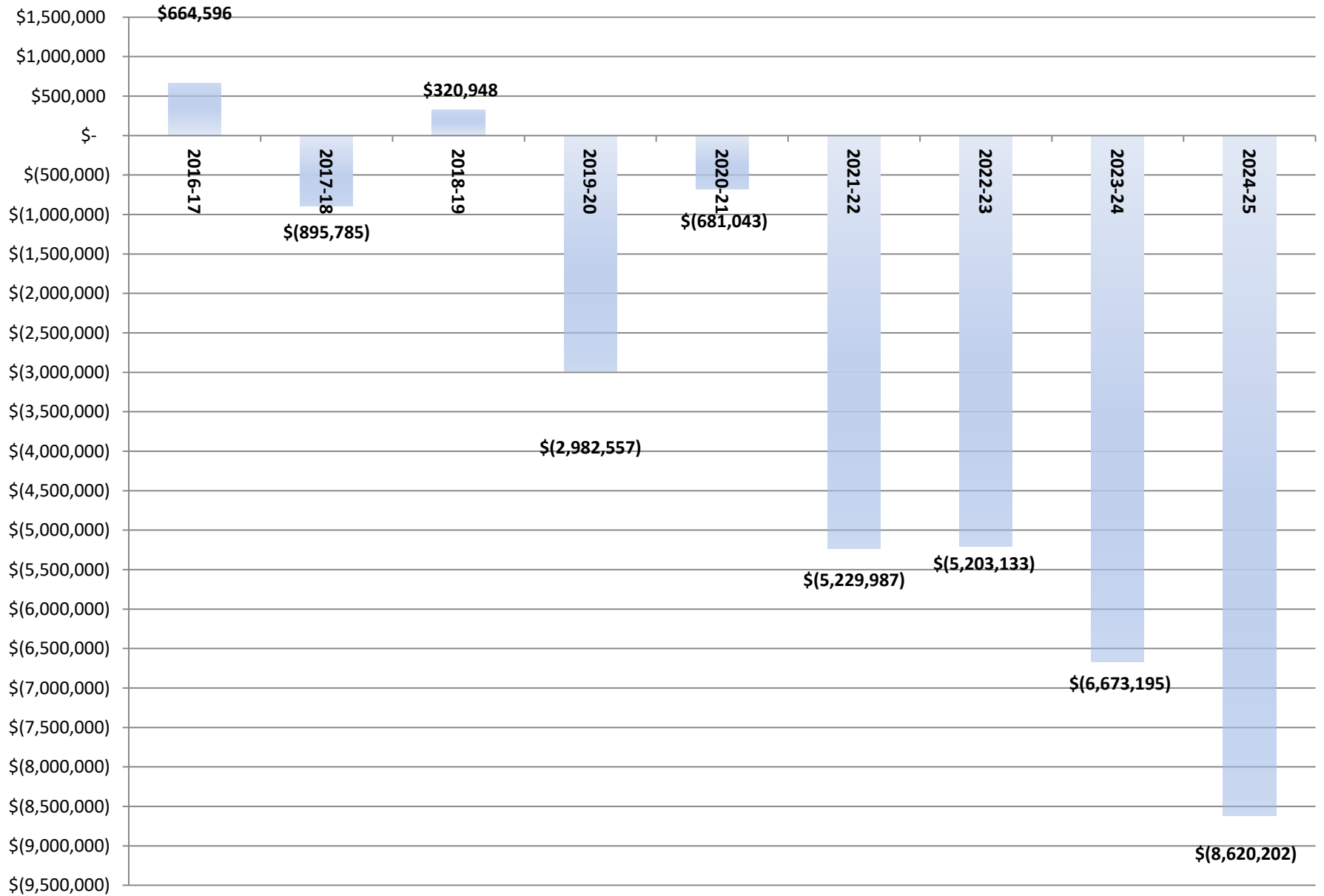
City of Watertown
Five Year Financial Plan, Fiscal Years 2020/21 through 2024/25
General Fund Expenditures

	Actual		Estimate		Budget	Forecast				ual Inere:	Assumptions 2021/22 - 2024/25				
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	present	2021-22	2022-23	2023-24	2024-25	Description
Expenditures by Object															
Personal Services	\$16,921,758	\$17,405,395	\$17,807,725	\$17,447,055	\$17,060,111	\$17,675,216	\$18,164,515	\$18,663,305	\$19,076,032	0%	4%	3%	3%	2%	Known and estimated collective bargaining agreements
% Change from Prior Year		2.86%	2.31%	-2.03%	-2.22%	3.61%	2.77%	2.75%	2.21%						
Equipment and Capital Outlay	1,337,677	1,782,469	1,276,722	2,788,990	530,300	3,178,750	1,454,500	1,289,500	1,240,500	11%	499%	-54%	-11%	-4%	Per 5 year capital plan
% Change from Prior Year		33.25%	-28.37%	118.45%	-80.99%	499.42%	-54.24%	-11.34%	-3.80%						
Contractual	5,711,025	5,638,237	6,178,809	7,761,363	7,678,741	7,803,068	7,914,431	7,975,604	8,104,862	8%	2%	1%	1%	2%	CPI
% Change from Prior Year		-1.27%	9.59%	25.61%	-1.06%	1.62%	1.43%	0.77%	1.62%						
Debt (Principal and Interest)	2,979,644	2,996,516	3,034,559	2,874,815	2,986,280	3,649,016	4,187,013	4,636,309	5,389,979	0%	22%	15%	11%	16%	Per actual debt schedule + projected capital projects
% Change from Prior Year		0.57%	1.27%	-5.26%	3.88%	22.19%	14.74%	10.73%	16.26%						
Employee Benefits	11,997,115	13,349,666	13,705,906	12,705,244	12,306,400	13,202,576	14,325,707	15,559,960	16,886,187	1%	7%	9%	9%	9%	Projected increases for retirement and health insurance
% Change from Prior Year		11.27%	2.67%	-7.30%	-3.14%	7.28%	8.51%	8.62%	8.52%						
Interfund Transfers to Other Funds	1,233,599	1,484,839	1,508,084	1,503,459	1,310,348	1,329,803	1,349,560	1,369,624	1,389,999	2%	1%	1%	1%	1%	CPI
% Change from Prior Year		20.37%	1.57%	-0.31%	-12.84%	1.48%	1.49%	1.49%	1.49%						
Total Expenditures (by Object)	\$40,180,818	\$42,657,121	\$43,511,804	\$45,080,927	\$41,872,179	\$46,838,434	\$47,395,725	\$49,494,301	\$52,087,559	1%	12%	1%	4%	5%	
% Change from Prior Year		6.16%	2.00%	3.61%	-7.12%	11.86%	1.19%	4.43%	5.24%						
Expenditures By Function															
General Governmental Support	\$3,993,871	\$4,220,608	\$4,062,405	\$4,018,501	\$4,020,240	\$4,142,551	\$4,262,630	\$4,336,588	\$4,475,476	0%	3%	3%	2%	3%	Result of analysis of expenditures by object
% Change from Prior Year		5.68%	-3.75%	-1.08%	0.04%	3.04%	2.90%	1.74%	3.20%						
Public Safety	18,330,764	18,745,292	19,229,228	18,581,626	18,012,268	18,609,365	19,474,342	20,428,208	21,363,281	0%	3%	5%	5%	5%	Result of analysis of expenditures by object
% Change from Prior Year		2.26%	2.58%	-3.37%	-3.06%	3.31%	4.65%	4.90%	4.58%						
Transportation	5,323,100	5,736,088	5,873,533	6,009,386	6,206,817	6,374,084	6,621,126	6,863,313	7,102,745	4%	3%	4%	4%	3%	Result of analysis of expenditures by object
% Change from Prior Year		7.76%	2.40%	2.31%	3.29%	2.69%	3.88%	3.66%	3.49%						
Economic Opportunity and Development	19,378	19,789	18,678	42,176	63,000	63,823	64,659	65,508	66,370	43%	1%	1%	1%	1%	Result of analysis of expenditures by object
% Change from Prior Year		2.12%	-5.62%	125.81%	49.37%	1.31%	1.31%	1.31%	1.32%						
Culture and Recreation	1,945,388	1,932,369	2,172,247	2,044,986	1,775,475	1,823,320	1,876,844	1,933,502	1,990,406	-2%	3%	3%	3%	3%	Result of analysis of expenditures by object
% Change from Prior Year		-0.67%	12.41%	-5.86%	-13.18%	2.69%	2.94%	3.02%	2.94%						
Home and Community Services	1,369,555	1,463,636	1,526,263	1,734,553	1,562,003	1,618,411	1,690,281	1,764,437	1,839,745	4%	4%	4%	4%	4%	Result of analysis of expenditures by object
% Change from Prior Year		6.87%	4.28%	13.65%	-9.95%	3.61%	4.44%	4.39%	4.27%						
Employee Benefits (retirees only)	4,102,035	4,808,370	5,316,966	4,903,291	4,538,711	4,855,664	5,197,256	5,565,447	5,962,355	3%	7%	7%	7%	7%	Result of analysis of expenditures by object
% Change from Prior Year		17.22%	10.58%	-7.78%	-7.44%	6.98%	7.03%	7.08%	7.13%						
Debt Service	2,979,644	2,996,516	3,034,559	2,874,815	2,986,280	3,649,016	4,187,013	4,636,309	5,389,979	0%	22%	15%	11%	16%	Result of analysis of expenditures by object
% Change from Prior Year		0.57%	1.27%	-5.26%	3.88%	22.19%	14.74%	10.73%	16.26%						
Interfund Transfers to Other Funds	2,117,083	2,734,453	2,277,925	3,515,005	1,537,148	4,508,553	2,804,060	2,659,124	2,630,499	3%	193%	-38%	-5%	-1%	Result of analysis of expenditures by object
% Change from Prior Year		29.16%	-16.70%	54.31%	-56.27%	193.31%	-37.81%	-5.17%	-1.08%						
Other (Contingency)	-	-	-	1,356,588	1,170,238	1,193,643	1,217,516	1,241,866	1,266,703	#DIV/0!	2%	2%	2%	2%	Includes contingency
% Change from Prior Year		#DIV/0!	#DIV/0!	#DIV/0!	-13.74%	2.00%	2.00%	2.00%	2.00%						
Total Expenditures (by Function)	\$40,180,818	\$42,657,121	\$43,511,804	\$45,080,928	\$41,872,180	\$46,838,431	\$47,395,726	\$49,494,302	\$52,087,559	1%					
% Change from Prior Year		6.16%	2.00%	3.61%	-7.12%	11.86%	1.19%	4.43%	5.24%						
	-	(0)	0	(0)	2	0	0	0	0						
Nonrecurring Expenditures Included Above (List):															
Fire / Police grant expenditures	359,279	4,449	228,766	178,940	-	-	-	-	-						
Nonrecurring Expenditures	\$359,279	\$4,449	\$228,766	\$178,940	\$0	\$0	\$0	\$0	\$0						
Annual Percentage Change	1.30%	6.16%	2.00%	3.61%	-7.12%	11.86%	1.19%	4.43%	5.24%						

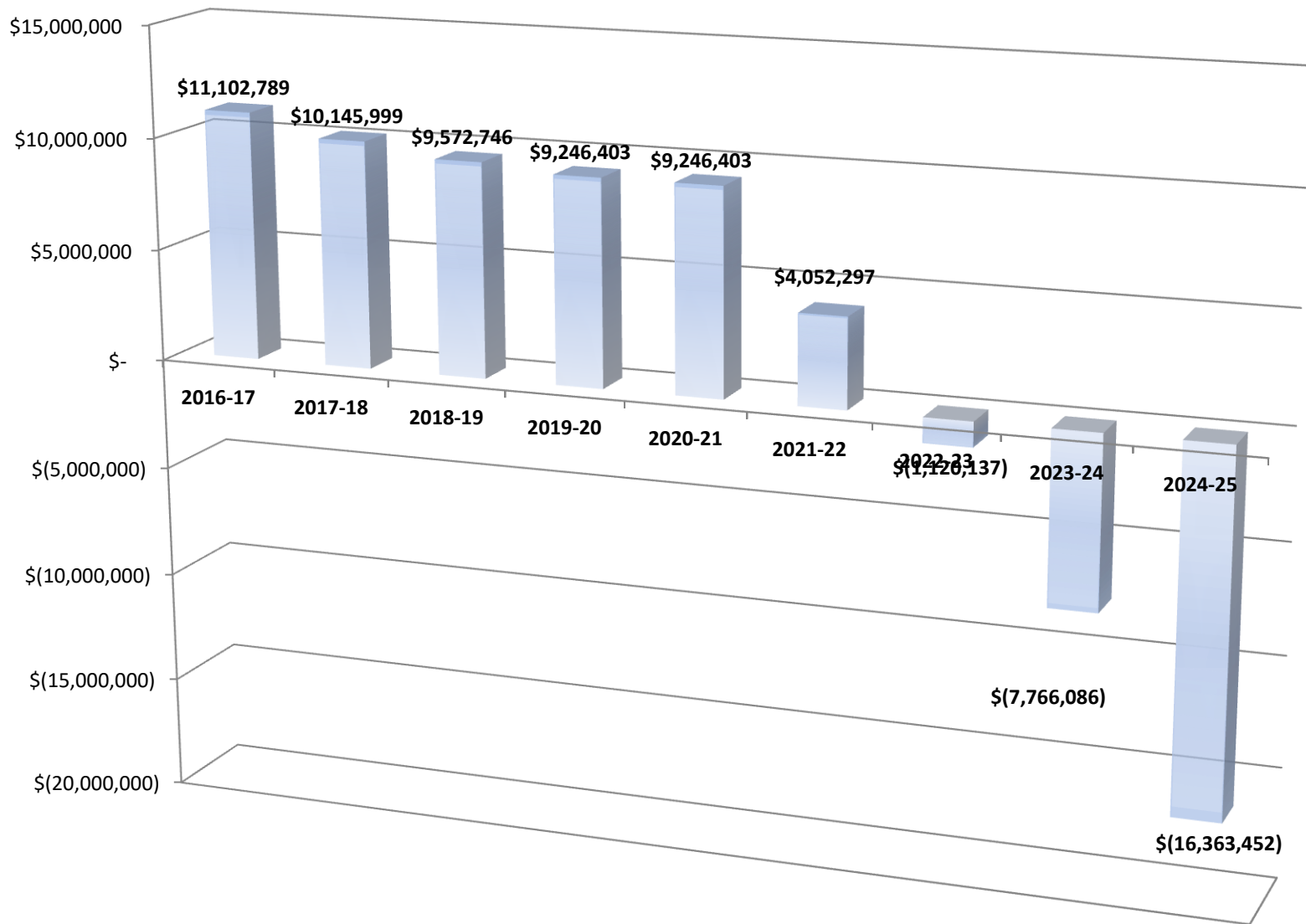
General Fund: Revenues and Expenditures



General Fund: Surplus (Deficit) (Actual/Projected)



General Fund Unreserved - Unappropriated Ending Fund Balance (Actual and Projected)



City of Watertown
Five Year Financial Plan, Fiscal Years 2020/21 through 2024/25
Water Fund

	Actual				Estimate	Budget	Forecast				nual Incre:	Assumptions 2021/22 - 2024/25				
	2016-17	2017-18	2018-19	2019-20	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	present	2021-22	2022-23	2023-24	2024-25	Description
Revenues																
Water Rents and Charges	\$ 5,270,092	\$ 5,204,022	\$ 5,302,117	\$ 5,102,855	\$ 5,102,855	\$ 5,138,500	\$ 5,170,415	\$ 5,278,220	\$ 5,330,026	\$ 5,321,169	-1%	1%	2%	1%	0%	Water rents held constant, adjusted DANC for debt service
Other (Interest, Penalties, Misc.)	\$ 85,884	\$ 128,945	\$ 201,408	\$ 213,084	\$ 213,084	\$ 206,000	\$ 201,497	\$ 97,002	\$ 97,514	\$ 98,035	27%	-2%	-52%	1%	1%	Incremental increases
Interfund Transfers	\$ 60,000	\$ 44,542	\$ (102,744)	\$ 24,261	\$ 24,261	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	-144%	0%	0%	0%	0%	Decreasing transfers from Debt Service Fund
Total Revenues	\$ 5,415,975	\$ 5,377,509	\$ 5,400,782	\$ 5,340,200	\$ 5,340,200	\$ 5,345,500	\$ 5,372,912	\$ 5,376,222	\$ 5,428,540	\$ 5,420,204	0%	0%	0%	0%	0%	
Expenditures																
Personal Services	\$ 1,368,135	\$ 1,425,665	\$ 1,437,210	\$ 1,316,581	\$ 1,316,581	\$ 1,480,308	\$ 1,538,182	\$ 1,594,493	\$ 1,646,589	\$ 1,692,874	2%	4%	4%	3%	3%	Known and estimated collective bargaining agreements
Equipment and Capital Outlay	\$ 58,207	\$ 48,820	\$ 5,777	\$ 72,833	\$ 72,833	\$ 145,000	\$ -	\$ -	\$ -	\$ -	N/A	N/A	N/A	N/A	N/A	CPI
Contractual	\$ 1,596,463	\$ 1,788,912	\$ 1,750,755	\$ 1,915,201	\$ 1,915,201	\$ 2,088,405	\$ 2,120,838	\$ 2,078,549	\$ 2,110,829	\$ 2,143,610	7%	2%	-2%	2%	2%	CPI
Debt Service (Principal and Interest)	\$ 851,096	\$ 875,829	\$ 972,709	\$ 897,421	\$ 897,421	\$ 863,309	\$ 1,049,632	\$ 1,586,446	\$ 1,730,731	\$ 1,731,582	1%	22%	51%	9%	0%	Per debt schedules plus projected new debt
Employee Benefits	\$ 1,122,756	\$ 1,054,402	\$ 118,144	\$ 902,671	\$ 902,671	\$ 926,704	\$ 1,007,499	\$ 1,095,223	\$ 1,190,055	\$ 1,292,367	143%	9%	9%	9%	9%	Projected increases for retirement and health insurance
Interfund Transfers to Other Funds	\$ 15,000	\$ 15,599	\$ 119,543	\$ 25,824	\$ 25,824	\$ 22,000	\$ 553,000	\$ 390,000	\$ 234,000	\$ 205,000	144%	2414%	-29%	-40%	-12%	Projected capital project transfers
Total Expenditures	\$ 5,011,658	\$ 5,209,227	\$ 4,404,138	\$ 5,130,531	\$ 5,130,531	\$ 5,525,726	\$ 6,269,151	\$ 6,744,710	\$ 6,912,204	\$ 7,065,433	3%	6%	11%	8%	6%	
Surplus (Deficit)	\$ 404,317	\$ 168,281	\$ 996,644	\$ 209,669	\$ 209,669	\$ (180,226)	\$ (896,239)	\$ (1,368,488)	\$ (1,483,665)	\$ (1,645,229)						
Potential Strategies to Promote Fiscal Balance																
<i>Describe Local Actions</i>																
Increase water rates (FY 21/22) = 0.0%							\$ -	\$ -	\$ -	\$ -						
Increase water rates (FY 22/23) = 15.0%							\$ -	\$ 680,994	\$ 680,994	\$ 680,994						
Increase water rates (FY 23/24) = 20.0%							\$ -	\$ -	\$ 1,044,191	\$ 1,044,191						
Increase water rates (FY 24/25) = 0.0%							\$ -	\$ -	\$ -	\$ -						
Appropriate/ (replenish) fund balance						\$ 180,226	\$ 896,239	\$ 687,494	\$ (241,520)	\$ (79,956)						
<i>Describe Other Actions</i>																
Total Effect of Potential Strategies to Promote Fiscal Balance						\$ 180,226	\$ 896,239	\$ 1,368,488	\$ 1,483,665	\$ 1,645,229						
Budgetary Reserves and Other Net Assets																
Fund Equity, Beg. of Year	\$ 830,820	\$ 1,384,446	\$ 1,723,163	\$ 2,515,950	\$ 2,515,950	\$ 2,725,619	\$ 2,545,393	\$ 1,649,154	\$ 280,665	\$ (1,202,999)						
Prior Period Adjustment for Pension Liability / Hydro-electric charges	\$ 149,309	\$ 170,435	\$ (203,857)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Fund Equity, End of Year	\$ 1,384,446	\$ 1,723,163	\$ 2,515,950	\$ 2,725,619	\$ 2,725,619	\$ 2,545,393	\$ 1,649,154	\$ 280,665	\$ (1,202,999)	\$ (2,848,228)						
Reserved Fund Balance - Debt Service	\$ -	\$ 32,505	\$ 31,592	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Reserved Fund Balance - Encumbrances	\$ 29,299	\$ 18,295	\$ 81,419	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance - Appropriated	\$ -	\$ -	\$ -	\$ 180,226	\$ 180,226	\$ -	\$ -	\$ -	\$ -	\$ -						
Unappropriated	\$ 1,355,148	\$ 1,672,363	\$ 2,402,939	\$ 2,545,393	\$ 2,545,393	\$ 2,545,393	\$ 1,649,154	\$ 280,665	\$ (1,202,999)	\$ (2,848,228)						
Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	25.20%	30.97%	45.00%	47.62%	47.37%	47.37%	30.67%	5.17%	-22.19%	-52.55%						
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance																
New Surplus (Deficit)						\$ -	\$ (896,239)	\$ (687,494)	\$ 241,520	\$ 79,956						
Fund Equity, Beg. of Year						\$ 2,725,619	\$ 2,545,393	\$ 1,649,154	\$ 961,659	\$ 1,203,180						
Fund Equity, End of Year						\$ 2,545,393	\$ 1,649,154	\$ 961,659	\$ 1,203,180	\$ 1,283,136						
Reserved Fund Balances						\$ -	\$ -	\$ -	\$ -	\$ -						
Unreserved Fund Balance						\$ 2,545,393	\$ 1,649,154	\$ 961,659	\$ 1,203,180	\$ 1,283,136						
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	25.20%	30.97%	45.00%	47.62%	47.37%	47.37%	30.67%	17.71%	22.20%	23.67%						

City of Watertown
Five Year Financial Plan, Fiscal Years 2020/21 through 2024/25
Sewer Fund

	Actual				Estimate	Budget	Forecast				Annual Increase	Assumptions 2021/22 - 2024/25					
	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	present	2021-22	2022-23	2023-24	2024-25	Description		
Revenues																	
Sewer Rents and Charges	\$ 6,067,484	\$ 6,482,747	\$ 6,488,716	\$ 6,312,104	\$ 6,513,000	\$ 6,246,155	\$ 6,261,223	\$ 6,287,860	\$ 6,308,664	2%	-4%	0%	0%	0%	Sewer rents held constant, adjusted DANC for debt service		
Other (Interest, Penalties, Misc.)	\$ 86,599	\$ 132,277	\$ 155,623	\$ 107,292	\$ 101,000	\$ 100,342	\$ 100,689	\$ 101,041	\$ 101,399	8%	-1%	0%	0%	0%	Held constant		
Interfund Transfers	\$ -	\$ 12,028	\$ 45,179	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	#DIV/0!	0%	0%	0%	0%	Decreasing transfers from Debt Service Fund		
Total Revenues	\$ 6,154,083	\$ 6,627,051	\$ 6,689,518	\$ 6,419,396	\$ 6,615,000	\$ 6,347,497	\$ 6,362,912	\$ 6,389,901	\$ 6,411,062	2%	-4%	0%	0%	0%			
Expenditures																	
Personal Services	\$ 1,204,316	\$ 1,192,903	\$ 1,184,902	\$ 1,227,083	\$ 1,283,323	\$ 1,341,347	\$ 1,395,528	\$ 1,445,182	\$ 1,488,102	2%	5%	4%	4%	3%	Known and estimated collective bargaining agreements		
Equipment and Capital Outlay	\$ 104,595	\$ 137,720	\$ 204,144	\$ 122,900	\$ 211,600	\$ -	\$ -	\$ -	\$ -	28%	-100%	#DIV/0!	#DIV/0!	#DIV/0!	CPI		
Contractual	\$ 2,379,321	\$ 2,227,643	\$ 2,289,371	\$ 2,451,854	\$ 2,595,233	\$ 2,409,414	\$ 2,434,223	\$ 2,458,873	\$ 2,483,364	2%	-7%	1%	1%	1%	CPI		
Debt Service (Principal and Interest)	\$ 1,112,484	\$ 1,132,028	\$ 1,127,296	\$ 1,246,207	\$ 1,264,890	\$ 1,211,219	\$ 1,181,772	\$ 1,463,978	\$ 1,670,879	3%	-4%	-2%	24%	14%	Per debt schedules plus projected new debt		
Employee Benefits	\$ 1,024,051	\$ 1,370,250	\$ 194,728	\$ 830,780	\$ 798,510	\$ 869,167	\$ 946,344	\$ 1,028,687	\$ 1,117,196	68%	9%	9%	9%	9%	Projected increases for retirement and health insurance		
Interfund Transfers to Other Funds	\$ 912,229	\$ 197,355	\$ 520,608	\$ 375,897	\$ 772,000	\$ 345,000	\$ 450,000	\$ 190,000	\$ 135,000	41%	-55%	30%	-58%	-29%	Projected capital project transfers		
Total Expenditures	\$ 6,736,996	\$ 6,257,899	\$ 5,521,049	\$ 6,254,721	\$ 6,925,556	\$ 6,176,147	\$ 6,407,867	\$ 6,586,721	\$ 6,894,541	1%	-11%	4%	3%	5%			
	0	(0)	(0)	-	-	-	0	-	(0)								
Surplus (Deficit)	\$ (582,914)	\$ 369,152	\$ 1,168,469	\$ 164,674	\$ (310,556)	\$ 171,350	\$ (44,955)	\$ (196,819)	\$ (483,479)								
Potential Strategies to Promote Fiscal Balance																	
Describe Local Actions																	
Increase sewer rates (FY 21/22) =	0.0%					\$ -	\$ -	\$ -	\$ -								
Increase sewer rates (FY 22/23) =	0.0%					\$ -	\$ -	\$ -	\$ -								
Increase sewer rates (FY 23/24) =	0.0%					\$ -	\$ -	\$ -	\$ -								
Increase sewer rates (FY 24/25) =	0.0%					\$ -	\$ -	\$ -	\$ -								
Appropriate/ (replenish) fund balance					\$ 310,556	\$ (171,350)	\$ 44,955	\$ 196,819	\$ 483,479								
Describe Other Actions																	
Total Effect of Strategies to Promote Fiscal Balance					\$ 310,556	\$ (171,350)	\$ 44,955	\$ 196,819	\$ 483,479								
Budgetary Reserves and Other Net Assets																	
Fund Equity, Beg. of Year	\$ 1,461,378	\$ 1,167,227	\$ 1,697,887	\$ 2,538,552	\$ 2,703,226	\$ 2,392,670	\$ 2,564,019	\$ 2,519,064	\$ 2,322,245								
Prior Period Adjustment for Pension Liability / Hydro-electric charges	\$ 288,763	\$ 161,507	\$ (327,804)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Fund Equity, End of Year	\$ 1,167,227	\$ 1,697,887	\$ 2,538,552	\$ 2,703,226	\$ 2,392,670	\$ 2,564,019	\$ 2,519,064	\$ 2,322,245	\$ 1,838,766								
Reserved Fund Balance - Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Reserved Fund Balance - Encumbrances	\$ 13,084	\$ 74,174	\$ 261,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Unreserved Fund Balance - Appropriated	\$ 140,048	\$ 112,971	\$ 456,547	\$ 310,556	\$ -	\$ -	\$ -	\$ -	\$ -								
Unreserved Fund Balance	\$ 1,014,095	\$ 1,510,742	\$ 1,820,919	\$ 2,392,670	\$ 2,392,670	\$ 2,564,019	\$ 2,519,064	\$ 2,322,245	\$ 1,838,766								
Unreserved Unappropriated Fund Balance as % of next fiscal year revenues BEFORE rate adjustments	15.30%	22.58%	28.37%	36.17%	37.69%	40.30%	39.42%	36.22%	28.68%								
Fiscal Condition After Adjusting for Effects of All Strategies to Promote Fiscal Balance																	
New Surplus (Deficit)					\$ (310,556)	\$ 171,350	\$ (44,955)	\$ (196,819)	\$ (483,479)								
Fund Equity, Beg. of Year					\$ 2,703,226	\$ 2,392,670	\$ 2,564,019	\$ 2,519,064	\$ 2,322,245								
Fund Equity, End of Year					\$ 2,392,670	\$ 2,564,019	\$ 2,519,064	\$ 2,322,245	\$ 1,838,766								
Reserved Fund Balances					\$ -	\$ -	\$ -	\$ -	\$ -								
Unreserved Fund Balance					\$ 2,392,670	\$ 2,564,019	\$ 2,519,064	\$ 2,322,245	\$ 1,838,766								
Unreserved Fund Balance as % of next fiscal year revenues AFTER rate adjustments	15.30%	22.58%	28.37%	36.17%	37.69%	40.30%	39.42%	36.22%	28.68%								

EXEMPTION IMPACT REPORT



**NYS BOARD OF REAL PROPERTY SERVICES
LOCAL GOVERNMENT EXEMPTION IMPACT REPORT**

(for local use only -- not to be filed with NYS Board of Real Property Services)

Date: 04/15/2020

Taxing Jurisdiction: City of Watertown

Fiscal Year Beginning: July 1, 2020

Total equalized value in taxing jurisdiction: \$1,740,232,674

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Total Equalized Value (Column E)	Percentage of Value Exempted (Column F)
12100	NYS - GENERALLY	RPTL 404(1)	43	\$21,992,772	1.26%
13100	CO - GENERALLY	RPTL 406(1)	52	\$54,374,696	3.12%
13350	CITY - GENERALLY	RPTL 406(1)	221	\$121,211,033	6.97%
13570	TOWN O/S LIMITS - SPECIFIED USES	RPTL 406(2)	1	\$271,739	0.02%
13800	SCHOOL DISTRICT	RPTL 408	12	\$39,805,543	2.29%
14100	USA - GENERALLY	RPTL 400(1)	1	\$10,085,543	0.58%
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	RPTL 412-a	9	\$13,858,152	0.80%
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	PUB HSNG L 52(3)&(5)	10	\$21,559,348	1.24%
21600	RES OF CLERGY - RELIG CORP OWNER	RPTL 462	9	\$1,505,109	0.09%
25110	NONPROF CORP - RELIG(CONST PROT)	RPTL 420-a	56	\$50,367,055	2.89%
25120	NONPROF CORP - EDUCL(CONST PROT)	RPTL 420-a	4	\$18,685,870	1.07%
25130	NONPROF CORP - CHAR (CONST PROT)	RPTL 420-a	10	\$9,964,022	0.57%
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	11	\$80,475,598	4.62%
25230	NONPROF CORP - MORAL/MENTAL IMP	RPTL 420-a	22	\$14,017,065	0.81%
25300	NONPROF CORP - SPECIFIED USES	RPTL 420-b	3	\$2,120,109	0.12%
25500	NONPROF MED, DENTAL, HOSP SVCE	RPTL 486	2	\$1,663,913	0.10%
26100	VETERANS ORGANIZATION	RPTL 452	2	\$751,196	0.04%
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	1	\$310,326	0.02%
28110	NOT-FOR-PROFIT HOUSING COMPANY	RPTL 422	2	\$2,828,370	0.16%
28520	NOT-FOR-PROFIT NURSING HOME CO	RPTL 422	2	\$23,026,957	1.32%
28540	NOT-FOR-PROFIT HOUS CO - HOSTELS	RPTL 422	19	\$2,577,663	0.15%
41101	VETS EX BASED ON ELIGIBLE FUNDS	RPTL 458(1)	7	\$16,250	0.00%
41111	VET PRO RATA: FULL VALUE ASSMT	RPTL 458(5)	19	\$901,066	0.05%
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	RPTL 458-a	312	\$4,240,929	0.24%
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	419	\$9,627,387	0.55%
41141	ALT VET EX-WAR PERIOD-DISABILITY	RPTL 458-a	283	\$8,980,224	0.52%
41800	PERSONS AGE 65 OR OVER	RPTL 467	66	\$1,936,608	0.11%
41801	PERSONS AGE 65 OR OVER	RPTL 467	2	\$30,054	0.00%
44213	HOME IMPROVEMENTS	RPTL 421-f	6	\$414,674	0.02%
44216	HOME IMPROVEMENTS	RPTL 421-f	49	\$823,584	0.05%
47200	RAILROAD - PARTIALLY EXEMPT	RPTL 489-d&dd	1	\$2,894,714	0.17%
47611	BUSINESS INVESTMENT PROPERTY POST 8/5/94	RPTL 485-b	38	\$6,182,050	0.36%
48660	HOUSING DEVELOPMENT FUND CO	P H F I L 577,654-a	15	\$21,633,533	1.24%
48670	REDEVELOPMENT HOUSING CO	P H F I L 125 & 127	2	\$5,312,337	0.31%
Totals			1711	\$554,445,489	31.86%

The exempt amounts do not take into consideration any payments for municipal services.

Amount, if any, attributed to payments in lieu of taxes: \$142,000.00

(details contained on RP-495-PILOT)



Date: 04/15/2020

Taxing Jurisdiction: City of Watertown

Fiscal Year Begining: July 1, 2020

Total equalized value in taxing jurisdiction: \$ **\$1,740,232,674**

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City of Watertown 2020 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
U.S.A. OWNED - RPTL §400(1) \$9,278,700 - 0.58% # of parcels 1 PILOT Payments \$0 Impact* \$8.16 STATE MANDATED	Real property that is owned by the U.S. Government.
NYS OWNED - RPTL §404(1) \$20,233,350 - 1.26% # of parcels 43 PILOT Payments \$0 Impact* \$17.61 STATE MANDATED	Real property owned by the State of New York or any of its departments or agencies.
CITY OWNED - RPTL §406(1) \$111,514,150 - 6.97% # of parcels 221 PILOT Payments \$0 Impact* \$89.71 STATE MANDATED	Real property that is owned by a city, is located within the boundaries of the owning municipal corporation, and is held for public use.
COUNTY OWNED - RPTL §406(1) \$50,024,720 - 3.12% # of parcels 52 PILOT Payments \$0 Impact* \$42.41 STATE MANDATED	Real property that is owned by a county, is located within the boundaries of the owning municipal corporation, and is held for public use.
SCHOOLPROP - RPTL §408 \$36,621,100 - 2.29% # of parcels 12 PILOT Payments \$0 Impact* \$31.42 STATE MANDATED	Real property owned by a school district or Board of Cooperative Educational Services (BOCES).
Ind Develop Agency - RPTL §412-a & Gen Muny L §874 \$12,749,500 - 0.80% # of parcels 9 PILOT Payments \$31,200 Impact* \$8.12 STATE MANDATED	Real property that is owned or under the control of a municipal industrial development agency (IDA) and is located and used as required.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,992 and a tax levy of \$9,771,367 (Final).

City of Watertown 2020 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

NotForProfit-Char - RPTL §420-a	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for charitable purposes and is used for carrying out this purpose.
\$9,166,900 - 0.57%	
# of parcels 10	
PILOT Payments \$0	
Impact* \$8.06	
STATE MANDATED	
NotForProfit-Educ - RPTL §420-a	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for educational purposes and is used for carrying out this purpose.
\$17,191,000 - 1.07%	
# of parcels 4	
PILOT Payments \$0	
Impact* \$15.01	
STATE MANDATED	
NotForProfit-Hosp - RPTL §420-a	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for hospital purposes and is used for carrying out this purpose.
\$74,037,550 - 4.62%	
# of parcels 11	
PILOT Payments \$0	
Impact* \$61.47	
STATE MANDATED	
NotForProfit-Moral - RPTL §420-a	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for the moral or mental improvement of men, women, or children and is used for carrying out this purpose.
\$12,895,700 - 0.81%	
# of parcels 22	
PILOT Payments \$0	
Impact* \$11.30	
STATE MANDATED	
NotForProfit-Relig - RPTL §420-a	Real property that is owned by a nonprofit corporation or association organized or conducted exclusively for religious purposes and is used for carrying out this purpose.
\$46,337,691 - 2.89%	
# of parcels 56	
PILOT Payments \$0	
Impact* \$39.41	
STATE MANDATED	
HOSTEL - RPTL §422	Real property owned by certain private housing companies that is used for a hostel for the mentally ill or retarded.
\$2,371,450 - 0.15%	
# of parcels 19	
PILOT Payments \$0	
Impact* \$2.10	
STATE MANDATED	

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,992 and a tax levy of \$9,771,367 (Final) .

City of Watertown 2020 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
NOPROF-HSG - RPTL §422 \$2,602,100 - 0.16% # of parcels 2 PILOT Payments \$0 Impact* \$2.30 STATE MANDATED	This exemption applies to property owned by certain private housing companies that is used for housing and auxiliary facilities for aged persons of low income.
NPROFNURSG - RPTL §422 \$21,184,800 - 1.32% # of parcels 2 PILOT Payments \$0 Impact* \$18.43 STATE MANDATED	Real property owned by certain private housing companies that is used for a nursing home or other health-related facility for low-income persons.
CEMTRYASSC - RPTL §446 \$285,500 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.25 STATE MANDATED	Real property that is actually and exclusively used for cemetery purposes, or consists of unimproved land in which interments are reasonably and in good faith anticipated.
Veterans Organization - RPTL §452 \$691,100 - 0.04% # of parcels 2 PILOT Payments \$0 Impact* \$0.61 STATE MANDATED	Real property owned by a corporation, association, or post of war veterans of the U.S. Armed Forces (such as the American Legion).
Religious Residence - RPTL §462 \$1,384,700 - 0.09% # of parcels 9 PILOT Payments \$0 Impact* \$1.23 STATE MANDATED	Real property that is owned by a religious corporation and is used by the officiating clergyman of that corporation for residential purposes.
NOPROFMED - RPTL §486 & Ins L §4310(j) \$1,530,800 - 0.10% # of parcels 2 PILOT Payments \$0 Impact* \$1.36 STATE MANDATED	Real property owned by nonprofit medical indemnity corporations, dental indemnity corporations, health service corporations, and hospital service corporations.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,992 and a tax levy of \$9,771,367 (Final) .

City of Watertown 2020 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
RAILROAD - RPTL §489-d, 489-dd	Transportation property of railroads receiving ceiling values determined by the NYS Board of Real Property Services is exempt from taxation and special ad valorem levies to the extent that its assessed value exceeds the ceiling value.
\$2,663,137 - 0.17%	
# of parcels 1	
PILOT Payments \$0	
Impact* \$2.36	
STATE MANDATED	

Sub Totals for State Mandated Exemptions

Exempt amount \$432,763,948

of parcels 479

% of assessment roll 27.03%

PILOT payments \$31,200.00

Impact* \$361.31

Name - Legal Authority	Description
PHFL Article 5 - PHFL §125, §127	New or rehabilitated dwellings that are located in substandard or insanitary areas, owned by redevelopment companies, and used for low-income or moderate-income housing.
\$4,887,350 - 0.31%	
# of parcels 2	
PILOT Payments \$19,709	
Impact* \$2.37	
LOCAL OPTION	
Housing Dev Fund CTS - PHFL §577(1),(3)	Real property that is owned or under the control of a housing development fund company which is a subsidiary of the NYS Urban Development Corporation (UDC) but is not organized on a not-for-profit basis, and is used for co-op low-income housing.
\$19,902,850 - 1.24%	
# of parcels 15	
PILOT Payments \$36,091	
Impact* \$13.82	
LOCAL OPTION	
Municipal Housing - Pub Hsng L §52(3), 52(5), 52(6)	Real property that is owned or under the control of a municipal housing authority (MHA), financed or aided by a municipality or the federal government, but not by New York State, and used for low-income housing.
\$19,834,600 - 1.24%	
# of parcels 10	
PILOT Payments \$55,000	
Impact* \$11.93	
LOCAL OPTION	

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,992 and a tax levy of \$9,771,367 (Final) .

City of Watertown 2020 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
Town O/S Limits - RPTL §406(2) \$250,000 - 0.02% # of parcels 1 PILOT Payments \$0 Impact* \$0.22 LOCAL OPTION	Two types of property owned by a town outside its boundaries: (1) a sewage disposal plant or system owned by any municipality and (2) a water plant, pumping station, water treatment plant, watershed, or reservoir. The exemption is allowed only if agreed to in writing by the governing board of the taxing jurisdiction in which the property is located.
NotForProfit-Permis - RPTL §420-b \$1,950,500 - 0.12% # of parcels 3 PILOT Payments \$0 Impact* \$1.73 LOCAL OPTION	Real property that is owned by a nonprofit corporation or association organized exclusively for one or more specific purposes (bible, tract, benevolent, missionary, infirmary, public playground, scientific, literary, bar association, medical society, library, patriotic, historical, development of good sportsmanship for persons under age 18 through the conduct of supervised athletic games, or enforcement of laws relating to children or animals) and is used exclusively for carrying out one or more of these purposes. Each of these purposes is exempt unless specifically revoked by local law, ordinance, or resolution (after a public hearing).
Home Imp 421-F City - RPTL §421-f \$381,500 - 0.02% # of parcels 6 PILOT Payments \$0 Impact* \$0.34 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$80,000. This exemption applies only to the City and is given only in the event that the exemption is greater than the \$50,000 School limit.
Home Imp 421-F City &S - RPTL §421-f \$757,697 - 0.05% # of parcels 49 PILOT Payments \$0 Impact* \$0.67 LOCAL OPTION	One- and two-family residences that are reconstructed, altered, or improved where the increase in value is greater than \$3,000. Exempt amount is the additional value due to improvements up to \$50,000.
% VET CT - RPTL §458 \$828,981 - 0.05% # of parcels 19 PILOT Payments \$0 Impact* \$0.73 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds". Before it's repeal in 1994 this exemption was given to all recipients of the standard eligible fund exemption requiring a change to the exempt amount in proportion to the change in assessed value of the veteran's property resulting from a revaluation.
VETFUNDC/T - RPTL §458 \$14,950 - 0.00% # of parcels 7 PILOT Payments \$0 Impact* \$0.01 LOCAL OPTION	Real property owned by a veteran (or a qualifying family member) that was purchased with proceeds from certain forms of government compensation known as "eligible funds".

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,992 and a tax levy of \$9,771,367 (Final) .

City of Watertown 2020 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority	Description
VET COM CT - RPTL §458-a \$8,857,196 - 0.55% # of parcels 419 PILOT Payments \$0 Impact* \$7.79 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war and served in a combat zone.
VET DIS CT - RPTL §458-a \$8,261,806 - 0.52% # of parcels 283 PILOT Payments \$0 Impact* \$7.27 LOCAL OPTION	The primary residence of a veteran who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability rating.
VET WAR CT - RPTL §458-a \$3,901,655 - 0.24% # of parcels 312 PILOT Payments \$0 Impact* \$3.45 LOCAL OPTION	The primary residence of a veteran of the United States Armed Services who actively served during a period of war.
AGED C/T - RPTL §467 \$27,650 - 0.00% # of parcels 2 PILOT Payments \$0 Impact* \$0.02 LOCAL OPTION	
AGED C/T/S - RPTL §467 \$1,781,679 - 0.11% # of parcels 66 PILOT Payments \$0 Impact* \$1.58 LOCAL OPTION	Real property that is owned by persons 65 years of age or older whose income does not exceed \$18,500.
Bus Improv 485-B - RPTL §485-b \$5,687,486 - 0.36% # of parcels 38 PILOT Payments \$0 Impact* \$5.02 LOCAL OPTION	Newly constructed commercial and industrial facilities at a cost exceeding \$10,000 are exempt for 50% of new construction's value. Exemption decreases each year until fully taxable in year 11.

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,992 and a tax levy of \$9,771,367 (Final) .

City of Watertown 2020 Exemption Impact Report

The following report has been designed to both meet the requirements of Real Property Tax Law §495 and to provide additional information to gauge the impact of exemptions.

Name - Legal Authority

Description

Sub Totals for Local Option Exemptions

Exempt amount \$77,325,900

of parcels 1232

% of assessment roll 4.83%

PILOT payments \$110,800.00

Impact* \$56.95

Grand Totals for All Exemptions

Exempt amount \$510,089,848

of parcels 1711

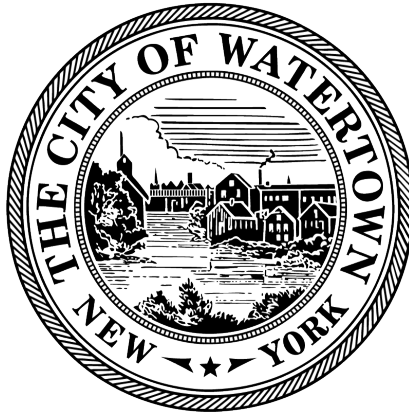
% of assessment roll 31.86%

PILOT payments \$142,000.00

Impact* \$418.26

*The impact is based on the cost of the exemption minus any PILOT payments to the average single family home owner. Calculation assumes the average assessment of \$107,992 and a tax levy of \$9,771,367 (Final) .

FEES AND CHARGES SCHEDULE



City of Watertown
City Fees and Charges Schedule
Fiscal Year 2020-21

To Be Effective: July 1, 2020

City of Watertown
City Fees and Charges Schedule
FY 2020-21

City Clerk Fees

Certified Copies

Certified Birth Certificate	\$10.00
Certified Death Certificate	\$10.00
Certified Marriage Certificate	\$10.00
Genealogy Search	\$22.00

Marriage License and Wedding Ceremony

Marriage License	\$40.00
Duplicate Marriage License	\$20.00
Wedding Ceremony	\$70.00

Dog License

Spayed or Neutered, per year	\$15.00
Not Spayed or Neutered, per year	\$25.00

Handicap Parking Permit

Permanent or Temporary	No Fee
Replacement for Lost Permit	\$2.00 processing fee

Racing and Wagering

Bingo, per occasion	\$18.75 + 3% of proceeds
Bell Jar, per year	\$25.00
Casino Nights, per occasion	\$25.00 + 5% of proceeds
Raffle - Category 1	\$25.00 + 2% of proceeds

Commissioner of Deeds

Application Fee	\$25.00
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Business Permits and Licenses

Vending in Public Streets, per year	\$100.00
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Garbage Collector, Private, per year

License Fee	\$250.00
Each Additional Vehicle	\$125.00
Inspection Fee for Each Vehicle	\$45.00

Liquidation Sale, per month

License Fee for 30 Days	\$500.00
Renewal of License for Additional 30 Days	\$50.00

If Sale is completed within 30 days, fee will be refunded all except for \$75

Copy of City of Watertown Code Book

Current Cost of Publication

Copies

\$0.25 per page

Credit Card Processing Fees (In-Person)

Debit: \$2.50 flat fee per transaction*

Credit: \$2.50 flat fee for transaction up to \$50; 4% of transaction for fee over \$50*

* Based on current merchant agreement

To Be Effective: July 1, 2020

City of Watertown
City Fees and Charges Schedule
FY 2020-21

City Comptroller Fees

Parking Ticket	\$30.00
15 Days After Issue Date	\$40.00
30 Days After Issue Date	\$45.00
Handicap Parking Ticket	\$50.00
Second or Subsequent Offense Within 2 Years	\$75.00
Returned Check Fee	\$20.00
Tax Certification	\$5.00
Tax Search	\$10.00
Lien Search Fee	\$95.00
Tax Sale Advertising Fee	\$15.00
Tax Sale Certificate Filing Fee	\$50.00
Tax Deed Preparation Fee	\$15.00
Online Bill Payment Processing Fee	
Presently for City Tax Bills, County Tax Bills, Delinquent School Tax Bills, Water/Sewer Bills and Sewer Permit Bills	
Debit/Credit	2.85% + \$0.28 per transaction*
eCheck	\$2.50 per transaction*

* Based on current merchant agreement

City of Watertown
City Fees and Charges Schedule
FY 2020-21

Civil Service Fees

Open Competitive and Promotional Exams	\$15.00
Decentralized Exams	\$15.00
Uniformed Service Exams	\$25.00
Uniformed Promotional Exams	\$15.00

City of Watertown

City Fees and Charges Schedule

FY 2020-21

Code Enforcement Fees

Building Fees for New Construction

Permit Fee Based on Estimated Cost of Work*

\$0 - \$500	\$5.00 (minimum fee)
\$501 - \$2,000	\$34.50
\$2,001 - \$25,000	\$34.50 for the first \$2,000; \$4.50 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$138.00 for the first \$25,000; \$2.00 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$188.00 for the first \$50,000; \$2.00 for each additional \$1,000 or fraction thereof
\$100,001 - \$250,000	\$288.00 for the first \$100,000; \$2.00 for each additional \$1,000 or fraction thereof
\$250,001 - \$500,000	\$588.00 for the first \$250,000; \$1.90 for each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	\$1,063.00 for the first \$500,000; \$1.80 for each additional \$1,000 or fraction thereof
\$1,000,001 - \$5,000,000	\$1,963.00 for the first \$1,000,000; \$1.75 for each additional \$1,000 or fraction thereof

* Estimated Cost of Work for New Construction Calculated as Follows

Residential	\$150.00 per sq ft
Commercial	\$300.00 per sq ft
Industrial	\$400.00 per sq ft
Garage/Misc.	\$30.00 per sq ft

Building Fees for Maintenance & Repairs

Permit Fee Based on Estimated Cost of Work**

\$0 - \$500	\$5.00 (minimum fee)
\$501 - \$1,000	\$5.00 for the first \$500; \$2.00 for each additional \$100 or fraction thereof
\$1,001 and above	\$17.00 for the first \$1,000; \$2.00 for each additional \$1,000 or fraction thereof

** Estimated Cost of Work for Maintenance & Repairs Calculated as Follows

Residential	\$50.00 per sq ft
Commercial	\$100.00 per sq ft
Industrial	\$150.00 per sq ft
Garage/Misc.	\$15.00 per sq ft

Penalty Fee (Work Prior To Permit)

\$50.00

To Be Effective: July 1, 2020

City of Watertown
City Fees and Charges Schedule
FY 2020-21

Code Enforcement Fees (con't)

Various Permits

Sign - Residential	\$10.00
Sign - Business	\$75.00
Sign - Billboard/Sky Sign	\$100.00
Furnace	\$20.00
Woodstove	\$20.00
Hot Water Heater	\$20.00
Plumbing	\$20.00
Propane	\$20.00
Fence	\$20.00
Alarm System	\$20.00
Blasting	\$20.00
Fireworks	\$20.00
Operating Permit	\$20.00

Certificate of Occupancy

Final Certificate of Occupancy	\$0.00
First Provisional Certificate of Occupancy (up to 120 Days)	\$50.00
Extension Beyond the 120 Days From Date of Issuance	\$150.00

Certificate of Compliance	\$20.00
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Licensed Master Plumber

Application Fee	\$50.00
Examination Fee (3 Exams)	\$75.00 per exam
Re-Examination Fee After 3 Months (3 Exams)	\$100.00 per exam
License Fee, Annual	\$250.00
Replacement of License Due to Loss	\$5.00

Demolition of Property Surcharge - in addition to direct costs of demolition	\$3,000.00
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Code Violation Surcharge - in addition to actual cost of restraining, correcting abating such condition (min charge 1 hr labor & 1 hr equipment) + materials [\$120-37]	\$250.00
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Vacant Building Registry

Registration Fee	\$50.00
Administrative Fee (for failure to register)	\$150.00
Annual Inspection Fee	\$750.00

Miscellaneous Fees

Records Search	\$0.00
Plan Review - Residential 1 & 2 Family	\$0.00
Plan Review - Multifamily/Commercial & Industrial	
Projects costing \$19,999 or less	\$0.00
Projects costing \$20,000 or more w/NYS required stamped plans	\$50.00 per hour plus cost of permit
Black and White Photo Copies	\$0.25 per page
Color Photo Copies	\$1.00 per page

To Be Effective: July 1, 2020

City of Watertown

City Fees and Charges Schedule

FY 2020-21

Department of Public Works

Refuse and Garbage

Trash Sticker For Bag	\$3.25
Trash Tote Service	
32-Gallon Tote	\$48.10 per quarter
64-Gallon Tote	\$72.15 per quarter
96-Gallon Tote	\$96.20 per quarter

Property Maintenance Violation

Non-Sticker Bag Removal	\$5.00 per bag
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Bulk Drop Off Program (Fall Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

On-Demand Bulk Item Curbside Collection Service (Summer Season)

Fee as contained in seasonal flyer based on availability and local area Municipal Solid Waste disposal fees

Bus Fares

Individual Base Fare Adult	\$1.50
Individual Base Fare Adult, Half-Fare *	\$0.75
Children Under 12	\$0.50
Children Under 12, Half-Fare *	\$0.25
Transfer	No Charge
Coupon Book:	
Regular (10 Rides)	\$10.00
Regular (10 Rides), Half-Fare *	\$5.00
Regular (20 Rides)	\$20.00
Regular (20 Rides), Half-Fare *	\$10.00
Monthly Unlimited	\$40.00
Monthly Unlimited, Half-Fare *	\$20.00

* Half-Fare rate applies to senior citizens (65 years of age or older) and persons with disabilities and Medicare cardholders

Paratransit

Individual	\$3.00
(Fee based on two times the cost of standard Individual Base Fare Adult and allows for passenger and one caregiver)	

Snow Dump Permit

Per Truck, Up To Three Trucks Per Business	\$150.00
Flat Fee For Four or More Trucks Per Business	\$600.00

City of Watertown
City Fees and Charges Schedule
FY 2020-21

Department of Public Works (con't)

Advertising Displays on CitiBus (prices do not include cost of sign)

Street Side Showcase (30" x 88")

Monthly Per Bus	\$55.00
Monthly On All Buses	\$275.00
Yearly On All Buses *	\$3,300.00

Curb Side Showcase (30" x 48")

Monthly Per Bus	\$45.00
Monthly On All Buses	\$225.00
Yearly On All Buses *	\$2,700.00

Front Showcase (12" x 40")

Monthly Per Bus	\$50.00
Monthly On All Buses	\$250.00
Yearly On All Buses *	\$3,000.00

Rear Showcase (12" x 60")

Monthly Per Bus	\$55.00
Monthly On All Buses	\$275.00
Yearly On All Buses *	\$3,300.00

Interior Advertising (11" x 28")

Monthly On All Buses	\$100.00
Yearly On All Buses *	\$1,200.00

* 10% Discount if year is paid in full

Conduit Access

Initial Fee	\$500.00
Monthly Fee, Per Foot of Conduit	\$0.031

Per the Franchise agreement - "If the City is required to be on-site for any request, an hourly rate of \$200 per hour will be assessed."

City of Watertown
City Fees and Charges Schedule
FY 2020-21

Engineering Fees

Floodplain Development Permit*** \$25.00

***in addition to any costs necessary for the review, inspection and approval of the project

Dumpster Permit \$50.00

Sidewalk Permit \$0.00

Curbs and Pavement Cuts

Curb Cuts \$100.00

Pavement Cuts, up to 3 sq yds \$200.00

Pavement Cuts, each additional sq yd thereafter \$30.00

Specialty Pavement Cut \$150.00 + actual cost of repair and replacement

Septic Tanks and Lateral Disconnections

Septic Tank Permit \$50.00

Disconnect & Plugging of Unused or Abandoned Lateral Sewers \$50.00

Repair/Renewal of Existing Sanitary \$0.00

Sewer Permits - Inside the City

Residential Sanitary \$100.00

Residential Storm \$100.00

Commercial Sanitary \$200.00

Commercial Storm \$200.00

Industrial Sanitary \$300.00

Industrial Storm \$300.00

Sewer Permits - Outside the City

Residential Sanitary \$300.00

Residential Storm \$300.00

Commercial Sanitary \$550.00

Commercial Storm \$550.00

Industrial Sanitary \$550.00

Industrial Storm \$550.00

City of Watertown

City Fees and Charges Schedule

FY 2020-21

Parks and Recreation Fees*

* Military personnel and their immediate families, upon producing military ID, will be charged at the City Resident rate

Arena - Ice Time for Groups	City Resident	Non City Resident
Minor Hockey & Figure Skating / Student Groups		\$80.00 per hour
Adult and Non City Groups		\$120.00 per hour
Events Where Admission / Donation is Charged	\$150.00	\$188.00 per hour
School Ice Skating (Mon - Fri 12:00pm - 2:30pm)	\$2 per student to cover cost of skating and rentals	
 Arena - Ice Time	 City Resident	 Non City Resident
Public Skating	\$3.00	\$4.00 per day
Public Skating (children under the age of 4 years old)	No Charge	No Charge
Season Public Skating Pass	\$125.00	\$156.00 season
Family Ice Skating Pass	\$250.00	\$313.00 season
Skate & Shoot	\$5.00	\$6.00 per day
Season Skate & Shoot Pass	\$125.00	\$156.00 season
Season Skate & Shoot Pass and Public Skate	\$200.00	\$250.00 season
Ice Skate Rental	\$3.00	\$4.00 per day
Ice Skate Rental (children under the age of 4 years old)	No Charge	No Charge
Ice Skate Sharpening	\$5.00	\$6.00 per day
Rock & Skate	\$5.00	\$6.00 per day
Slip Slide & Skate		
Per Season	\$25.00	\$50.00 season
Per Season - With Skate Rental	\$35.00	\$70.00 season
Broomball	\$5.00	\$6.00 per day
Broomball Equipment Rental	\$3.00	\$4.00 per broom
Replacement ID Card	\$5.00	\$6.00 per card
 Arena - Rental of Space	 City Resident	 Non City Resident
Arena Rental / Performances	\$1,000.00	\$1,250.00 per day
Performances - Day Before / After	\$500.00	\$625.00 per day
Arena Rental Non Ice Time	\$100.00	\$125.00 per hour
Multipurpose Room - Daily	\$100.00	\$125.00 per day
Multipurpose Room - Hourly	\$25.00	\$31.00 per hour
Vendor Space	\$100.00	\$125.00 per day
Large Stage Set Up	\$1,000.00	\$1,250.00 per event
Small Stage Set Up	\$500.00	\$625.00 per event
Large Bleacher Set Up	\$500.00	\$625.00 per event
Small Bleacher Set Up	\$250.00	\$313.00 per event
PA System Rental	\$50.00	\$63.00 per event
Hang Signage	\$50.00	\$63.00 per hour
Hospitality Room	\$250.00	\$313.00 per day
Office Rental - Seasonal	\$500.00	\$625.00 per season
Office Rental - Daily	\$50.00	\$63.00 per day
Birthday Party Room	\$50.00	\$63.00 per party
Arena Concession - Per Vendor	\$250.00	\$313.00 per day
Arena Concession - Unlimited Concession Stands	\$1,000.00	\$1,250.00 per day
Craft and Vendor Fairs - Booth w/o Electricity	\$40.00	\$50.00 per day
Craft and Vendor Fairs - Booth w/ Electricity	\$50.00	\$63.00 per day

To Be Effective: July 1, 2020

City of Watertown
City Fees and Charges Schedule
FY 2020-21

Parks and Recreation Fees (con't)

Miscellaneous Arena Fees	City Resident	Non City Resident
Admission to Events		
Craft and Vendor Fairs	\$3.00	\$3.00 per day
Special Events Sponsored by Parks & Rec	\$5.00	\$5.00 per day
Advertising Fees		
Advertising Signs in Arena	\$400.00	\$500.00 May-Aug
Advertising on TV in Lobby	\$100.00	\$125.00 per month

Chairs and Table Rental	City Resident	Non City Resident
Chair Rental: Up to 500 Chairs	\$1.00	\$1.25 per day
Chair Rental: 501 - 1000	\$0.75	\$1.00 per day
Chair Rental: 1001+	\$0.50	\$0.75 per day
Table Rental: 1 - 20 Tables	\$4.00	\$5.00 per day
Table Rental: 21+ Tables	\$3.00	\$4.00 per day

Field Rental	City Resident	Non City Resident
Fairgrounds Main Baseball Field - Grandstand		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Main Multipurpose Field - Outdoor Stadium		
Hourly	\$75.00	\$100.00 per hour
Lights	\$75.00	\$100.00 per day
Fairgrounds Horse Ring	\$60.00	\$75.00 per day
Municipal Fairgrounds Rental	\$250.00	\$313.00 per day
Other Athletic Fields		
Hourly	\$20.00	\$25.00 per hour
Lights	\$30.00	\$38.00 per day
Performances	\$1,000.00	\$1,250.00 per day
Day Before / After	\$500.00	\$625.00 per day
Practice - Schools Within City Limits & JCC	50%	N/A per hr

Field Rental For Tournaments	City Resident	Non City Resident
Main Fields - Non-Profit 501C3	\$41.00	\$51.00 per hour
Other Fields - Non-Profit 501C3	\$15.00	\$19.00 per hour
Regular For Profit Events	Hourly rate	Hourly rate per day
Additional Chalk Lining	\$25.00	\$31.00 per lining

Naming Rights - Athletic Fields (5 year term - fields used mid-April through early-October)		
Regular Athletic Fields (11)		\$1,000 per year
Regular Athletic Fields with lights (4)		\$1,500 per year
Main Multi-Purpose Field (1)		\$3,000 per year
Grandstand (1)		\$5,000 per year

	City Resident	Non City Resident
Turf	\$15.00	\$19.00 per bag

City of Watertown
City Fees and Charges Schedule
FY 2020-21

Parks and Recreation Fees (con't)

Parking	City Resident	Non City Resident
Parking - Arena Concert / Performance / Show	\$1,500.00	\$1,875.00 per event
Parking - Outdoor Events	\$3,000.00	\$3,750.00 per event

RV sites	City Resident	Non City Resident
With Utility Hookup	\$25.00	\$31.00 per night
Without Utility Hookup	\$15.00	\$19.00 per night

Jefferson County Agriculture Society Fair

Arena Rental - Fair	\$3,000.00	fair
RV Sites - Fair Week	\$75.00	per site
Concessions - Jeff Co Ag Society	\$1,000.00	fair

Marquee Advertising	City Resident	Non City Resident
Non Parks and Recreation Events - Daily	\$10.00	\$13.00 per day
Non Parks and Recreation Events - Weekly	\$50.00	\$63.00 per week

Miscellaneous Parks and Recreation Fees	City Resident	Non City Resident
Vendor Fee	\$50.00	\$63.00 per event
Vendor Fee - Large Event	\$300.00	\$375.00 per event
Alcohol Permit Processing Fee	\$10.00	\$13.00 per day

Pavilion Rentals	City Resident	Non City Resident
Mayor Butler Pavilion	\$50.00	\$63.00 per day
Fairgrounds Pavilion	\$50.00	\$63.00 per day
Veterans Memorial Pavilion	\$50.00	\$63.00 per day
Marble Park Pavilion	\$50.00	\$63.00 per day
Thompson Park		
Large Pavilion - One of Four Quarters	\$50.00	\$63.00 per day
Large Pavilion - Full	\$200.00	\$250.00 per day
Picnic Areas	\$10.00	\$13.00 per day
Rotary Pavilion	\$50.00	\$63.00 per day
Pinnacle Pavilion	\$50.00	\$63.00 per day
Band Stand	\$25.00	\$31.00 per day

Thompson Park - Garbage Removal for Large Groups

1-99 people	\$25.00 per day
100-199 people	\$50.00 per day
200+ people	\$75.00 per day

Bubble Ball	City Resident	Non City Resident
Bubble Ball Rental	\$5.00	\$6.00
Bubble Ball Event Fee	\$100.00	\$125.00

City of Watertown
City Fees and Charges Schedule
FY 2020-21

Parks and Recreation Fees (con't)

Team Sports Programs

Men's and Coed Adult Softball	\$300.00	per team
Sunday Softball	\$300.00	per team
Volleyball Team	\$200.00	per team
Kickball Team	\$225.00	per team
Soccer Tournament	\$225.00	per team
Basketball Tournament	\$125.00	per team
Soccer Teams	\$225.00	per team
Sunday Football League	\$250.00	per team

Baseball and Softball Adult

Athletic Tournaments	City Resident \$200.00	Non City Resident \$300.00 per team
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Parks and Recreation Programs

	City Resident	Non City Resident
Tennis Clinic	\$30.00	\$60.00 per person
Golf Lessons	\$35.00	\$70.00 per person
Youth Baseball & Softball Leagues	\$15.00	\$30.00 per person
Youth Swimming Lessons	\$15.00	\$30.00 per person
Fishing Clinic	\$30.00	\$60.00 per person
Family Yoga	\$10.00	\$20.00 per person
Scuba Diving Lessons	\$30.00	\$60.00 per person
Kid's Zumba	\$15.00	\$30.00 per person
Youth Running Club	\$20.00	\$40.00 per person
Horseback Riding Lessons	\$50.00	\$100.00 per person
Archery Day Camp	\$15.00	\$30.00 per person
Archery Week Camp	\$40.00	\$80.00 per person
Boot Camp Exercise Program	\$25.00	\$50.00 per person
Youth Camps	\$25.00	\$50.00 per person
Parks and Recreation Classes	\$25.00	\$50.00 per person

City of Watertown
City Fees and Charges Schedule
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Police Fees

Bike License	\$1.00
Copies	\$0.25 per page
Incident Report	\$0.25 per page
Motor Vehicle Report	\$0.25 per page
Records (Background) Check	\$10.00

Police Academy

Tuition	\$1,700.00 per enrollee
Tuition Credits	\$25.00 per instructor hour provided to Academy Training
Books and Supplies	\$300.00

City of Watertown
City Fees and Charges Schedule
FY 2020-21

Planning Department Fees

Zoning Reviews

Special Use Permit	\$125.00
Site Plan Minor Review *	\$150.00
Site Plan Major Review **	\$250.00
Site Plan Waiver	\$75.00
Variance of Use or Area	\$200.00
Zoning Interpretation	\$200.00
Zone Change	\$125.00
Subdivision Review	\$150.00

* Site Plan Minor is defined as neither a Site Plan Waiver nor a Site Plan Major

** Site Plan Major is defined as a site plan approval application which involves the